

REORGANIZATION/WORKSHOP/REGULAR MEETING
THURSDAY, JANUARY 3, 2019
ADMINISTRATIVE HEADQUARTERS

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

TIME AND PLACE

The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Thursday, January 3, 2019 at the Administrative Headquarters, 51 West Cliff Street, Somerville.

The meeting was called to order at 7:00 p.m. by Bryan P. Boyce, Board Secretary/Business Administrator acting as Chairman Pro Tempore; who asked all present to participate in the Pledge of Allegiance.

ANNOUNCEMENT OF RESULTS OF ELECTION

Mr. Boyce announced the following individuals were elected on November 6, 2018 for three year terms:

Melissa Sadin	1,737
Dan Carlson	1,047
Daniel J. Puntillo, Jr.	1,006

ADMINISTRATION OF OATH TO NEW MEMBERS

Board Secretary, Mr. Bryan P. Boyce, administered the oath of office to elected Board members Melissa Sadin, Dan Carlson, and Daniel J. Puntillo, Jr.

ROLL CALL

MEMBERS PRESENT: Mr. Dan Carlson, Ms. Candace Matthews, Mrs. Linda Olson, Mr. Daniel Puntillo, Mrs. Melissa Sadin, Mr. Lucien Sergile, Mrs. Erin Sweitzer and Mrs. Denise Van Horn

MEMBERS ABSENT: Mr. Derek Jess

ALSO PRESENT: Dr. Timothy Teehan, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Mr. Boyce announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on November 21, 2017, notices to the two newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

**ELECTION OF
PRESIDENT - ONE
YEAR TERM**

Prior to accepting nominations for Board President, Mr. Bryan P. Boyce reviewed Bylaw 9112 Board Officers.

Mr. Boyce asked for nominations for the position of Board President.

Mrs. Sweitzer made a motion, to nominate Mrs. Olson.

Ms. Matthews made a motion, to nominate Mr. Jess.

Mr. Boyce closed nominations for Board President once no more nominations came forward.

RESOLVED that the Board of Education elect Linda Olson as President of the Board of Education.

Upon call of the roll, the vote was as follows:

Carlson	YES	Sadin	YES
Jess	ABSENT	Sergile	NO
Matthews	NO	Sweitzer	YES
Olson	YES	Van Horn	NO
Puntillo	NO		

Mr. Boyce stated the resolution to elect Linda Olson for Board President failed because she did not receive five affirmative votes.

RESOLVED that the Board of Education elect Derek Jess as President of the Board of Education.

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Upon call of the roll, the vote was as follows:

Carlson	NO	Sadin	NO
Jess	ABSENT	Sergile	YES
Matthews	YES	Sweitzer	NO
Olson	NO	Van Horn	YES
Puntillo	YES		

Mr. Boyce stated the resolution to elect Derek Jess for Board President failed because he did not receive five affirmative votes.

Mr. Boyce explained that if a nominee does not get the majority affirmative votes, that the County Superintendent will select the Board President.

Per our Bylaw, a second election was conducted between the two candidates.

RESOLVED that the Board of Education elect Linda Olson as President of the Board of Education.

Upon call of the roll, the vote was as follows:

Carlson	YES	Sadin	YES
Jess	ABSENT	Sergile	NO
Matthews	NO	Sweitzer	YES
Olson	YES	Van Horn	NO
Puntillo	NO		

Mr. Boyce stated the resolution to elect Linda Olson for Board President failed because she did not receive five affirmative votes.

RESOLVED that the Board of Education elect Derek Jess as President of the Board of Education.

Upon the call of the roll, the vote was as follows:

Carlson	NO	Sadin	NO
Jess	ABSENT	Sergile	YES
Matthews	YES	Sweitzer	NO
Olson	YES	Van Horn	YES
Puntillo	YES		

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Mr. Boyce stated that the resolution to elect Mr. Jess as Board President did pass.

ELECTION OF VICE PRESIDENT Mr. Boyce asked for nominations for the position of Board Vice President.

Ms. Matthews made a motion to nominate Mr. Sergile.

Mrs. Sadin made a motion to nominate herself.

Mr. Boyce closed nominations for Board Vice President once no more nominations came forward.

RESOLVED that the Board of Education elect Mr. Sergile as Vice President of the Board of Education.

Upon call of the roll, the vote was as follows:

Carlson	NO	Sadin	NO
Jess	ABSENT	Sergile	YES
Matthews	YES	Sweitzer	YES
Olson	NO	Van Horn	YES
Puntillo	YES		

Mr. Boyce stated that the resolution to elect Mr. Sergile as Board Vice President did pass.

