

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, October 9, 2018
Somerville Middle School Cafeteria
7:00 p.m.

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on November 21, 2017. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. PUBLIC COMMENT

*At this time, **comment** is invited on any matter related to agenda items.*

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too Capital Project lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. Request the assistance of law enforcement officers in the removal of a*

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

disorderly person when that person's conduct interferes with the orderly progress of the meeting;

- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. *APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meeting as follows:

September 18, 2018	Regular Meeting
September 18, 2018	Executive Session

VII. SUPERINTENDENT'S REPORT

Standardized Testing Report

Ms. Natalie Franzi, Academic Achievement Officer
Mr. Christopher Mulligan, Director of Special Projects

District Highlights

Dr. Timothy M. Teehan, Superintendent of Schools

VIII. OLD BUSINESS

IX. NEW BUSINESS

It is recommended that Item **1** be moved upon the recommendation of the Superintendent of Schools.

1. Harassment, Intimidation and Bullying Report

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed cases #2018-2019:1SMS-NC.

It is recommended that Items **2* through 9*** be moved upon the recommendation of the Superintendent of Schools.

2* Harassment, Intimidation and Bullying Report

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed cases #2018-2019:1SHS-NC, #2018-2019:2SHS-NC, #2018-2019:3SHS-NC, #2018-2019:4SHS-NC, and #2018-2019:5SHS-NC.

3* 2017-2018 Somerville Public Schools Anti-Bullying School Self-Assessment Report

RESOLVED that the Board of Education approve the attached 2017-2018 Somerville Public

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

Schools Anti-Bullying School Self-Assessment Report. (Attachment NB-1)

4* Disposal of Obsolete Materials

RESOLVED that the Board of Education approve the attached recommendation from the Somerville High School Principal to dispose of obsolete instructional materials in accordance with Policy/Regulation 3260/3270 because they are so outdated as to no longer serve as worthy instructional tools. (Attachment NB-2)

5* Nonpublic School Security Aid Program

RESOLVED that the Board of Education approve the attached New Jersey Nonpublic School Security Aid Program Order Form for Immaculate Conception School. (Attachment NB-3)

6* Donation to Somerville High School

RESOLVED that the Board of Education accept a donation from the Branchburg Basketball Association of a basketball shooting machine to be used by both girls and boys programs at Somerville High School.

7* Somerville Board of Education Branchburg Student Representative

RESOLVED that the Board of Education approve Callie Stitt, a junior at Somerville High School, to serve as the Branchburg Representative on the Board of Education for the 2018-2019 school year.

8* Field Trips

RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment NB-4)

9* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore, be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-5)

X. REPORT OF BOARD ITEMS

A. Student Board Member Report:
Daphne Dizon, Somerville Student Representative
Callie Stitt, Branchburg Student Representative

B. Finance Committee:

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

Daniel Puntillo, Chairperson
Lucien Sergile, Member
Erin Sweitzer, Member

It is recommended that Items **1** through **5** be moved upon the recommendation of the Superintendent of Schools.

1. Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (September (Attachment B-1)
- B. Secretary's Report (September) (Attachment B-2)
- C. Investments (September) (Attachment B-3)
- D. Food Services (September) (Not Available)

2. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below:
(Attachment B-4)

- A. Van Derveer School Student Activities Fund (September)
- B. Somerville Middle School Student Activities Fund (Not Available)
- C. Somerville High School Student Activities Fund (September)
- D. Somerville High School Athletic/Extracurricular Fund (September)

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
September 28, 2018	\$ 1,110,395.84
September 28, 2018	\$ 16,841.98 (FICA)

4. Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-5)

Van Derveer School and Somerville Middle School	
Bills List Dated October 9, 2018	
10 General Fund	\$ 69,636.07
20 Special Revenue Fund	6,328.00
30 Capital Projects Fund	2,372.09
TOTAL	\$ 78,336.16

5. Line Item Transfers

RESOLVED that the Board of Education approve the enclosed September line item transfers.

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

(Attachment B-6)

It is recommended that Item 6* be moved upon the recommendation of the Superintendent of Schools.

