

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, February 26, 2013
District Conference Room
7:00 p.m.

Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at its reorganization meeting on January 3, 2013. Notice has been provided to the three newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. Request the assistance of law enforcement officers in the removal of a disorderly*

person when that person's conduct interferes with the orderly progress of the meeting;

- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

*	January 22, 2013	Regular Meeting
*	January 22, 2013	Executive Session
*	February 12, 2013	Workshop/Regular Meeting
*	February 12, 2013	Executive Session

VII. SUPERINTENDENT'S REPORT

Review of 2013-2014 Tentative Budget

Dr. Timothy J. Purnell, Superintendent of Schools
Mr. Bryan Boyce, Business Administrator/Board Secretary

Somerville Middle School Highlights

Ms. Georgette Boulegeris, Principal and Staff

District Highlights

Dr. Timothy J. Purnell, Superintendent of Schools

VIII. OLD BUSINESS

IX. NEW BUSINESS

It is recommended that Item 1 be moved upon the recommendation of the Superintendent of Schools.

1. IDEA Part B Grant Application

RESOLVED that the Board of Education approve the amendment for the funds under the Individuals with Disabilities Education Act. Part B, (IDEA Part B) for the fiscal year 2013:

IDEA Preschool	\$17,829.00
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It is recommended that Items 2* through 7* be moved upon the recommendation of the Superintendent of Schools.

* Branchburg Vote Eligible

2* Board of Education Meeting

RESOLVED that the Board of Education hold a Special Meeting on Saturday, March 16, 2013 at 9:00 a.m. The purpose of this meeting is a Board Retreat to discuss the Board of Education Self Evaluation and the Evaluation of the Superintendent of Schools.

BE IT FURTHER RESOLVED that the Board of Education hold a Special Meeting on Saturday, July 13, 2013 at 9:00 a.m. The purpose of this meeting is a Board Retreat to set Board of Education Goals for the 2013-2014 school year.

3* Somerville High School Tuition Rate

RESOLVED that the Board of Education establish the tentative Somerville High School tuition rate at \$12,830.00 per pupil for the 2013-2014 school year.

4* IDEA Part B Grant Application

RESOLVED that the Board of Education approve the amendment for the funds under the Individuals with Disabilities Education Act, Part B, (IDEA Part B) for the fiscal year 2013:

IDEA Basic Public School	\$552,425.00
IDEA Basic NonPublic School	\$188,356.00

5* Approval of School Calendar 2013-2014

RESOLVED that the Board of Education approve the enclosed calendar for the 2013-2014 school year. (Attachment NB-1)

6* Field Trips

RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment NB-2)

7* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-3)

X. REPORT OF BOARD ITEMS

- A. Finance Committee:
Dennis Garot, Chairperson
James Adamec, Member

* Branchburg Vote Eligible

Kenneth Cornell, Member

It is recommended that Items **1** through **3** be moved upon the recommendation of the Superintendent of Schools.

1. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below: (Attachment B-1)

- A. Middle School Fund (December and January)
- B. Van Derveer School Fund (January)

2. Bills Lists

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-2)

Van Derveer and Middle Schools	
Bills List Dated February 26, 2013	
10 General Fund	\$ 149,084.38
20 Special Revenue Fund	14,881.68
TOTAL	\$ 163,966.06

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
January 30, 2013	\$ 460,767.89 (MS & VDV)
February 15, 2013	\$ 460,767.89 (MS & VDV)

It is recommended that Items **4*** through **8*** be moved upon the recommendation of the Superintendent of Schools.

4* Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (January) (Attachment B-3)
- B. Secretary's Report (January) (Attachment B-4)
- C. Investments (January) (Attachment B-5)
- D. Food Services (January) (Attachment B-6)

5* Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below: (Attachment B-7)

- A. High School Fund (January)
- B. Athletic/Extracurricular Fund (January)

* Branchburg Vote Eligible

6* Bills Lists

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-8)

District Wide and High School	
Bill List Dated January 31, 2013	
10 General Fund	\$ 218.00
TOTAL	\$ 218.00

District Wide and High School	
Bill List Dated February 26, 2013	
10 General Fund	\$ 1,264,365.04
20 Special Revenue Fund	91,865.06
40 Debit Service	896,333.75
60 Cafeteria Fund	64,468.43
TOTAL	\$ 2,317,032.28

7* Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
January 30, 2013	\$557,871.13 (ADMIN & HS)
January 30, 2013	\$ 13,482.91 (FICA)
February 15, 2013	\$616,564.27 (ADMIN & HS)
February 15, 2013	\$ 21,986.73 (FICA)

8* Line Item Transfers

RESOLVED that the Board of Education approve the enclosed January line item transfers. (Attachment B-9)

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23 2:11(c)r, the Somerville Board of Education certifies that as of January 31, 2013 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23 2:11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- B.** Buildings and Grounds Committee:
Kenneth Cornell, Chairperson
Norman Chin, Member
Al Kerestes, Member

Facilities Report – January 2013 (Attachment C-1)

- C.** Athletics and Student Activities Committee:

* Branchburg Vote Eligible

John Prudente, Chairperson

1* Fitness Club

RESOLVED that the Board of Education approve the creation of a Fitness Club at Somerville High School for the 2012-2013 school year. This program consists of weekly basketball games and other conditioning types of activities. The objective of the program is to help student athletes maintain their physical fitness.

