

**REGULAR MEETING
TUESDAY, NOVEMBER 22, 2011
ADMINISTRATIVE HEADQUARTERS**

Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

- TIME AND PLACE** The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Tuesday, November 22, 2011 at the Administrative Headquarters, 51 West Cliff Street, Somerville.
- CALL TO ORDER** The meeting was called to at 7:00 p.m. by Mr. Kerestes, President.
- ROLL CALL**
- MEMBERS PRESENT:** Mr. James Adamec, Mr. Norman Chin, Mr. Kenneth Cornell, Mr. Dennis Garot, Mr. Al Kerestes, Mr. Peter Lawton, Mrs. Melissa Looby, Mrs. Linda Olson, Mr. John Prudente
- MEMBERS ABSENT:** Mrs. Michelle Edgar
- ALSO PRESENT:** Dr. Timothy Purnell, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator
- Mr. Kerestes announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at the Reorganization Meeting of May 10, 2011, notices to the three newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.
- PUBLIC COMMENT** There was no public comment.

APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

*The motion was made by Mr. Kerestes and seconded by Mr. Cornell to approve the Minutes of the November 8, 2011 Regular Meeting.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	ABSTAIN
Chin	ABSTAIN	Garot	YES
Cornell	YES	Olson	YES
Edgar	ABSENT	Prudente	YES
Kerestes	YES	*Looby	ABSTAIN

SUPERINTENDENT'S REPORT

Gateway Summer Academy Overview

Ms. Cindy Atkins, Pre-K-12 Supervisor

Mr. Michael Kydonieus, High School Math Teacher

Mr. Kydonieus and three Somerville Middle School students illustrated projects created and activities engaged in over the four and one-half day Gateway Summer Academy.

DNA Club Presentation

Mr. George Mellors, High School Science Teacher

Mr. Mellors introduced three students researchers who presented and explained their posters completed at the Waksman Student Scholars Program.

Project Lead the Way Overview

Ms. Cindy Atkins, Pre-K-12 Supervisor

Mr. Michael Kydonieus, High School Math Teacher

Mr. George Mellors, High School Science Teacher

Mr. Kydonieus and Mr. Mellors provided an overview of the Project Lead the Way Program. The coursework included in the five courses were compared and contrasted.

Internet Social Networks Policy Presentation

Mr. Jason Solomon, Director of Technology

Mr. Solomon presented an overview of Policy

*Branchburg Vote Eligible

4119.26 Staff Use of Internet Social Networks and Other Forms of Electronic Communication. The presentation included a review of proper and improper use of social networks, cell phones, text messaging and email by staff members.

District Highlights

Dr. Timothy Purnell, Superintendent of Schools

Dr. Purnell stated he was thankful for the opportunity to work with a supportive Board of Education and school community.

Dr. Purnell distributed the first draft of the Action Plan for multi-year district strategic goals and asked for feedback from Board of Education members by December 5, 2011.

Dr. Purnell reported on activities during the month of November at the Preschool, Van Derveer School, Somerville Middle School and Somerville High School. Dr. Purnell made special mention of Elizabeth Frank being named Dairy Princess.

NEW BUSINESS

It is recommended that Items 1* through *5 be moved upon the recommendation of the Superintendent of Schools.

**1* USE OF
ADDITIONAL 2011
STATE AID**

WHEREAS, the State of New Jersey has made \$370,840.00 in additional state school aid available to the Somerville School District during the 2011-2012 school year,

NOW THEREFORE BE IT RESOLVED, the Board of Education approve the use of \$370,840.00 in additional state aid to make no changes in the current 2011-2012 budget and appropriate the surplus funds generated into the 2012-2013 budget.

**2* SNOW REMOVAL
AGREEMENT WITH
THE BOROUGH OF
SOMERVILLE**

RESOLVED that the Board of Education enter into the enclosed agreement with the Borough of Somerville to provide snow removal and salting services. This represents a 2% increase over 2011.

*Branchburg Vote Eligible

3* SNOW REMOVAL AGREEMENT WITH ADAMSVILLE MAINTENANCE

RESOLVED that the Board of Education renew an agreement with Adamsville Maintenance to provide district snow plowing services at a rate \$120.00 per hour for standard time and \$138.00 per hour for premium time. This represents no increase over 2010-2011 school year.

4* FIELD TRIPS

RESOLVED that the Board of Education approve the enclosed request for field trips.

5* TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Garot seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	ABSENT	Prudente	YES
Kerestes	YES	*Looby	YES

REPORT OF BOARD ITEMS

A. Finance Committee:

Dennis Garot, Chairperson
James Adamec, Member

*Branchburg Vote Eligible

It is recommended that Items 1 through 3 be moved upon the recommendation of the Superintendent of Schools.

