

**REGULAR MEETING  
TUESDAY, DECEMBER 11, 2018  
ADMINISTRATIVE HEADQUARTERS**

**Mission Statement**

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

**TIME AND PLACE**

The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Tuesday, December 11, 2018 at the Administrative Headquarters, 51 West Cliff Street, Somerville.

The meeting was called to order at 7:00 p.m. by Mrs. Olson, President.

**ROLL CALL**

**MEMBERS PRESENT:** Mrs. Kristen Fabriczi (arrived at 7:53 p.m.), Mr. Derek Jess, Ms. Candace Matthews, Mrs. Linda Olson, Mr. John Prudente, Mr. Daniel Puntillo, Mr. Lucien Sergile, Mrs. Erin Sweitzer and Mrs. Denise Van Horn

**MEMBERS ABSENT:** Mr. Kenneth Cornell

**ALSO PRESENT:** Dr. Timothy Teehan, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator

Mrs. Olson announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on November 21, 2017, notices to the two newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

**PUBLIC COMMENT**

None

**\*APPROVAL OF**

**RESOLVED** that the Board of Education approve the

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

MINUTES

Minutes of the Board of Education Meeting as follows:

The motion was made by Mr. Sergile and seconded by Ms. Matthews to approve the Minutes of November 6, 2018 Regular Meeting.

Upon call of the roll, the vote was as follows:

Cornell	ABSENT	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	ABSENT

The motion was made by Mr. Sergile and seconded by Ms. Matthews to approve the Minutes of November 6, 2018 Executive Session.

Upon call of the roll, the vote was as follows:

Cornell	ABSENT	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	ABSENT

The motion was made by Mr. Sergile and seconded by Ms. Matthews to approve the Minutes of November 20, 2018 Regular Meeting.

Upon call of the roll, the vote was as follows:

Cornell	ABSENT	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	ABSENT

The motion was made by Mr. Sergile and seconded by Ms. Matthews to approve the Minutes of November 20, 2018 Executive Session.

Upon call of the roll, the vote was as follows:

Cornell	ABSENT	Sweitzer	YES
Jess	YES	Van Horn	YES

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	ABSENT

**SUPERINTENDENT'S REPORT**

Audit Presentation

Nisivoccia LLP Mrs. Valerie Dolan, Partner

Mrs. Valerie Dolan, Partner at Nisivoccia LLP, apologized for not having the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2018 available for the Board to approved. She explained that the State of New Jersey has instructed all audit firms to not issue reports due to the fact that a critical piece of information from the Division of Pensions has not been obtained. All CAFRs will be due four weeks after the official release date of the data, at which time, the Board can take action to accept and approve the CAFR and Corrective Action Plan. Mrs. Dolan continued to report on the financial performance and various balances in the district's reserves for the fiscal year ended June 30, 2018. She also reported that the district has two audit recommendations in the areas of food service and travel.

School Safety and Security Presentation

Dr. Timothy M. Teehan, Superintendent of Schools and Ms. Melissa McEntee, Director of 21st Century Education outlined the school safety and security protocols our district follows including student, staff and parent/guardian responsibilities. They also provided timeline of recent incidents that transpired over the weekend of November 30th. The presentation is available on our district website. In addition, the district continues to welcome suggestions regarding the district's safety improvement initiatives.

District Highlights

Dr. Teehan highlighted various activities at Van Derveer School, Somerville Middle School and Somerville High School.

**OLD BUSINESS**

None

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

**NEW BUSINESS**

It is recommended that Items 1 through 15 be moved upon the recommendation of the Superintendent of Schools.

**1. HARASSMENT,  
INTIMIDATION AND  
BULLYING REPORT**

**RESOLVED** that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report cases #2018-2019:1VDV-NC and #2018-2019:5SMS-NC.

**2. NONPUBLIC  
SCHOOL SECURITY  
AID PROGRAM**

**RESOLVED** that the Board of Education approve the attached New Jersey Nonpublic School Security Aid Program Order Forms for Immaculate Conception School. (Attachment NB-1)

**3. NONPUBLIC  
SCHOOL SECURITY  
AID PROGRAM**

**RESOLVED** that the Board of Education approve the attached New Jersey Nonpublic School Security Aid Program Order Forms for Immaculata High School. (Attachment NB-2)

**4. DONATION TO  
SOMERVILLE  
MIDDLE SCHOOL**

**RESOLVED** that the Board of Education accept a donation from Suzanne Kreie for three Allied Marker Board Activity Table at an approximate cost of \$220.00 to be used in the Somerville Middle School self-contained classroom (Stanek).

