

**REGULAR MEETING  
TUESDAY, NOVEMBER 6, 2018  
SOMERVILLE MIDDLE SCHOOL CAFETERIA**

**Mission Statement**

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

**TIME AND PLACE** The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Tuesday, November 6, 2018 at the Somerville Middle School Cafeteria, 51 West Cliff Street, Somerville.

The meeting was called to order at 7:00 p.m. by Mrs. Olson, President.

**ROLL CALL** **MEMBERS PRESENT:** Mr. Kenneth Cornell (arrived at 7:05 p.m.), Mrs. Kristen Fabriczi, Mr. Derek Jess, Ms. Candace Matthews, Mrs. Linda Olson, Mr. John Prudente, Mr. Lucien Sergile, Mrs. Erin Sweitzer and Mrs. Denise Van Horn

**MEMBERS ABSENT:** Mr. Daniel Puntillo

**ALSO PRESENT:** Dr. Timothy Teehan, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator

Mrs. Olson announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on November 21, 2017, notices to the two newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

**PUBLIC COMMENT** Mrs. Kerri Ireland, 96 Ivy Lane, Bridgewater, inquired about the middle school comfort closet resolution. Mrs. Olson responded that it will be

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

explained during the meeting.

**SUPERINTENDENT'S  
REPORT**

Board Harassment, Intimidation and Bullying  
Training (H.I.B.)

Marc Zitomer, Board Attorney

Mr. Marc Zitomer, Board Attorney, presented a brief overview of the H.I.B. law. He discussed what the law is about and what it is designed to protect against. This law requires annual training of the members of the Board of Education. It is also required as part of the QSAC review.

Mr. Sergile asked for clarification regarding the number of cases statewide. He also asked if the ten-day timeline to investigate cannot be met, can additional time be requested. Mr. Zitomer responded.

District Highlights

Dr. Timothy Teehan, Superintendent of Schools  
Dr. Teehan reported on various student activities at Van Derveer School, Somerville Middle School and Somerville High School.

**OLD BUSINESS**

None

**NEW BUSINESS**

It is recommended that Item 1 through 4 be moved upon the recommendation of the Superintendent of Schools.

**1. HARASSMENT,  
INTIMIDATION AND  
BULLYING REPORT**

**RESOLVED** that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed case #2018-2019:2SMS-NC and #2018-2019:3SMS-NC.

**2. DONATION TO  
VAN DERVEER  
SCHOOL**

**RESOLVED** that the Board of Education accept a donation from the Somerville K-8 PTO for a Gaga Pit for the students of Van Derveer School.

**3. SCHOOL BUS  
EMERGENCY  
EVACUATION DRILL  
REPORT**

**RESOLVED** that the Board of Education approve/accept the School Bus Emergency Evacuation Drill Reports as follows:

Date of Drill: October 8, 2018

Time: 9:00 a.m.

School: Bright Beginnings Learning Center

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Location: 1660 Stelton Road, Piscataway, NJ 08854  
Route Number: 111  
Supervised by: Mark Risola/Daniel Bean  
Class: Private School

Date of Drill: October 26, 2018  
Time: 8:30 a.m.  
School: Somerville Middle School  
Location: Back Parking Lot  
Route Number: 115A  
Supervised by: Lani Perruso  
Class: SMS MD Class

**4. MIDDLE SCHOOL COMFORT CLOSET**

**RESOLVED** that the Board of Education approve the creation of the Somerville Middle School Comfort Closet for the 2018-2019 school year.

Mrs. Olson explained that this comfort closet was developed to provide personal hygiene items to students who may not have them available at home free of charge.

Mr. Sergile introduced and moved the adoption of the resolution, Mrs. Sweitzer seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	ABSENT	*Fabriczi	N/A

It is recommended that Items 5\* through 16\* be moved upon the recommendation of the Superintendent of Schools.

**5\* HARASSMENT, INTIMIDATION AND BULLYING REPORT**

**RESOLVED** that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed cases #2018-2019:6SHS-NC and #2018-2019:7SHS-NC.

**6\* SOMERVILLE HIGH SCHOOL STUDENT REQUEST**

**RESOLVED** that the Board of Education approve the request of Somerville High School Students #200786 and #200895 to complete his/her senior year at Somerville High for 2018-2019 due to their families relocating out of Somerville.

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

**7\* DONATION TO SOMERVILLE HIGH SCHOOL**

**RESOLVED** that the Board of Education accept a donation in the amount of \$5,700.00 from the Somerville High School Marching Band Booster Association for the purpose of paying individuals for assisting with the Marching Band for the 2018 Fall season.

**8\* NONPUBLIC SCHOOL SECURITY AID PROGRAM**

**RESOLVED** that the Board of Education approve the attached New Jersey Nonpublic School Security Aid Program Order Form for Immaculate Conception School. (Attachment NB-1)

**9\* CHANGE ORDER - SOMERVILLE HIGH SCHOOL TURF REPLACEMENT PROJECT**

**RESOLVED** that the Board of Education approve the following change order related to the Somerville High School Turf Replacement project.

