

**REGULAR MEETING
TUESDAY, OCTOBER 15, 2013
DISTRICT CONFERENCE ROOM**

Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

TIME AND PLACE The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Tuesday, October 15, 2013 at the Somerville Middle School Cafeteria, 51 West Cliff Street, Somerville.

CALL TO ORDER The meeting was called to at 7:00 p.m. by Mr. Kerestes President.

ROLL CALL **MEMBERS PRESENT:** Mr. James Adamec, Mr. Norman Chin, Mr. Kenneth Cornell, Mr. Dennis Garot, Mr. Al Kerestes, Mrs. Linda Olson, Mr. John Prudente, Mr. Daniel Puntillo, Mr. Lucien Sergile

MEMBERS ABSENT: Mr. David Rehe

ALSO PRESENT: Dr. Timothy Purnell, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator

Mr. Kerestes announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at its Reorganization Meeting on January 3, 2013, notices to the three newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

PUBLIC COMMENT There was no public comment.

APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

*The motion was made by Mr. Kerestes and seconded by Mr. Chin to approve the Minutes of September 24, 2013 Regular Meeting, with correction noted by Mr. Puntillo.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	ABSTAIN	*Rehe	ABSENT

SUPERINTENDENT'S REPORT

NJQSAC Statement of Assurance for 2013-2014
Mrs. Melissa McCooley, Director of Curriculum and Instruction

Mrs. Melissa McCooley described the purpose of the New Jersey Quality Single Accountability Continuum Statement of Assurance for 2013-2014 and asked if there were any questions on the enclosed checklists.

***RESOLVED** that the Board of Education accepts the attached NJQSAC (New Jersey Quality Single Accountability Continuum) checklist and approves the submission of the attached NJQSAC Statement of Assurance for 2013-2014 to the County Executive Superintendent.

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

District Highlights
Dr. Timothy J. Purnell, Superintendent of Schools

Dr. Purnell noted that Van Derveer School received a silver level recognition for New Jersey Safe Route to School as part of their partnership with Ridewise. Dr. Purnell also stated that the Somerville Middle School Jazz Band has been invited back to perform at the New Jersey School Business Officials annual conference. Dr. Purnell announced that Catherine Ambos will be presenting again at this year's National Association of Biology Teachers conference. Dr. Purnell reported on student activities during the past three weeks at the Preschool, Van Derveer School, Somerville Middle School and Somerville High School.

OLD BUSINESS

None

NEW BUSINESS

It is recommended that Items 1 through 14* be moved upon the recommendation of the Superintendent of Schools.

**1. DONATION TO
VAN DERVEER
SCHOOL**

RESOLVED that the Board of Education accept a donation from Mr. William Maranski, father of Louis Maranski, Van Derveer School Media Center clerk, of 44 hand-crafted, metal book stands to be used in the Van Derveer School Media Center.

**2. DONATION TO
VAN DERVEER
SCHOOL**

RESOLVED that the Board of Education accept a donation from the Somerset County Department of Human Services in the amount of \$3,000.00 for the Girls on the Run Program at Van Derveer School.

**3. DONATION TO
VAN DERVEER
SCHOOL**

RESOLVED that the Board of Education accept a donation of \$691.84 from the Target Take Charge for Education Program.

**4. DONATION TO
SOMERVILLE
PRESCHOOL**

RESOLVED that the Board of Education accept a donation from Howard Nifoussi from Bioshine for custodial supplies to be used by the preschoolers to perform mummy wraps at the Fall Festival on Tuesday, October 29, 2013.

**5. MIDDLESEX
REGIONAL
EDUCATIONAL
SERVICES
COMMISSION**

RESOLVED that the Board of Education approve the purchase of Somerville Middle School winter athletic supplies in the amount of \$841.31 from Efinger Sporting Goods in accordance with MRESC Bid # 10/11-48 from Middlesex Regional

*Branchburg Vote Eligible

**COOPERATIVE BID
PURCHASE**

Educational Services Commission.

**6* ADDENDUM TO
THE AGREEMENT
BETWEEN
SOMERVILLE BOARD
OF EDUCATION AND
SOMERSET MEDICAL
PARTNERS, P.C.**

RESOLVED that the Board of Education approve the enclosed Addendum to the Agreement between the Somerville Board of Education and Somerset Medical Partners, P.C.

**7* SOMERVILLE
HIGH SCHOOL
STUDENT REQUEST**

RESOLVED that the Board of Education approve a request to grant permission for Somerville High School Senior ID#10270 to complete her senior year at Somerville High School for the 2013- 2014 school year.

**8* COMMUNITY
DAY AD HOC
COMMITTEE**

RESOLVED that the Board of Education approve the appointment of Daniel Puntillo as chairperson of the Community Day Ad Hoc Committee.

