

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, May 24, 2011
Administrative Offices

Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at the Reorganization Meeting of May 10, 2011. Notice has been provided to the three newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the*

* Branchburg Vote Eligible

- meeting;*
- d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

- | | |
|----------------|------------------------|
| * May 10, 2011 | Reorganization Meeting |
| * May 10, 2011 | Regular Meeting |
| * May 10, 2011 | Executive Session |

VII. SUPERINTENDENT'S REPORT

District Highlights

Dr. Timothy Purnell, Superintendent of Schools

Somerville High School Highlights

Mr. Timothy O'Halloran, Principal

Somerville Middle School Proposed Mathematics Course Sequence

Dr. Carolyn Rosenberg, Director of Curriculum, Instruction & Technology
Ms. Georgette Boulegeris, Principal

Adoption of the Somerville Middle School Mathematics Sequence

RESOLVED that the Board of Education adopt the Somerville Middle School mathematics sequence to enable identified pupils to enroll in Algebra I in grade 7 and Honors Geometry in grade 8.

**Proposed Grades 6-8 Mathematics Course Sequence
Two-Year Implementation: 2011-2012 through 2012-2013**

Grade Level	Mathematics Program Type		
	Standard	*Accelerated	*Advanced Accelerated
6	Grade 6 Mathematics	Grade 6/7 Mathematics	Pre-algebra
7	Grade 7 Mathematics	Pre-algebra	Algebra I
8	Pre-algebra	Algebra I	Honors Geometry
9	Algebra I	Honors Geometry	Honors Algebra II
10	Geometry	Honors Algebra II	Honors Precalculus
11	Algebra II	Honors Precalculus	AP Calculus BC
12	Precalculus	AP Calculus AB or BC	AP Statistics

*NOTE: Enrollment in Somerville High School honors level courses is contingent upon satisfying the entrance criteria.

* Branchburg Vote Eligible

XIII. OLD BUSINESS - BOARD PRESIDENT APPOINTMENTS

- A. Finance Committee:**
Dennis Garot, Chairperson
James Adamec, Member

- B. Buildings and Grounds Committee:**
Kenneth Cornell, Chairperson
Peter Lawton, Member

- C. Athletics and Student Activities Committee:**
John Prudente, Chairperson

- D. Curriculum Committee:**
Linda Olson, Chairperson
James Adamec, Member

- E. Policy Committee:**
Al Kerestes, Chairperson

- F. Technology Committee:**
Norman Chin, Chairperson
James Adamec, Member
Kenneth Cornell, Member

- G. Borough Council/BOE Liaison:**
John Prudente, Liaison

IX. NEW BUSINESS

It is recommended that Items **1** through **3** be moved upon the recommendation of the Superintendent of Schools.

- 1. Donation to the Somerville Middle School**
RESOLVED that the Board of Education accept a donation of 120 copies of “How I Killed Pluto and Why It Had It Coming” by Mike Brown, for the Somerville Middle School from the Somerville PTO to be given to the eighth grade students as a promotion gift.

- 2. Donation to Van Derveer School**
RESOLVED that the Board of Education accept a donation from the Stahl family for 3 varieties of grape plants, the trellis and gardening tools, an estimated value of \$500.00 to Van Derveer School as part of the Kindergarten outdoor classroom between A and C wings.

- 3. Approval of Grant Application for Somerville Middle School**
RESOLVED that the Board of Education approve the enclosed request for the Somerville

* Branchburg Vote Eligible

Middle School to apply for a Toshiba Math Grant. The funding from this grant will be used to fund a Pre-Algebra and Algebra Institute that will take place during July and August 2011. (Attachment NB-1)

It is recommended that Items 4* through 8* be moved upon the recommendation of the Superintendent of Schools.

4* Professional Development Plan: 2011-2012

RESOLVED that the Board of Education approve the adoption of the Professional Development Plan: 2011-2012 approved by the Somerset County Professional Development Board on May 10, 2011.

