

# SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street  
Somerville, NJ 08876

## AGENDA

Tuesday, March 17, 2020  
District Conference Room  
6:30 p.m.

### Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

#### I. CALL MEETING TO ORDER

#### II. FLAG SALUTE

#### III. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at its Regular Meeting on December 10, 2019, notices to the Courier News and Star Ledger circulated in the school district and a posted notice to this effect on the Board of Education website and building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

#### IV. ROLL CALL OF MEMBERS

#### V. PUBLIC COMMENT

*At this time, comments are invited on any matter related to agenda items.*

*When permitted, public participation shall be governed by the following rules under Bylaw 9322:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*

- c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**VI. BOARD PRESIDENT'S REPORT**

**VII. SUPERINTENDENT'S REPORT**

Budget Discussion

Mr. Bryan Boyce, Business Administrator/Board Secretary  
 Dr. Timothy Teehan, Superintendent of Schools

District Highlights

Dr. Timothy Teehan, Superintendent of Schools

**VIII. REPORT OF BOARD ITEMS/COMMITTEE REPORTS**

- A. Finance Committee:  
 Dan Carlson, Chairperson

It is recommended that Items **1** through **6** be moved upon the recommendation of the Superintendent of Schools.

**1. Board Secretary's Financial Reports**

**RESOLVED** that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (February) (Attachment C-1)
- B. Secretary's Report (February) (Attachment C-2)
- C. Investments (February) (Attachment C-3)
- D. Food Services (February) (Attachment C-4)

**2. Acceptance of Monthly Reports**

**RESOLVED** that the Board of Education accept the monthly reports as listed below:  
 (Attachment C-5)

- A. Van Derveer School Student Activities Fund (February)
- B. Somerville Middle School Student Activities Fund (Not Available)
- C. Somerville High School Student Activities Fund (February)
- D. Somerville High School Athletic/Extracurricular Fund (February)

**3. Payroll**

\* Branchburg Vote Eligible

**RESOLVED** that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
February 28, 2020	\$ 1,236,201.95
February 28, 2020	\$ 19,076.55 (FICA)
March 13, 2020	\$ 1,382,473.45
March 13, 2020	\$ 29,763.10 (FICA)

**4.** Bills List

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment C-6)

Van Derveer School and Somerville Middle School  
Bills List Dated March 17, 2020

10 General Fund	\$ 50,464.01
20 Special Revenue Fund	2,941.21
30 Capital Projects Fund	271.25
TOTAL	\$ 53,676.47

**5.** Line Item Transfers

**RESOLVED** that the Board of Education approve the enclosed February line item transfers. (Attachment C-7)

**6.** Disposal of Obsolete Materials

**RESOLVED** that the Board of Education approve the attached recommendation from the Art Department at Somerville High School to dispose of obsolete instructional materials in accordance with Policy/Regulation 3260/3270 because they are so outdated as to no longer serve as worthy instructional tools. (Attachment C-8)

It is recommended that Item **7\*** through **13\*** be moved upon the recommendation of the Superintendent of Schools.

**7\*** Bills List

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment C-9)

Somerville High School and Districtwide  
Bills List Dated March 17, 2020

10 General Fund	\$ 1,396,023.54
20 Special Revenue Fund	26,995.27
30 Capital Projects Fund	271.25
60 Cafeteria Fund	69,818.20
TOTAL	\$1,493,108.26

**8\*** Approval of Tentative School District Budget for 2020-2021

**WHEREAS**, the Somerville Board of Education recognizes school staff and Board members

\* Branchburg Vote Eligible

will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23A-7.4 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, the amount spent for travel and conferences in 2019-2020 to date is \$31,932; and

**WHEREAS**, the maximum travel expenditure amount established for 2019-2020 is \$52,555; and

**WHEREAS**, included in the 2020-2021 proposed budget is a maximum regular business travel amount of \$1,500 per employee; and

**THEREFORE, BE IT RESOLVED**, per N.J.A.C. 6A:23A-7.3, the proposed 2020-2021 budget establishes \$53,700 as a maximum travel expenditure amount for all staff and board members; and

**BE IT FURTHER RESOLVED** that the Somerville Board of Education approves a capital reserve deposit in the amount of \$125,000 for the purpose of replacement of synthetic turf fields at Somerville High School, and

**BE IT FURTHER RESOLVED** that the Somerville Board of Education approves withdrawals from reserves as follows:

- Tuition Reserve \$935,599
- Capital Reserve \$417,750 for Somerville High School Roof Section Replacement
- Capital Reserve \$762,000 for Van Derveer School Roof Section Replacement
- Capital Reserve \$118,500 for Professional Fees Related Somerville High School Track Replacement
- Capital Reserve \$45,000 for Transfer to Debt Service Fund

