



Substitute Staff & District Paraprofessionals
(Adjuncts, Advisors, Coaches, Volunteers)

*Affirmative Action, School Safety
& Security, & District Policies*

Substitute staff and district paraprofessionals (including volunteers) are required to complete and provide the following prior to working/volunteering in the Somerville Public School district.

- ✓ Completed documentation
- ✓ State of New Jersey fingerprint approval letter
- ✓ Affirmative action/policy training session attendance
- ✓ Somerville Board of Education approval

**2010-2011 Affirmative Action/Policy Training Sessions
(All held in District Conference Room)**

Tuesday, September 21, 2010 at 8:30 a.m.

Tuesday, October 19, 2010 at 8:30 a.m.

Tuesday, December 7, 2010 at 8:30 a.m.

Tuesday, January 25, 2011 at 8:30 a.m.

Tuesday, March 15, 2011 at 8:30 a.m.

Please register for the training session of your choice with Ms. Ana Raymondi by telephone (908) 218-4118 or by email araymondi@somervillenk12.org

Applicant must stop by office to pick up a packet prior to registering (51 W. Cliff St. Somerville)