D. Curriculum Committee:
Linda Olson, Chairperson

Curriculum Committee Meeting – February 12, 2013 (Attachment C-2)

***** Advanced Placement Psychology

RESOLVED that the Board of Education approve the addition of an advanced placement psychology course at Somerville High School. The course of study will be aligned with the requirements of the College Board. Students enrolled in the course will be eligible to take the Advanced Placement examination to earn college credit.

E. Policy Committee:
Al Kerestes, Chairperson

***First Reading**

RESOLVED that the Board of Education approve the following Bylaws/Policies/Regulations for a first reading: (Attachment C-3)

B 0132	Executive Authority
P 2415	No Child Left Behind Programs
P 2431	Athletic Competition
R 2431.1	Emergency Procedure for Athletic Practices and Competition
R 2431.2	Medical Examination to Determine Fitness for Participation in Athletics
P 2468	Independent Educational Evaluations
P/R 3230	Outside Activities – Teaching Staff
P/R 3281	Inappropriate Staff Conduct – Teaching Staff
P/R 4230	Outside Activities – Support Staff
P/R 4281	Inappropriate Staff Conduct – Support Staff
P 6113	E-Rate
P 6163	Advertising on School Property
P 6480	Purchase of Food Supplies
P 8505	School Nutrition

F. Technology Committee:
Norman Chin, Chairperson
James Adamec, Member

***** Schools and Libraries Universal Services (E-rate) Grant Application

***** Branchburg Vote Eligible

RESOLVED that the Board of Education approve the Schools and Libraries Universal Services (E-rate) grant application for the 2013-2014 school year in the amount of \$29,621.06 to support the district's telecommunications, Internet, and email services. (Attachment C-4)

- G.** Borough Council/B.O.E. Liaison:
John Prudente, Liaison
- H.** Somerset County Educational Services Commission:
Daniel Puntillo, Liaison
- I.** New Jersey School Boards Association:
Mrs. Linda Olson, Delegate
- J.** Somerset County Association of Boards of Education:
John Prudente, Delegate
- K.** **AD HOC – Security Committee**
John Prudente, Chairperson
James Adamac, Member
Norman Chin, Member
Kenneth Cornell, Member
Al Kerestes, Member

XI. PERSONNEL

K-8

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

1. To accept the retirement/resignation of Karen Palmer from the position of teacher of preschool at the Somerville Preschool effective July 1, 2013.
2. To approve the appointment of Courtney Ball to the position of student council co-advisor at the Somerville Middle School for the remainder of the 2012-2013 school year at a stipend of \$439.60.
3. To approve the appointment of Christine Hons, Middle Earth Social Worker, to the position of volunteer for the lunch mentoring program at Somerville Middle School for the 2012-2013 school year.
4. To approve the appointment of Jennifer L'Atrelli to the leave replacement position of teacher of special education (Lazarte) at Van Derveer School effective April 2, 2013 to June 30, 2013 at a salary of \$57,136.00 (MA, Step 2) (Prorated).
5. To approve the appointment of the following individual to the position of volunteer at Somerville Middle School for the 2012-2013 school year:
Katelyn Frevert Softball

* Branchburg Vote Eligible

6. To approve the following staff members to the position of NJASK tutors at a rate of \$35.00 per hour:

Andrea Dominko
Holly Ehrnman
Diane Agnello
Charlene Tackvic
Irene Barist
Linda Kerestes

7. To approve the following staff members to the position of NJASK dismissal monitors at a rate of \$34.00 per hour:

Andrea Dominko
Charlene Tackvic
Holly Erhnman
Irene Barist

8. To accept the retirement/resignation of Shelley Vaughn from the position of instructional assistant from the Somerville Middle School effective May 1, 2013.
9. To approve an unpaid medical leave of absence for Carol Floyd, instructional assistant at Van Derveer School effective February 14, 2013 to February 28, 2013.

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 10* To approve a paid medical leave of absence for Patricia Roehrich, teacher of special education at Somerville High School effective March 20, 2013 to May 19, 2013.

- 11* To approve the appointment of the following individuals to the position of volunteers at Somerville High School for the 2012-2013 school year:

Maria Sena	Marching Band and Color Guard
Jonathan Adams	Baseball
Frank Arcidiacono	Wrestling
Lori Snyder	Marching Band
John Giardina	Robotics

- 12* To accept the retirement/resignation of Donna Ostroman from the position of teacher of mathematics at Somerville High School effective July 1, 2013.

- 13* To accept the retirement/resignation of Sandra Street from the position of business office clerk at the district office effective July 1, 2013.

* Branchburg Vote Eligible

- 14* To accept the retirement/resignation of Josefa Marcinik from the position of custodian at the district office effective February 27, 2013.
- 15* To approve the enclosed list of substitute teachers at \$90.00 per diem for the 2012-2013 school year. (Attachment P-1)
- 16* To approve the appointment of Joshua Hobbs and Michael Lyne to the position of co-assistant boys basketball coaches at Somerville High School for the 2012-2013 school year at a stipend of \$3,237.00 each.

XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

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 - e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIII. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss student and personnel matters. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

RESOLVED that the Board of Education move to return to public session.

XIV. ADJOURNMENT

* Branchburg Vote Eligible