5* Somerville Public School District's Mission Statement

RESOLVED that the Board of Education revise the Somerville Public School District's Mission Statement as follows:

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

6* Resolution Awarding Contract for Cisco LAN Switching Equipment

WHEREAS, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), the Somerville Board of Education may by resolution without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury ("Division of Purchase and Property"); and

WHEREAS, the Division of Purchase and Property has entered into an agreement with Cisco Systems for Data Communications Equipment and Associated OEM Maintenance through a Participating Addendum under the Western States Contracting Alliance ("WSCA") Master Agreement for the period April 20, 2009 through May 31, 2012 with two (2) additional one (1) year extensions; and

WHEREAS, pursuant to the terms of the Participating Addendum Cisco Systems has designated certain authorized partners/dealers as have been approved by the Director of the Division of Purchase and Property to sell authorized products and services in the State of New Jersey; and

WHEREAS, the Somerville Board of Education is seeking to upgrade LAN Switch Equipment at the Somerville Middle School, Somerville High School, and VanDerveer Elementary School including Cisco equipment from the Participating Addendum to the WSCA Master Agreement (Data Communications Equipment and Associates OEM Maintenance and Training Contract #73979); and

WHEREAS, the Somerville Board of Education has not requested configuration services as part of the purchase; and

WHEREAS, in accordance with the requirements of the Division of Purchase and Property the Somerville Board of Education has solicited quotes from three (3) of the Cisco authorized partners/dealers; and

WHEREAS, Millennium Communications Group, Inc. is the authorized partner/dealer which has submitted the quotation for the required goods and services at the lowest price; and

WHEREAS, the Somerville Board of Education intends to enter into a contract with Millennium Communications Group, Inc. through this resolution which shall be subject to all the conditions applicable to the current WSCA Master Agreement as amended by the State Participating Addendum; now, therefore, be it

RESOLVED, the above referenced paragraphs are hereby incorporated by reference; and be it further

RESOLVED, that the Somerville Board of Education hereby authorizes the contract with Millennium Communications Group, Inc. for the provision of Cisco LAN Switch Equipment for an amount not to exceed \$123,243.00; and be it further

RESOLVED, that pursuant to N.J.A.C. 5:34-7.29(e) the duly authorized and executed purchase order shall serve as the contract between the Somerville Board of Education and Millennium Communications Group, Inc. and shall include the State cooperative purchasing system identifier, 1NJCP, and the State contract number for Cisco Systems, Inc. #73979.

7* Field Trip Request

RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment NB-2)

8* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-3)

X. REPORT OF BOARD ITEMS

- A. Finance Committee:
Dennis Garot, Chairperson
James Adamec, Member

* Branchburg Vote Eligible

It is recommended that Items **1** through **3** be moved upon the recommendation of the Superintendent of Schools.

1. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below: (Attachment B-1)

- A. Middle School Fund (April)
- B. Van Derveer School Fund (April)

2. Bills Lists

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-2)

Van Derveer and Middle Schools	
Bills List Dated May 24, 2011	
10 General Fund	\$ 67,167.52
20 Special Revenue Fund	829.03
30 Capital Projects Fund	69.88
TOTAL	\$ 67,956.72

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
May 15, 2011	\$471,358.00 (MS & VDV)

It is recommended that Items **4*** through **8*** be moved upon the recommendation of the Superintendent of Schools.

4* Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (April) (Attachment B-3)
- B. Secretary's Report (April) (Attachment B-4)
- C. Investments (April) (Attachment B-5)
- D. Food Services (April) (Attachment B-6)

5* Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below: (Attachment B-7)

- A. High School Fund (April)
- B. Athletic/Extracurricular Fund (April)

6* Bills Lists

RESOLVED that the Board of Education approve the payment of the following obligations of the

* Branchburg Vote Eligible

School District: (Attachment B-8)

Administrative and High School Bill List Dated May 24, 2011	
10 General Fund	\$553,383.65
20 Special Revenue Fund	137,789.95
30 Capital Projects Fund	34.94
60 Cafeteria Fund	50,781.75
TOTAL	\$741,990.29

7* Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
May 15, 2011	\$558,649.10 (ADMIN & HS)
May 15, 2011	\$ 17,924.50 (FICA)

8* Line Item Transfers

RESOLVED that the Board of Education approve the enclosed April line item transfers.
(Attachment B-9)

