

**SOMERVILLE BOARD OF EDUCATION**

**51 West Cliff Street  
Somerville, NJ 08876**

**AGENDA**

**Tuesday, January 10, 2012**

**District Conference Room**

**7:00 P.M.**

**Mission Statement**

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

**I. CALL MEETING TO ORDER – 7:00 P.M.**

**II. FLAG SALUTE**

**III. ROLL CALL OF MEMBERS**

**IV. PUBLIC NOTICE**

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at the Reorganization Meeting of May 10, 2011. Notice has been provided to the three newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

**V. PUBLIC COMMENT**

*At this time, comment is invited on any matter related to agenda items.*

*When permitted, public participation shall be governed by the following rules under Bylaw 0167:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
  - c. Request the assistance of law enforcement officers in the removal of a*

*disorderly person when that person's conduct interferes with the orderly progress of the meeting;*

- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

## **VI. SUPERINTENDENT'S REPORT**

### Special Presentation

Mr. Jason Solomon, Director of Technology

### Preschool Program Highlights

Mrs. Katherine Neary, Pre-K-12 Supervisor/Preschool Supervisor

### K-5 Gifted and Talented Program Update and Expansion

Mr. Thomas Conroy, Director of Curriculum and Instruction

Mrs. Katherine Neary, Pre-K-12 Supervisor/Preschool Supervisor

### Somerville High School Honors Program Update

Mr. Thomas Conroy, Director of Curriculum and Instruction

Mr. Gerard Foley, Assistant Principal for Guidance and Special Services

### Code of Ethics

Mr. Michael J. Rogers, Esq., Board Attorney

## **VII. OLD BUSINESS**

## **VIII. NEW BUSINESS**

**It is recommended that Items 1 through 2 be moved upon the recommendation of the Superintendent of Schools.**

### **1. Middle Earth Leadership Skills and Peer Relationship Program**

**RESOLVED** that the Board of Education approve Somerville Middle School to participate in the "Putting It All Together" Program sponsored by Middle Earth through a grant from the Somerset County Municipal Alliance/Youth Services. This program fosters leadership skills while exploring local resources and promoting community service. Ms. Christine Hons will be the advisor for this program. There will be no cost to the district for this after school program.

### **2. Somerville High School Class of 1966 Donation**

**RESOLVED** that the Board of Education accept a donation from the Somerville High School Class of 1966 in the amount of \$500.00, and a plaque honoring Somerville High School graduates who lost their lives in Vietnam. The monies will be used for Grade

\* (Branchburg Vote Eligible)

Eight Promotion Ceremony Awards and the donation will be noted in the awards program.

**It is recommended that Items 3\* through 6\* be moved upon the recommendation of the Superintendent of Schools.**

**3\*** Somerville High School Music Boosters Association Donation

**RESOLVED** that the Board of Education approve/accept a donation to Somerville High School from the Somerville High School Music Booster Association in the amount of \$11,250.00. These funds were raised through activities of the parents of the music program students and will be used for staff stipends for the Marching Band Summer Camp and the marching band season.

**4\*** Authorizing Execution of a Revised Agreement to Accept Public Works Commodities and Services Through Cooperative and Joint Purchasing and Services with Somerset County

**WHEREAS**, the County of Somerset is a leader in the concept of shared services as evidenced by a history of Interlocal Services Agreements pursuant to N.J.A.C 40:8A-1 et. seq. and Cooperative Pricing System #2-SOCCP pursuant to N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7 et. seq.; and

**WHEREAS**, the County of Somerset is desirous of contracting public works services to the county municipalities and public units in accordance with N.J.S.A. 40:8A-1 et. seq. and the terms of an agreement, copy of which is on file with the Clerk of the Board; and

**WHEREAS**, the County of Somerset is desirous of implementing a Commodity Resale System in accordance with N.J.A.C 5:34-7 for the resale of gasoline, diesel fuel, snow removal chemicals and public works materials and supplies and will act as Lead Agency for the County municipalities and public units desiring membership; and

**WHEREAS**, the Somerville Board of Education wishes to enter into this Master Agreement for services described above.

**NOW THEREFORE BE IT RESOLVED**, by the Somerville Board of Education that we do hereby authorize execution of the revised agreement by the Board President and the Board Secretary to accept public works commodities and services through cooperative purchasing and services with Somerset County for the period of January 1, 2012 to December 31, 2021. (Attachment NB-1)

**5\*** Field Trips

**RESOLVED** that the Board of Education approve the enclosed request for field trips. (Attachment NB-2)

**6\*** Travel Expenditure Resolution

**WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as

\* (Branchburg Vote Eligible)

established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

**RESOLVED** that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-3)

## **IX. PERSONNEL**

**RESOLVED** that the Board of Education approve and/or accept the following appointments upon recommendation of the Superintendent of Schools. (Appointments and salaries contingent upon verified documentation)

