

SOMERVILLE BOARD OF EDUCATION

**51 West Cliff Street
Somerville, NJ 08876**

AGENDA

Tuesday, January 7, 2014

Administrative Offices

7:00 P.M.

Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL MEETING TO ORDER - 7:00 P.M. Bryan P. Boyce, Board Secretary acting as Chairman Pro Tempore

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at its Reorganization Meeting on January 3, 2013, notices to the Courier News and Star Ledger circulated in the school district and a posted notice to this effect on the Board of Education website and building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. ANNOUNCEMENT OF RESULTS OF ELECTION

Elected for three year terms:

Linda S. Olson
Melissa W. Sadin
Lucien "Luc" Sergile, Jr.

Elected for a two year unexpired term:

Daniel J. Puntillo, Jr.

VI. OATH OF OFFICE – NEW MEMBERS

VII. ELECTION OF PRESIDENT

VIII. ELECTION OF VICE PRESIDENT

*** Branchburg Vote Eligible**

IX. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

X. APPROVAL OF REORGANIZATION MEETING ACTION ITEMS

- 1*** A Member to Serve as Delegate to Somerset County Educational Services Commission
RESOLVED that the Board of Education approve the appointment of _____ as the Representative to serve on the Somerset County Educational Services Commission's Representative Assembly for the 2014 year.
- 2*** A Member to Serve as Delegate to the Somerset County Association of Boards of Education
RESOLVED that the Board of Education approve the appointment of _____ as the Representative to serve on the Somerset County Association of Boards of Education for the 2014 year.
- 3*** A Member to Serve as Delegate to New Jersey School Boards Association
RESOLVED that the Board of Education approve the appointment of _____ as the Representative to serve as Delegate to the New Jersey School Boards Association for the 2014 year.

*** Branchburg Vote Eligible**

4* Appointment of the School Auditor

RESOLVED that the Board of Education appoint the firm of Nisivoccia, LLP as School Auditors in accordance with N.J.S.A. 18A-23 for the 2014 year for a fee of \$27,240.00. (Attachment R-1)

5* Designate a Date, Place and Time for Regular Meetings of the Board of Education

RESOLVED that the Board of Education hereby sets the following meeting schedule:

DATE	TIME	PLACE	TYPE
January 21, 2014	7:00 P.M.	District Office	Regular
February 11, 2014	7:00 P.M.	District Office	Workshop/Regular
February 25, 2014	7:00 P.M.	District Office	Regular
March 4, 2014	7:00 P.M.	District Office	Workshop/Regular
March 25, 2014	7:00 P.M.	District Office	Regular
April 8, 2014	7:00 P.M.	District Office	Workshop/Regular
April 29, 2014	7:00 P.M.	District Office	Regular
May 13, 2014	7:00 P.M.	District Office	Regular
June 3, 2014	7:00 P.M.	District Office	Workshop/Regular
June 17, 2014	7:00 P.M.	District Office	Regular
July 15, 2014	7:00 P.M.	District Office	Regular
August 19, 2014	7:00 P.M.	District Office	Regular
September 9, 2014	7:00 P.M.	District Office	Workshop/Regular
September 23, 2014	7:00 P.M.	District Office	Regular
October 14, 2014	7:00 P.M.	District Office	Regular
November 11, 2014	7:00 P.M.	District Office	Workshop/Regular
November 25, 2014	7:00 P.M.	District Office	Regular
December 16, 2014	7:00 P.M.	District Office	Regular
January 6, 2015	7:00 P.M.	District Office	Reorganization/Workshop /Regular

All meetings are held in the district offices located at 51 West Cliff Street, Somerville, New Jersey, unless otherwise designated.

6* Adoption of Curriculum Guides and Textbooks

RESOLVED that the Board of Education does hereby adopt the current written

*** Branchburg Vote Eligible**

Curriculum Guides and Textbooks for Grades PreK-12 until such time as revisions, additions and/or deletions are presented to the Board of Education for adoption.

7* Adoption of ByLaws, Policies, Regulations and Job Descriptions

RESOLVED that the Board of Education does hereby adopt and shall be governed in all actions and business to come before this Board by the written ByLaws, Policies, Regulations and Job Descriptions previously duly adopted.