1. ACCEPTANCE OF MONTHLY REPORTS

RESOLVED that the Board of Education accept the monthly reports as listed below:

- A. Middle School Fund (October)
- B. Van Derveer School Fund (October)

2. BILLS LISTS

RESOLVED that the Board of Education approve the payment of the following obligations of the School District:

Van Derveer and Middle Schools
Bills List Dated November 22, 2011

10 General Fund	\$	51,323.76
20 Special Revenue Fund		63,067.02
TOTAL	\$	147,342.82

Mr. Garot introduced and moved the adoption of the resolution, Mr. Prudente seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	ABSENT	Prudente	YES
Kerestes	YES	*Looby	N/A

3. PAYROLL PAYMENTS

RESOLVED that the Board of Education approve the payroll payments for the following dates:

<u>DATE</u>	<u>PAYROLL</u>
November 15, 2011	\$479,400.36 (MS & VDV)

Mr. Garot introduced and moved the adoption of the resolution, Mr. Prudente seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	ABSTAIN
Cornell	YES	Olson	YES
Edgar	ABSENT	Prudente	YES
Kerestes	ABSTIAN	*Looby	N/A

*Branchburg Vote Eligible

It is recommended that Items 4* through 8* be moved upon the recommendation of the Superintendent of Schools.

4* BOARD SECRETARY'S FINANCIAL REPORTS

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (October)
- B. Secretary's Report (October)
- C. Investments (October)
- D. Food Services (October)

5* ACCEPTANCE OF MONTHLY REPORTS

RESOLVED that the Board of Education accept the monthly reports as listed below:

- A. High School Fund (October)
- B. Athletic/Extracurricular Fund (October)

6* BILL LISTS

RESOLVED that the Board of Education approve payment of the following obligations of the School District:

Administrative and High School
Bill List Dated November 22, 2011

10 General Fund	\$633,805.19
20 Special Revenue Fund	22,582.96
60 Cafeteria Fund	141,795.71
TOTAL	\$798,183.86

7* PAYROLL PAYMENTS

RESOLVED that the Board of Education approve the payroll payments for the following dates:

<u>DATE</u>	<u>PAYROLL</u>
November 15, 2011	\$710,365.99 (ADMIN & HS)
November 15, 2011	\$ 27,582.65 (FICA)

8* LINE ITEM TRANSFERS

RESOLVED that the Board of Education approve the enclosed October line item transfers.

Mr. Garot introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
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*Branchburg Vote Eligible

Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	ABSENT	Prudente	YES
Kerestes	YES	*Looby	YES

Certification of Major Account Status

(Read into record - Mr. Dennis Garot)

Pursuant to N.J.A.C. 6A:23-2:11(c)r, the Somerville Board of Education certifies that as of October 31, 2011 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2:11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are Current Expense, Capital Projects and Debt Service)

B. Building and Grounds:

Kenneth Cornell, Chairperson

Peter Lawton, Member

Mr. Cornell reviewed the monthly Buildings and Grounds Report prepared by Sal Gambaino.

C. Athletics and Student Activities:

John Prudente, Chairperson

Mr. Prudente reported that the Somerville Hall of Fame banquet will be held on December 1, 2011.

D. Curriculum:

Linda Olson, Chairperson

James Adamec, Member

Adoption of Curriculum Maps:

RESOLVED that the Board of Education adopt the following enclosed curriculum maps:

*High School

Algebra I: Grade 9

Algebra II: Grades 9-12

Mr. Kerestes introduced and moved the adoption of

the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	ABSENT	Prudente	YES
Kerestes	YES	*Looby	YES

E. Policy:

Al Kerestes, Chairperson

*First Reading

RESOLVED that the Board of Education approve the following Policy/Regulation for a revised first reading:

P 4119.26 Staff use of Internet Social Networks
and Other Forms of Electronic
Communication

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	ABSENT	Prudente	YES
Kerestes	YES	*Looby	YES

*Second Reading

RESOLVED that the Board of Education approve the following Regulation for a revised second reading:

R 5600 Pupil Discipline/Code of Conduct

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Garot seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES

Cornell	YES	Olson	YES
Edgar	ABSENT	Prudente	YES
Kerestes	YES	*Looby	YES

F. Technology Committee:

Norman Chin, Chairperson
James Adamec, Member
Kenneth Cornell, Member

Mr. Chin reported that the next Technology Committee meeting will be held in early December.

G. Special Education Parent Advisory Committee:
Michelle Edgar, Liaison

Mr. McGrath reported on a meeting with the Someville Recreation Director where opportunities for collaboration between recreation programs and special education students were explored.

