

**REGULAR MEETING  
TUESDAY, SEPTEMBER 27, 2011  
ADMINISTRATIVE HEADQUARTERS**

Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

- TIME AND PLACE** The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Tuesday, September 27, 2011 at the Administrative Headquarters, 51 West Cliff Street, Somerville.
- CALL TO ORDER** The meeting was called to at 7:02 p.m. by Mr. Kerestes, President.
- ROLL CALL**
- MEMBERS PRESENT:** Mr. James Adamec, Mr. Norman Chin, Mr. Kenneth Cornell, Mrs. Michelle Edgar (arrived 7:10 p.m.), Mr. Dennis Garot, Mr. Al Kerestes, Mr. Peter Lawton, Mrs. Melissa Looby, Mrs. Linda Olson, Mr. John Prudente
- MEMBERS ABSENT:** None
- ALSO PRESENT:** Dr. Timothy Purnell, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator
- Mr. Kerestes announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at the Reorganization Meeting of May 10, 2011, notices to the three newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.
- PUBLIC COMMENT** There was no public comment.

**SUPERINTENDENT'S  
REPORT**Summer 2011 Enrichment and Performing Arts  
Presentation

Mrs. Katherine Neary, PreK-12 Supervisor/  
Preschool Supervisor

Mrs. Neary played a video of activities that took place during the Summer 2011 Enrichment and Performing Arts Program. Mrs. Neary thanked all the teachers involved in the Program that made it such a success. Several student groups reported on projects, activities and experiences in their part of the program. Mr. Callahan reviewed the process students used to create their musical as part of the program.

New Staff Reception

Dr. Purnell introduced all new staff members and a brief reception followed.

District Highlights

Dr. Timothy Purnell, Superintendent of Schools

Dr. Purnell reported on the following:

- Lisa Conklin will be recognized by the AENU for Presidents Award
- Activities at each school related to the Week of Respect
- Needs assessment results will be reported at Board of Education Retreat. Goals and an Action Plan will be developed based on results of needs assessment
- Enrollment and activities during the month of September at the Preschool, Van Derveer School, Somerville Middle School and Somerville High School

**APPROVAL OF  
MINUTES**

**RESOLVED** that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

\*The motion was made by Mr. Kerestes and seconded by Mr. Cornell to approve the Minutes of the August 23, 2011 Regular Meeting.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	ABSTAIN	Garot	ABSTAIN
Cornell	YES	Olson	ABSTAIN
Edgar	YES	Prudente	YES
Kerestes	YES	*Looby	YES

The motion was made by Mr. Kerestes and seconded by Mr. Cornell to approve the Minutes of the September 13, 2011 workshop/Regular Meeting.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	YES	Prudente	YES
Kerestes	YES	*Looby	YES

#### OLD BUSINESS

None

#### NEW BUSINESS

It is recommended that Items 1 through 2 be moved upon the recommendation of the Superintendent of Schools.

#### 1. DONATION FOR VAN DERVEER SCHOOL

**RESOLVED** that the Board of Education accept a donation of \$400.25 from the Target Take Charge for Education Program. This money is a result of Van Derveer families using the REDcard®.

#### 2. EMPOWER SOMERSET PROGRAM

**RESOLVED** that the Board of Education approve the participation of the Somerville PreSchool and Van Derveer School in the EmPOWER Somerset Program in an effort to establish a Family Success Center in downtown Somerville.

Mr. Kerestes introduced and moved the adoption of the resolution, Mrs. Edgar seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	YES	Prudente	YES
Kerestes	YES	*Looby	N/A

It is recommended that Items 3\* through 9\* be

moved upon the recommendation of the Superintendent of Schools.

**3\* DONATION FOR SOMERVILLE HIGH SCHOOL** RESOLVED that the Board of Education accept a donation from the Somerville Quarterback Club for a Toshiba Laptop, HP color printer, ink cartridges, 2 Nike pullovers and 2 UA game shirts for a total cost of \$2,422.11.