**9* HARASSMENT,
INTIMIDATION AND
BULLYING REPORT**

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report cases # 2013-14:1SHS-NC; 2013-14:1VDV-NC; 2013-2014:2VDV-NC presented by the Superintendent of Schools.

**10* DISPOSAL OF
OBSOLETE
MATERIAL**

RESOLVED that the Board of Education approve the attached recommendations from the Director of Technology to dispose of instructional property in accordance with Policy/Regulation 7300 because the materials are so outdated as to no longer serve as worthy instructional tools or are so worn as to preclude effective use and economical repair or restoration.

**11* MIDDLESEX
REGIONAL
EDUCATIONAL
SERVICES
COMMISSION
COOPERATIVE BID
PURCHASE**

RESOLVED that the Board of Education approve the purchase of Somerville High School winter athletic supplies in the amount of \$6,407.49 from Efinger Sporting Goods in accordance with MRESC Bid #10/11-48 from Middlesex Regional Educational Services Commission.

**12* SOMERVILLE
HIGH SCHOOL
STUDENT REQUEST**

RESOLVED that the Board of Education approve a request for Somerville High School Student ID#110023000846 to complete his senior year at

Somerville High School for the 2013-2014 school year.

13* FIELD TRIPS RESOLVED that the Board of Education approve the enclosed request for field trips.

14* TRAVEL EXPENDITURE RESOLUTION **WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

REPORT OF BOARD ITEMS

A. Finance Committee:
Dennis Garot, Chairperson
James Adamec, Member

It is recommended that Items 1 through 3 be moved upon the recommendation of the Superintendent of Schools.

*Branchburg Vote Eligible

1. ACCEPTANCE OF MONTHLY REPORTS

RESOLVED that the Board of Education accept the monthly reports as listed below:

- A. Middle School Fund (September)
- B. Van Derveer School Fund (September)

2. BILLS LISTS

RESOLVED that the Board of Education approve the payment of the following obligations of the School District:

Van Derveer and Middle Schools
 Bills List Dated October 15, 2013

10 General Fund	\$	155,065.42
20 Special Revenue Fund		286.20
30 Capital Projects		57,919.50
	TOTAL	\$ 213,271.12

Mr. Garot introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

3. PAYROLL PAYMENTS

RESOLVED that the Board of Education approve the payroll payments for the following dates:

<u>DATE</u>	<u>PAYROLL</u>
September 30, 2013	\$482,215.12 (MS & VDV)
October 15, 2013	\$505,071.17 (MS & VDV)

Mr. Garot introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	ABSTAIN	Sergile	YES
Kerestes	ABSTAIN	*Rehe	ABSENT

*Branchburg Vote Eligible

It is recommended that Items 4* through 8* be moved upon the recommendation of the Superintendent of Schools.

4* BOARD SECRETARY'S FINANCIAL REPORTS

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (September)
- B. Secretary's Report (September)
- C. Investments (September)
- D. Food Services (September)

5* ACCEPTANCE OF MONTHLY REPORTS

RESOLVED that the Board of Education accept the monthly reports as listed below:

- A. High School Fund (September)
- B. Athletic/Extracurricular Fund (September)

6* BILL LISTS

RESOLVED that the Board of Education approve payment of the following obligations of the School District:

District Wide and High School
Bill List Dated September 30, 2013

10 General Fund	\$ 1,203.42
20 Special Revenue Fund	2,000.00
TOTAL	\$ 3,203.42

Bill List Dated October 15, 2013

10 General Fund	\$ 970,774.22
20 Special Revenue Fund	70,606.64
60 Cafeteria Fund	737.00
TOTAL	\$ 1,042,117.86

7* PAYROLL PAYMENTS

RESOLVED that the Board of Education approve the payroll payments for the following dates:

<u>DATE</u>	<u>PAYROLL</u>
September 30, 2013	\$552,544.10 (ADMIN & HS)
September 30, 2013	\$ 14,212.28 (FICA)
October 15, 2013	\$600,508.27 (ADMIN & HS)
October 15, 2013	\$ 19,749.14 (FICA)

8* LINE ITEM TRANSFERS

RESOLVED that the Board of Education approve the enclosed October 2013 item transfers.

Mr. Garot introduced and moved the adoption of

*Branchburg Vote Eligible

the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

Certification of Major Account Status (read by Mr. Garot)

Pursuant to N.J.A.C. 6A:23 2:11(c)r, the Somerville Board of Education certifies that as of September 30, 2013 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23 2:11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

B. Building and Grounds:

Kenneth Cornell, Chairperson
Norman Chin, Member
Al Kerestes, Member

Mr. Cornell reported on items included on the October 2013 Facilities Report prepared by Salvatore Gambino.