H. Borough Council/BOE:

John Prudente, Liaison

Mr. Prudente stated the Borough Council approved the Interlocal Agreement with the Board of Education for snow plowing and salting.

I. Somerset County Educational Services:

Commission: James Adamec, Liaison

No Report

J. New Jersey School Boards Association:

Mrs. Linda Olson, Delegate

Mrs. Olson reviewed the two resolutions passed at the New Jersey School Boards Association Annual Delegate Assembly.

K. Somerset County School Board Association

John Prudente, Delegate

Mr. Prudente reported on antibullying training discussed at the most recent Somerset County School Board Association meeting.

PERSONNEL

RESOLVED that the Board of Education approve and/or accept the Superintendent's Recommendations as follows:

(All appointments and salaries subject to verification of documentation.)

K-8

Motion by Mr. Cornell seconded by Mr. Garot that items **K-8** - 1 to 5 be moved, upon recommendation of the Superintendent.

1. ASHLEE HAGGERTY

APPROVE a paid maternity disability leave of absence for Ashlee Haggerty, teacher of first grade at Van Derveer School, effective January 20, 2012 to March 20, 2012 and an unpaid child care leave of absence in accordance with the New Jersey Family Leave Act from March 21, 2012 to June 30, 2012.

2. DEBORAH HERBEL

APPROVE a paid medical leave of absence for Deborah Herbel, teacher of fifth grade at Van Derveer School effective January 3, 2012 to February 28, 2012.

3. DAVID VAUGHN

APPROVE the appointment of David Vaughn to the position of interscholastic head cross country coach at the Somerville Middle School for the 2011-2012 school year at a stipend of \$3,699.00

4. RICHARD REPOLE

APPROVE the appointment of Richard Repole to the position of interscholastic assistant cross country coach at the Somerville Middle School for the 2011-2012 school year at a stipend of \$2,312.00.

5. SALVINA TRIPOLI

APPROVE the appointment of Salvina Tripoli to the leave replacement position of teacher of fifth grade (Mitchell) at Van Derveer School effective November 21, 2011 to June 30, 2012 at a salary of \$52,320.00. (Step 3 BA) (prorated)

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	ABSENT	Prudente	YES
Kerestes	YES	*Looby	N/A

*Branchburg Vote Eligible

9-12 and Districtwide

Motion by Mr. Cornell seconded by Mr. Kerestes that items 9-12 and Districtwide - 6* to *8 be moved, upon recommendation of the Superintendent.

6* SUBSDTITUTE TEACHERS

APPROVE the enclosed list of substitute teachers at \$90.00 per diem for the 2011-2012 school year.

7* TITLE I EDUCATIONAL PROFICIENCY PLAN TUTORS AT SOMERVILLE HIGH SCHOOL

APPROVE the following staff members to the position of Title I Educational Proficiency Plan Tutors at Somerville High School for the 2011-2012 school year at the rate of \$50.00 per hour:

- | | |
|----------------------|-------------------------------|
| Karen Longo-Baldwin | Mathematics and Language Arts |
| Gilman Eaton | Mathematics |
| Jeanine Dilling | Mathematics |
| Christopher Mulligan | Mathematics |

8* DANIELL TARVIN/MICHELLE MOORE

APPROVE the following staff members to the position of co-head coach at Somerville High School for the 2011-2012 school year:

- | | |
|-----------------|---|
| Danielle Tarvin | - Co-Head Winter Cheerleading Coach - \$3,340 |
| Michelle Moore | - Co-Head Winter Cheerleading Coach - \$4,195 |

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	ABSENT	Prudente	YES
Kerestes	YES	*Looby	YES

PUBLIC COMMENT

Mr. Lawton discussed the important value in the message delivered through the Local Heroes Program held at Van Derveer School.

EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session at 8:30 p.m. to discuss a student matter. The minutes of the executive session, to the extent permitted by law, will be made available to the public once

*Branchburg Vote Eligible

the issues are resolved, subject to confidentiality Requirements.

Mrs. Olson introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	ABSENT	Prudente	YES
Kerestes	YES	*Looby	YES

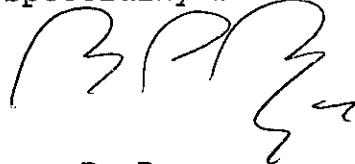
RESOLVED that the Board of Education move to return to public session at 8:45 p.m.

ADJOURNMENT

With nothing further, to be discussed, Mr. Kerestes motioned to adjourn and the motion was seconded by Mr. Cornell that the meeting be adjourned at 8:47 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,



Bryan P. Boyce
Board Secretary