**4\* CHANGE IN MEETING DATE** RESOLVED that the Board of Education postpone the Board of Education Regular Meeting scheduled for October 25, 2011 to be held in conjunction with the Workshop/Regular Meeting scheduled on November 8, 2011.

**5\* WITHDRAWAL FROM MAINTENANCE RESERVE** RESOLVED that the Board of Education authorize the withdrawal of maintenance reserve account funds for the purpose of auditorium sound system improvements at Somerville High School in the amount of \$35,000.00.

**6\* MATRIX DESIGN GROUP** RESOLVED that the Board of Education approve a professional services agreement with Matrix Design Group pursuant to N.J.S.A. 18A:18A-5a(1) in accordance with the enclosed proposal to provide construction management services for the Fiber Optic Wide Area Network project at a fee of \$12,500.00.

**7\* NCLB ACT CONSOLIDATED SUBGRANT** RESOLVED that the Board of Education approve the application for funds under the No Child Left Behind Act Consolidated Subgrant for fiscal year 2012 and accept the following grant amounts:

Title I	\$ 360,477
Title IIA	\$ 88,557
Title III	\$ 21,129
Title III Immigrant	\$ 23,657

**8\* FIELD TRIPS** RESOLVED that the Board of Education approve the enclosed request for field trips.

**9\* TRAVEL EXPENDITURE RESOLUTION** WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the

guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

Mr. Kerestes introduced and moved the adoption of the resolution, Mrs. Edgar seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	YES	Prudente	YES
Kerestes	YES	*Looby	YES

#### **REPORT OF BOARD ITEMS**

##### **A. Finance Committee:**

Dennis Garot, Chairperson  
James Adamec, Member

Mr. Garot reported that the Finance Committee met to discuss the 2012-2013 Budget. Mr. Garot stated that the same budget process/timeline will be used to develop the 2012-2013 Budget as was used to develop the 2011-2012 Budget.

It is recommended that Items 1 through 3 be moved upon the recommendation of the Superintendent of Schools.

#### **1. ACCEPTANCE OF MONTHLY REPORTS**

**RESOLVED** that the Board of Education accept the monthly reports as listed below:

- A. Middle School Fund (July and August)  
 B. Van Derveer School Fund (July and August)

**2. BILLS LISTS**

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District:

Van Derveer and Middle Schools  
 Bills List Dated September 27, 2011

10 General Fund	\$ 477,529.08
20 Special Revenue Fund	13,654.64
30 Capital Projects Fund	7,296.60
TOTAL	\$ 498,480.32

Mr. Garot introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	YES	Prudente	YES
Kerestes	YES	*Looby	N/A

**3. PAYROLL PAYMENTS**

**RESOLVED** that the Board of Education approve the payroll payments for the following dates:

<u>DATE</u>	<u>PAYROLL</u>
August 30, 2011	\$ 37,245.54 (MS & VDV)
September 15, 2011	\$452,788.01 (MS & VDV)

Mr. Garot introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	ABSTAIN
Cornell	YES	Olson	YES
Edgar	YES	Prudente	YES
Kerestes	ABSTAIN	*Looby	N/A

It is recommended that Items 4\* through 8\* be moved upon the recommendation of the Superintendent of Schools.

**4\* BOARD  
SECRETARY'S  
FINANCIAL  
REPORTS**

**RESOLVED** that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (June and July)
- B. Secretary's Report (June and July)
- C. Investments (June and July)
- D. Food Services (June and July)

**5\* ACCEPTANCE  
OF MONTHLY  
REPORTS**

**RESOLVED** that the Board of Education accept the monthly reports as listed below:

- A. High School Fund (June and July)
- B. Athletic/Extracurricular Fund (June and July)

**6\* BILL LISTS**

**RESOLVED** that the Board of Education approve payment of the following obligations of the School District:

Administrative and High School  
Bill List Dated July 31, 2011

10 General Fund	\$	1,000.00
TOTAL	\$	1,000.00

Bill List Dated August 31, 2011

10 General Fund	\$	411,765.86
40 Debt Service		232,708.75
TOTAL	\$	644,474.61

Bill List Dated September 27, 2011

10 General Fund	\$	696,902.84
20 Special Revenue Fund		105,381.98
30 Capital Projects Fund		96,721.53
60 Cafeteria Fund		1,176.99
TOTAL	\$	900,183.34