C. Athletics and Student Activities Committee:

John Prudente, Chairperson

Mr. Prudente acknowledged the successful seasons of boys and girls soccer teams. Mr. Prudente also stated the Somerville High School Pioneer Band Festival is scheduled for October 26 and the Somerville High School Marching Band recently won the Yamaha Cup and were invited to play during half-time at the October 21 New York Giants game.

1* Somerville High School Habitat for Humanity Club

RESOLVED that the Board of Education approve the creation of a Habitat for Humanity Club at Somerville High School for the 2013-2014 school year.

Mr. Prudente introduced and moved the adoption of the resolutions, Mr. Garot seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

D. Curriculum:
Linda Olson, Chairperson

No Report

E. Policy:
Al Kerestes, Chairperson

***First Reading**

RESOLVED that the Board of Education approve the following policy for a first reading:

P 5314 Student Representatives of the Board of Education

Mr. Puntillo requested that the terms for the student representatives be two years with Somerville and Branchburg students serving in staggered terms.

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Chin seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES

*Branchburg Vote Eligible

Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

F. Technology Committee:
 Norman Chin, Chairperson
 James Adamec, Member

No Report

G. Borough Council/BOE:
 John Prudente, Liaison

Mr. Prudente reported that the Family Fun Day sponsored by the Somerville Education Foundation was held last Saturday and was a terrific event.

H. Somerset County Educational Services:
Commission: Daniel Puntillo, Liaison

Mr. Puntillo reported that student enrollment at the Commission is up and construction of the Career Center will begin soon. The Career Center will host a Shoprite program, a landscape and building maintenance program and possibly a small engine program.

I. New Jersey School Boards Association:
 Mrs. Linda Olson, Delegate

Mrs. Olson stated that the Delegate Assembly will be on November 16, 2013.

J. Somerset County School Association of Boards of Education John Prudente, Delegate

Mr. Prudente stated there was a meeting on October 3 that included a program on Partnership for Assessment of Readiness for College and Careers (PARCC).

K. AD HOC - Security Committee
 John Prudente, Chairperson
 James Adamec, Member
 Norman Chin, Member
 Kenneth Cornell, Member
 Al Kerestes, Member

No Report

PERSONNEL

RESOLVED that the Board of Education approve and/or accept the Superintendent's Recommendations as follows:
(All appointments and salaries subject to verification of documentation.)

K-8, 9-12 and Districtwide

Motion by Mr. Kerestes seconded by Mr. Garot that items **1 through 23*** be moved, upon recommendation of the Superintendent.

1. VANESSA SILVERMAN

APPROVE a paid maternity disability leave of absence for Vanessa Silverman, teacher of Spanish at Somerville Middle School, effective January 13, 2014 to March 3, 2014 and an unpaid child care leave of absence in accordance with the New Jersey Family Leave Act effective March 4, 2014 to June 30, 2014.

2. MORNING AND AFTERNOON MONITORS

APPROVE the appointment of the following staff members to the position of outside morning and afternoon monitors at Somerville Middle School for the 2013-2014 school year at a rate of \$34.00 per hour.

- Catherine Ambos
- Debra Trifari
- David Zubia
- William Penn
- Nicholas Petronko
- Jennifer DePace
- Michael Callahan
- Bruce Harms
- Alyssa Breeman
- Thomas George
- Lindsey Kulis
- Matthew DeBlock
- Freddie Shaker

3. INTERMURAL SUPERVISORS 2013-2014

APPROVE the appointment of the following staff members to the position of Intramural Supervisors for the fall activities during the 2013-2014 school year at the following stipends:

Nicholas Petronko	Co-ed Soccer	\$	794.50
Thomas George	Co-ed Soccer	\$	794.50

*Branchburg Vote Eligible

Alyssa Breeman Dance

\$1,589.00

**4. CHELSEA
MCNALLY**

APPROVE Chelsea McNally to complete her master's thesis at Rowan University, "Using strategies such as graphic organizers and eye lighters to improve reading comprehension and writing abilities in students with perceptual difficulties during one-on-one instruction", the work will be completed before and/or after school, during her lunch and prep periods.

5. LANI PERRUSO

RECIND the appointment of Lani Perruso to the position of Affirmative Action Officer at Van Derveer School for the 2013-2014 school year.

6. JOANNE SUNG

APPROVE the appointment of Joanne Sung to the position of Affirmative Action Officer at Van Derveer School for the 2013-2014 school year at no additional remuneration.

**7. GARRY
KNOEPPPEL**

APPROVE the appointment of Gary Knoeppel to the position of girls basketball coach at Somerville Middle School for the 2013-2014 school year at a stipend of \$4,005.00.

