



Substitute Staff & District Paraprofessionals
(Adjuncts, Advisors, Coaches, Volunteers)

*Affirmative Action, School Safety
& Security, & District Policies*

Substitute staff and district paraprofessionals (including volunteers) are required to complete and provide the following prior to working/volunteering in the Somerville Public School district.

- ✓ Completed documentation
- ✓ State of New Jersey fingerprint approval letter
- ✓ Affirmative action/policy training session attendance
- ✓ Somerville Board of Education approval

**2011-2012 Affirmative Action/Policy Training Sessions
(Held in the District Conference Room)**

***September 27, 2011 at 5:00 p.m.
(Held in SMS Auditorium)***

October 20, 2011 at 9:00 a.m.

December 8, 2011 at 9:00 a.m.

January 26, 2012 at 9:00 a.m.

March 15, 2012 at 9:00 a.m.

Please register for the training session of your choice with Ms. Ana Raymondi by telephone (908) 218-4118 or by email araymondi@somervillenjk12.org

***Applicant must stop by office to pick up a packet
prior to registering (51 W. Cliff St. Somerville)***