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23 2:11(c)r, the Somerville Board of Education certifies that as of April 30, 2011 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23 2:11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- B. Buildings and Grounds Committee:
Kenneth Cornell, Chairperson
Peter Lawton, Member

Facilities Report – April 2011 (Attachment C-1)

- C. Athletics and Student Activities Committee:
John Prudente, Chairperson

- D. Curriculum Committee:
Linda Olson, Chairperson
James Adamec, Member

Curriculum Committee Meeting – May 17, 2011 (Attachment C-2)

1. Somerville Middle School Textbooks for Grade 7

RESOLVED that the Board of Education approve the following middle school textbooks by Pearson Prentice Hall (2008) for Grade 7 Social Studies:

World Studies The Ancient World

- * Branchburg Vote Eligible

World Studies Asia and the Pacific
World Studies Foundations of Geography
World Studies Latin America
World Studies Africa
World Studies Europe and Russia
World Studies Medieval Times to Today
World Studies The United States and Canada

2. Somerville Middle School Textbooks for Grade 8

RESOLVED that the Board of Education approve the following middle school textbook for Grade 8 Social Studies: *United States History Beginnings to 1877*. (2012). Houghton Mifflin/Harcourt Holt McDougal.

3. Approve Curriculum Maps

RESOLVED that the Board of Education approve the adoption of the following curriculum maps: (Attachment C-3)

Adoption of Curriculum Maps:

Middle School

Health: Grade 6

Health: Grade 7

E. Policy Committee:

Al Kerestes, Chairperson

F. Technology Committee:

Norman Chin, Chairperson

James Adamec, Member

Kenneth Cornell, Member

G. Borough Council/B.O.E. Liaison:

John Prudente, Liaison

H. Somerset County Educational Services Commission:

James Adamec, Delegate

I. New Jersey School Boards Association:

Linda Olson, Delegate

J. Somerset County Association of Boards of Education:

John Prudente, Delegate

XI. PERSONNEL

RESOLVED that the Board of Education approve and/or accept the Superintendent of Schools' recommendations as follows: (appointments and salaries contingent upon verified documentation)

* Branchburg Vote Eligible

K-8

1. To approve the appointment of Karen Brokaw to the leave replacement position of teacher of fourth grade (Florie) at Van Derveer School effective May 18, 2011 to June 24, 2011 at a salary of \$52,285 (BA step 6) (prorated).
2. To approve the following staff members to the position of Camp Somerville Middle School coordinators at the Somerville Middle School at the rate of \$35.00 per hour on August 29 and 30, 2011:
Mrs. Mary Honrath
Mrs. Allison Parajon
3. To approve the appointment of the following staff members to the position of Team Leaders at the Somerville Middle School for the 2011-2012 school year at the contractual rate of \$1,595.00:
Team 6: Mrs. Allison Parajon
Team 7: Mr. David Zubia
Team 8: Ms. Joann Liuzzo
Exploratory/Encore: Mr. Michael Callahan
4. To approve the following staff members as substitutes for the 2011 Special Education Extended School Year Program. They will be used on an as needed basis and will be paid their half day per diem rate:
Kristen Tepedino
Cathy Hons
Catherine Wojtowicz
Karen Tovi-Jones
Brennen Thompson
Lauren Stypa
5. To approve the extension of a paid leave of absence for Lorraine Pohorely teacher at Van Derveer School to May 31, 2011.

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of Schools' recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 6* To approve a revision of the enclosed K-12 subject area teacher job description to include the Common Core State Standards. (Attachment P-1)
- 7* To approve Dawn Evans, teacher at Somerville High School, to complete her internship in the guidance department during the 2011-2012 school year. She is working towards her master's degree in School Counseling at Kean University.
- 8* To approve the enclosed list of substitute teachers at \$90.00 per diem for the 2010-2011 school year. (Attachment P-2)

* Branchburg Vote Eligible

9* To approve the enclosed list of paid holidays for the custodial/maintenance staff for the 2011-2012 school year. (Attachment P-3)

XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIII. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to interview a candidate for Principal at Somerville High School. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issue is resolved, subject to confidentiality requirements. Upon return to public session action will be taken.

XIV. ADJOURNMENT