**5\* HARASSMENT,  
INTIMIDATION AND  
BULLYING REPORT**

**RESOLVED** that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report cases #2018-2019:8SHS-NC and #2018-2019:9SHS-NC.

**6\* 2018-2019  
DISTRICT  
PERFORMANCE  
REVIEWS (DPR'S)  
FOR THE QUALITY  
SINGLE  
ACCOUNTABILITY  
CONTINUUM (QSAC)**

**RESOLVED** that the Board of Education approve the attached 2018-2019 District Performance Reviews (DPR's) for the Quality Single Accountability Continuum (Attachment NB-3)

**7\* WINTER GUARD  
DOCUMENTARY**

**RESOLVED** that the Board of Education approve the participation of the Somerville High School Winter Guard in a documentary for the BBC World Service Organization that focuses on dance sport traditions and its impact on communities.

**8\* CHANGE ORDER  
- SOMERVILLE**

**RESOLVED** that the Board of Education approve the following change order related to the Somerville

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

**HIGH SCHOOL DOOR  
HARDWARE PROJECT**

High School Door Hardware project:

Change Order CO#1

Contact change for costs to furnish and install new locksets on nine (9) doors and new mortise and rim cylinder housings for three (3) doors: \$4,524.10 (Attachment NB-4)

**9\* DISPOSAL OF  
OBSOLETE  
MATERIALS**

**WHEREAS**, the Somerville Board of Education owns certain personal property, specifically a number of Apple laptop computers and tablets as set forth more specifically on the attached list, that are no longer needed for school purposes; and

**WHEREAS**, the Board Secretary/Business Administrator has determined that the fair market value of the Equipment exceeds fifteen percent of the bid threshold; and

**WHEREAS**, the Board wishes to sell the property, since it still has value, which requires compliance with the provisions of N.J.S.A. 18A:18A-45 to effectuate a sale of such school property;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby declares the authorizes the sale of the laptop computers and tablets as described more specifically on the attached list through a sale of such property through sealed bids as specified in N.J.S.A. 18A:18A-45; and

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Business Administrator/Board Secretary to prepare bid specifications for and advertise the sale of such property in accordance with N.J.S.A. 18A:18A-45. (Attachment NB-5)

**10\* DISPOSAL OF  
EQUIPMENT**

**RESOLVED**, that the Board hereby authorizes the disposal/recycling of certain personal property, namely various technology devices as detailed in the attached list, that is worn or damaged so as to preclude effective use and economical repair or restoration and is too outdated to continue to function effectively and has been replaced by superior replacement devices consistent with

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Board Policy and Regulation No. 3260/3270.  
(Attachment NB-6)

**11\* DISPOSAL OF  
EQUIPMENT**

**RESOLVED** that the Board of Education approve the recommendation from the Business Administrator to dispose of Bus 106 - VIN# 4UZAAXALG3CJ56769 in accordance with Policy/Regulation 3260/3270 because the vehicle is worn or damaged so as to preclude effective use and economical repair or restoration.

**12\* CONSTRUCTION  
INDUSTRY CAREER  
DAY GRANT**

**RESOLVED** that the Board of Education accept a check in the amount of \$500.00 for a grant from the Construction Industry Career Day event sponsors for Somerville High School to be used to fund college and career related activities.

**13\* 2019-2020  
BUDGET CALENDAR**

**RESOLVED** that the Board of Education approve the attached 2019-2020 Budget Calendar. (Attachment NB-7)

**14\* FIELD TRIPS**

**RESOLVED** that the Board of Education approve the enclosed request for field trips. (Attachment NB-8)

**15\* TRAVEL  
EXPENDITURE  
RESOLUTION**

**WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore, be it

**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-9)

Mr. Prudente introduced and moved the adoption of

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

the resolution, Ms. Matthews seconded.

Upon call of the roll, the vote was as follows:

Cornell	ABSENT	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	ABSENT

**REPORT OF BOARD ITEMS**

**A. Student Board Member Report:**

Callie Stitt, Branchburg Student Representative  
 Daphne Dizon, Somerville Student Representative

Daphne Dizon, Somerville Student Representative, reported that Genesis Club, Interact Club and Habitat for Humanity held their annual movie night featuring *Incredibles 2*. Students from Van Derveer School were invited to watch the movie at Somerville High School. Funds raised will be used for future community service events. She announced that auditions are underway for the Somerville High School play. Senior Peer Leaders visited Van Derveer School second and fourth graders to discuss positivity and self-esteem.

Ms. Callie Stitt, Branchburg Student Representative, reported that Unified Bowling, a varsity sport, began on December 10th. Our special education students bowled at Bowlmor Lanes in Greenbrook. It was a great experience for them to be part of a team. Student who are taking Spanish classes are collecting Beanie Babies to bring holiday cheer to a local psychiatric facility.