Change Order #GC-01  
Contract change for 2nd round of water infiltration testing 8.2.2018 by ANS Testing: \$1,500.00

Contract change for ALS use of 10 CY of Project Allowance for 100 tons new stone: \$4,050.00 (credit)

Contract change for SportsLab Supplemental Field Testing; Round 1; Soccer Outlines: \$2,500.00

Contract change for SportsLab Supplemental Field Testing; Round 2; Soccer Outlines: \$2,500.00

Contract change Repair Service; Orchard Street Entry Gate Post damaged by ALS delivery: \$1,750.00 (credit) (Attachment NB-2)

**10\* SOMERSET COUNTY COMMODITY RESALE AGREEMENT**

**WHEREAS**, the County of Somerset is desirous of implementing a Commodity Resale System in accordance with N.J.A.C. 5:34-15 for the resale of gasoline, diesel fuel, snow removal chemicals, and public works materials and will act as lead Agency for the Somerville Board of Education and public units desiring membership; and

**WHEREAS** the Somerville Board of Education wishes to enter into this Master Agreement for services as described above.

\*Branchburg Vote Eligible  
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**NOW, THEREFORE BE IT RESOLVED** by the Somerville Board of Education that we do hereby authorize execution of the agreement by the Board President and Board Secretary to accept public works commodities and services through cooperative and joint purchasing with Somerset County for the period of November 7, 2018 to October 12, 2021. (Attachment NB-3)

**11\* DISPOSAL OF OBSOLETE MATERIALS**

**RESOLVED** that the Board of Education approve the attached recommendation from the Somerville High School Principal to dispose of obsolete instructional materials in accordance with Policy/Regulation 3260/3270 because they are so outdated as to no longer serve as worthy instructional tools. (Attachment NB-4)

**12\* SUBMISSION OF FORM M-1 AND COMPREHENSIVE MAINTENANCE PLAN**

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three- year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

**WHEREAS**, the required maintenance activities are listed in the enclosed document for the various school facilities of the Somerville Board of Education are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their systems warranties valid,

**NOW THEREFORE BE IT RESOLVED**, that the Somerville Board of Education hereby authorizes the School Business Administrator to submit the enclosed Form M-1 and Comprehensive Maintenance Plan for the Somerville Board of Education in compliance with the Department of Education requirements. (Attachment NB-5)

**13\* SEAL OF BILITERACY PROGRAM**

**RESOLVED** that the Board of Education approve the Seal of Biliteracy program for the 2018-2019 school year.

**14\* EMERGENCY MANAGEMENT PLAN**

**RESOLVED** that the Board of Education approve the Emergency Management Plan for the 2018-2019 school year.

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

15\* FIELD TRIPS      **RESOLVED** that the Board of Education approve the enclosed request for field trips.  
(Attachment NB-6)

16\* TRAVEL  
EXPENDITURE  
RESOLUTION      **WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore, be it

**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-7)

Mr. Jess introduced and moved the adoption of the resolution, Mr. Prudente seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	ABSENT	*Fabriczi	YES

**PERSONNEL**      **RESOLVED** that the Board of Education approve and/or accept the Superintendent's Recommendations as follows:

*(All appointments and salaries subject to verification of documentation.)*

PS-8

1. CHELSEA DAVIS      **ACCEPT** the resignation of Chelsea Davis from the

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

part-time position of Preschool Social Worker effective October 25, 2018.

**2. LESLIE  
HERNANDEZ**

**APPROVE** the appointment of Leslie Hernandez to the position of Book Club advisor at Van Derveer School for the 2018-2019 school year at a stipend of \$1,774.69+.

**3. SARA DURAND**

**APPROVE** Sara Durand, a teacher at Terrill Middle School in Scotch Plains School District to observe Robert Reavey, principal at Van Derveer School 3-5 for one day in October or November to complete the requirements for her Education Leadership internship.

**4. SMS CO-COACH  
FOR BOY'S SOCCER**

**APPROVE** the appointment of the following individuals to the position of co-coach for the boy's soccer team at Somerville Middle School for the 2018-2019 school year at a stipend of \$2,062.58+ each:

Nicholas Petronko  
Freddie Shaker

**5. VDV GIFTED  
AND TALENTED  
TEACHERS**

**APPROVE** the appointment of the following staff members to the position of Gifted and Talented teacher at Van Derveer School for the 2018-2019 school year at the rate of \$72.10 per hour:

Charlene Tackvic  
Heather Shoolman  
Ellen McNany  
Brittany Chiaffarano  
Holly Ehrnman, substitute

**6. CHRISTINE  
BIRNBAUM**

**APPROVE** Christine Birnbaum, Literacy Coach at Van Derveer School 3-5, to complete her Orton Gillingham practicum at Van Derveer School for the 2018-2019 school year and will be supervised by a mentor who works with the Institute for Multisensory Education.

**7. JACLYN  
KAUSMAN**

**APPROVE** the appointment of Jaclyn Kausman from Middle Earth to the position of mentor for Somerville Middle School for the 2018-2019 school year.

