

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, June 21, 2011
Somerville Middle School Cafeteria

Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at the Reorganization Meeting of May 10, 2011. Notice has been provided to the three newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. Request the assistance of law enforcement officers in the removal of a disorderly*

person when that person's conduct interferes with the orderly progress of the meeting;

- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. SUPERINTENDENT'S REPORT

Welcome Reception for Thomas A. Conroy, new Director of Curriculum and Instruction and Corey J. Jones, new Principal at Somerville High School

District Highlights

Dr. Timothy Purnell, Superintendent of Schools

VII. APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

- | | |
|----------------|----------------------|
| * May 24, 2011 | Special Meeting |
| * May 24, 2011 | Executive Session I |
| * May 24, 2011 | Regular Meeting |
| * May 24, 2011 | Executive Session II |

XIII. OLD BUSINESS

IX. NEW BUSINESS

It is recommended that Items **1** through **6** be moved upon the recommendation of the Superintendent of Schools.

1. Donation to the Somerville Middle School

RESOLVED that the Board of Education accept an anonymous donation of \$100 to the Somerville Middle School to support the Somerville Middle School Media Center.

2. 2010-2011 IDEA Consolidated Grant

RESOLVED that the Board of Education approve the amendment to the 2010-2011 IDEA Consolidated Grant in the following amount:

Preschool \$22,176

3. Parental Transportation Contract

RESOLVED that the Board of Education enter into a transportation agreement with LD (parent) to transport a student to the P.G. Chambers School, Cedar Knolls, NJ at a cost of \$73.00 per diem

* Branchburg Vote Eligible

for the 2011-2012 school year. This represents no increase in cost over the 2009-2010 and 2010-2011 school years.

4. Parental Transportation Contract

RESOLVED that the Board of Education enter into a transportation agreement with JP (parent) to transport a student to the First Children, Fanwood, NJ at a cost of \$75.00 per diem for the 2011-2012 school year.

5. Van Derveer School Mini Grant Application

RESOLVED that the Board of Education approve a Mini Grant for Deborah Herbel and Megan Pschar, teachers at Van Derveer School, in the amount of \$500.00 entitled "*Exploring Our Curriculum in Ways that Meet the Needs of Students and Engage Them in Hands-on Learning to assist Reading and Writing*". (Attachment NB-1)

6. Van Derveer School Mini Grant Application

RESOLVED that the Board of Education approve a Mini Grant for Deborah Herbel and Megan Pschar, teachers at Van Derveer School, in the amount of \$500.00 entitled "*Differentiating the Classroom to Meet "Inclusion" Needs and Develop Student Inquiry-based Extensions*". (Attachment NB-2)

It is recommended that Items 7* through 20* be moved upon the recommendation of the Superintendent of Schools.

7* 2010-2011 IDEA Consolidated Grant

RESOLVED that the Board of Education approve the amendment to the 2010-2011 IDEA Consolidated Grant in the following amount:

Basic	\$654,269
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8* No Child Left Behind Grant 2010-2011 Amendment

RESOLVED that the Board of Education approve the 2010-2011 No Child Left Behind grant amendment in the following amounts:

Title I	\$449,645
Title IIA	\$110,951
Title IID	\$3,580
Title III	\$26,165
Title III Immigrant	\$14,535

9* Deposit to Capital and Tuition Reserves

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-13 and N.J.S.A. 6A:23A-14 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Somerville Board of Education wishes to deposit anticipated current year surplus into Capital Reserve and Tuition Reserve accounts at year end, and

WHEREAS, the Somerville Board of Education has determined the following amounts are available for such purpose of transfer:

Capital Reserve not to exceed	\$450,000
Tuition Reserve	\$965,972

NOW THEREFORE BE IT RESOLVED by the Somerville Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

10* Food Services Company 2011-2012 School Year

RESOLVED that the Board of Education approve a renewal contract with Maschio's Food Services, Inc. as the food service management company for the 2011-2012 school year.