6*

Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-7)

Somerville High School and Districtwide Bills List Dated October 9, 2018	
10 General Fund	\$ 244,281.78
20 Special Revenue Fund	143,498.69
60 Cafeteria Fund	4,508.40
TOTAL	\$ 392,288.87

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of September 30, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- C. Buildings and Grounds Committee:
Kenneth Cornell, Chairperson
Daniel Puntillo, Member
Lucien Sergile, Member
Erin Sweitzer, Member

Facilities Report (Attachment C-1)

- D. Athletics and Student Activities Committee:
Lucien Sergile, Chairperson
Derek Jess, Member
John Prudente, Member
Daniel Puntillo, Member

1. Esports Club at Somerville High School

RESOLVED that the Board of Education approve the newly-created Esports Club at Somerville High School for the 2018-2019 school year.

- E. Curriculum Committee:
Denise Van Horn, Chairperson
Candace Matthews, Member

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

Lucien Sergile, Member

1. Adoption of Curriculum Maps

RESOLVED that the Board of Education approve the adoption of the following Curriculum maps for Somerville Middle School:

Gifted and Talented Grade 6 Units: 1-3
Gifted and Talented Grades 7-8 Units: 1-3

- F.** Policy Committee:
John Prudente, Chairperson
Candace Matthews, Member
Denise Van Horn, Member

- G.** Technology Committee:
Kenneth Cornell, Chairperson
Daniel Puntillo, Member
Denise Van Horn, Member

Technology Committee Report (Attachment C-2)

- H.** Borough Council Liaison:
Lucien Sergile, Liaison

- I.** Somerset County Educational Services Commission:
Daniel Puntillo, Liaison

- J.** Somerset County Association of Boards of Education:
Linda Olson, Liaison

- K.** Ad Hoc Security Committee:
John Prudente, Chairperson
Kenneth Cornell, Member
Daniel Puntillo, Member

- L.** Ad Hoc Negotiations Committee:
Daniel Puntillo, Chairperson
Derek Jess, Member
John Prudente, Member

XI. PERSONNEL

PreK-8

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- * Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

1. To approve the appointment of the following individuals from Middle Earth to serve as mentors at Somerville Middle School for the 2018-2019 school year:
 Zoe Getz
 Rebecca Lyons
2. To approve the appointment of the attached list of individuals to the position of game workers at Somerville Middle School for the 2018-2019 school year. (Attachment P-1)
3. To approve the appointment of Kevin Aeschliman to the position of volunteer coach for the Somerville Middle Schools Boys' basketball team for the 2018-2019 school year.
4. To approve the appointment of the following staff members for the Title I Reading and Math Program at Van Derveer School for the 2018-2019 school year which will be held in two sessions October 22, 2018 to January 17, 2019 and February 25, 2019 to May 17, 2019. The staff will be paid at the rate of \$72.10 per hour.

Classroom Teachers

Brittany Chiaffarano
 Salvina Cilento
 Andrea Dominko
 Lindsay Gottfried
 Joelle Kessler
 Michelle Lanouette
 Megan Lazarte
 Ellyn McNany
 Megan Royack
 Jennifer Setzer

Substitute Teachers

Holly Ehrnman
 Leslie Hernandez

5. To approve the appointment of Rachel Shafrir, a Rutgers University doctoral student in the School Psychology program for a practicum placement at Somerville Middle School one day per week for the 2018-2019 school year being supervised by Margie Mahoney and Dr. Helena Sroczynski.
6. To approve the newly created positions of four (4) part-time Special Education instructional assistant positions at Van Derveer School Preschool Disabled program for the 2018-2019 school year.
7. To approve the appointment of Hafiza Farzaie to the position of part-time special education

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preschool instructional assistant at Van Derveer School effective October 10, 2018 to June 30, 2019 at a salary of \$18,556.50 (Step 2) (prorated).