XI. BOARD PRESIDENT APPOINTMENTS

A. Finance Committee:

Chairperson _____
Member(s) _____

B. Buildings and Grounds Committee:

Chairperson _____
Member(s) _____

C. Athletics and Student Activities Committee:

Chairperson _____
Member(s) _____

D. Curriculum Committee:

Chairperson _____
Member(s) _____

E. Policy Committee:

Chairperson _____
Member(s) _____

F. Technology Committee:

Chairperson _____
Member(s) _____

G. Borough Council Liaison:

Liaison _____

XII. SUPERINTENDENT'S REPORT

District Highlights

Dr. Timothy J. Purnell, Superintendent of Schools

XIII. OLD BUSINESS

* Branchburg Vote Eligible

XIV. NEW BUSINESS

It is recommended that Items 1* through 6* be moved upon the recommendation of the Superintendent of Schools.

1* Donation to Somerville High School

RESOLVED that the Board of Education accept a donation of a ping pong table, valued at approximately \$440 from Edward and Mona Labuda, parents of a high school student for use by the Ping Pong Club.

2* Harassment, Intimidation and Bullying Report

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report case #2013-14:3SMSNC presented by the Superintendent of Schools.

3* School Board Recognition

WHEREAS, The New Jersey School Boards Association has declared January 2014 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Somerville Board of Education is one of more than 580 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Somerville Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

*** Branchburg Vote Eligible**

RESOLVED, That the Somerville Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2014 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Somerville Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

4* Field Trips

RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment NB-1)

5* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-2)

...**6*** Emergency Management Plan Reference Guide

RESOLVED that the Board of Education approve the adoption of the Emergency Management Plan Reference Guide.

XV. PERSONNEL

K-8

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

1. To approve the appointment of the following staff members to the position of Title I before school reading program instructors at Van Derveer School to be paid out of Title I funds at a rate of \$70.00 per hour:
Melissa Best
Kerry Kuboski
Andrea Dominko

*** Branchburg Vote Eligible**

Jennifer Sabbagh
Suzanne Monahan
Brennen Thompson
Kathy Lepkowski (substitute)

2. To approve the appointment of the following staff members to the position of Title I before school reading program instructors at Somerville Middle School to be paid out of Title I funds at a rate of \$70.00 per hour:
Courtney Ball
Sarah Booth
3. To approve a change in salary guide placement for the following staff members effective February 1, 2014:
Suzanne Monahan BA+30
Helene Gerson MA+15
4. To approve a request for Shannon Lam a student at The College of New Jersey to complete her internship placement as a special education student teacher in Van Derveer School from March 20, 2014 through May 2, 2014. Ms. Lam will be supervised by Megan Pschar, teacher at Van Derveer School.
5. To approve a request for Mary Lotito a student at The College of New Jersey to complete her internship placement as an elementary education student teacher in Van Derveer School from January 23, 2014 through May 2, 2014. Ms. Lotito will be supervised by Amy Hade, teacher at Van Derveer School.
6. To approve a request for Susan McCabe, Van Derveer School teacher, to complete 120 hours of field experience to obtain her certification as a School Library Media Specialist through Rutgers University from January 2014 through June 2014 at Van Derveer School.

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools.
(Appointment(s) and salaries contingent upon verified documentation.)

- 7* To approve the following dates for the Spring HSPA Institute to be held at Somerville High School:
Saturday, February 8, 2014
Wednesday, February 12, 2014
Wednesday, February 19, 2014
Wednesday, February 26, 2014
Saturday, March 1, 2014

* Branchburg Vote Eligible

- 8* To approve the appointment of the following staff members to be position of Spring HSPA Institute instructors at the contracted rate of \$70.00 per hour.
- Jeanine Dilling
Rebecca Drake
Lauren Jackson
Heather Kennedy
Rebecca Linton
Ruth Ann Scherr
- 9* To approve the attached employment contract for Carmen Infantolino, electrician for the Somerville Public Schools. (Attachment P-1)
- 10* To approve a request for June Ambs, Somerville High School instructional assistant, to complete 150 hours of field experience to obtain her certification as a School Library Media Specialist through Rutgers University at Somerville Middle school from January 2014 through June 2014. She will be supervised by Barbara Lazarus, Somerville Middle School Librarian.
- 11* To approve a change in salary guide placement for the following staff member effective February 1, 2014:
- Kathleen Fuller MA

XVI. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON AGENDA ITEMS

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 - d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant*

*** Branchburg Vote Eligible**

- such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XVII. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss a student matter. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

RESOLVED that the Board of Education move to return to public session.

XVIII. ADJOURNMENT