PUBLIC COMMENT Mr. Jeff Carlson, (did not state address), congratulated the newly elected Board members. He inquired as to why there was a resolution approving a Board Attorney and a Special Counsel and what the difference was between the two. Dr. Teehan responded with answers to Mr. Carlson's questions.

Mrs. Linda Olson congratulated Mr. Jess on his election to Board President.

Mr. Puntillo thanked Mrs. Olson for serving as past-President.

REORGANIZATION MEETING ACTION ITEMS It is recommended that Items 1 through 13 be moved upon the recommendation of the Superintendent of Schools

*Branchburg Vote Eligible
+Subject to change as per the SEA contract negotiations

1* CODE OF
ETHICS

RESOLVED, that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Somerville Board of Education:

CODE OF ETHICS

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
6. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

- administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
 10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

2* OPEN PUBLIC MEETINGS ACT - ESTABLISH MEETING DATES, TIME AND PLACE

RESOLVED that the Somerville Board of Education, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held in the Somerville Board of Education Conference Room, 51 West Cliff Street, Somerville, New Jersey, at 7:00 p.m., as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent, and Business Administrator/Board Secretary

BE IT FURTHER RESOLVED that the Board of Education does hereby designate the Star Ledger and The Courier News as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in the Somerville Board of Education Administration Office and posted on the District website.

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible, but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that the Board of Education will meet on the following dates:

DATE	TIME	PLACE	TYPE
January 15, 2019	7:00 P.M.	District Office	Regular
February 5, 2019	7:00 P.M.	District Office	Workshop/ Regular
February 19, 2019	7:00 P.M.	District Office	Regular
March 5, 2019	7:00 P.M.	District Office	Workshop/ Regular
March 19, 2019	7:00 P.M.	District Office	Regular
April 9, 2019	7:00 P.M.	District Office	Workshop/ Regular
April 30, 2019	7:00 P.M.	District Office	Regular
May 14, 2019	7:00 P.M.	District Office	Workshop/ Regular
May 28, 2019	7:00 P.M.	District Office	Regular
June 11, 2019	7:00 P.M.	District Office	Regular

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

July 23, 2019	7:00 P.M.	District Office	Regular
August 20, 2019	7:00 P.M.	District Office	Regular
September 3, 2019	7:00 P.M.	District Office	Workshop/ Regular
September 17, 2019	7:00 P.M.	District Office	Regular
October 8, 2019	7:00 P.M.	District Office	Regular
November 12, 2019	7:00 P.M.	District Office	Regular
December 10, 2019	7:00 P.M.	District Office	Workshop/ Regular
January 7, 2020	7:00 P.M.	District Office	Reorganization /Workshop/ Regular

3* ADOPTION OF CURRICULUM GUIDES, TEXTBOOKS AND ETEXTBOOKS

RESOLVED that the Board of Education does hereby adopt the current written Curriculum Guides, Textbooks and eTextbooks for Grades PreK-12 until such time as revisions, additions and/or deletions are presented to the Board of Education for adoption.

4* ADOPTION OF BYLAWS, POLICIES, REGULATIONS AND JOB DESCRIPTIONS

RESOLVED that the Board of Education does hereby adopt and shall be governed in all actions and business to come before this Board by the written ByLaws, Policies, Regulations and Job Descriptions previously duly adopted.

5* APPOINTMENT OF THE SCHOOL AUDITOR

WHEREAS, pursuant to *N.J.S.A. 18A:18A-5*, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public School Contract Law;

WHEREAS, the Somerville Board of Education (hereinafter referred to as the "Board") has a need to retain the professional services of an Auditor to provide auditing services for the fiscal year ending June 30, 2019;

WHEREAS, the Board is desirous of appointing

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Nisivoccia LLP, to provide professional services to the Board; and

NOW, THEREFORE, BE IT RESOLVED that the Board appoints Nisivoccia LLP as Auditor to provide auditing services for the period beginning January 1, 2019 through December 31, 2019 for a fee of \$30,000 in accordance with the terms and conditions set forth in the Engagement Letter, which is attached hereto and made a part hereof;

BE IT FURTHER RESOLVED THAT the Board awards said contract for such services to Nisivoccia LLP because: (1) the services proposed are most advantageous to the Board, price and other factors considered; and (2) the firm has demonstrated that it has the experience and resources necessary to perform the contract.