8. To approve the appointment of Laurie Petryk to the position of school nurse at Van Derveer School to fill a vacancy caused by a resignation (Garcia) effective November 1, 2018 or sooner pending early release from position to June 30, 2019 at a salary of \$56,181.00+ (BA+15 Step 5) (prorated). (Attachment P-2)
9. To approve the appointment of Christine Kutlow to create the Newcomer Welcome Kit (Title III Immigrant) for the 2018-2019 school year at the rate of \$36.00+ per hour not to exceed three (3) hours.
10. To approve the appointment of David Damaschke to the position of head girls' basketball coach at Somerville Middle School for the 2018-2019 school year at a stipend of \$4,125.15+.
11. To approve the appointment of Isaiah Davenport to the position of instructional assistant at Somerville Middle School to fill a vacancy caused by a transfer (Hevalow-Harvey) effective October 22, 2018 to June 30, 2019 at a salary of \$36,613.00+ (Step 1) (prorated).
12. To approve a change in the rate for Nicholas Petronko to serve as the Gifted and Talented Teacher at Somerville Middle School from \$36.05 to \$72.10 for the 2018-2019 school year.
13. To approve the appointment of Nancy Umbenhaur to the part-time instructional assistant position at Somerville Middle School to fill a vacancy caused by a resignation (Ferreria) effective October 15, 2018 to June 30, 2019 at a salary of \$18,306.50+ (Step 1) (prorated).
14. To approve the appointment of Donna Losito to the newly-created part-time instructional assistant position at Van Derveer School Preschool effective October 22, 2018 to June 30, 2019 at a salary of \$18,306.50+ (Step 1) (prorated).
15. To approve the appointment of Michelle Mangillo to the newly-created part-time instructional assistant position at Van Derveer School Preschool effective October 22, 2018 to June 30, 2019 at a salary of \$18,306.50+ (Step 1) (prorated).

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 16* To approve the appointment of the following individuals to the position of volunteer at Somerville High School for the 2018-2019 school year:
Patrick Mariani Marching Band

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+ Subject to change as per the SEA contract negotiations

Katherine Schaible
Kiera Zangara

Cancer Support Community
Marching Band

- 17*** To approve the appointment of the following individuals to the position of substitute teacher for the 2018-2019 school year at the rate of \$105.00 per diem:
Marcia Borow
Caila-Jeanne Castro
Teresa Gallo-Tomcho
John Giordano
Alexandria Newton
Kristin Mitnik
Stephanie Schulte
Stephen Thyne
- 18*** To approve the appointment of Heather Cubas to the position of substitute secretary for the 2018-2019 school year at a rate of \$105.00 per diem.
- 19*** To approve the appointment of Tristan Miller to the position of Esports Club Advisor for the 2018-2019 school year at Somerville High School at no additional remuneration.
- 20*** To rescind the appointment of Jessica Greenfield from the position of National Honor Society advisor at Somerville High School for the 2018-2019 school year.
- 21*** To approve the appointment of the following individuals to the position of National Honor Society co-advisors at Somerville High School for the 2018-2019 school year at a stipend of \$1,114.97+ each:
Jessica Greenfield
Thomas Clark
- 22*** To accept the resignation of Savon Huggins, instructional assistant at the MAPS Program effective October 22, 2018.
- 23*** To approve the transfer of Matthew Bloom from the position of one-to one instructional assistant at the MAPS Program to the position of instructional assistant at the MAPS Program to fill a vacancy caused by a resignation (Huggins) effective October 22, 2018 to June 30, 2019 at his current salary.
- 24*** To approve the transfer of Stephen Hevalow-Harvey from the position of instructional assistant at Somerville Middle School to the position of instructional assistant at the MAPS Program to fill a vacancy caused by a transfer (Bloom) effective October 22, 2018 to June 30, 2019 at his current salary.
- 25*** To approve the appointment of Melissa Stager to the position of Director of Curriculum and Instruction to fill a vacancy caused by a resignation (Lee-Sung) effective November 5, 2018 to June 30, 2019 at a salary of \$133,000.00 (prorated). (Attachment P-3)