**B. Finance Committee:**

Daniel Puntillo, Chairperson  
 Erin Sweitzer, Member  
 Lucien Sergile, Member

It is recommended that Items 1 through 5 be moved upon the recommendation of the Superintendent of

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Schools.

**1. BOARD SECRETARY'S FINANCIAL REPORTS**

**RESOLVED** that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (November) (Attachment B-1)
- B. Secretary's Report (November) (Attachment B-2)
- C. Investments (Not Available)
- D. Food Services (Not Available)

**2. ACCEPTANCE OF MONTHLY REPORTS**

**RESOLVED** that the Board of Education accept the monthly reports as listed below: (Attachment B-3)

- A. Van Derveer School Student Activities Fund (November)
- B. Somerville Middle School Student Activities Fund (November)
- C. Somerville High School Student Activities Fund (November)
- D. Somerville High School Athletic/Extracurricular Fund (November)

**3. PAYROLL**

**RESOLVED** that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
November 30, 2018	\$ 1,137,129.84
November 30, 2018	\$ 17,528.63 (FICA)

**4. BILLS LIST**

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-4)

Van Derveer School and Somerville Middle School  
Bills List Dated December 11, 2018

10 General Fund	\$ 56,526.90
20 Special Revenue Fund	7,584.66
30 Capital Projects Fund	490.00
TOTAL	\$64,601.56

**5. LINE ITEM TRANSFERS**

**RESOLVED** that the Board of Education approve the enclosed October line item transfers. (Attachment B-5)

Mr. Sergile introduced and moved the adoption of the resolution, Mr. Prudente seconded.

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations



Upon call of the roll, the vote was as follows:

Cornell	ABSENT	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	ABSENT

It is recommended that Item 6\* be moved upon the recommendation of the Superintendent of Schools.

#### 6\* BILLS LIST

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-6)

Somerville High School and Districtwide	
Bills List Dated December 11, 2018	
10 General Fund	\$ 715,411.68
20 Special Revenue Fund	135,822.35
30 Capital Projects Fund	490.00
60 Cafeteria Fund	300.33
TOTAL	\$ 852,024.36

Mrs. Sweitzer introduced and moved the adoption of the resolution, Mr. Prudente seconded.

Upon call of the roll, the vote was as follows:

Cornell	ABSENT	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	ABSENT

Certification of Major Account Status (read by Mr. Puntillo)

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of October 31, 2018, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

\*Branchburg Vote Eligible

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(Major accounts are Current Expense, Capital Projects and Debt Service)

**C. Buildings and Grounds Committee:**

Kenneth Cornell, Chairperson  
Daniel Puntillo, Member  
Lucien Sergile, Member  
Erin Sweitzer, Member

No Report

**D. Athletics and Student Activities Committee:**

Lucien Sergile, Chairperson  
Derek Jess, Member  
John Prudente, Member  
Daniel Puntillo, Member

Mr. Sergile thanked the student representatives for their respective reports on student activities. He reported that winter athletic programs are well underway. Our Somerville Middle School choir, under the direction of Mr. Loretta and Mr. Floyd, played three songs at the Peter Mayer Holiday Concert. Mr. Sergile also recognized individual performance by John McGovern (Class of 2019) who placed 4th in the Nike Cross Nationals Northeast Regional. Lastly, he thanked fellow Board Member John Prudente for his years of service on the Board of Education.

Mr. Tim Teehan presented Mr. Prudente a gift of appreciation from the Somerville Public Schools.

**E. Curriculum Committee:**

Denise Van Horn, Chairperson  
Candace Matthews, Member  
Lucien Sergile, Member

Mrs. Van Horn reported that a meeting was held December 11.

**F. Policy Committee:**

John Prudente, Chairperson  
Candace Matthews, Member  
Denise Van Horn, Member

1\* Second Reading

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

**RESOLVED** that the Board of Education approve the following policies for a first reading:  
(Attachment C-2)

- P 4111.2/4211.2 Domestic Violence
- P 5145.7 Gender Identity and Expression
- P 5141.21 Administering Medication

Mr. Prudente introduced and moved the adoption of the resolution, Mr. Sergile seconded.

Upon call of the roll, the vote was as follows:

Cornell	ABSENT	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

**G. Technology Committee:**

- Kenneth Cornell, Chairperson
- Daniel Puntillo, Member
- Denise Van Horn, Member

No Report

**H. Borough Council Liaison:**

- Lucien Sergile, Liaison

Mr. Sergile relayed that Mayor Sullivan wished the members of the Board and the Somerville school district a great holiday and looks forward to another collaborative year.

