

# SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street  
Somerville, NJ 08876

## AGENDA

Tuesday, January 24, 2012  
District Conference Room

### Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

#### I. CALL MEETING TO ORDER

#### II. FLAG SALUTE

#### III. ROLL CALL OF MEMBERS

#### IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at the Reorganization Meeting of May 10, 2011. Notice has been provided to the three newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

#### V. PUBLIC COMMENT

*At this time, comment is invited on any matter related to agenda items.*

*When permitted, public participation shall be governed by the following rules under Bylaw 0167:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the*

- meeting;*
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**VI. APPROVAL OF MINUTES**

**RESOLVED** that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

- \* December 13, 2011            Regular Meeting
- \* December 13, 2011            Executive Session

**VII. SUPERINTENDENT'S REPORT**

Van Derveer School Program Highlights

Ms. Susan Haynes, Principal

Technology Committee Presentation: Promoting 21<sup>st</sup> Century Skills

Technology Committee

Mr. Jason Solomon, Director of Technology

District Highlights

Dr. Timothy Purnell, Superintendent of Schools

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

It is recommended that Item **1** be moved upon the recommendation of the Superintendent of Schools.

**1. Acceptance of Earth Day Assembly Donation**

**RESOLVED** that the Board of Education accept the donation of an Earth Day assembly to be presented at Van Derveer School which will be funded through the Borough of Somerville.

It is recommended that Items **2\*** through **9\*** be moved upon the recommendation of the Superintendent of Schools.

**2\* Nonpublic Agreement – Chapters 192-193**

**RESOLVED** that the Board of Education approve the enclosed Nonpublic Chapters 192-193 Agreement with the Middlesex Regional Educational Services Commission for the period July 1, 2012 to June 30, 2015. (Attachment NB-1)

**3\* Nonpublic Agreement – IDEA-B Initiative**

**RESOLVED** that the Board of Education approve the enclosed Nonpublic IDEA-B Initiative Agreement with the Middlesex Regional Educational Services Commission for the period July 1,

\* Branchburg Vote Eligible

2012 to June 30, 2015. (Attachment NB-2)

4\* Nonpublic Agreement – Nursing Services

**RESOLVED** that the Board of Education approve the enclosed Nonpublic Nursing Services Agreement with the Middlesex Regional Educational Services Commission for the period July 1, 2012 to June 30, 2015. (Attachment NB-3)

5\* Nonpublic Agreement – Textbook Services

**RESOLVED** that the Board of Education approve the enclosed Nonpublic Textbook Services Agreement with the Middlesex Regional Educational Services Commission for the period July 1, 2012 to June 30, 2015. (Attachment NB-4)

6\* Bid Award HVAC Replacement

**WHEREAS**, on December 6, 2011, the Somerville Board of Education (“Board”) held a public bid opening for the HVAC Replacement at the District Administration Building project (“Project”); and

**WHEREAS**, the Board received thirteen (13) bids at the public bid opening; and

**WHEREAS**, the lowest bid was submitted by T.M. Brennan Contractors, Inc., Hamburg, New Jersey, with a base bid, inclusive of a Seven Thousand Five Hundred Dollar (\$7,500.00) General Repair Allowance, of Fifty Seven Thousand Dollars (\$57,000.00); and

**WHEREAS**, the Board, upon consultation with its Design Professional has determined T.M. Brennan Contractors, Inc. to be the lowest responsive and responsible bidder.

**NOW, THEREFORE, BE IT RESOLVED**, that the above recitals are incorporated herein by reference; and

**BE IT FURTHER RESOLVED**, that the Board hereby awards a contract for the HVAC Replacement at the District Administration Building project to T.M. Brennan Contractors, Inc. in the amount of Fifty Seven Thousand Dollars (\$57,000.00), which amount includes a General Repair Allowance of Seven Thousand Five Hundred Dollars (\$7,500.00); and

**BE IT FURTHER RESOLVED**, that the Business Administrator is authorized to return the bid securities to all but the three (3) lowest bidders; and

**BE IT FURTHER RESOLVED**, that the Board authorizes its construction counsel to prepare the contract for the Project, to submit same to T.M. Brennan, Inc., and to obtain all documents required thereby; and

**BE IT FURTHER RESOLVED**, that upon the receipt of the executed contract, Project bonds, insurance certificate and any other required documents from T.M. Brennan, Inc., the Business Administrator is authorized to return the bid securities to the remaining bidders. (Attachment NB-5 )

7\* Approval of School Calendar 2012-2013

**RESOLVED** that the Board of Education approve the enclosed school calendar for the 2012-2013

school year. (Attachment NB-6 )

**8\* Field Trips**

**RESOLVED** that the Board of Education approve the enclosed request for field trips. (Attachment NB-7)

**9\* Travel Expenditure Resolution**

**WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-8)

**X. REPORT OF BOARD ITEMS**

- A. Finance Committee:  
Dennis Garot, Chairperson  
James Adamec, Member  
Kenneth Cornell, Member

It is recommended that Items **1** through **4** be moved upon the recommendation of the Superintendent of Schools.