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

- 26* To approve the appointment of the following individuals to the position of part-time bus aide effective October 15, 2018 to June 30, 2019 at the rate of \$13.00 per hour:
 Claudia Lacan
 Annabella Gomez
- 27* To accept the resignation of Stacey Mason from the position of part-time Student Assistance Counselor at Somerville High School effective September 28, 2018.
- 28* To approve the appointment of Douglas Graiver to the position of part-time Student Assistance Counselor at Somerville High School to fill a vacancy caused by a resignation (Mason) effective November 1, 2018 or sooner pending early release from position to June 30, 2018 at a salary of \$33,390.00+ (MA Step 9) (prorated). (Attachment P-4)
- 29* To approve the attached employment contract for Melissa Stager. (Attachment P-5)

XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
2. *Each statement made by a participant shall be limited to three-minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
4. *All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
5. *The presiding officer may:*
6. *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
7. *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
8. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
9. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIII. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss HIB confirmed case #2018-2019:1SHS, negotiations with the Somerville Education Association

* Branchburg Vote Eligible

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and matters falling within the attorney-client privilege with respect to this subject, and a grievance. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements. Action will be taken.

XIV. ADJOURNMENT

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations



Somerville Public Schools

Somerville Board of Education Approval of Field Trip

Date Presented to the Board of Education: October 9, 2018

Date approved by the Board of Education: _____

Season/Year	School	Destination	Board of Education Cost if any
Fall 2018	VDV	Various Locations in Somerville	None/Walking
Fall 2018	VDV	Tour of Somerville Notable Landmarks	None/Walking
Fall 2018	VDV	Tour of Somerville Notable Landmarks	None/Walking
Fall 2018	VDV	Tour of Somerville Notable Landmarks	None/Walking
Fall 2018	VDV	Tour of Somerville Notable Landmarks	None/Walking
Spring 2019	VDV	Various Locations in Somerville	None/Walking
Winter 2019	VDV	Various Locations in Somerville	None/Walking
Winter 2019	VDV	Various Locations in Somerville	None/Walking
Fall 2018	SMS	Norz Hill Farm - Hillsborough	Transportation
Fall 2018	SMS	Main Street - Somerville	None/Walking
Fall 2018	SMS	Van Derveer School	Transportation
Fall 2018	SHS-MAPS	AIG Headquarters - Berkeley Heights	Transportation
Fall 2018	SHS-MAPS	FDU - Madison	Transportation
Fall 2018	SHS-MAPS	RVCC - Branchburg	Transportation
Fall 2018	SHS-MAPS	FDU Metro Campus - Teaneck	Transportation
Fall 2018	SHS-MAPS	RVCC - Branchburg	Transportation
Fall 2018	SHS-MAPS	United Reform Church - Somerville	None/Walking
Fall 2018	SHS-MAPS	United Reform Church - Somerville	None/Walking
Spring 2019	SHS-MAPS	United Reform Church - Somerville	None/Walking
Spring 2019	SHS-MAPS	United Reform Church - Somerville	None/Walking
Spring 2019	SHS-MAPS	United Reform Church - Somerville	None/Walking
Winter 2019	SHS-MAPS	United Reform Church - Somerville	None/Walking
Winter 2019	SHS-MAPS	United Reform Church - Somerville	None/Walking
Winter 2019	SHS-MAPS	United Reform Church - Somerville	None/Walking
Fall 2018	SHS	Seton Hall - So. Orange / Montclair University - Montclair	None/ Students Pay
Fall 2018	SHS	TCNJ - Ewing / Rider College - Lawrenceville	None/ Students Pay
Fall 2018	SHS	Drew University - Madison / FDU - Madison	None/ Students Pay
Fall 2018	SHS	Sandy Hook Beach - Highlands	Transportation
Fall 2018	SHS	Duke Island Park - Bridgewater	Transportation

10/14



Somerville Public Schools

Somerville Board of Education Approval of Travel Expenses

Date presented to the Board of Education: October 9, 2018

Date approved by the Board of Education: _____

Notes:

