

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, September 27, 2011
District Conference Room

Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at the Reorganization Meeting of May 10, 2011. Notice has been provided to the three newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the*

- meeting;*
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

- * August 23, 2011 Regular Meeting
- * September 13, 2011 Workshop/Regular Meeting

VII. SUPERINTENDENT'S REPORT

New Staff Reception

Summer 2011 Enrichment and Performing Arts Presentation
Mrs. Katherine Neary, PreK-12 Supervisor/Preschool Supervisor

District Highlights
Dr. Timothy Purnell, Superintendent of Schools

VIII. OLD BUSINESS

IX. NEW BUSINESS

It is recommended that Items **1** and **2** be moved upon the recommendation of the Superintendent of Schools.

1. Donation for Van Derveer School

RESOLVED that the Board of Education accept a donation of \$400.25 from the Target Take Charge for Education Program. This money is a result of Van Derveer families using the REDcard®.

2. EmPoWER Somerset Program

RESOLVED that the Board of Education approve the participation of the Somerville PreSchool and Van Derveer School in the EmPoWER Somerset Program in an effort to establish a Family Success Center in downtown Somerville. (Attachment NB-1)

It is recommended that Items **3*** through **9*** be moved upon the recommendation of the Superintendent of Schools.

3* Donation for Somerville High School

RESOLVED that the Board of Education accept a donation from the Somerville Quarterback Club for a Toshiba Laptop, HP color printer, ink cartridges, 2 Nike pullovers and 2 UA game shirts for a

* Branchburg Vote Eligible

total cost of \$2,422.11.

4* Change in Meeting Date

RESOLVED that the Board of Education postpone the Board of Education Regular Meeting scheduled for October 25, 2011 to be held in conjunction with the Workshop/Regular Meeting scheduled on November 8, 2011.

5* Withdrawal from Maintenance Reserve

RESOLVED that the Board of Education authorize the withdrawal of maintenance reserve account funds for the purpose of auditorium sound system improvements at Somerville High School in the amount of \$35,000.00.

6* Matrix Design Group

RESOLVED that the Board of Education approve a professional services agreement with Matrix Design Group pursuant to N.J.S.A. 18A:18A-5a(1) in accordance with the enclosed proposal to provide construction management services for the Fiver Optic Wide Area Network project at a fee of \$12,500.00. (Attachment NB-2)

7* NCLB Act Consolidated Subgrant

RESOLVED that the Board of Education approve the application for funds under the No Child Left Behind Act Consolidated Subgrant for fiscal year 2012 and accept the following grant amounts:

Title I	\$360,477
Title IIA	\$ 88,557
Title III	\$ 21,129
Title III Immigrant	\$ 23,657

8* Field Trips

RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment NB-3)

9* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-4)

X. REPORT OF BOARD ITEMS

* Branchburg Vote Eligible

- A. Finance Committee:
Dennis Garot, Chairperson
James Adamec, Member
Kenneth Cornell, Member

It is recommended that Items **1** through **3** be moved upon the recommendation of the Superintendent of Schools.

1. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below: (Attachment B-1)

- A. Middle School Fund (July and August)
- B. Van Derveer School Fund (July and August)

2. Bills Lists

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-2)

Van Derveer and Middle Schools	
Bills List Dated September 27, 2011	
10 General Fund	\$ 477,529.08
20 Special Revenue Fund	13,654.64
30 Capital Projects Fund	7,296.60
TOTAL	\$ 498,480.32

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
August 30, 2011	\$ 37,245.54 (MS & VDV)
September 15, 2011	\$452,788.01 (MS & VDV)

It is recommended that Items **4*** through **8*** be moved upon the recommendation of the Superintendent of Schools.

4* Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (June and July) (Attachment B-3)
- B. Secretary's Report (June and July) (Attachment B-4)
- C. Investments (June and July) (Attachment B-5)
- D. Food Services (June) (Attachment B-6)

5* Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below: (Attachment B-7)

* Branchburg Vote Eligible

- A. High School Fund (July and August)
- B. Athletic/Extracurricular Fund (July and August)

6* Bills Lists

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-8)

Administrative and High School	
Bill List Dated July 31, 2011	
10 General Fund	\$ 1,000.00
TOTAL	\$ 1,000.00
Bill List Dated August 31, 2011	
10 General Fund	\$411,765.86
40 Debt Service	232,708.75
TOTAL	\$644,474.61
Bill List Dated September 27, 2011	
10 General Fund	\$696,902.84
20 Special Revenue Fund	105,381.98
30 Capital Projects Fund	96,721.53
60 Cafeteria Fund	1,176.99
TOTAL	\$900,183.34

7* Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
August 30, 2011	\$132,386.19 (ADMIN & HS)
August 30, 2011	\$ 7,146.45 (FICA)
September 15, 2011	\$565,369.34 (ADMIN & HS)
September 15, 2011	\$ 14,216.31 (FICA)

8* Line Item Transfers

RESOLVED that the Board of Education approve the enclosed June End of Year and July line item transfers. (Attachment B-9)

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23 2:11(c)r, the Somerville Board of Education certifies that as of June 30, 2011 and July 31, 2011 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23 2:11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