BE IT FURTHER RESOLVED THAT the Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board. (Attachment R-1)

**6* APPOINTMENT
OF BOARD
ATTORNEY**

WHEREAS, pursuant to *N.J.S.A. 18A:18A-5*, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public School Contract Law;

WHEREAS, the Board is desirous of appointing the law firm of Schenck, Price, Smith & King, LLP, to provide professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED, that the Board appoints the law firm of Schenck, Price, Smith & King, LLP as Board Attorneys until the next organization meeting in accordance with the terms and conditions set forth in the Agreement, which is attached hereto and made a part hereof;

BE IT FURTHER RESOLVED that the hourly rates included in said Agreement are \$175 per hour for attorneys and \$125 per hour for paralegals and law clerks;

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

BE IT FURTHER RESOLVED that the Board awards said contract for such services to Schenck, Price, Smith & King, LLP because: (1) the services proposed are most advantageous to the Board, price and other factors considered; and (2) the firm has demonstrated that it has the experience and resources necessary to perform the contract.

BE IT FURTHER RESOLVED, that the Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board. (Attachment R-2)

**7* SPECIAL
COUNSEL**

WHEREAS, pursuant to *N.J.S.A. 18A:18A-5*, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public School Contract Law;

WHEREAS, the Board is desirous of appointing the law firm of Fogarty & Hara, to provide professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board appoints the law firm of Fogarty & Hara as Board Attorneys until the next organization meeting in accordance with the terms and conditions set forth in the Agreement, which is attached hereto and made a part hereof;

BE IT FURTHER RESOLVED that the hourly rates included in said Agreement are \$175 per hour for a partner and \$155 per hour for an associate;

BE IT FURTHER RESOLVED that the Board awards said contract for such services to Fogarty & Hara because: (1) the services proposed are most advantageous to the Board, price and other factors considered; and (2) the firm has demonstrated that it has the experience and resources necessary to perform the contract.

BE IT FURTHER RESOLVED, that the Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

this Resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board. (Attachment R-3)

8. BID THRESHOLD AND APPOINTMENT OF QUALIFIED PURCHASING AGENT WHEREAS, the recent changes to the Public Contracts Law gave board of educations the ability to increase their bid threshold up to \$40,000.00; and

WHEREAS, N.J.S.A. 18A:18A3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.S.A. 5:345 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Mr. Bryan P. Boyce possess the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:345 et seq.; and

WHEREAS, the Somerville Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A3; now therefore, be it RESOLVED, that the governing body of the Somerville Board of Education, in the County of Somerset, in the State of New Jersey hereby increases its bid threshold to \$40,000.00, and

BE IT FURTHER RESOLVED, that the Purchasing Agent is authorized to award contracts up to his bid threshold of \$40,000.00 and establish the quote threshold at \$6,000.00 as per the N.J.S.A. 18A:18A-2.

RESOLVED, that the governing body hereby appoints Mr. Bryan P. Boyce as the Qualified Purchasing Agent for the 2019 year at no additional remuneration to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

9. A MEMBER TO
SERVE AS
DELEGATE TO
SOMERSET COUNTY
EDUCATIONAL
SERVICES
COMMISSION

RESOLVED that the Board of Education approve the appointment of Daniel Puntillo as the Representative to serve on the Somerset County Educational Services Commission's Representative Assembly for the 2019 year.

10. A MEMBER TO
SERVE AS
DELEGATE TO THE
SOMERSET COUNTY
ASSOCIATION OF
BOARDS OF
EDUCATION

RESOLVED that the Board of Education approve the appointment of Denise Van Horn as the Representative to serve on the Somerset County Association of Boards of Education for the 2019 year.

11. A MEMBER TO
SERVE AS
DELEGATE TO NEW
JERSEY SCHOOL
BOARDS
ASSOCIATION

RESOLVED that the Board of Education approve the appointment of Luc Sergile as the Representative to serve as Delegate to the New Jersey School Boards Association for the 2019 year.

Mrs. Melissa Sadin volunteered to be Alternate Delegate to the Somerset County Association of Boards of Education and New Jersey School Boards Association.

12. TRANSFER
AUTHORITY

RESOLVED that the Board of Education as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent of Schools be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and

FURTHER BE IT RESOLVED that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly.