Management Fee	\$13,572
Profit Guarantee	\$15,000

11* School Breakfast/Lunch Prices

RESOLVED that the Board of Education approve the establishment of the following prices for breakfast and lunch services in the cafeterias at the Somerville Public Schools for the 2011-2012 school year in accordance with the Healthy, Hunger-Free Kids Act of 2010. This represents a \$.05 increase in lunch prices and no increase in breakfast prices. (Attachment NB- 3)

Breakfast - Middle School/Van Derveer School	\$1.05		
Adult	\$1.50		
Lunch			
Van Derveer (K-5)	\$2.25	Middle School (6-8)	\$2.40
High School	\$2.55	Adult	\$3.05

12* Resolution For Member Participation - Middlesex Regional Cooperative Pricing System

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on June 21, 2011 the governing body of the Somerville Board of Education, County of Somerset, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

* Branchburg Vote Eligible

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Somerville Board of Education.

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

- 13*** Resolution For Member Participation - Hunterdon County Cooperative Pricing System
WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on June 21, 2011 the governing body of the Somerville Board of Education, County of Somerset, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Somerville Board of Education.

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

- 14*** Resolution for Member Participation – Morris County Cooperative Pricing Council
BE IT RESOLVED by the Somerville Board of Education, County of Somerset and State of New Jersey: this Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Somerville Board of Education.

Pursuant to the provisions of N.J.S.A. 40A:11-10 and 11 the Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the "Lead Agency" for the purchase of work, materials, supplies and services expiring on June 30, 2011.

The Lead Agency entering into contracts on behalf of the Somerville Board of Education shall be responsible for complying with the provisions of the local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

15* Property/Liability Insurance

RESOLVED that the Board of Education approve the following enclosed property and liability insurance premiums as negotiated by Genova Insurance Agency pursuant to N.J.S.A. 18A:18A 5a (10) from Selective Insurance Company for the 2011-2012 school year:

General Liability, Auto Liability, School Board Leaders, Abuse and Molestation, Property, Inland Marine, School Board Legal Liability and Umbrella \$110,876. (Attachment NB-4)

16* Employee Health Benefits

RESOLVED that the Board of Education approve the enclosed health benefit rates for the 2011-2012 school year as negotiated by Brown & Brown Benefits Advisors. (Attachment NB-5)

17* Workers Compensation Insurance

WHEREAS, the New Jersey School Boards Insurance Act, Assembly 1373, enacted and signed by the Governor in 1983, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Somerville Board of Education School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Somerville Board of Education School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Somerville Board of Education School District, under its obligations as a member of the New Jersey School Boards Association Insurance Group, does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED BY THE SOMERVILLE BOARD OF EDUCATION SCHOOL DISTRICT:

THAT the Somerville Board of Education School District joins with other school districts in organizing and becoming members of the ERIC NORTH Sub-fund, a fund within the New Jersey School Boards Association Insurance Group; and

THAT, by adoption and signing of this resolution, the Somerville Board of Education is hereby joining the ERIC NORTH Sub-fund, a fund within the New Jersey School Boards Association Insurance Group effective the date indicated below, and for the duration of three consecutive years

Van Derveer and Middle Schools Bills List Dated May 25, 2011 30 Capital Projects Fund		\$ 111,255.48
	TOTAL	\$ 111,255.48

Van Derveer and Middle Schools Bills List Dated June 21, 2011 10 General Fund		\$ 45,692.27
20 Special Revenue Fund		1,274.03
30 Capital Projects Fund		30,550.00
	TOTAL	\$ 77,516.30

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
May 30, 2011	\$418,790.24 (MS & VDV)
June 15, 2011	\$494,592.31 (MS & VDV)

4. Line Item Transfers

RESOLVED that the Board of Education approve the enclosed ECPA line item transfers. (Attachment B-3)

It is recommended that Items 5* through 9* be moved upon the recommendation of the Superintendent of Schools.

5* Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (May) (Attachment B-4)
- B. Secretary's Report (May) (Attachment B-5)
- C. Investments (May) (Attachment B-6)
- D. Food Services (May) (Attachment B-7)

6* Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below: (Attachment B-8)

- A. High School Fund (May)
- B. Athletic/Extracurricular Fund (May)

7* Bills Lists

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-9)

Administrative and High School

* Branchburg Vote Eligible

Bill List Dated June 21, 2011	
10 General Fund	\$ 866,686.91
20 Special Revenue Fund	36,858.94
30 Capital Projects Fund	129,675.00
60 Cafeteria Fund	57,594.38
TOTAL	\$1,090,815.23

8* Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
May 30, 2011	\$516,781.00 (ADMIN & HS)
May 30, 2011	\$ 10,774.31 (FICA)
June 15, 2011	\$646,527.08 (ADMIN & HS)
June 15, 2011	\$ 26,705.42 (FICA)

9* Line Item Transfers

RESOLVED that the Board of Education approve the enclosed May line item transfers. (Attachment B-10)

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23 2:11(c)r, the Somerville Board of Education certifies that as of May 31, 2011 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23 2:11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- B. Buildings and Grounds Committee:
Kenneth Cornell, Chairperson
Peter Lawton, Member

Facilities Report – May 2011 (Attachment C-1)

- C. Athletics and Student Activities Committee:
John Prudente, Chairperson

1* NJSIAA Membership Resolution – 2011-2012

RESOLVED that the Board of Education of the Somerville Public School District in the County of Somerset, State of New Jersey, as provided for in Chapter 172 laws 1979 (NJSA 18A:11-3, et seq.) hereby enroll Somerville High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

2* Merger between Somerset Hills Regional School District & Somerville Public Schools – Ice Hockey

* Branchburg Vote Eligible

RESOLVED that the self-funded Ice Hockey merger program with Somerset Hills Regional School District be approved; and

BE IT FURTHER RESOLVED, that the program's operation and continuance is contingent upon the Ice Hockey group fully and completely funding all aspects of the program; and

BE IT FURTHER RESOLVED, that a form of agreement be drafted to codify the terms and conditions of this arrangement.

D. Curriculum Committee:
Linda Olson, Chairperson
James Adamec, Member

1. Approve Curriculum Maps (Attachment C-2)

RESOLVED that the Board of Education approve the adoption of the following Curriculum Maps:

Elementary School

Mathematics: Kindergarten

Mathematics: Grade 1

Mathematics: Grade2

2* Somerville High School Textbooks for Spanish

RESOLVED that the Board approve the following high school textbook for Spanish 4:

¡Avancemos! (2010). A. Jarvis and R. Lebrede. Holt McDougal, Division of Houghton Mifflin Harcourt.

3* Approve Curriculum Maps (Attachment C-2)

RESOLVED that the Board of Education approve the adoption of the following Curriculum Maps:

High School

Women's Studies: Grades 10-12

Physical Education: Grades 9-12

E. Policy Committee:
Al Kerestes, Chairperson

*First Reading

RESOLVED that the Board of Education approve the following Policy/Regulation for a revised first reading:

P/R2440 Summer Session

*Second Reading

RESOLVED that the Board of Education approve the following Regulation for a revised second reading:

P/R7150 Use of School Facilities

* Branchburg Vote Eligible

- F. Technology Committee:
Norman Chin, Chairperson
James Adamec, Member
Kenneth Cornell, Member
- G. Special Education Parent Advisory Committee:
Michelle Edgar, Liaison
- H. Borough Council/B.O.E. Liaison:
John Prudente, Liaison
- I. Somerset County Educational Services Commission:
James Adamec, Delegate
- J. New Jersey School Boards Association:
Linda Olson, Delegate
- K. Somerset County Association of Boards of Education:
John Prudente, Delegate

XI. PERSONNEL

RESOLVED that the Board of Education approve and/or accept the Superintendent of Schools' recommendations as follows: (appointments and salaries contingent upon verified documentation)