**7\* PAYROLL  
PAYMENTS**

**RESOLVED** that the Board of Education approve the payroll payments for the following dates:

<u>DATE</u>	<u>PAYROLL</u>
August 30, 2011	\$132,386.19 (ADMIN & HS)
August 30, 2011	\$ 7,146.45 (FICA)
September 15, 2011	\$565,369.34 (ADMIN & HS)
September 15, 2011	\$ 14,216.31 (FICA)

**8\* LINE ITEM  
TRANSFERS**

**RESOLVED** that the Board of Education approve the enclosed June End of Year and July line item transfers.

Mr. Garot introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	YES	Prudente	YES
Kerestes	YES	*Looby	YES

Certification of Major Account Status

(Read into record - Mr. Dennis Garot)

Pursuant to N.J.A.C. 6A:23-2:11(c)r, the Somerville Board of Education certifies that as of June 30, 2011 and July 31, 2011 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2:11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are Current Expense, Capital Projects and Debt Service)

B. Building and Grounds:

Kenneth Cornell, Chairperson  
Peter Lawton, Member

Mr. Cornell reported on positive comments received from Somerville High School Class of 1961 and 1966 graduates who toured Somerville Middle School recently. Mr. Cornell also reviewed latest improvements to Somerville High School athletic complex.

C. Athletics and Student Activities:

John Prudente, Chairperson

Mr. Prudente stated that Brooks Field looked outstanding for the first home football game. He reported on the Somerville High School Marching Band first place finish at the Piscataway Band Festival.

D. Curriculum:

Linda Olson, Chairperson  
James Adamec, Member

Mrs. Olson reported on curriculum maps reviewed at the September 8, 2011 Curriculum Committee meeting.

Adoption of Curriculum Maps

**RESOLVED** that the Board of Education adopt the following enclosed curriculum maps:

Elementary School

Elementary Art: Grades K-2

Middle School

Visual Arts: Grade 6  
Visual Arts: Grade 7  
Musical Journey: Grade 7  
Health: Grade 8  
Visual Arts: Grade 8

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Garot seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	YES	Prudente	YES
Kerestes	YES	*Looby	N/A

\*Adoption of Curriculum Maps

**RESOLVED** that the Board of Education adopt the following enclosed curriculum maps:

High School

Biology: Grade 9  
Geometry: Grades 9-11  
Chemistry: Grade 10  
Precalculus: Grades 10-12  
Physics: Grade 11  
AP Calculus BC: Grades 11-12  
Calculus: Grade 12

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	YES	Prudente	YES
Kerestes	YES	*Looby	YES

Adoption of Gifted and Talented Modules

**RESOLVED** that the Board of Education adopt the enclosed gifted & talented modules.

Mrs. Olson introduced and moved the adoption of the resolution, Mr. Kerestes seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	YES	Prudente	YES
Kerestes	YES	*Looby	N/A

E. Policy:

Al Kerestes, Chairperson

\*First Reading

**RESOLVED** that the Board of Education approve the following Policy/Regulation for a revised first reading:

Bylaw 0141.2	Board Members and Term - Receiving (Revised)
P 1230	Superintendent's Duties (Revised)
P 2132	School District Goals and Objectives (Revised)
P/R 2414	Programs and Services for Pupils in High Poverty and in High Need School Districts (Revised)
P/R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (Revised)
P 2461	Special Education/Receiving Schools (Revised)

P 3125.2      Employment of Substitute Teachers  
                  (New)  
R 3144        Certification of Tenure Charges  
                  (Revised)  
R 4159        Support Staff Member/School  
                  District Reporting  
                  Responsibilities (Revised)  
P/R 5561      Use of Physical Restraint (New)  
P 6150        Tuition Income (Revised)  
P 6220        Budget Preparation (Revised)  
P 6311        Contracts for Goods or Services  
                  Funded by Federal Grants (New)  
P 6820        Financial Reports (Revised)