**1. Acceptance of Monthly Reports**

**RESOLVED** that the Board of Education accept the monthly reports as listed below: (Attachment B-1)

- A. Middle School Fund (November and December)
- B. Van Derveer School Fund (November and December)

**2. Bills Lists**

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-2)

Van Derveer and Middle Schools	
Bills List Dated January 24, 2012	
10 General Fund	\$ 123,109.83
20 Special Revenue Fund	693.67
<b>TOTAL</b>	<b>\$ 123,803.50</b>

**3. Payroll**

\* Branchburg Vote Eligible

**RESOLVED** that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
December 15, 2011	\$475,405.08 (MS & VDV)
December 23, 2011	\$444,438.08 (MS & VDV)
January 15, 2012	\$487,074.05 (MS & VDV)

**4. Line Item Transfers**

**RESOLVED** that the Board of Education approve the enclosed ECPA line item transfers. (Attachment B-3)

It is recommended that Items **5\*** through **8\*** be moved upon the recommendation of the Superintendent of Schools.

**5\* Board Secretary's Financial Reports**

**RESOLVED** that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (November & December) (Attachment B-4)
- B. Secretary's Report (November & December) (Attachment B-5)
- C. Investments (November & December) (Attachment B-6)
- D. Food Services (November & December) (Attachment B-7)

**6\* Acceptance of Monthly Reports**

**RESOLVED** that the Board of Education accept the monthly reports as listed below: (Attachment B-8)

- A. High School Fund (November & December)
- B. Athletic/Extracurricular Fund (November & December)

**7\* Bills Lists**

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-9)

District Wide and High School	
Bill List Dated December 30, 2011	
10 General Fund	\$414,413.05
TOTAL	\$414,413.05

District Wide and High School	
Bill List Dated January 24, 2012	
10 General Fund	\$1,352,797.06
20 Special Revenue Fund	156,867.48
30 Capital Projects Fund	259.84
40 Debt Service	306,206.88
60 Cafeteria Fund	100,228.77
TOTAL	\$1,916,360.03

\* Branchburg Vote Eligible

8\* Payroll

**RESOLVED** that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
December 15, 2011	\$569,327.00 (ADMIN & HS)
December 15, 2011	\$ 16,477.58 (FICA)
December 23, 2011	\$549,215.52 (ADMIN & HS)
December 23, 2011	\$ 12,537.35 (FICA)
January 15, 2012	\$579,388.13 (ADMIN & HS)
January 15, 2012	\$ 62,266.96 (FICA)

**Certification of Major Account Status**

Pursuant to N.J.A.C. 6A:23 2:11(c)r, the Somerville Board of Education certifies that as of November 30, 2011 and December 31, 2011 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23 2:11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- B. Buildings and Grounds Committee:  
Kenneth Cornell, Chairperson  
Peter Lawton, Member

Facilities Report – December 2011 (Attachment C-1)

- C. Athletics and Student Activities Committee:  
John Prudente, Chairperson

- D. Curriculum Committee:  
Linda Olson, Chairperson  
James Adamec, Member

Curriculum Committee Meetings – December 14, 2011 and January 18, 2012 (Attachment C-2)

- E. Policy Committee:  
Al Kerestes, Chairperson

\*Second Reading (Attachment C-3)

**RESOLVED** that the Board of Education approve the following policy for a second reading:

P 4119.26 Staff Use of Internet Social Networks and Other Forms of Electronic Communication

Board of Education Discussion

State Assembly Bill # S-3148 – November Election Option

\* Branchburg Vote Eligible

- F. Technology Committee:  
Norman Chin, Chairperson  
James Adamec, Member  
Kenneth Cornell, Member
- G. Special Education Parent Advisory Committee:  
Michelle Edgar, Liaison
- H. Borough Council/B.O.E. Liaison:  
John Prudente, Liaison
- I. Somerset County Educational Services Commission:  
James Adamec, Delegate
- J. New Jersey School Boards Association:  
Linda Olson, Delegate
- K. Somerset County Association of Boards of Education:  
John Prudente, Delegate

**XI. PERSONNEL**

K-8

**RESOLVED** that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

1. To accept the retirement/resignation of Gary Grant, teacher of music at Van Derveer School, effective April 1, 2012.
2. To accept the retirement/resignation of Joanna Ambrosio, LDTC at Van Derveer School, effective July 1, 2012.
3. To accept the retirement/resignation of Alice Tricarico, secretary to principal at Van Derveer School effective July 1, 2012.
4. To approve a paid medical leave of absence for Amy Meyers, health office clerk at Van Derveer School, effective February 15, 2012 to March 21, 2012 and an unpaid medical leave of absence effective March 22, 2012 to April 4, 2012.
5. To approve the appointment of Jennifer Sabbagh to the leave replacement position (Haggerty) as teacher of first grade at Van Derveer School effective January 25, 2012 to June 30, 2012 at a salary of \$52,020.00. (BA Step 1) (Prorated)
6. To approve a change in salary guide placement for the following staff member effective February 1, 2012:

Meghan Koddenburg - MA

\* Branchburg Vote Eligible

9-12 and Districtwide

**RESOLVED** that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 7\* To approve the appointment of Morgan O'Neill to the position of teacher of chemistry: instructional, teacher of chemistry certification, at Somerville High School, to fill a vacancy caused by a resignation (Cangelosi) effective January 25, 2012 to June 30, 2012 at a salary of \$52,020.00. (BA Step 1) (Prorated) Start date contingent upon completion of documentation. (Attachment P-1)
- 8\* To approve the enclosed list of substitute teachers at \$90.00 per diem for the 2011-2012 school year. (Attachment P-2)
- 9\* To accept the retirement/resignation of Joan Siegel from the position of secretary at Somerville High School effective July 1, 2012.

**XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS**

*At this time, comment is invited on any matter related to the school district.*

*When permitted, public participation shall be governed by the following rules under Bylaw 0167:*

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**XIV. ADJOURNMENT**

\* Branchburg Vote Eligible