

SOMERVILLE BOARD OF EDUCATION

**51 West Cliff Street
Somerville, NJ 08876**

AGENDA

WORKSHOP/REGULAR MEETING

Tuesday, February 5, 2019

Somerville Middle School Cafeteria

7:00 p.m.

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence for all students.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 3, 2019. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

IV. ROLL CALL OF MEMBERS

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
2. *Each statement made by a participant shall be limited to three minutes duration*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
4. *All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
5. *The presiding officer may:*
 - a. *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. *Request any individual to leave the meeting when that person does not observe reasonable decorum;*

- c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. BOARD PRESIDENT'S REPORT

VII. SUPERINTENDENT'S REPORT

Food Waste in the Cafeteria/Problem Based Learning Presentation
Somerville Middle School Grade Six Representatives

District Highlights
Dr. Timothy Teehan, Superintendent of Schools

VIII. BOARD ITEMS

A. Finance

It is recommended that **Items 1 and 2** be moved upon the recommendation of the Superintendent of Schools

1. Donation to Van Derveer School

RESOLVED that the Board of Education accept a donation from Mrs. Suzanne Kreie in memory of her husband Mr. Paul Kreie, in the amount of \$1,000.00 to help economically disadvantaged students who would like to participate in school activities that require a fee.

2. Nonpublic School Security Aid Program

RESOLVED that the Board of Education approve the attached New Jersey Nonpublic School Security Aid Program Order Form for Immaculate Conception. (Attachment C-1)

It is recommended that **Items 3* through 8*** be moved upon the recommendation of the Superintendent of Schools

3* Donation to Somerville High School

RESOLVED that the Board of Education accept a donation from DonorChoose.org for a total of \$711.00 worth of resource books to be donated to Marisol Espinoza's classroom at Somerville High School.

4* Advanced Computer Science Grant

RESOLVED that the Board of Education approve the Advanced Computer Science Grant, 19-CZ01-G06, in the amount of \$92,408.00 to increase computer science offerings at Somerville High School.

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

5* Nonpublic School Security Aid Program
RESOLVED that the Board of Education approve the attached New Jersey Nonpublic School Security Aid Program Order Forms for Immaculata High School. (Attachment C-2)

6* Bid Rejection - Apple Laptop Computers and Tablets
WHEREAS, the Somerville Board of Education advertised for bids for the sale of Apple laptop computers and tablets that are no longer needed for school purposes, with a public bid opening date of January 16, 2019; and

WHEREAS, the Board received two bids for the project; and

WHEREAS, one of the bidders, Sycamore International, submitted the bid via email, which was impermissible, and did not include certain required financial statements or bid security, which were material defects and rendered its bid nonresponsive; and

WHEREAS, the other bidder, of the bidders, Dimex, failed to supply bid security in the form of a certified check, bank check or money order, which is a material defect rendering its bid nonresponsive;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects both bids as nonresponsive and authorizes the Business Administrator/Board Secretary to readvertise for the sale of such property in accordance with N.J.S.A. 18A:18A-45;

7* Field Trips
RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment C-3)

8* Travel Expenditure Resolution
WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment C-4)

B. Athletics & Student Activities

It is recommended that **Items 1* and 2*** be moved upon the recommendation of the Superintendent of Schools

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

1* Somerville High School Winter Color Guard
RESOLVED that the Board of Education approve the attached list of Somerville Middle School students to participate in the Somerville High School Winter Color Guard Program. (Attachment C-5)

2* Robotics Competition
RESOLVED that the Board of Education approve the attached list of dates for the Robotics Club competitions. (Attachment C-6)

C. Curriculum

It is recommended that **Item 1*** be moved upon the recommendation of the Superintendent of Schools

1. Harassment, Intimidation and Bullying Report
RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed case #2018-2019:8SMS-NC; #2018-2019:9SMS-NC and #2018-2019:10SMS-NC.

It is recommended that **Items 2* and 3*** be moved upon the recommendation of the Superintendent of Schools

2* Harassment, Intimidation and Bullying Report
RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed cases #2018-2019:12SHS-NC and #2018-2019:13SHS-NC.

3* Job Descriptions
RESOLVED that the Board of Education approve the attached job descriptions. (Attachment C-7)

D. Residency

It is recommended that **Item 1*** be moved upon the recommendation of the Superintendent of Schools

1* Somerville High School Students Request
RESOLVED that the Board of Education approve student #200774 and student #200705 to complete their senior year at Somerville High School due to their families relocating out of Somerville.

