

**WORKSHOP/REGULAR MEETING
TUESDAY, NOVEMBER 12, 2013
DISTRICT CONFERENCE ROOM**

Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence, and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

TIME AND PLACE The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Workshop/Regular Meeting on Tuesday, November 12, 2013 at the District Conference Room, 51 West Cliff Street, Somerville.

CALL TO ORDER The meeting was called to at 7:00 p.m. by Mr. Kerestes, President; who asked all present to participate in the Pledge of Allegiance.

ROLL CALL **MEMBERS PRESENT:** Mr. James Adamec, Mr. Norman Chin, Mr. Kenneth Cornell, Mr. Dennis Garot, Mr. Al Kerestes, Mrs. Linda Olson, Mr. John Prudente, Mr. Daniel Puntillo, Mr. David Rehe, Mr. Lucien Sergile

MEMBERS ABSENT: None

ALSO PRESENT: Dr. Timothy J. Purnell, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator

Mr. Kerestes announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at its Reorganization Meeting of January 3, 2013, notices to the three newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

PUBLIC COMMENT There was no public comment.

**SUPERINTENDENT' S
REPORT**

Testing Report Presentation

Mrs. Melissa McCooley, Director of Curriculum and Instruction

Mr. Timothy Teehan, Academic Achievement Officer

Mrs. McCooley and Mr. Teehan presented information on district testing data that included the following items:

- New Jersey Assessment of Skills and Knowledge (NJASK) results per grade level with a comparison to 2012
- Elementary and Secondary Education Act (ESEA) Waiver Profiles
- High School Proficiency Assessment (HSPA)
- Wildly Important Goals (WIGS)
- New English Language Arts Roadmaps K-12
- GoMath K-5
- Title I Programs
- Data driven PLC meetings
- Parent Night at Van Derveer School

Anti-Bullying Bill of Rights/Code of Conduct Presentation

Anti-Bullying Specialists

Mrs. Lani Perruso, Mr. Robert Reavey and Dr. Tanya McDonald presented an update on intervention and prevention efforts to improve school climate including the following:

- Week of Respect
- Violence Awareness/Prevention Week
- Anti-bullying training for teachers
- Monthly Character Education themes
- Service Organizations in the schools
- Community outreach with "Character Wordles"
- Prevention initiatives
- Green Dot Program
- Black Out Friday
- Cyber-bullying presentations
- Anti-Bullying Bill of Rights information for parents at Back to School Night

District Highlights

Dr. Timothy J. Purnell, Superintendent of Schools

Dr. Purnell reported on an active shooter drill

conducted at Somerville Middle School with the assistance of the Somerville Police Department. Dr. Purnell reported on student activities ... during the past four weeks at the Preschool, Van Derveer School, Somerville Middle School and Somerville High School.

OLD BUSINESS None

NEW BUSINESS It is recommended that Items 1 and 2 be moved upon the recommendation of the Superintendent of Schools.

1. SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

RESOLVED that the Board of Education approve/accept the School Bus Emergency Evacuation Drill Reports as follows:

Date of Drill: October 24, 2013
Time: 8:00 a.m.
School: Somerville Middle School
Location: Middle School Parking Lot
Route Number: 109A
Supervised by: Robert Reavey and Sally Stanek
Class: SMS ABA Class

Date of Drill: November 4, 2013
Time: 8:30 a.m.
School: Van Derveer School
Location: Parking lot by gym doors
Route Number: 105B
Supervised by: Susan Haynes, Luke McGrath
Class: Van Derveer ABA Class

Date of Drill: November 6, 2013
Time: 11:45 a.m.
School: Somerville Preschool PM Class
Location: Parking lot
Route Number: 110B
Supervised by: Joanne Sung, Robert Reavey
Class: PM Preschool Class

2. VAN DERVEER SCHOOL REPORT CARD

RESOLVED that the Board of Education approve the new standard-based report cards at Van Derveer School for the 2013-2014 school year.

Mr. Kerestes introduced and moved the adoption of the resolution; Mr. Chin seconded.

Upon call of the roll, the vote was as follows:

*Branchburg Vote Eligible

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	N/A

It is recommended that Items **3* through 9*** be moved upon the recommendation of the Superintendent of Schools.

3* DONATION TO SOMERVILLE HIGH SCHOOL

RESOLVED that the Board of Education accept a donation of a wheelchair from Sheila and Kenneth Deck for use in the nurse's office at Somerville High School.

4* HARASSMENT, INTIMIDATION AND BULLYING REPORT

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying confirmed and unconfirmed report cases # 2013-14:1SHS; 2013-14:1SMS; 2013-14:2SHS-NC; 2013-14:3SHS-NC; 2013-14:4SHS-NC; 2013-14:1SHS; 2013-14:5SHS-NC; 2013-14:6SHS-NC; 2013-14:7SHS- NC; 2013-14:8SHS-NC presented by the Superintendent of Schools.

5* TEACHPOINT

RESOLVED that the Board of Education approve an agreement with TeachPoint to provide internet application services, training and technical support for teacher evaluations from October 1, 2013 to June 30, 2014 at a cost of \$1,950.00.

6* SUBMISSION OF FORM M-1 AND COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities are listed in the enclosed document for the various school facilities of the Somerville Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their systems warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Somerville

Board of Education hereby authorizes the School Business Administrator to submit the enclosed Form M-1 and Comprehensive Maintenance Plan for the Somerville Board of Education in compliance with the Department of Education requirements.

7* NCLB TITLE I **RESOLVED** that the Board of Education approve the following staff members are funded either fully or partially by the Fiscal Year 2013 NCLB Title I Grant:

<u>Name</u>	<u>Assignment</u>	<u>%</u>	<u>Full Salary</u>	<u>Grant Funded Salary</u>
Jessica Warner	Van Derveer School	100%	\$69,044.00	\$69,044.00
Chelsea McNally	Van Derveer School	100%	\$53,954.00	\$13,488.50
Timothy Teehan	District	8%	\$120,000.00	\$10,000.00

8* FIELD TRIPS **RESOLVED** that the Board of Education approve the enclosed request for field trips.

**9* TRAVEL
EXPENDITURE
RESOLUTION**

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

Mr. Kerestes introduced and moved the adoption of the resolution; Mr. Chin seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	YES

PERSONNEL

RESOLVED that the Board of Education approve and/or accept the Superintendent's Recommendations as follows:
(All appointments and salaries subject to verification of documentation.)

K-8

Motion by Mr. Kerestes, seconded by Mr. Cornell that **K-8** items **1 through 11 and 20** be moved, upon recommendation of the Superintendent.

1. VANESSA SILVERMAN

ACCEPT the resignation of Vanessa Silverman from the position of cheerleading co-coach at Somerville Middle School effective September 18, 2013.

2. SCHOOL IMPROVEMENT (ScIP) PANEL AT VAN DERVEER SCHOOL

APPROVE the appointment of the following individuals to the position of a member of the School Improvement (ScIP) Panel at Van Derveer School for the 2013-2014 school year:

- Susan Haynes, Principal
- Lani Perruso, Assistant Principal
- Megan Lazarte, Teacher
- Melissa Florie, Teacher

3. SCHOOL IMPROVEMENT (ScIP) PANEL AT SOMERVILLE MIDDLE SCHOOL

APPROVE the appointment of the following individuals to the position of a member of the School Improvement (ScIP) Panel at Somerville Middle School for the 2013-2014 school year:

- Georgette Boulegeris, Principal
- Robert Reavey, Assistant Principal
- Allison Parajon, Teacher
- Joann Liuzzo, Teacher

4. GEORGE MELLORS

APPROVE the appointment of George Mellors to the position of Lego/Robotics Club Advisor at Somerville Middle School for the 2013-2014 school year at a stipend of \$1,723.00.

5. MIDDLE EARTH STAFF - LUNCH TIME MENTORS

APPROVE the appointment of the following Middle Earth staff members to the position of lunch time mentors at the Somerville Middle School for the 2013-2014 school year:

- Veronica Chavarria
- Christine Hons
- Jon Peabody
- Sarah Stout
- Tisheka Allen

6. DEBORAH HERBEL

ACCEPT the retirement/resignation of Deborah Herbel from the position of fifth grade teacher at Van Derveer School effective February 1, 2014.

7. BARBARA SNYDER

APPROVE the appointment of Barbara Snyder to the position of volunteer at Van Derveer School for the 2013-2014 school year.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	N/A

8. JODI SMITH

APPROVE Jodi Smith as the parent representative on the Van Derveer School Safety Team for the 2013-2014 school year at no remuneration.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	ABSTAIN	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	N/A

9. LAUREN WILLIS

APPROVE a change in the paid maternity disability leave of absence for Lauren Willis, instructional assistant at Somerville Preschool from October 28, 2013 to December 4, 2013 to November 4, 2013 to December 11, 2013 and an unpaid child care leave of absence in accordance with the New Jersey Family Leave Act from December 5, 2013 to January 31, 2014 to December 12, 2013 to February 10, 2014.

10. NANCY DENERO

APPROVE the transfer of Nancy DeNero from the position of Business Office Clerk to instructional assistant at Van Derveer School effective October 31, 2013 to June 30, 2014 at a salary of \$36,683.00 (Step 8) (prorated).

11. CURRICULUM PROJECT STIPEND K-8

APPROVE the enclosed curriculum project stipend K-8.

*Branchburg Vote Eligible

**20. JENNIFER
DITRE**

APPROVE Jennifer Ditre to the newly-created position of Curriculum Supervisor/Coach at Somerville Middle School effective January 15, 2014 to June 30, 2014 at a salary of \$80,000.00 (prorated).

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	N/A

9-12 and Districtwide

Motion by Mr. Cornell, seconded by Mr. Kerestes that **9-12 and Districtwide** items **12* through 19*** be moved, upon recommendation of the Superintendent.

**12* SHS
VOLUNTEERS**

APPROVE the appointment of the following individuals to the position of volunteers at Somerville High School for the 2013-2014 school year.

Harry Mahoney	Robotics
Joshua Keister	Football
Robert Flanagan	Boys Lacrosse
Joshua Hobbs	Boys Basketball

**13* KARA
LAZUKAS**

APPROVE the appointment of the Kara Lazaukas to the position of assistant girls basketball coach at Somerville High School for the 2013-2014 school year at a stipend of \$6,474.00.

**14* SCHOOL
IMPROVEMENT
(ScIP) PANEL AT
SOMERVILLE
MIDDLE SCHOOL**

APPROVE the appointment of the following individuals to the position of a member of the School Improvement (ScIP) Panel at Somerville High School for the 2013-2014 school year:

Gerard Foley, Interim Principal
Christopher Mulligan, Supervisor of Student Activities and Testing
Scott Hade, Assistant Principal/Athletic Director
Danielle Griffith, Teacher
Shawn Temple, Teacher

15* DEAC TEAM

APPROVE the appointment of the following individuals to the position of a member of the

DEAC Team for Somerville Public Schools for the 2013-2014 school year:

Timothy Purnell, Superintendent of Schools
Melissa McCooley, Director of Curriculum and Instruction

Ashlee Haggerty, Van Derveer School Teacher
David Lerner, Somerville High School Teacher
Luke McGrath, Director of Special Services
Linda Olson, Board of Education Member
Joanne Sung, Prek-5 Supervisor/Preschool Supervisor

Timothy Teehan, Academic Achievement Officer

16* FRANK KOPICH **ACCEPT** the resignation of Frank Kopich from the position of electrician for the Somerville School District effective November 15, 2013.

17* SUBSTITUTE NURSE AND SECRETARY RATES **APPROVE** an increase in salary for substitute nurses from \$90.00 per diem to \$255.00 per diem and for substitute secretaries from \$12.00 per hour to \$12.50 per hour not to exceed \$100.00 per diem.

18* GERALDINE BARROWS **APPROVE** a paid maternity disability leave of absence for Geraldine Barrows, secretary to the principal at Somerville High School, effective February 3, 2014 through March 3, 2014 and an unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act effective March 4, 2014 to April 21, 2014.

19* KAREN LONGO-BALDWIN **APPROVE** Karen Longo-Baldwin to provide school tutoring for Somerville High School LEP students at the rate of \$35.00 per hour which will be funded through the NCLB Title III grant.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	YES

PUBLIC COMMENT There was no public comment.

EXECUTIVE SESSION **RESOLVED** that the Board of Education move to recess into executive session at 8:05 p.m. to discuss student matters and negotiations. The

*Branchburg Vote Eligible

minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements. No action will be taken.

Mrs. Olson introduced and moved the adoption of the resolution; Mr. Kerestes seconded.

Upon call for a voice vote, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	YES

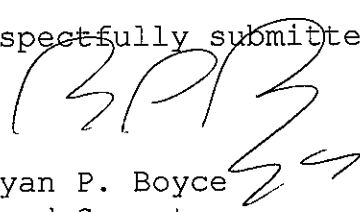
RESOLVED that the Board of Education move to return to public session at 8:16 p.m.

ADJOURNMENT

With nothing further, to be discussed, Mr. Kerestes motioned to adjourn and the motion was seconded by Mr. Chin that the meeting be adjourned at 8:17 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,


Bryan P. Boyce
Board Secretary