* Branchburg Vote Eligible

- B. Buildings and Grounds Committee:
Kenneth Cornell, Chairperson
Peter Lawton, Member

Facilities Report – September 2011 (Attachment C -1)

- C. Athletics and Student Activities Committee:
John Prudente, Chairperson
- D. Curriculum Committee:
Linda Olson, Chairperson
James Adamec, Member

Curriculum Committee Meeting – September 8, 2011 (Attachment C-2)

Adoption of Curriculum Maps (Attachment C-3)

RESOLVED that the Board of Education adopt the following enclosed curriculum maps:

Elementary School

Elementary Art: Grades K-2

Middle School

Visual Arts: Grade 6

Visual Arts: Grade 7

Musical Journey: Grade 7

Health: Grade 8

Visual Arts: Grade 8

*Adoption of Curriculum Maps (Attachment C-4)

RESOLVED that the Board of Education adopt the following enclosed curriculum maps:

High School

Biology: Grade 9

Geometry: Grades 9-11

Chemistry: Grade 10

Precalculus: Grades 10-12

Physics: Grade 11

AP Calculus BC: Grades 11-12

Calculus: Grade 12

Adoption of Gifted and Talented Modules (Attachment C-5)

RESOLVED that the Board of Education adopt the enclosed gifted & talented modules.

- E. Policy Committee:
Al Kerestes, Chairperson

* First Reading (Attachment C-6)

* Branchburg Vote Eligible

RESOLVED that the Board of Education approve the following policies and regulations for a first reading:

- Bylaw 0141.2 Board Members and Term – Receiving (Revised)
- P 1230 Superintendent’s Duties (Revised)
- P 2132 School District Goals and Objectives (Revised)
- P/R 2414 Programs and Services for Pupils in High Poverty and in High Need School Districts (Revised)
- P/R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (Revised)
- P 2461 Special Education/Receiving Schools (Revised)
- P 3125.2 Employment of Substitute Teachers (New)
- R 3144 Certification of Tenure Charges (Revised)
- R 4159 Support Staff Member/School District Reporting Responsibilities (Revised)
- P/R 5561 Use of Physical Restraint (New)
- P 6150 Tuition Income (Revised)
- P 6220 Budget Preparation (Revised)
- P 6311 Contracts for Goods or Services Funded by Federal Grants (New)
- P 6820 Financial Reports (Revised)

RESOLVED that the Board of Education approve the following policies and regulations for a second reading:

* Second Reading (Attachment C-7)

- Bylaw 0144 Board Member Orientation and Training (Revised)
- P 5350 Pupil Suicide Prevention (Revised)
- P/R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse (Revised)

- F. Technology Committee:
Norman Chin, Chairperson
James Adamec, Member
Kenneth Cornell, Member
- G. Special Education Parent Advisory Committee:
Michelle Edgar, Liaison
- H. Borough Council/B.O.E. Liaison:
John Prudente, Liaison
- I. Somerset County Educational Services Commission:
James Adamec, Delegate
- J. New Jersey School Boards Association:
Linda Olson, Delegate
- K. Somerset County Association of Boards of Education:

* Branchburg Vote Eligible

John Prudente, Delegate

XI. PERSONNEL

K-8

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

1. To approve the following list of staff members to the positions of bus aides for our indistrict special education route for the 2011-2012 school year at a rate of \$34.00 per hour per the SEA contract:

Nancy Burke
Louise Mario
Diane Podolsky

2. To approve the following list of staff members to the positions of grade level leaders at Van Derveer School for the 2011-2012 school year at a stipend of \$1,595.00 as per SEA contract:

Kindergarten	Kathleen Petrill
First Grade	Susan Biuso
Second Grade	Susan McCabe
Third Grade	Patricia Helwig
Fourth Grade	Jessica Markle
Fifth Grade	Davie-Lyn Jones-Evans

3. To approve the following list of staff members to the position of administrative detention monitors at the Somerville Middle School for the 2011-2012 school year at a rate of \$35.00 per hour:

Catherine Ambos
Melissa Cebula
Jennifer DePace
Eleni Iannella
Dave Laskowski
Joanne Miele
Richard Repole
David Zubia

4. To approve the enclosed curriculum projects K-8. (Attachment P-1)
5. To approve the creation of a new position for an instructional assistant at Van Derveer School for a resource room. This is needed because of an increase in the enrollment numbers of our special education students.
6. To approve the appointment of Loreen Lum to the position of independent occupational therapist at Van Derveer School for the 2011-2012 school year at the rate of \$70.00 per hour. She will handle the additional hours not covered by our in district Occupational Therapist. Her fees will be paid through the IDEA Grant.

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

7* To approve the following list of individuals to the position of paraprofessionals at Somerville High School for the 2011-2012 school year:

Dyan Rosario	Marching Band, Color Guard and Robotics
Bernard Rosario	Marching Band, Color Guard and Robotics
Anthony Ettore	Football
Bryan Schmitt	Marching Band and Color Guard

8* To approve a change in salary guide placement for the following staff member effective September 1, 2011: (Attachment P-2)

Kacie DeFelice	MA+15
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9* To approve the enclosed curriculum projects 9-12.

XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

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XIV. ADJOURNMENT

* Branchburg Vote Eligible