**I. Somerset County Educational Services Commission:**

- Daniel Puntillo, Liaison

Mr. Dan Puntillo reported that the Superintendent, Assistant Superintendent and Principal from Somerset County Educational Services Commission presented at the National Association of Educational Services Commission in Colorado Springs.

**J. Somerset County Association of Boards of Education:**

\*Branchburg Vote Eligible

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Linda Olson, Liaison

Mrs. Olson announced that the Hunterdon and Somerset County School Boards Associations held a program on December 4 at Somerville High School. Ms. Candace Matthews commented that the Board of Education is the only elected office to have mandated training.

**K. Ad Hoc Security Committee:**

- John Prudente, Chairperson
- Kenneth Cornell, Member
- Daniel Puntillo, Member

Mr. Prudente thanked Ms. Melissa McEntee for presenting on school safety and security and commended her for doing a fine job.

**L. Ad Hoc Negotiations Committee:**

- Daniel Puntillo, Chairperson
- Derek Jess, Member
- John Prudente, Member

Mr. Puntillo reported that because of the hard work of the Somerville Education Association and Somerville Board of Education Negotiation Committees, the parties have reached a tentative agreement. He added that there is still a lot of work to be done and will report further when complete.

**PERSONNEL**

**RESOLVED** that the Board of Education approve and/or accept the Superintendent's Recommendations as follows:

*(All appointments and salaries subject to verification of documentation.)*

**PreK-8**

**1. MELISSA URENA** **ACCEPT** the resignation of Melissa Urena from the position of cafeteria/playground aide at Van Derveer School effective November 7, 2018.

**2. BABITA GUPTA** **ACCEPT** the resignation of Babita Gupta from the position of cafeteria/playground aide at Van Derveer School effective November 2, 2018.

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

3. CATHERINE PARSELLS APPROVE a paid maternity leave of absence for Catherine Parsells, teacher of Preschool at Van Derveer School effective March 14, 2019 to April 17, 2019 and an unpaid child care leave of absence in accordance with the Federal Medical Leave Act effective April 18, 2019 to June 30, 2019.

4. SHARON MURPHY APPROVE the appointment of Sharon Murphy to the leave replacement position of teacher of English at Somerville Middle School to fill a vacancy caused by a Maternity leave (Grace) effective January 2, 2019 to April 18, 2019 at a salary of \$59,396.00+ (MA Step 4) (prorated).

5. SUNSHINE MUNN APPROVE the appointment of Sunshine Munn to the position of cafeteria/playground aide at Van Derveer School, to fill a vacancy caused by a resignation (Gupta) for the 2018-2019 school year at the rate of \$14.50 per hour.

6. LOREEN TUCKER-LUM APPROVE an unpaid medical leave for Loreen Tucker-Lum, Occupational Therapist at Van Derveer School, effective November 16, 2018 to June 30, 2019 or sooner if medically cleared to return to work.

7. TITLE I READING AND MATH PROGRAM APPROVE the appointment of the following staff members to the position of teacher for the Title I Reading and Math Program for the 2018-2019 school year. The program will take place November 26, 2018 to May 17, 2019 at the rate of \$72.10 per hour.

Classroom Teachers  
Sally Booth-ELA  
Courtney Grace-ELA  
Freddie Shaker-Math

Substitute  
Diane Sobey

8. DEBORAH NASH APPROVE the appointment of Deborah Nash to the newly-created position of instructional assistant at Van Derveer School effective December 12, 2018 to June 30, 2019 at a salary of \$36,613.00+ (Step

\*Branchburg Vote Eligible

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1) (prorated).

9. TREVOR PRICE APPROVE the appointment of Trevor Price to the part-time position of instructional assistant at Somerville Middle School to fill a vacancy caused by a resignation (Umbenhaur) effective January 2, 2019 to June 30, 2019 at a salary of \$18,306.50+ (Step 1) (prorated).

10. CREATE NEW POSITON APPROVE the newly-created position of part-time custodian at Van Derveer School.

11. ADRAIN CAMILO CORREA APPROVE the appointment of Adrain Camilo Correa to the newly-created position of part-time custodian at Van Derveer School effective December 17, 2018 to June 30, 2019 at a salary of \$18,345.00+ (Step 1) (prorated).

Mr. Puntillo introduced and moved the adoption of the resolution, Mrs. Sweitzer seconded.

Upon call of the roll, the vote was as follows:

Cornell	ABSENT	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	N/A

9-12 and Districtwide

Motion by Mr. Sergile seconded by Ms. Matthews that items 12\* through 20\* be moved, upon recommendation of the Superintendent.