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	YES	Prudente	YES
Kerestes	YES	*Looby	YES

\*Second Reading

**RESOLVED** that the Board of Education approve the following Regulation for a revised second reading:

Bylaw 0144      Board Member Orientation and  
                  Training (Revised)  
P 5350        Pupil Suicide Prevention (Revised)  
P/R 8461      Reporting Violence, Vandalism,  
                  Harassment, Intimidation, Bullying,  
                  Alcohol and Other Drug Abuse  
                  (Revised)

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	YES	Prudente	YES
Kerestes	YES	*Looby	YES

F. Technology Committee:

Norman Chin, Chairperson  
James Adamec, Member  
Kenneth Cornell, Member

Mr. Chin reported that the Superintendent of Branchburg reached out to Dr. Purnell and Mr. Solomon regarding the possibility of Somerville and Branchburg sharing Mr. Solomon. Mr. Chin will keep the Board informed on any progress as the idea is vetted.

G. Special Education Parent Advisory Committee:  
Michelle Edgar, Liaison

No Report

H. Borough Council/BOE:  
John Prudente, Liaison

Mr. Prudente reported that the new Shoprite will open on October 16, 2011. Mr. Lawton expressed concern over a proposed tax abatement for JSM and its impact on the school district. Dr. Purnell stated he will invite Mayor Gallagher to the next Board of Education meeting to discuss further.

I. Somerset County Educational Services:  
Commission: James Adamec, Liaison

No Report

J. New Jersey School Boards Association:  
Mrs. Linda Olson, Delegate

Mr. Olson reported that the New Jersey School Boards Association is developing a new strategic plan and is soliciting input from Board of Education members.

K. Somerset County School Board Association  
John Prudente, Delegate

No Report

**PERSONNEL**

**RESOLVED** that the Board of Education approve and/or accept the Superintendent's Recommendations as follows:  
(All appointments and salaries subject to verification of documentation.)

**K-8**

Motion by Mr. Kerestes seconded by Mr. Cornell that items **K-8** - 1 to 6 be moved, upon recommendation of the Superintendent.

**1. BUS AIDES FOR  
IN DISTRICT  
ROUTES**

**APPROVE** the following list of staff members to the positions of bus aides for our in district special education routes for the 2011-2012 school year at a rate of \$34.00 per hour per the SEA contract:

Nancy Burke  
Louise Mario  
Diane Podolsky

**2. GRADE LEVEL  
LEADERS AT VAN  
DEVEER SCHOOL**

**APPROVE** the following list of staff members to the positions of grade level leaders at Van Derveer School for the 2011-2012 school year at a stipend of \$1,595.00 as per SEA contract:

Kindergarten	Kathleen Petrill
First Grade	Susan Biuso
Second Grade	Susan McCabe
Third Grade	Patricia Helwig
Fourth Grade	Jessica Markle
Fifth Grade	Davie-Lyn Jones-Evans

**3.  
ADMINISTRATIVE  
DETENTION  
MONITORS AS SMS**

**APPROVE** the following list of staff members to the position of administrative detention monitors at the Somerville Middle School for the 2011-2012 school year at a rate of \$35.00 per hour:

Catherine Ambos  
Melissa Cebula  
Jennifer DePace  
Eleni Iannella  
Dave Laskowski  
Joanne Miele  
Richard Repole  
David Zubia

4. CURRICULUM PROJECTS K-8

APPROVE the enclosed curriculum projects K-8.

5. CREATE NEW INSTRUCTIONAL ASSISTANT POSITION AT VDV

APPROVE the creation of a new position for an instructional assistant at Van Derveer School for a resource room. This is needed because of an increase in the enrollment numbers of our special education students.

6. LOREEN LUM

APPROVE the appointment of Loreen Lum to the position of independent occupational therapist at Van Derveer School for the 2011-2012 school year at the rate of \$70.00 per hour. She will handle the additional hours not covered by our in district Occupational Therapist. Her fees will be paid through the IDEA Grant.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	YES	Prudente	YES
Kerestes	YES	*Looby	N/A

9-12 and Districtwide

Motion by Mr. Kerestes, seconded by Mr. Cornell that items 9-12 and Districtwide 7\* to 9\* be moved, upon recommendation of the Superintendent.