### K-8

1. To approve the enclosed list of staff members to the position of NJ ASK enrichment tutors at Somerville Middle School for the 2011-2012 school year at the rate of \$35.00 per hour. (Attachment P-1)
2. To approve a paid maternity disability leave of absence for Susan McCabe, teacher of second grade at Van Derveer School, effective March 19, 2012 to May 21, 2012 and an unpaid child care leave of absence in accordance with the New Jersey Family Leave Act from May 22, 2012 to June 30, 2012.
3. To approve the appointment of Elizabeth De Guzman to the position of cafeteria/playground aide at Van Derveer School for the 2011-2012 school year at a rate of \$11.75 per hour.
4. To approve Jennifer Benaglio to observe ESL classes for one day at Van Derveer School. She has recently obtained a Certificate of Eligibility for teacher of English as a Second Language.
5. To approve an unpaid leave of absence for Lorraine Pohorely effective January 1, 2012 to April 16, 2012.
6. To approve the attached list of students from Raritan Valley Community College who are requesting to complete their field experience in Van Derveer School in grades Kindergarten through fourth for three hours once a week for 10 weeks beginning the week of February 13, 2012. (Attachment P-2)
7. To approve the attached list of students from Raritan Valley Community College who are

\* (Branchburg Vote Eligible)

requesting to complete their field experience in Somerville Middle School in grades seven and eight for three hours once a week for 5 weeks beginning the week of March 12, 2012. (Attachment P-2)

8. To approve Eric Brown, a student at Kean University College of Education, to complete his field placement as a grades K-5 student teacher in Van Derveer School from January 23, 2012 through March 17, 2012. Mr. Brown will be supervised by David Vaughn, health and physical education teacher at Van Derveer.
9. To approve Megan Dunham, a student at Seton Hall University, to complete her field placement as a grade seven student teacher in Somerville Middle School from January 16, 2012 through April 27, 2012. Ms. Dunham will be supervised by Catherine Ambos, grade seven biology teacher at Somerville Middle School.
10. To approve Maureen Navatta to the newly created instructional assistant position in the Preschool ABA class at Van Derveer School for the 2011-2012 school year effective January 11, 2012 at a salary of \$35,960.00 (Step 8) (Prorated).

**RESOLVED** that the Board of Education approve and/or accept the following appointments upon recommendation of the Superintendent of Schools. (Appointments and salaries contingent upon verified documentation)

\*9-12 and District wide

- 11\* To approve the enclosed list of marching band paraprofessional to receive payment for their work during the summer and fall months (Attachment P- 3)
- 12\* To approve salary increases for management confidential employees and those employees not covered under contract, for the 2012-2013 school year in the total amount of \$18,990.00 which is a 1.8% increase from the previous year to be individually distributed among those employees as determined by the Superintendent of Schools.
- 13\* To approve the following individuals to the position of paraprofessionals at Somerville High School for the 2011-2012 school year:

Paul Gibbons	Baseball
Christopher Evans	Ski Club
- 14\* To approve the Spring Title I HSPA Institute at Somerville High School be held on the following Saturdays for the 2011-2012 school year:

February 11, 2012
February 25, 2012
March 3, 2012
- 15\* To approve the following list of staff members to the position of Title I HSPA instructors for the Spring Title I HSPA Institute at Somerville High School at the contractual rate of

\* (Branchburg Vote Eligible)

\$70.00 per hour:

Jeanine Dilling  
Lauren Jackson  
Ruth Ann Scherr  
Rebecca Drake  
Heather Kennedy

**16\*** To approve Julie Nami, teacher at Somerville High School, to complete a one hundred hour internship toward a masters in Educational Leadership at the College of New Jersey at  
for the 2012 spring semester at no remuneration. Mr. Corey Jones, Principal of Somerville High School will supervise this process.

**17\*** To approve the attached job description for the position of Data Support Specialist.  
(Attachment P-4)

**18\*** To approve the attached list of students from Raritan Valley Community College who are requesting to complete their field experience in Somerville High School for three hours once a week for 5 weeks beginning the week of February 13, 2012. (Attachment P-5)

**19\*** To approve Eric Brown, a student at Kean University College of Education, to complete his field placement as a grades 9-12 student teacher in Somerville High School from March 19, 2012 through May 12, 2012. Mr. Brown will be supervised by Steven Bucchignano, health and physical education teacher.

**20\*** To approve Danielle MacMath, a student at Fairleigh Dickinson University School of Education, to complete her five-day classroom observation/placement in Somerville High School from January 11, 2012 through January 18, 2012. Ms. MacMath will observe Dr. Shawn Temple's English language arts classes.

**21\*** To approve a change in salary guide placement for the following staff member effective February 1, 2012:

Lauren Jackson            MA + 15

**X. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON AGENDA ITEMS**

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## **XI. EXECUTIVE SESSION**

**RESOLVED** that the Board of Education move to recess into executive session to discuss student, personnel and legal matters. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

**RESOLVED** that the Board of Education move to return to public session.

## **XII. ADJOURNMENT**