1. All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
2. Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

Travel Expenditures	Code	Member Category	Code
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description	
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)			
Annese, Marybeth	1	B	New York	1	11/2/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Peer Group Connection High School Training
Bakerman, Alexandra	1	B	Duke Farm - Hillsborough	1	10/16/2018	\$50.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Science on the Move
Baldino, Christopher	1	B	New Brunswick	1	10/18/2018	\$0.00	29	\$8.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Middle and high School Conflict
Bartfield, Alexandra	1	B	FEA - Monroe Township	3	1/29-31/2019	\$450.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Affirmative Action Certificate Program
Bateman, Nicole	1	B	ESC - Piscataway	1	10/19/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Gold Support for Administrators
Boyce, Bryan	2	B	Atlantic City	4	10/22-25/2018	\$150.00	0	\$0.00	\$0.00	\$0.00	\$282.00	\$54.00	\$0.00	\$0.00	2018 NJBA Workshop
Carleo, Valentina	2	B	George R. Brown Convention Center - Houston, TX	3	11/18-20/2018	\$180.00	0	\$0.00	\$0.00	\$0.00	\$171.99	\$0.00	\$465.47	\$0.00	National Council of Teacher of English Conference
Clark, Thomas	2	B	TCNJ - Ewing	1	10/17/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Alumni Mathematics Symposium
Conklin, Lisa	2	B	The Palace at Somerset Park - Somerset	1	12/5/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2018 NJ Non-Profit Conference - Raising the Voices of Our Communities
DeLuca, Kathleen	1	B	Bridgewater Manor - Bridgewater	1	10/29/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Strengthening Our Schools
DeLuca, Kathleen	1	B	Fanwood - Ivy Education Services	1	11/30/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	The Test & the Art of Thinking
DePace, Jennifer	1	B	College of St. Elizabeth - Morristown	1	10/12/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$0.00	2018 Fall Training - School Counselor Institute
DePace, Jennifer	1	B	FEA - Monroe Township	1	11/16/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Beyond Gender Identity and Sexual orientation

Date presented to the Board of Education: October 9, 2018

Date approved by the Board of Education: _____

Notes:

1. All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
2. Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

<u>Travel Expenditures</u>	<u>Code</u>	<u>Member Category</u>	<u>Code</u>
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description	
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)			
DePace, Jennifer	1	B	FEA - Monroe Township	1	1/24/2019	\$149.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	SAT - English Language Arts & Social Studies
Dilling, Jeanine	2	B	National Conference Center - East Windsor	2	10/25-26/2018	\$265.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	AMTNJ Annual Conference
Espinoza, Marisol	2	B	George R. Brown Convention Center - Houston, TX	3	11/16-18/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	National Council of Teacher of English Conference
Foley, Jerry	2	B	RVCC - Branchburg	1	10/26/2018	\$65.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2018 Fall Professional Conference Prevention
Gutierrez, Charisse	1	B	Mt. Laurel	1	10/30/2018	\$90.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	ESSA and Submission of AUDSUM
Hade, Scott	2	B	RVCC - Branchburg	1	10/26/2018	\$65.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2018 Fall Professional Conference Prevention
Hoehn, John	1	B	TCNJ - Ewing	1	10/17/2018	\$0.00	54	\$16.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	4th Annual Math Teacher Symposium
Hons, Cathy	1	B	Bridgewater Manor - Bridgewater	1	10/23/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Managing Anxiety & Depression among Students
Hudson, Jeremy	1	B	Seton Hall - So. Orange	1	12/7/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2018 Secondary School Counselor Training
Ireland, Kerri	1	B	Abington High School - Abington, PA	1	11/6/2018	\$0.00	151.2	\$46.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Organizing Your AP Exam Workshop
Kemper, Linda	1	B	Middlesex County College - Edison	1	10/26/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Project Connections Program for Classified College Students
Knoepfel, Gary	2	B	FEA - Monroe Township	1	10/24/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJPSA - Change the Game Conference
Knoepfel, Gary	2	B	NJ Sports Complex - Lawrenceville	1	10/30/2018	\$50.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2018 Adapted Health & PE Conference
Mahony, Margie	1	B	Bridgewater Manor - Bridgewater	1	10/23/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Managing Anxiety & Depression among Students