7\* PARAPROFESSIONALS AT SHS

APPROVE the following list of individuals to the position of paraprofessionals at Somerville High School for the 2011-2012 school year:

Dyan Rosario	Marching Band, Color Guard and Robotics
Bernard Rosario	Marching Band, Color Guard and Robotics
Anthony Ettore	Football
Bryan Schmitt	Marching Band and Color Guard

8\* KACIE DEFELICE

APPROVE a change in salary guide placement for the following staff member effective September 1, 2011: (Attachment P-2)

Kacie DeFelice MA+15

**9\* CURRICULUM  
PROJECTS 9-12**

**APPROVE** the enclosed curriculum projects 9-12.

Upon call of the roll, the vote was as follows:

Adamec	YES	Lawton	YES
Chin	YES	Garot	YES
Cornell	YES	Olson	YES
Edgar	YES	Prudente	YES
Kerestes	YES	*Looby	YES

**PUBLIC COMMENT**

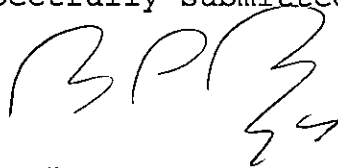
There was no public comment.

**ADJOURNMENT**

With nothing further, to be discussed, Mr. Kerestes motioned to adjourn and the motion was seconded by Mr. Cornell that the meeting be adjourned at 8:17 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,



Bryan P. Boyce  
Board Secretary





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BOE

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Somerville Public School District  
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### SOMERVILLE PUBLIC SCHOOLS NOTICE

AT THE ORGANIZATION MEETING OF THE SOMERVILLE BOARD OF EDUCATION HELD ON MAY 10, 2011, THE FOLLOWING SCHEDULE OF EVENING DATES FOR BOARD OF EDUCATION MEETINGS WAS ESTABLISHED. ALL MEETINGS ARE HELD IN THE DISTRICT OFFICES LOCATED AT 51 WEST CLIFF STREET, SOMERVILLE, NEW JERSEY, UNLESS OTHERWISE DESIGNATED.

DATE	TIME	AGENDA MINUTES	
May 24, 2011	7:00 P. M.	<a href="#">Agenda</a>	<a href="#">Meeting Minutes</a> <a href="#">Meeting Minutes</a>
June 14, 2011	7:00 P. M.	<a href="#">Agenda</a>	<a href="#">Meeting Minutes</a>
June 21, 2011	7:00 P. M.	<a href="#">Agenda</a>	<a href="#">Meeting Minutes</a> <a href="#">Meeting Minutes</a>
July 12, 2011*	7:00 P. M.	<a href="#">Agenda</a>	<a href="#">Meeting Minutes</a>
August 23, 2011*	7:00 P. M.	<a href="#">Agenda</a>	<a href="#">Meeting Minutes</a>
September 13, 2011	7:00 P. M.	<a href="#">Agenda</a>	<a href="#">Meeting Minutes</a>
September 27, 2011	7:00 P. M.	<a href="#">Agenda</a>	
October 11, 2011	7:00 P. M.	<a href="#">Agenda</a>	
October 25, 2011	7:00 P. M.	<a href="#">Notice</a>	
November 8, 2011	7:00 P. M.	<a href="#">Agenda</a>	
November 22, 2011	7:00 P. M.		
December 13, 2011*	7:00 P. M.		

January 10, 2012 7:00 P.  
M.

January 24, 2012 7:00 P.  
M.

February 7, 2012 7:00 P.  
M.

February 21, 2012 7:00 P.  
M.

March 6, 2012 7:00 P.  
M.

March 20, 2011 7:00 P.  
M.

April 3, 2012 7:00 P.  
M.

April 24, 2012 7:00 P.  
M.

\*One Meeting during this month

Bryan P. Boyce, Business Administrator/Board Secretary

Adopted: May 10, 2011