

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, January 22, 2013
District Conference Room
7:00 p.m.

Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 3, 2013. Notice has been provided to the three newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the*

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- meeting;*
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

*	December 11, 2012	Regular Meeting
*	December 11, 2012	Executive Session
*	January 3, 2013	Reorganization Meeting
*	January 3, 2013	Workshop/Regular Meeting
*	January 3, 2013	Executive Session

VII. SUPERINTENDENT'S REPORT

PSE&G Direct Install Program Contract

Bryan Boyce, Business Administrator/Board Secretary

RESOLVED that the Board of Education approve the enclosed contract between the Somerville Board of Education and PSE&G to arrange the installation of certain energy conservation measures at Somerville High School. (Attachment U-1)

Preschool Program Highlights

Mrs. Katherine Neary, Supervisor of PreK-12/Preschool Supervisor
Students

Refunding of 2005 Bonds

Ms. Mary Lyons, Managing Director,
Phoenix Advisors, LLC

Resolution Of The Board Of Education Of The Borough Of Somerville In The County Of Somerset, New Jersey Approving, On First Reading, A Refunding School Bond Ordinance Providing For The Refunding Of A Portion Of Its Outstanding School Bonds Dated February 15, 2005 (Attachment U-2)

WHEREAS, on February 22, 2005, The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) issued \$15,412,000 aggregate principal amount of tax-exempt School Bonds dated February 15, 2005 (the "2005 School Bonds"); and

WHEREAS, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the

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School District through the issuance by the Board of Refunding School Bonds (the “Refunding Bonds”) to refund all or a portion of the \$9,387,000 aggregate principal amount of the outstanding 2005 School Bonds maturing on February 15 in the years 2016 through 2025, inclusive (the “Refunded Bonds”); and

WHEREAS, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the “Refunding Bond Ordinance”) authorizing the issuance of the Refunding Bonds in an aggregate principal amount not to exceed \$10,250,000, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF SOMERVILLE IN THE COUNTY OF SOMERSET, NEW JERSEY as follows:

Section 1. The Refunding Bond Ordinance attached hereto as Exhibit A is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of public hearing for the Refunding Bond Ordinance in the Courier News, in the form and at the time required by N.J.S.A. 18A:24-61.4.

Section 2. This resolution shall take effect immediately.

District Highlights

Dr. Timothy J. Purnell, Superintendent of Schools

VIII. OLD BUSINESS

IX. NEW BUSINESS

It is recommended that Items **1*** through **5*** be moved upon the recommendation of the Superintendent of Schools.

1* Change Orders Limited Roof Replacement Work at Somerville High School

RESOLVED that the Board of Education approve the following change orders to the Limited Roof Replacement Work at Somerville High School: (Attachment NB-1)

Safeway Contracting, Inc. CO-01

This change order is issued to implement the removal and replacement of a total of ten existing dome sky lights on the designated roof replacement scope areas within Safeway’s contract. \$15,000.00 will be charged against the General Repair Allowance.

Safeway Contracting, Inc. CO-02

This Change Order is issued to implement modifications to the project scope based upon field conditions encountered during execution of the project work. These items have been advanced in the field and are based upon the detailed summary of work items in a letter from Safeway

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Contracting. The work is inclusive of all materials, labor, equipment, anchors, flashing framing modifications, removal of debris and all overhead and profit. Add: \$7,655.00

Safeway Contracting, Inc. CO-03

This Change Order is issued to execute fair value credits to the Owner for response to a substantial water leak including corrections of some of the damages sustained as well as subsequent clean up and restoration activities undertaken by the Somerville Board of Education personnel, faculty and its professional agents during the week of May 9 and May 16, 2011. The leak was completely attributed to faulty installation and inadequate installation of new roof drainage piping performed by the plumbing subcontractor to Safeway Contracting. Deduct: \$8,055.00

2* Special Counsel

RESOLVED that Jane Gallina-Mecca, Esq., of the firm Fogerty and Hara be appointed pursuant to N.J.S.A. 18A:18a-5a(1) as special construction counsel to assist as needed and requested in providing legal support and guidance in bids and bidding, procurement, and construction contract matters; effective January 23, 2013 to June 30, 2013 at the hourly rate of \$165.00 per hour, and

BE IT FURTHER RESOLVED that the nature, duration, service and amount of the contract with Ms. Gallina-Mecca be maintained on file and available for public inspection in the office of the Board of Education.

3* School Board Recognition Month

WHEREAS, The New Jersey School Boards Association has declared January 2013 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Somerville Board of Education is one of 586 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Somerville Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

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WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Somerville Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2013 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Somerville Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

4* Field Trips

RESOLVED that the Board of Education approve the enclosed request for field trips.
(Attachment NB-2)

5* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-3)

X. REPORT OF BOARD ITEMS

- A.** Finance Committee:
Dennis Garot, Chairperson
James Adamec, Member

It is recommended that Items **1** through **3** be moved upon the recommendation of the Superintendent of Schools.

1. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below: (Attachment B-1)

- A.** Middle School Fund (November)
- B.** Van Derveer School Fund (November and December)

2. Bills Lists

RESOLVED that the Board of Education approve the payment of the following obligations of the

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School District: (Attachment B-2)

Van Derveer and Middle Schools Bills List Dated January 22, 2013	
10 General Fund	\$ 219,871.45
20 Special Revenue Fund	1,105.24
30 Capital Projects	31,068.82
TOTAL	\$ 252,045.51

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
December 15, 2012	\$ 497,597.55 (MS & VDV)
December 21, 2012	\$ 458,021.54 (MS & VDV)
January 15, 2013	\$ 509,906.12 (MS & VDV)

It is recommended that Items 4* through 8* be moved upon the recommendation of the Superintendent of Schools.

4* Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (November and December) (Attachment B-3)
- B. Secretary's Report (November and December) (Attachment B-4)
- C. Investments (November and December) (Attachment B-5)
- D. Food Services (October, November and December) (Attachment B-6)

5* Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below: (Attachment B-7)

- A. High School Fund (October, November and December)
- B. Athletic/Extracurricular Fund (November and December)

6* Bills Lists

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-8)

District Wide and High School Bill List Dated December 31, 2012	
10 General Fund	\$ 423,961.94
TOTAL	\$ 423,961.94

District Wide and High School
Bill List Dated January 22, 2013

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10 General Fund	\$ 1,081,986.99
20 Special Revenue Fund	50,095.62
30 Capital Projects	542,361.88
40 Debit Service	292,706.88
60 Cafeteria Fund	95,011.60
TOTAL	\$ 2,062,162.97

7* Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
December 15, 2012	\$593,703.07 (ADMIN & HS)
December 15, 2012	\$ 19,168.20 (FICA)
December 21, 2012	\$555,419.64 (ADMIN & HS)
December 21, 2012	\$ 13,209.23 (FICA)
January 15, 2013	\$509,906.12 (ADMIN & HS)
January 15, 2013	\$ 20,334.25 (FICA)

8* Line Item Transfers

RESOLVED that the Board of Education approve the enclosed November/December line item transfers. (Attachment B-9)

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23 2:11(c)r, the Somerville Board of Education certifies that as of November 30, 2012 and December 31, 2012 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23 2:11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- B.** Buildings and Grounds Committee:
Kenneth Cornell, Chairperson
Al Kerestes, Member

Facilities Report – January 2013 (Attachment C-1)

- C.** Athletics and Student Activities Committee:
John Prudente, Chairperson

1. SMS Literary Club

RESOLVED that the Board of Education approve the creation of a Literary Club at Somerville Middle School for the 2012-2013 school year. (Attachment C-2)

2* SHS Book Club

RESOLVED that the Board of Education approve the creation of a Book Club at Somerville High

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School for the 2012-2013 school year. (Attachment C-3)

- D.** Curriculum Committee:
Linda Olson, Chairperson
- E.** Policy Committee:
Al Kerestes, Chairperson
- F.** Technology Committee:
Norman Chin, Chairperson
James Adamec, Member
- H.** Borough Council/B.O.E. Liaison:
John Prudente, Liaison
- I.** Somerset County Educational Services Commission:
John Prudente, Liaison
- J.** New Jersey School Boards Association:
Mrs. Linda Olson, Delegate
- K.** Somerset County Association of Boards of Education:
- L.** **AD HOC – Security Committee**
John Prudente, Chairperson
James Adamac, Member
Kenneth Cornell, Member

XI. PERSONNEL

K-8

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

1. To approve a paid medical leave of absence for Megan Pschar, teacher of special education at Van Derveer School effective January 2, 2013 to February 6, 2013.
2. To approve a change in salary guide placement for the following staff members effective February 1, 2013:

Wendy Hunt	BA+15
Mary Honrath	MA +15
Dr. Helena Sroczynski	MA + 60
3. To approve the appointment of David Zubia to the position of Title 1 NJ ASK enrichment tutor/ make-up monitor for the 2012-2013 school year at a rate of \$35.00 per hour.

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4. To approve the appointments of the following staff members to the position of advisor for the newly created Literary Club at the Somerville Middle School for the 2012-2013 school year at no additional remuneration:

Jocelyn Eckardt
Jessica Eitner

5. To approve Megan Sloan, a student at Caldwell College at Raritan Valley Community College University Center, to complete her student teaching in the Somerville Middle School in Mrs. Jocelyn Eckardt's grade 6-7 English language arts class.

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 6* To approve Anthony Appezzato, a student at Monmouth University, to complete his counseling internship in the guidance office at Somerville High School. Miss Sandra Cirello will supervise this internship.

- 7* To approve the appointment of the following individuals to the position of volunteers at Somerville High School for the 2012-2013 school year:

Susanne McDaniels	Marching Band and Color Guard
Thomas George	Baseball

- 8* To approve the appointment of Dayna Iannuzzi to the position of Spring HSPA Institute tutor at Somerville High at the rate of \$70.00 per hour.

- 9* To approve the following list of substitute teachers for the 2012-2013 school year at \$90.00 per diem:

John Fitzpatrick
Joelle Kessler
Nadine Marhaba
Thomas Van Cleef
Aaron Westbrook

- 10* To approve the appointment of Noelle Hartje to the leave replacement position of teacher of physical education (Evans) at Somerville High School effective January 23, 2013 to June 30, 2013 at a salary of \$52,540.00. (BA, Step 1) (Prorated)

- 11* To approve the appointment of Rebecca Linton to the position of advisor for the newly created Book Club at Somerville High School for the 2012-2013 school year at no addition remuneration.

XII. INTERVIEW BOARD OF EDUCATION CANDIDATES

Order will be randomly selected by the Board Secretary prior to the interviews.

Daniel J. Puntillo, Jr.

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Melissa Sadin
Lucien (Luc) Sergile, Jr.

XIII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
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 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIII. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss student matters, contract negotiations and the deliberation of Board of Education candidates. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements. Action may be taken.

RESOLVED that the Board of Education move to return to public session.

XIV. ADJOURNMENT