13. DESIGNATION
OF OFFICIAL
DEPOSITORIES AND
INDIVIDUALS
AUTHORIZED TO
SIGN CHECKS

RESOLVED that the Board of Education approve the following additional Designation of Official Depositories and Individuals Authorized to Sign Checks:

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

<u>Bank</u>	<u>Account</u>	<u>Required Signatures</u>
TD Bank		
	Warrant Account	President/Board Secretary
	Capital Projects	President/Board Secretary
	Payroll Account	Board Secretary
	Payroll Agency Account	Board Secretary
	Unemployment Trust Fund	Board Secretary
	Summer Savings Fund	Board Secretary
	SHS Student Activities Fund	Principal/Board Secretary
	SMS Student Activities Fund	Principal/Board Secretary
	VDV Student Activities Fund	Principal/Board Secretary
	SHS Student Activities/Athletic Fund	Principal/Board Secretary
	NJ Cash Management Fund	
	General Investment Fund	Board Secretary
	Capital Reserve Fund	Board Secretary
	Maintenance Reserve Fund	Board Secretary
	Tuition Adjustment Reserve Fund	Board Secretary

Mrs. Olson introduced and moved the adoption of Resolution numbers 1 through 13; Mrs. Van Horn seconded.

Upon call of the roll, the vote was as follows:

Carlson	ABSTAIN	Sadin	YES
Jess	ABSENT	Sergile	YES
Matthews	YES	Sweitzer	YES
Olson	YES	Van Horn	YES
Puntillo	YES	Fabriczi	ABSENT

BOARD PRESIDENT APPOINTMENTS

- A. Finance Committee:**
 Chairperson - Erin Sweitzer
 Member - Dan Carlson
 Member - Daniel Puntillo

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Member - Lucien Sergile

B. Buildings and Grounds Committee:

Chairperson - Daniel Puntillo

Member - Dan Carlson

Member - Lucien Sergile

Member - Erin Sweitzer

Member - Denise Van Horn

C. Athletics and Student Activities Committee:

Chairperson - Lucien Sergile

Member - Derek Jess

Member - Candace Matthews

Member - Daniel Puntillo

D. Curriculum Committee:

Chairperson - Denise Van Horn

Member - Candace Matthews

Member - Linda Olson

Member - Melissa Sadin

Member - Lucien Sergile

E. Policy Committee:

Chairperson - Melissa Sadin

Member - Denise Van Horn

F. Technology Committee:

Chairperson - Denise Van Horn

Member - Daniel Puntillo

Member - Candace Matthews

G. Borough Council/BOE Co-Liaison:

Liaison - Lucien Sergile/Candace Matthews

SUPERINTENDENT'S District Highlights

REPORT Dr. Timothy M. Teehan, Superintendent of Schools

Dr. Teehan congratulated the following Governor's Educator of the Year Award Recipients:

Mrs. Claudia Allatt (Van Derveer PreK-Grade 2)

Mrs. Christine Birnbaum (Van Derveer Grades 3-5)

Ms. Marjory Mahony (Somerville Middle School)

Mrs. June Ambs (Somerville High School)

Dr. Teehan congratulated the following Governor's Educational Specialist of the Year Award

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Recipients:

- Mrs. Patricia Helwig (Van Derveer PreK-Grade 2)
- Mrs. Ellen McNany (Van Derveer Grades 3-5)
- Mrs. Diane Sobey (Somerville Middle School)
- Mr. David Damaschke (Somerville High School)

Dr. Teehan highlighted various activities at Van Derveer School, Somerville Middle School and Somerville High School.

OLD BUSINESS

None

NEW BUSINESS

It is recommended that Items 1 through 5* be moved upon the recommendation of the Superintendent of Schools.

1. HARASSMENT, INTIMIDATION AND BULLYING REPORT

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report cases #2018-2019:6SMS-NC, #2018-2019:7SMS-NC and #2018-2019:2VDV-NC.

2. DONATION FOR VAN DERVEER SCHOOL

RESOLVED that the Board of Education accept a donation from DocuXcel for the attached list of materials donated to Van Derveer School for the use of in the main office and for the instructional staff. (Attachment NB-1)

3* HARASSMENT, INTIMIDATION AND BULLYING REPORT

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report case #2018-2019:10SHS-NC.

4* FIELD TRIPS

RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment NB-2)

5* TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore, be it

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-3)

Mrs. Matthews introduced and moved the adoption of Resolution numbers 1 through 5*; Mrs. Van Horn seconded.

Upon call of the roll, the vote was as follows:

Carlson	YES	Sadin	YES
Jess	ABSENT	Sergile	YES
Matthews	YES	Sweitzer	YES
Olson	YES	Van Horn	YES
Puntillo	YES	Fabriczi	ABSENT

PERSONNEL

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

It is recommended that Items 1 through 13* be moved upon the recommendation of the Superintendent of Schools.