12\* SUBSTITUTE TEACHER APPROVE the appointment of the following individuals to the position of substitute teacher for the 2018-2019 school year at a rate of \$105.00 per diem:

- Samantha Lewis
- Brianna Morales

Mr. Sergile introduced and moved the adoption of the resolution, Ms. Matthews seconded.

Upon call of the roll, the vote was as follows:

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations



17\* JENNIFER MORSELLA

APPROVE the appointment of Jennifer Morsella to the leave replacement position of part-time guidance counselor, a non-tenured position, at Somerville High School to fill a vacancy caused by a maternity leave (Riggi) effective December 17, 2018 to June 30, 3019 at a salary of \$39,406.50+ (MA+30 Step 12) (prorated).

18\* DIANE BOLGER

ACCEPT the retirement/resignation of Diane Bolger, teacher of business education, at Somerville High School effective January 31, 2019.

19\* DANIELLE ZURAWIECKI

APPROVE the appointment of Danielle Zurawiecki, school psychologist at Somerville High School, to take on additional responsibilities from the Office of Student Affairs and Instruction to fill a vacancy caused by a maternity leave (Riggi) at a stipend of \$1,000.00 per month.

20\* KATHERINE MATULONIS

APPROVE an extension for Katherine Matulonis of the leave replacement position of teacher of English at Somerville High School from September 4, 2018 through November 25, 2018 to September 4, 2018 through January 25, 2019.

Upon call of the roll, the vote was as follows:

Cornell	ABSENT	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

**PUBLIC COMMENT**

Mrs. Desiree Jenkins, Mr. Pierre Jenkins and Mr. Michael Bryant, 115 West Cliff Street, Somerville came before the Board to appeal on behalf of their son/nephew on allegations of hostile environment/affirmative action complaints against Somerville Middle School.

Mr. Benjamin Weiland, 463 Lomerson Lane, Glen Gardner, Science Teacher at Somerville High School pointed out that there is a discrepancy on what is written under public comment on the meeting agenda and what is posted on the district website. (Reference By-Law 9322 - Public and

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations



Executive Sessions).

Mr. Patrick Frain, 201 Scobee Lane, Somerset, Somerville Education Association President said that at the last meeting, a Board member said that they do not follow Robert's Rules of Order when in fact, By-Law 9325 - Meeting Procedures, states that this is what the district follows.

Mrs. Patricia Helwig, 43 North Clark Avenue, Somerville, Choir Director at Van Derveer Elementary School, personally invites the Board and the community members to attend the Grades 4 & 5 Winter Concert to be held on Thursday, December 20, 2018 at 7:00 p.m. at the Somerville High School Auditorium.

**\*EXECUTIVE SESSION**

**RESOLVED** that the Board of Education move to recess into executive session to discuss negotiations with the Somerville Education Association, a residency matter, and a legal matter falling within the attorney-client privilege. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

Mr. Jess introduced and moved the adoption of the resolution, Mr. Sergile seconded.

Upon call for a voice vote, the vote was as follows:

Cornell	ABSENT	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

The Board of Education reconvened to public session at 9:02 p.m.

**\*SETTLEMENT AGREEMENTS**

**RESOLVED**, that the Board of Education hereby approves the settlement agreement and release in litigation bearing docket number SOM-L-887-17, in accordance with the terms and conditions therein;

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

and

BE IT FURTHER RESOLVED, that the Board President is authorized to execute the agreement on behalf of the Board.

Mr. Sergile introduced and moved the adoption of the resolution, Mr. Jess seconded.

Upon call of the roll, the vote was as follows:

Cornell	ABSENT	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

RESOLVED, that the Board of Education hereby approves the settlement agreement and release in litigation bearing docket number SOM-L-1366-17, in accordance with the terms and conditions therein; and

BE IT FURTHER RESOLVED, that the Board President is authorized to execute the agreement on behalf of the Board.

Mr. Sergile introduced and moved the adoption of the resolution, Mr. Jess seconded.

Upon call of the roll, the vote was as follows:

Cornell	ABSENT	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

**ADJOURNMENT**

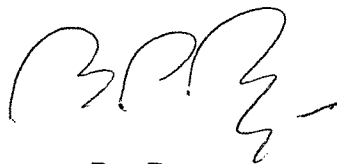
With nothing further to be discussed, Mr. Jess motioned to adjourn and Mrs. Sweitzer seconded the motion at 9:04 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

A handwritten signature in black ink, appearing to read 'B.P. Boyce', with a horizontal line extending from the end of the signature.

Bryan P. Boyce  
Board Secretary

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations