

**REGULAR MEETING
TUESDAY, FEBRUARY 20, 2018
ADMINISTRATIVE HEADQUARTERS**

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

TIME AND PLACE

The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Tuesday, February 20, 2018 at the Administrative Headquarters, 51 West Cliff Street, Somerville.

The meeting was called to at 7:00 p.m. by Mrs. Olson, President.

ROLL CALL

MEMBERS PRESENT: Mr. Kenneth Cornell (via video conference) Mrs. Kristen Fabriczi, Mr. Derek Jess, Ms. Candace Matthews, Mrs. Linda Olson, Mr. John Prudente, Mr. Daniel Puntillo, Mr. Lucien Sergile, Mrs. Erin Sweitzer and Mrs. Denise Van Horn

MEMBERS ABSENT: None

ALSO PRESENT: Dr. Timothy Teehan, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator

Mrs. Olson announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on November 21, 2017, notices to the two newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

PUBLIC COMMENT

Denise Lang, 201 Grandview Dr., Branchburg - Referenced Section X. F. Policy Committee: Item 1. of the Agenda. She asked how the Somerville Education Association can access these policies since they can potentially affect Somerville Education Association Membership. Mrs. Olson responded that as soon as the second readings are passed by the Board, they will be made available.

APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

The motion was made by Mrs. Van Horn and seconded by Mr. Jess to approve the Minutes of January 16, 2018 Regular Meeting.

Upon call of the roll, the vote was as follows:

Cornell	ABSTAIN	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

The motion was made by Mrs. Van Horn and seconded by Mr. Jess to approve the Minutes of January 16, 2018 Executive Session.

Upon call of the roll, the vote was as follows:

Cornell	ABSTAIN	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

The motion was made by Mrs. Van Horn and seconded by Mr. Jess to approve the Minutes of February 6, 2018 Workshop/Regular Meeting.

Upon call of the roll, the vote was as follows:

Cornell	ABSTAIN	Sweitzer	ABSTAIN
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

The motion was made by Mrs. Van Horn and seconded by Mr. Jess to approve the Minutes of February 6, 2018 Executive Session.

Upon call of the roll, the vote was as follows:

Cornell	ABSTAIN	Sweitzer	ABSTAIN
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

SUPERINTENDENT'S REPORT

Somerville Middle School Highlights
 Ms. Georgette Boulegeris, Somerville Middle School Principal
 Staff

Ms. Georgette Boulegeris, Somerville Middle School Principal introduced the President and Vice President of the Student Council who facilitated a video presentation highlighting the daily lives of the students. Mr. Freddie Shaker, Teacher of the Year, shared a few words regarding his experience as an educator at the Somerville Middle School. Several stage participants for *Aladdin Jr.* provided a sneak-peak of their musical performance. Ms. Boulegeris commented how proud she is of all the students and staff and thanked the Board of Education for their continued support.

District Highlights
 Dr. Timothy Teehan, Superintendent of Schools

During the public comment section of the February 6th Board meeting, I feel in light of recent events in Florida, I need to provide some clarification since the statements made by Mr. Frain were incomplete, misleading, and inflammatory.

A full investigation was completed at the time of the alleged incidents and the outcomes were shared with the reporting individuals.

*Branchburg Vote Eligible
 +Subject to change as per the SEA contract negotiations

For the first claim, it was alleged that the student in question was throwing gang signs. The truth was that the student was listening to music and making hand movements that mimicked the musical artist, which he voluntarily showed the assistant principal upon request.

For the second claim, which was also fully investigated, Mr. Frain reported that a student made a statement that, "He couldn't wait until a shooting occurred here." The reality is that a group of students in the classroom had been talking about the recent shooting in Las Vegas and one student had said, "I hope that never happens here". As you can see, neither statement accurately reflected what really occurred.

I ask that anyone that makes public statements, please provide an accurate and complete presentation of the information so as to not unnecessarily incite hysteria in the public, especially in light of the recent school shooting.

Due to the recent school shooting in Florida, we have received a few inquiries about our district's preparedness for such an event. For the safety and security of all students and staff, we cannot divulge the specifics of our preparedness plans. However, please know that the district works closely with the police department in developing, critiquing, and practicing the preparedness plans. When we conduct drills, law enforcement and the fire marshal are often present to provide feedback.

We will continue to re-evaluate what is currently in place and determine what improvements can be made. In fact, today, all building principals, Ms. McEntee, Dr. McDonald, and myself met with three (3) representatives from the police department to review the preparedness plan.

I have posted a letter on the district and school websites and my blog, which state the same

things.

Dr. Teehan also reported on various student activities at Van Derveer School, Somerville Middle School and Somerville High School. He congratulated Ashley Jess who signed a national Letter of Intent for Marywood University. She will be playing Women's Soccer for the Pacers.

OLD BUSINESS

None

NEW BUSINESS

It is recommended that Items 1 through 2 be moved upon the recommendation of the Superintendent of Schools.

**1. SUMMER
EXTENDED SCHOOL
YEAR PROGRAM**

RESOLVED that the Board of Education approve the attached summer extended school year program for students with disabilities.

**2. NONPUBLIC
TECHNOLOGY
INITIATIVE
PROGRAM GRANT**

RESOLVED that the Board of Education approve the attached New Jersey Nonpublic School Technology Initiative Program Order Forms for Immaculata High School.

Mrs. Van Horn introduced and moved the adoption of the resolution, Mr. Sergile seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	N/A

It is recommended that Items 3* through 10* be moved upon the recommendation of the Superintendent of Schools.

**3* 2018-2019
SCHOOL CALENDAR**

RESOLVED that the Board of Education approve the adoption of the attached 2018-2019 school calendar.

**4* SOMERVILLE
HIGH SCHOOL
TUITION RATE**

RESOLVED that the Board of Education establish the tentative Somerville High School tuition rate at \$14,006.00 per pupil for the 2018-2019 school year.

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

**5* TUITION
CONTRACT -
BRANCHBURG BOARD
OF EDUCATION**

RESOLVED that the Board of Education approve the enclosed tuition contract with the Branchburg Board of Education for the 2018-2019 school year.

**6* AUTHORIZATION
FOR REQUEST FOR
PROPOSALS - FOOD
SERVICE
MANAGEMENT
COMPANIES**

WHEREAS, the Somerville Board of Education desires to procure food service management services provided by food service management companies; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes the School Business Administrator to request proposals for food service management services for the 2018-2019 school year.

**7* KITCHEN
UPGRADES AT
SOMERVILLE HIGH
SCHOOL**

RESOLVED that the Somerville Board of Education authorizes SSP Architects to submit the following capital improvement project to the State of New Jersey Department of Education for review and approval;

BE IT FURTHER RESOLVED that the Somerville Board of Education authorizes an amendment to the District's approved Long Range Facilities Plan to include the project as a capital improvement project:

School Project

Kitchen Upgrades at Somerville High School
State Project # 4820-050-18-1000

The project shall include the kitchen upgrades at the existing school. This project is considered an other capital project. The Somerville Board of Education is not seeking any state funding for this project.

**8* AUTHORIZATION
TO BID KITCHEN
UPGRADES AT
SOMERVILLE HIGH
SCHOOL**

RESOLVED that the Somerville Board of Education authorizes the advertisement of the Kitchen Upgrades at Somerville High School for public bid in accordance with the Public School Contracts Law N.J.S.A. 18A:18A-1 et seq.

9* FIELD TRIPS

RESOLVED that the Board of Education approve the enclosed request for field trips.

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

**10* TRAVEL
EXPENDITURE
RESOLUTION**

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

Mr. Prudente introduced and moved the adoption of the resolution, Mrs. Van Horn seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

REPORT OF BOARD ITEMS

- A. Student Board Member Report:**
Griffin LeBlond, Branchburg Student Representative
Daphne Dizon, Somerville Student Representative

Ms. Daphne Dizon, Somerville Student Representative reported on various student activities ran by clubs and departments held at Somerville High School.

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

B. Finance Committee:

Daniel Puntillo, Chairperson
 Lucien Sergile, Member
 Erin Sweitzer, Member

Mr. Puntillo, Chairperson, reported that the Committee has been meeting for several months discussing the upcoming 2018-2019 Budget. He announced that the district is facing a \$500,000 budget deficit. Mr. Puntillo stated that declining enrollment of Branchburg students attending Somerville High School increases Somerville's share of high school expenses. The Committee is working on identifying ways to address this with the goal of having minimal impact on staffing. The Governor's budget address is scheduled for March 13 with a release of state aid on March 15, 2018.

It is recommended that Items 1 through 5 be moved upon the recommendation of the Superintendent of Schools.

**1. BOARD
 SECRETARY'S
 FINANCIAL
 REPORTS**

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (January)
- B. Secretary's Report (January)
- C. Investments (January)
- D. Food Service (January)

**2. ACCEPTANCE OF
 MONTHLY REPORTS**

RESOLVED that the Board of Education accept the monthly reports as listed below:

- A. Van Derveer School Fund (January)
- B. Middle School Fund (January)
- C. High School Fund (January)
- D. Athletic/Extracurricular Fund (January)

3. PAYROLL

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
January 30, 2018	\$ 1,118,306.47
January 30, 2018	\$ 16,998.97 (FICA)
February 15, 2018	\$ 1,359,534.54
February 15, 2018	\$ 35,443.83 (FICA)

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

4. BILLS LISTS **RESOLVED** that the Board of Education approve the payment of the following obligations of the School District:

Van Derveer and Middle Schools
 Bills List Dated February 20, 2018
 10 General Fund \$ 137,764.72
 20 Special Revenue Fund 1,965.31
 30 Capital Project Fund 177.64
 TOTAL \$ 139,907.67

5. LINE ITEM TRANSFERS **RESOLVED** that the Board of Education approve the enclosed January line item transfers.

Mr. Prudente introduced and moved the adoption of the resolution, Mrs. Van Horn seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	N/A

It is recommended that Item 6* be moved upon the recommendation of the Superintendent of Schools.

6* BILLS LISTS **RESOLVED** that the Board of Education approve the payment of the following obligations of the School District:

High School and Districtwide
 Bill List February 20, 2018
 10 General Fund \$ 1,468,275.15
 20 Special Revenue Fund 60,998.97
 40 Debt Service 965,410.00
 60 Cafeteria Fund 76,854.17
 TOTAL \$ 2,571,538.29

Mr. Jess introduced and moved the adoption of the resolution, Mrs. Van Horn seconded.

Upon call of the roll, the vote was as follows:

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

Certification of Major Account Status (read by Mr. Puntillo)

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of January 31, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

C. Building and Grounds:

Kenneth Cornell, Chairperson
Daniel Puntillo, Member
Lucien Sergile, Member
Erin Sweitzer, Member

Mr. Cornell, Chairperson, referenced the Facilities Report prepared by Mr. Jimmy Gabriel, Director of Buildings and Grounds.

D. Athletics and Student Activities Committee:

Lucien Sergile, Chairpersons
Derek Jess, Member
John Prudente, Member
Daniel Puntillo, Member

Mr. Sergile, Chairperson, reported on various athletic standings for basketball, wrestling, fencing and ice hockey.

E. Curriculum:

Denise VanHorn, Chairperson
Candace Matthews, Member
Lucien Sergile, Member

Mrs. Van Horn, Chairperson, reported that the Committee met on February 6th and approved the meeting dates for the remainder of 2018. They also received updates from district’s Advisory Committee and Early Childhood Advisory Council. She is looking forward to the Kindergarten Summit scheduled this April.

1. 2018 SUMMER PROGRAMS

RESOLVED that the Board of Education approve the attached 2018 Summer Programs for Somerville Middle School and Van Derveer School.

2. 2018 TITLE I SUMMER READING PROGRAM

RESOLVED that the Board of Education approve the attached 2018 Title I Summer Programs for Somerville Middle School and Van Derveer School.

Mr. Puntillo introduced and moved the adoption of the resolution, Mrs. Sweitzer seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	N/A

3* 2018 SUMMER PROGRAMS

RESOLVED that the Board of Education approve the attached 2018 Summer Programs for Somerville High School.

Mr. Sergile introduced and moved the adoption of the resolution, Mr. Puntillo seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

F. Policy:

- John Prudente, Chairperson
- Candace Matthews, Member
- Denise VanHorn, Member

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

1* FIRST READING Mrs. Olson explained that the "P" stood for Policy and the "R" stood for Regulation.

RESOLVED that the Board of Education approve the following policies/regulations for a first reading:

- P 1314 Fundraising and Donations by Outside Organizations
- P 2131 Chief School Administrator
- P/R 3514.1 School Furnished Electronic Device: Distribution and Use
- R 4112.4/4212.4 Exposure Control Plan
- P 4115 Supervision
- P/R 4116 Evaluation of Teaching Staff Members
- P 4119.26/4219.26 Electronic Communication by School Staff
- P 4131/4131.1 Staff Development; Inservice Education/Visitations/Conferences
- P 5113 Attendance, Absences, and Excuses
- P/R 5141.6 Suicide and Self-Destructive Behavior
- P 6142.10 Internet Safety and Technology
- P 6145.1/6145.2 Intramural Competition; Interscholastic Competition
- P 6164.4 Child Study Team

Mr. Prudente introduced and moved the adoption of the resolution, Ms. Matthews seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

G. Technology Committee:

- Kenneth Cornell, Chairperson
- Daniel Puntillo, Member
- Denise VanHorn, Member

Mr. Cornell, Chairperson, referenced Ms. Melissa McEntee's, Director of 21st Century Education, Technology Committee report. The team continues the migration of technology into education and operations.

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

H. Borough Council/BOE:
Lucien Sergile, Liaison

Mr. Sergile, Liaison, reported that he reached out to the new Mayor of Somerville, Ms. Ellen Brain, and introduced himself. He looks forward to an open discussion on PILOT Programs.

I. Somerset County Educational Services: Commission:
Daniel Puntillo, Liaison

No Report

J. Somerset County School Association of Boards of Education
Linda Olson, Delegate

No Report

Mrs. Olson explained why the committee report for New Jersey School Boards Association does not appear on the agenda. The Association meets twice yearly in May and November. Reports will be made around those time frames.

K. Ad Hoc Security Committee
John Prudente, Chairperson
Kenneth Cornell, Member

Mr. Cornell commented that he feels the district is adequately prepared and ahead of the curve on preventing shootings in schools. Mr. Puntillo and Mr. Prudente stated that we remain vigilant.

L. Ad Hoc Negotiations Committee
Daniel Puntillo, Chairperson
Derek Jess, Member
John Prudente, Member

Mr. Puntillo, Chairperson, reported that the next scheduled meeting is March 5, 2018.

M. Ad Hoc Residency Committee
Erin Sweitzer, Chairperson
Candace Matthews, Member
Daniel Puntillo, Member

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

No Report

PERSONNEL

RESOLVED that the Board of Education approve and/or accept the Superintendent's Recommendations as follows:

(All appointments and salaries subject to verification of documentation.)

PreK-8

Motion by Mr. Sergile seconded by Mr. Jess that items 1 to 3 be moved, upon recommendation of the Superintendent.

- 1. **VANESSA SCIORRA** **ACCEPT** the retirement/resignation of Vanessa Sciorra from the position of school nurse at Van Derveer School effective June 30, 2018.
- 2. **JANNETTE COCO** **APPROVE** a change in date of retirement for Jannette Coco from April 7, 2018 to March 23, 2018.
- 3. **MARY HONRATH** **APPROVE** a paid medical leave of absence for Mary Honrath, guidance counselor at Somerville Middle School, effective March 12, 2018 through April 6, 2018.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	N/A

9-12 and Districtwide

Motion by Mrs. Van Horn seconded by Mr. Cornell that items 4* to 9* be moved, upon recommendation of the Superintendent.

- 4* **SUBSTITUTE TEACHERS 2017-2018** **APPROVE** the appointment of the following individuals to the position of substitute teacher for the 2017-2018 school year at the rate of \$105.00 per diem:

*Branchburg Vote Eligible
+Subject to change as per the SEA contract negotiations

Odile Jean Pierre
 Nicholas Wahba
 Sarah Javier

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	ABSTAIN	*Fabriczi	YES

5* ALLISON KACAREVIC **APPROVE** the appointment of Allison Kacarevic to the position of substitute nurse for the 2017-2018 school year at the rate of \$255.00 per diem.

6* LACHEZAR STOYANOV **ACCEPT** the resignation of Lachezar Stoyanov from the position of part-time support specialist effective March 2, 2018.

7* ANDREW STEINMETZ **APPROVE** the appointment of Andrew Steinmetz to the position of part-time support specialist for the Somerville Public Schools effective March 5, 2018 to June 30, 2018 at the rate of \$20.00 per hour not to exceed 29 hours per week.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

PUBLIC COMMENT Denise Lang, 201 Grandview Drive, Branchburg, commented that she enjoyed the presentation of the Somerville Middle School Highlights. She stated that she was proud to be Mr. Shaker’s colleague. She reiterated some of the comments made by the Student Council President, Vice President and Mr. Shaker regarding the dedication of the district’s teachers. Ms. Lang referenced the budget deficit announced by Mr. Puntillo and gave examples of district spending noting that the Board of Education is choosing not to spend the money on educators based on negotiations thus far.

*Branchburg Vote Eligible
 +Subject to change as per the SEA contract negotiations

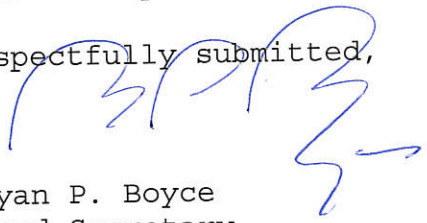
Mr. Michael Pepe - Regal Avenue - had a general question regarding the school calendar and asked if the policies approved at tonight's meeting is simply a re-affirmation of existing policies or if they are new or amended policies. Mrs. Olson explained that New Jersey School Boards Association, as part of their service, alerts us of policies that need updating.

ADJOURNMENT

With nothing further, to be discussed, Mr. Prudente motioned to adjourn and the motion was seconded by Mr. Sergile that the meeting be adjourned at 7:51 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,


Bryan P. Boyce
Board Secretary