**8. BRITTANY
CHIAFFARANO**

APPROVE the appointment of Brittany Chiaffarano to the position of kindergarten instructional assistant at Van Derveer School effective October 16, 2013 to June 30, 2014 at a salary of \$34,235.00 (Step 2).

**9. CURRICULUM
SUPERVISOR/COACH**

APPROVE the newly-created position of Curriculum Supervisor/Coach to be shared between Somerville Middle School and South Bound Brook School District.

**10. JOB
DESCRIPTION -
CURRICULUM
SUPERVISOR/COACH**

APPROVE the attached job description for the newly-created position of Curriculum Supervisor/Coach.

11. VALERIE ASH

APPROVE the appointment of Valerie Ash to the position of cafeteria/playground aide at Van Derveer School effective October 16, 2013 to June 30, 2014 at a salary of \$11.75 per hour.

12. GEORGE FAZIO

APPROVE the appointment of George Fazio to the position of Public Relations Officer/Supervisor

at Van Derveer School effective November 1, 2013 to June 30, 2014 at a salary of \$40,000.00 (prorated).

13* SHS VOLUNTEERS

APPROVE the appointment of the following individuals to the position of volunteers at Somerville High School for the 2013-2014 school year.

- Corey Shamy Marching Band
- Harry Mahoney Marching Band

14* KEVIN CARTY

ACCEPT the retirement/resignation of Kevin Carty, teacher of health and physical education at Somerville High School effective December 1, 2013.

15* SHS BEFORE AND AFTER SCHOOL TUTORS

APPROVE the appointment of the enclosed staff members to the position of before and after school tutors at Somerville High School for the 2013-2014 school year at a rate of \$35.00 per hour.

16* JOHN VENEZIA/ CHRISTOPHER BALDINO

APPROVE the appointment of the following staff members to the position of co-advisors for the senior class at Somerville High School for the 2013-2014:

- John Venezia \$4,201.00
- Christopher Baldino no remuneration

17* CARLY SORACE

APPROVE the following individual as a substitute teacher for the 2013-2014 school year at \$90.00 per diem:

- Carly Sorace

18* GEORGE MELLORS/JOHN GIARDINA

APPROVE the appointment of the following individuals to the position of F.I.R.S.T. co-advisors at Somerville High School for the 2013-2014 school year:

- George Mellors \$1,885.00
- John Giardina no remuneration

19* JOHN GIARDINA

APPROVE the appointment of John Giardina to the position of robotics co-advisor at Somerville High School for the 2013-2014 school year at no additional remuneration.

20* SWATI

APPROVE the appointment of Swati Chauhan to the

CHAUHAN leave replacement position of teacher of English at Somerville High School to fill a vacancy caused by a maternity leave (Rodriguez) effective November 4, 2013 to June 30, 2014 at a salary of \$54,647.00 (BA+15 Step 4) (prorated).

21* GARY KNOEPPPEL **APPROVE** the transfer of Gary Knoeppel from the leave replacement position of teacher of health and physical education to teacher of health and physical education at Somerville High School to fill a vacancy caused by a retirement (Carty) effective December 1, 2013 to June 30, 2014.

22* FAITH WINNOW **APPROVE** the following individual as a substitute secretary for the 2013-2014 school year at the rate of \$12.00 per hour:
Faith Winnow

23* CHRISTINE KLIM **APPROVE** the following individual as a substitute teacher for the 2013-2014 school year at \$90.00 per diem:
Christine Klim

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

PUBLIC COMMENT Ms. Amy Marshall, East High Street, asked for the location of the Preschool and fifth grade in 2014-2015 and beyond. Ms. Marshall also asked what specifically are the plans to ensure all students are meeting target scores at Van Derveer School. Ms. Marshall also asked if there was any consideration given to staggering arrival and dismissal times at Van Derveer School.

Ms. Jessie Ducker, East Brown Street, asked for the reasoning for the change of the fifth teacher configuration.

Mr. Victor Amato, Lisa Terrace, requested information on any recent changes in the curriculum.

Mr. Kerestes and Dr. Purnell responded to questions.

EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session at 7:44 p.m. to discuss student matters. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements. No action will be taken.

Mrs. Olson introduced and moved the adoption of the resolution; Mr. Cornell seconded.

Upon call for a voice vote, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

RESOLVED that the Board of Education move to return to public session at 7:49 p.m.

ADJOURNMENT

With nothing further, to be discussed, Mr. Kerestes motioned to adjourn and the motion was seconded by Mr. Prudente that the meeting be adjourned at 7:50 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,

Bryan P. Boyce
Board Secretary