IX. PERSONNEL

PS-8

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

1. To approve a change in salary guide placement for the following staff member effective February 1, 2019:
 Davie-Lyn Jones-Evans MA+15 to MA+30
2. To approve a paid medical leave of absence for Tracey DeSarno, Instructional Assistant at Van Derveer School effective January 29, 2019 through March 1, 2019 and an unpaid medical leave of absence effective March 4, 2019 through March 8, 2019.
3. To approve and unpaid childcare of absence leave for Christine Birnbaum, Literacy Coach at Van Derveer School, according to the Family and Medical Leave Act effective May 21, 2019 to June 30, 2019 or sooner if medically cleared by doctor.
4. To approve the appointment of Chrystalynn Simon to the position of Cafeteria/Playground Aide at Van Derveer School to fill a vacancy caused by a resignation (Urena) for the 2018-2019 school year at the rate of \$14.50 per hour.
5. To approve the transfer of Anastasia Sciorra from the position of Teacher of Multiple Disabilities, at Van Derveer School PS-2 to the newly created position of Teacher of Preschool Disabilities, effective February 11, 2019 to June 30, 2019 at her current salary.
6. To approve the appointment of Melanie Scott to the position of teacher of Multiple Disabilities, instructional; certificate of teacher of students with disabilities, at Van Derveer School PS-2 to fill a vacancy caused by a transfer (Sciorra) effective February 11, 2019 to June 30, 2019 at a salary of \$54,447.00+ (BA Step 1) (prorated). (Attachment P-1)
7. To approve the newly-created position of Intervention Teacher at Somerville Middle School.
8. To approve the appointment of Stephen Thyne to the interim position of Intervention Teacher, instructional; certificate of Teacher of Language Arts, at Somerville Middle School effective February 6, 2019 to June 30, 2019 at a salary of \$58,936.00+ (MA Step 1) (prorated). (Attachment P-2)

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

- 9* To approve the newly-created position of Translator district wide.
- 10* To approve the appointment of Maria Fabby Obregon-Rincon to the position of District wide translator for the 2018-2019 school year at a rate of \$25.00 per hour.
- 11* To approve a paid maternity leave of absence for Kathleen McCabe, Teacher of Physical Education at Somerville High School, effective March 18, 2019 to May 15, 2019 and an unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

effective May 16, 2019 to June 30, 2019.

- 12* To approve a paid maternity leave of absence for Carolyn Ross, Instructional Coach at Somerville High School, effective February 26, 2019 to April 16, 2019 and an unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act effective April 17, 2019 to June 30, 2019.
- 13* To approve a paid maternity leave of absence for Nicole Appezzato, Teacher of Math at Somerville High School, effective April 8, 2019 to May 16, 2019 and an unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act effective May 17, 2019 to June 30, 2019.
- 14* To approve a paid maternity leave of absence for Jessica Pritchard, Teacher of Science at Somerville High School, effective April 29, 2019 to June 30, 2019 and an unpaid childcare leave of absence in accordance with the Family and Medical Leave Act effective September 1, 2019 to November 6, 2019.
- 15* To abolish two (2) Teacher of Business Education positions at Somerville High School.
- 16* To approve the newly-created position of Teacher of Computer Science at Somerville High School.
- 17* To approve the newly-created position of Teacher of Social Studies at Somerville High School.
- 18* To approve the appointment of Kristi Malone to the position of Teacher of Computer Science, instructional; certificate of Teacher of Comprehensive Business, at Somerville High School effective February 6, 2019 to June 30, 2019 at a salary of \$59,548.00+ (MA Step 5) (prorated). (Attachment P-3)
- 19* To approve the appointment of Tim Mardone to the position of Teacher of Social Studies, instructional; certificate of teacher of Social Studies, at Somerville High School effective February 11, 2019 to June 30, 2019 at a salary of \$93,599.00+ (MA+45 Step 15) (prorated). (Attachment P-4)

X. OLD BUSINESS

XI. NEW BUSINESS

XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

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XIII. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss matters involving legal matters falling within the attorney-client privilege. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

XIV. ADJOURNMENT

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations



Somerville Public Schools

Somerville Board of Education Approval of Field Trip

Date Presented to the Board of Education: February 5, 2019

Date approved by the Board of Education: _____

Season/Year	School	Destination	Board of Education Cost if any
Winter 2019	SMS	Sterling Hills Mines - Ogdensburg	None/Students Pay
Winter 2019	SMS	Students Science Center - East Hanover	Transportation
Spring 2019	SMS	Students Science Center - East Hanover	Transportation
Winter 2019	SHS-MAPS	Gravity Vault - Flemington	Transportation
Winter 2019	SHS	Raritan Valley Community College - Branchburg	Transportation
Spring 2019	SHS	Raritan Valley Community College - Branchburg	Transportation
Winter 2019	SHS	Students Science Center - East Hanover	Transportation



Somerville Public Schools

Somerville Board of Education Approval of Travel Expenses

Date presented to the Board of Education: February 5, 2019

Date approved by the Board of Education: _____

Notes:

1. All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
2. Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

<u>Travel Expenditures</u>	<u>Code</u>	<u>Member Category</u>	<u>Code</u>
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description	
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)			
Assad, Martine	1	B	FEA - Monroe Township	1	2/11/2019	\$116.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Early Childhood Summit
Barowski, Sean	1	B	Airport Marriot - Windsor, CT	2	2/28- 3/1/2019	\$0.00	348	\$107.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Nike Coach Clinic
Bartfield, Alexandra	1	B	Princeton Plasma Physics Lab	1	3/8/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Visit Lab to get insight (NGGS)
Bartfield, Alexandra Hunt, Wendy Sobey, Diane Shaker, Freddie Dlugosz, Michael	1	B	Franklin Public Schools	1	2/22/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Visit various classrooms
Bateman, Nicole	1	B	FEA - Monroe Township	1	2/11/2019	\$116.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Early Childhood Summit
Bielicky, Lynn	1	B	Branchburg Central Middle School	1	2/14/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Printmaking Workshop
Cebula, Melissa	1	B	Branchburg Central Middle School	1	2/14/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Underglaze Transfer Prints on Clay
Clark, Patti	1	B	Somerset County Building	1	2/22/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	OT/PT Articulation Meeting
Cleveland, Joy	1	B	Somerset County Building	1	2/22/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	OT/PT Articulation Meeting
Cohen, Hirshy	1	B	Somerset County Building	1	2/22/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	OT/PT Articulation Meeting
Cohen, Marie	1	B	FEA - Monroe Township	1	2/11/2019	\$116.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Early Childhood Summit
Conklin, Lisa	1	B	Branchburg Central Middle School	1	2/14/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Underglaze Transfer Prints on Clay
Crutchlow, Jessica	2	B	APA Hotel - Iselin	2	4/5-6/2019	\$245.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Foreign Language Conference
D'Alessandro, Joseph	1	B	NJSIAA - Robbinsville	1	2/7/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Seeding Committee Meeting
Garcia, Sergio	1	B	Branchburg Central Middle School	1	2/15/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Project Adventure Workshop

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Travel Expenditures	Code	Member Category	Code
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description	
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)			
Garcia, Sergio	2	B	Ocean Place Resort	1	2/28/2019	\$75.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJASPERD Convention
Gorzynski, Karen	1	B	Hilton - East Brunswick	2	2/21-22/2019	\$170.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJ Music Conference
Graver, Douglas	2	B	Ocean Resort Casino	2	2/28-3/1/2019	\$325.00	0	\$0.00	\$0.00	\$0.00	\$101.13	\$0.00	\$0.00	\$0.00	Association of Student Assistance Professional Conference
Hons, Cathy	1	B	Professional Development Academy - Piscataway	1	4/12/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Transition Planning for Students with Disabilities
Levine, Judith	1	B	Raritan Valley Community College	1	3/12/2019	\$125.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Planning NGSS
Madhavarao, Uma	1	B	Somerset County Building	1	2/22/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	OT/PT Articulation Meeting
Milici, Nicholas	2	B	Kean University	1	4/12/2018	\$35.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJSCA Spring Conference
Moran, Susan	1	B	FEA - Monroe Township	1	2/11/2019	\$116.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Early Childhood Summit
O'Leary, Jill	1	B	Somerset County Building	1	2/22/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	OT/PT Articulation Meeting
Parajon, Allison	2	B	Kean University	1	3/15/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJAMLE Conference
Peist, David	1	B	Airport Marriot - Windsor, CT	2	2/28- 3/1/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Nike Coach Clinic
Rajoppi, Deirdre	1	B	Somerset County Building	1	2/22/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	OT/PT Articulation Meeting
Rastelli, Lori	1	B	Professional Development Academy - Piscataway	1	4/12/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Transition Planning for Students with Disabilities
Reavey, Dale	1	B	Somerset County Building	1	2/22/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	OT/PT Articulation Meeting
Reavey, Robert	1	B	FEA - Monroe Township	1	2/28/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Supporting School Leaders' Instructional Capacity
Sergile, Lucien	2	A	Pennsylvania Convention Center - PA	3	3/30-4/1/2019	\$985.00	0	\$0.00	\$0.00	\$0.00	\$162.00	\$0.00	\$91.50	\$0.00	School Boards Association Conference
Shaw, Jennifer	3	1	Hunterdon County Vo Tech	On-line	Various	\$115.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Speed Spanish
Shelton, Susan	1	B	Branchburg Central Middle School	1	2/14/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Printmaking Workshop
Stager, Melissa	2	B	McCormick Place Convention Center - Chicago	3	3-16-18/2019	\$689.00	0	\$0.00	\$0.00	\$0.00	\$585.00	\$0.00	\$302.00	\$0.00	ASCD Conference
Warner, Allen	1	B	Branchburg Central Middle School	1	2/15/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Project Adventure Workshop

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Warner, Jessica	1	B	Westminster Hotel - Livingston	1	2/28/2019	\$209.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Strategies and Structures for Teaching Reading and Writing
Zamorski, Ryan	1	B	Branchburg Central Middle School	1	2/15/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Project Adventure Workshop