**8. STEPHANIE  
PHIBBS**

**APPROVE** an extension for Stephanie Phibbs to continue in the leave replacement position of

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teacher of kindergarten to fill a vacancy caused by a child care leave of absence (Jenkins) from November 14, 2018 to November 19, 2018.

Mr. Cornell introduced and moved the adoption of the resolution, Mr. Sergile seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	ABSENT	*Fabriczi	N/A

9-12 and Districtwide

**9\* ALEXANDRA BAKERMAN** APPROVE the appointment of Alexandra Bakerman to the position of DNA Club advisor at Somerville High School for the 2018-2019 school year at the stipend of \$1,774.69+.

**10\* SHS COACHES** APPROVE the appointment of the attached list of individuals to the position of coach at Somerville High School for the 2018-2019 school year. (Attachment P-1)

**11\* SHARON GORNICK** APPROVE an extension to the unpaid child care leave of absence for Sharon Gornick from September 4, 2018 to November 23, 2018 to September 4, 2018 to January 2, 2019.

**12\* SHS MENTORS** APPROVE the appointment of the following staff members to serve as mentors for the 2018-2019 school year at Somerville High School at no additional remuneration:

- Marybeth Annese
- Kevin Burke
- Michele Cobos
- Angela Goff
- Christopher Gucker
- Hannah Hugger
- Linda Kemper
- Lindsay Lockwood
- Elizabeth Ramirez
- Karen Stephenson
- Amy Sutphen

\*Branchburg Vote Eligible

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Eric Weiss

**13\* SHS MARCHING BAND ASSISTANTS** APPROVE the appointment of the following individuals for their work assisting the marching band at Somerville High School for the 2018 fall season:

Joseph Harris	\$1,500.00
Jay Drake	\$1,250.00
Cynthia Wong	\$1,250.00
Dylan Cochran	\$ 700.00
Meghan Major	\$1,000.00

**14\* SHS VOLUNTEERS** APPROVE the appointment of the following list of individuals to the position of volunteer at Somerville High School for the 2018-2019 school year:

David Damaschke	Boys' Basketball
Johnny Jiminez	Boys' Basketball
Joelle Leinbach	Girls' Basketball
Nicholas Accetta	Wrestling
Scott Becker	Wrestling
Stephen Stilianos	Boys' Fencing
Cory Cooke	Girls' Fencing
Patricia Rogers	Marching Band
Vicki Cook	Marching Band
Ivan Tuazon	Marching Band

**15\* SUBSTITUTE TEACHER** APPROVE the appointment of the following individuals to the position of substitute teacher for the 2018-2019 school year at the rate of \$105.00 per diem:

Allison Walker  
Jennifer Grandel  
Mary Gausz

**16\* MILAGROS PENA-PICKETT** APPROVE the appointment of Milagros Pena-Pickett to the position of substitute nurse for the 2018-2019 school year at the rate of \$255.00 per diem.

**17\* ELLIOTT COHEN** APPROVE Elliott Cohen, a student at Montclair State University, to complete his internship placement at Somerville High School for the 2018-2019 school year. He will be supervised by Christine Thompson.

**18\* ABOLISH POSITIONS**

**ABOLISH** the following vacant positions from the Position Control Roster effective November 6, 2018:

- Instructional Assistant - Five (5) full-time positions
- VDV Nurses Assistant
- Part-Time Custodian
- Instructional Coach
- VDV Special Education Teacher
- VDV Elementary Teacher
- Computer Technician/Helpdesk
- Physical Therapist

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	ABSTAIN	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

**19\* CREATE NEW POSITION**

**APPROVE** the newly-created position of district wide translator.

**20\* CARMEN ARROYO**

**APPROVE** the appointment of Carmen Arroyo to the newly-created position of district wide translator for the 2018-2019 school year at the rate of \$25.00 per hour.

Mr. Sergile introduced and moved the adoption of the resolution, Mr. Prudente seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	ABSENT	*Fabriczi	YES

**PUBLIC COMMENT**

None

**\*EXECUTIVE SESSION**

**RESOLVED** that the Board of Education move to recess into executive session to discuss matters involving confirmed a HIB case #2018-2019:2SHS, negotiations with the Somerville Education Association, and legal matters falling within the

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attorney-client privilege. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

Mr. Prudente introduced and moved the adoption of the resolution, Mr. Jess seconded.

Upon call for a voice vote, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	ABSENT	*Fabriczi	YES

The Board of Education reconvened to public session at 8:04 p.m.

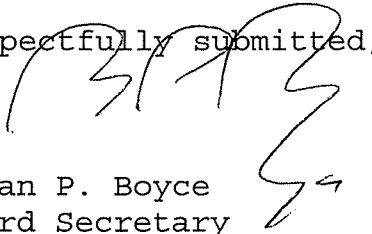
**ADJOURNMENT**

With nothing further to be discussed, Mr. Prudente motioned to adjourn and Mr. Cornell seconded the motion at 8:06 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,

Bryan P. Boyce  
Board Secretary



\*Branchburg Vote Eligible  
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