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<u>Travel Expenditures</u>	<u>Code</u>	<u>Member Category</u>	<u>Code</u>
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)		
Malespina, Elissa	1	B	Trenton	1	11/2/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Future Ready NJ Librarians Task Force Meeting
Massa-O'Connor, Fran	1	B	Bridgewater Manor - Bridgewater	1	10/23/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Managing Anxiety & Depression among Students
Moran, Susan	1	B	Lawrence Public Library	1	10/24/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Early Childhood Regional Meeting
Navatta, Maureen	2	B	FEA - Monroe Township	1	10/24/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJPSA - Change the Game Conference
Parsio, Corrina	1	B	Paradise Rose - Bimini Islands	3	11/5-6/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Shark Research Dive Team
Peruso, Lani	2	I	Gaylord Palms Resort & Convention Center - Orlando, FL	3	10/25-27/2018	\$399.00	0	\$0.00	\$0.00	\$0.00	\$174.76	\$0.00	\$752.27	AMLE Conference
Rastelli, Lori	1	B	Bridgewater Manor - Bridgewater	1	10/23/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Managing Anxiety & Depression among Students
Ross, Carolyn	2	B	George R. Brown Convention Center - Houston, TX	3	11/18-20/2018	\$225.00	0	\$0.00	\$0.00	\$0.00	\$171.99	\$0.00	\$465.47	National Council of Teacher of English Conference
Sarles, Richard	1	B	NJ Law Center - New Brunswick	1	10/25/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	High School Mock Trial Teacher's Workshop
Sroczyński, Helena	1	B	FEA - Monroe Township	2	11/20/2018 & 11/29/2018	\$300.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Addressing Student Mental Health Issues
Scherr, Ruthann	2	B	National Conference Center - East Windsor	2	10/25-26/2018	\$265.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	AMTNJ Annual Conference
Teehan, Timothy	2	B	Atlantic City	4	10/22-25/2018	\$150.00	0	\$0.00	\$0.00	\$0.00	\$282.00	\$54.00	\$0.00	2018 NJBA Workshop
Thompson, Christine	1	B	FDU	1	10/26/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Latino promise & HACER Counselor Luncheon & Workshop
Ure, Ryan	2	B	TCNJ - Ewing	1	10/17/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Alumni Mathematics Symposium
Warner, Allen	1	B	Sheraton - Atlantic City	1	10/19/2018	\$25.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Energizing PE
Cornell, Kenneth	2	A	Atlantic City	4	10/22-25/2018	\$150.00	0	\$0.00	\$0.00	\$0.00	\$282.00	\$54.00	\$0.00	2018 NJBA Workshop
Matthews, Candace	2	A	Atlantic City	4	10/22-25/2018	\$150.00	0	\$0.00	\$0.00	\$0.00	\$282.00	\$54.00	\$0.00	2018 NJBA Workshop

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Olson, Linda	2	A	Atlantic City	4	10/22-25/2018	\$150.00	0	\$0.00	\$0.00	\$0.00	\$282.00	\$54.00	\$0.00	2018 NJBA Workshop
Prudente, John	2	A	Atlantic City	4	10/22-25/2018	\$150.00	0	\$0.00	\$0.00	\$0.00	\$282.00	\$54.00	\$0.00	2018 NJBA Workshop
Puntillo, Dan	2	A	Atlantic City	4	10/22-25/2018	\$150.00	0	\$0.00	\$0.00	\$0.00	\$282.00	\$54.00	\$0.00	2018 NJBA Workshop
Sergile, Lucien	2	A	Atlantic City	4	10/22-25/2018	\$150.00	0	\$0.00	\$0.00	\$0.00	\$282.00	\$54.00	\$0.00	2018 NJBA Workshop
Sweitzer, Erin	2	A	Atlantic City	4	10/22-25/2018	\$150.00	0	\$0.00	\$0.00	\$0.00	\$282.00	\$54.00	\$0.00	2018 NJBA Workshop
Van Horn, Denise	2	A	Atlantic City	4	10/22-25/2018	\$150.00	0	\$0.00	\$0.00	\$0.00	\$282.00	\$54.00	\$0.00	2018 NJBA Workshop