PreK-8

1. HANNAH MCGOWEN

APPROVE the appointment of Hannah McGowen, a fifth year Occupational Therapy student at the University of Scranton to shadow Patti Clark, occupational therapist at Van Derveer School from January 7, 2019 to January 11, 2019.

2. NEWCOMER WELCOME KIT

APPROVE the appointment of the following individuals to create the Newcomer Welcome Kit (Title III Immigrant) for the 2018-2019 school year at the rate of \$36.00+ per hour not to exceed eight hours each:

Deborah Cortigiani

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Christine Kutlow
Zuzana Uhlírova

3. **ABOLISH POSITION** **ABOLISH** the position of 1/5 Occupational Therapist at Somerville Middle School.
4. **CREATE NEW POSITION** **APPROVE** the newly-created position of full-time Occupational Therapist at Van Derveer School and Somerville Middle School.
5. **TZVI COHEN** **APPROVE** the transfer of Tzvi Cohen from the position of 1/5 Occupational Therapist at Somerville Middle School to the position of full-time Occupational Therapist at Van Derveer School and Somerville Middle School effective February 1, 2019 to June 30, 2019 at a salary of \$66,781.00+ (MA Step 9)

9-12 and Districtwide

- 6* **JENNIFER DEPACE** **APPROVE** the appointment of Jennifer DePace to serve as the Alternate Anti-Bullying Specialist at Somerville High School for the remainder of the 2018-2019 school year.
- 7* **MICHELE COBOS** **APPROVE** the appointment of Michele Cobos to create the Newcomer Welcome Kit (Title III Immigrant) for the 2018-2019 school year at the rate of \$36.00+ per hour not to exceed eight hours.
- 8* **SADE PORTER** **APPROVE** the appointment of Sade Porter, a student at Rutgers School of Applied and Professional Psychology, to complete her 600-hour practicum placement at Somerville High School from January 2019 to June 2019 supervised by Dr. Danielle Zurawiecki, school psychologist.
- 9* **MARISSA TAVAGLIONE** **APPROVE** the appointment of Marissa Tavaglione to the position of substitute teacher for the 2018-2019 school year at the rate of \$105.00 per diem.
- 10* **SHS VOLUNTEERS** **APPROVE** the appointment of the following individuals to the position of volunteer at Somerville High School for the 2018-2019 school year:
- Maureen McKinley Ski Club

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Douglas Radziewicz Choral/Music

11* NORMAN THOMPSON APPROVE the appointment of Norman Thompson from Middle Earth to serve as a mentor at Somerville High School in the mentoring program for the 2018-2019 school year.

12* MARY ANNE ROBINSON ACCEPT the retirement/resignation of Mary Anne Robinson, teacher of business education, at Somerville High School effective February 18, 2019.

13* DANA STOKER-JONES APPROVE the appointment of Dana Stoker-Jones to the position of Business Office Clerk effective January 16, 2019 to June 30, 2019 at a salary of \$53,657.00+ (Step 5C) (prorated).

Mrs. Van Horn introduced and moved the adoption of Resolution numbers 1 through 13*; Ms. Matthews seconded.

Upon call of the roll, the vote was as follows:

Carlson	YES	Sadin	YES
Jess	ABSENT	Sergile	YES
Matthews	YES	Sweitzer	YES
Olson	YES	Van Horn	YES
Puntillo	YES	Fabriczi	ABSENT

PUBLIC COMMENT Mrs. Sweitzer asked if a new Ad Hoc Residency Committee will be established. Dr. Teehan responded that the current Ad Hoc Committee still stands. If a new committee needs to be re-appointed, this will be done at the next meeting.

Mrs. Matthews made a motion to create a Personnel Committee; Mr. Puntillo seconded.

Mr. Puntillo made a motion to table the motion to create a Personnel Committee for further discussion at the next meeting; Mr. Sergile seconded.

Upon call for a voice vote, the motion was carried unanimously.

Mr. Benjamin Weiland, 463 Lomerson Lane, Glen

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

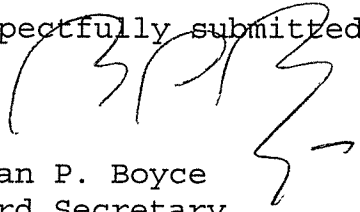
Gardner asked who the point person in the district is for matters relating to teachers taking medical leave of absence. Dr. Teehan responded that it is him.

ADJOURNMENT

With nothing further to be discussed, Mr. Sergile motioned to adjourn and Mrs. Sadin seconded the motion at 7:39 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,



Bryan P. Boyce
Board Secretary