K-8

1. To approve the following staff member as Pre-Algebra and Algebra Institutes Teachers at Somerville Middle School at a stipend of \$35.00 per hour not to exceed \$1,400.00. This will be funded by the Toshiba Grant:
 - Wendy Ledford, Pre-Algebra Institute
 - Michael Dlugosz, Algebra Institute
2. To approve the following staff members to the position of Somerville Middle School Title I AARA Summer Tutors at a stipend of \$35.00 per hour funded by Title I AARA monies:
 - Jocelyn Eckardt
 - Cathy Hons
 - Sally Whitten
 - Jennifer DePace
 - Lindsey Kulis
3. To approve the appointment of Mr. Robert Reavey to the position of Anti-Bullying specialist at Somerville Middle School for the 2011-2012 school year. Ms. Jessica Eitner will be designated as the assistants to the Anti-Bullying specialist. There is no additional remuneration for this position.

* Branchburg Vote Eligible

4. To approve the appointment of Ms. Stacey Peterson to the position of Anti-Bullying specialist at Van Derveer School for the 2011-2012 school year. Dr. Elyn Stein will be designated as the assistant Anti-Bullying specialist. There is no additional remuneration for this position.
5. To approve Patricia Clark to provide occupational therapy for the district's students attending the Special Education extended school year program at her half day per diem rate, not exceed three days per week.
6. To approve the appointment of Patricia Helwig to the position of Choral Advisor at Van Derveer School for the 2011-2012 school year at a stipend of \$2,198.00.
7. To approved the enclosed staff members to the position of Camp SMS Counselors at the Somerville Middle School. The camp is scheduled on Wednesday, August 31 and Thursday September 1, 2011 from 9:00-11:00 a.m. at a stipend of \$35.00 per hour. (Attachment P-1)

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of Schools' recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 8* To approve the appointment of Thomas A. Conroy, Director of Curriculum and Instruction to the position of the District Anti-Bullying Coordinator for the 2011-2012 school year at no additional remuneration.
- 9 * To approve the appointment of Mr. Jeffrey Caulfield to the position of Anti-Bullying specialist at Somerville High School for the 2011-2012 school year. Dr. Tanya McDoanld will be designated as the assistant Anti-Bullying specialist. There is no additional remuneration for this position.
- 10* To approve the Summer HSPA Institute at Somerville High School to be held on Monday, August 15 through Friday, August 19, 2011.
- 11* To approve the Fall HSPA Institute at Somerville High School be held the following Saturdays: September 17, September 24 and October 1, 2011.
- 12* To approve the following staff members to provide instruction for the Summer HSPA Institute at Somerville High School, funded by the Title I ARRA Grant at the contractual rate of \$70.00 per hour:
 - Jeanine Dilling
 - Lauren Pursley
 - Ruth Ann Scherr
 - Rebecca Drake
 - Heather Kennedy
- 13* To approve the following staff members to provide instruction for the Fall HSPA Institute at

Somerville High School, funded by the NCLB Title I Grant at the contractual rate of \$70.00 per hour:

Jeanine Dilling
Lauren Pursley
Ruth Ann Scherr
Rebecca Drake
Heather Kennedy

- 14* To approve the appointment of Megan Scacci to the position of Students Against Destructive Decisions (SADD) advisor at Somerville High School for the 2011-2012 school year at a stipend of \$2,198.00.
- 15* To approve Michael Cohen, supervisor of English at Tenafly High School to interview Mr. Timothy O'Halloran as part of his dissertation research.
- 16* To approve an alternate work schedule for Dr. Carolyn Rosenberg, Director of Curriculum, Instruction and Technology, effective June 7, 2011 to June 30, 2011.

XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
2. *Each statement made by a participant shall be limited to three minutes duration*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
4. *All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
5. *The presiding officer may:*
 - a. *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
 - e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIII. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss a student related issue. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issue is resolved, subject to confidentiality requirements. Upon return to public session no action will be taken.

XIV. ADJOURNMENT