**BE IT FURTHER RESOLVED** that the Somerville Board of Education requests use of banked CAP in the amount of \$181,194 to be included in the base budget for current expenses. The need must be completed by the end of the budget year and cannot be deferred or incrementally completed over a long period of time; and

**BE IT FURTHER RESOLVED** that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUND</u>	<u>DEBT SERVICE FUND</u>	<u>TOTAL</u>
<b>2020-2021 Total Expenditures</b>	45,836,938	2,750,623	1,982,420	50,569,981
<b>Less: Anticipated Revenues</b>	<u>21,418,565</u>	<u>2,750,623</u>	<u>253,983</u>	<u>24,423,171</u>
<b>Taxes to be Raised</b>	<u>23,418,373</u>	<u>0.0</u>	<u>1,728,437</u>	<u>25,146,810</u>

And to advertise said tentative budget in the Courier News in accordance with the form suggested by the State Department of Education and according to law; and

**BE IT FURTHER RESOLVED**, that a public hearing be held in the District Offices located at 51 West Cliff Street, Somerville, New Jersey on April 28, 2020 at 6:30 p.m. for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year; and

**BE IT FURTHER RESOLVED**, that the proposed budget includes sufficient funds to provide curriculum and instruction that will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

**9\*** Contract Authorization for ClearTouch Interactive Panels

**WHEREAS**, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), the Somerville Board of Education may by resolution without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury (“Division of Purchase and Property”); and

**WHEREAS**, the Division of Purchase and Property has entered into an agreement with Educate-Me.Net for ClearTouch Interactive Panels with Two (2) Year Extended Warranties and WiFi Modules for Android for the period from August 31, 2017 through August 30, 2021; and

**RESOLVED**, that the Somerville Board of Education hereby authorizes the contract with Educate-Me.Net. for the provision of twenty-five (25) ClearTouch 75” Interactive Panels with Two (2) Year Extended Warranties and WiFi Modules for Android for an amount not to exceed \$105,600.00; and be it further

**RESOLVED**, that pursuant to N.J.A.C. 5:34-7.29(e) the duly authorized and executed purchase order shall serve as the contract between the Somerville Board of Education and Educate-Me.Net and shall include the State contract number for Educate-Me.Net. #T0114.

\* Branchburg Vote Eligible

**10\*** Custodian Competitive Contracting

**WHEREAS**, the Somerville Board of Education desires to engage in the competitive contracting process to procure the services of night custodial operations and management services; and

**WHEREAS**, pursuant to *N.J.S.A. 18A:18A-4.1(k)* competitive contracting may be used in lieu of public bidding for procurement of services for the operation, management or administration of other services, with the approval of the Division of Local Government Services in the Department of Community Affairs; and

**WHEREAS**, the Board submitted a request for such approval to the Division of Local Government Services in early March 2020, and expects to receive the same, based upon the Division's approvals in other school districts; and

**WHEREAS**, in order to competitively contract, the Board is required to adopt a resolution authorizing the use of competitive contracting and confirming that the process shall be administered by the School Business Administrator.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby authorizes the use of competitive contracting in lieu of public bidding for procurement of services of night custodial operations and management services, contingent upon receiving the approval referenced above; and

**BE IT FURTHER RESOLVED** that the process shall be administered by the School Business Administrator, who with the assistance of the Board Attorney, shall prepare requests for proposals in accordance with *N.J.S.A. 18A:18A-4.1 et seq.*; and

**BE IT FURTHER RESOLVED** that notice of the availability of the request for proposals shall be published at least 20 days prior to the date established for the submission of proposals.

**11\*** Flexible Learning Plan

**RESOLVED** that the Board of Education accept the Flexible Learning Plan created to be in place to meet the needs if the district needed to move to a distance learning instructional plan. (Attachment C-10)

**12\*** 2019-2020 School Calendar

**RESOLVED** that the Board of Education accept the change to the 2019-2020 School Calendar. (Attachment C-11)

**13\*** Travel Expenditure Resolution

**WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore, be it

**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment C-12)

- B.** Building and Grounds Committee:  
Daniel Puntillo, Chairperson

Facilities Report (Attachment C-13)

- C.** Athletics and Student Activities Committee:  
Lucien Sergile, Chairperson

- D.** Curriculum Committee:  
Denise Van Horn, Chairperson

Curriculum Committee Report (Attachment C-14)

It is recommended that Items **1 through 4** be moved upon the recommendation of the Superintendent of Schools.

- 1.** Harassment, Intimidation and Bullying Report

**RESOLVED** that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report cases #2019-2020:12SMS-NC, #2019-2020:13SMS-NC, #2019-2020:14SMS-NC, #2019-2020:15SMS-NC, #2019-2020:16SMS-NC and #2019-2020:9VDV-NC.

- 2.** Summer Extended School Year Special Education Program

**RESOLVED** that the Board of Education approve the Summer Extended School Year Special Education Program for the 2020-2021 school year to run from July 1, 2020 through July 30, 2020, Monday through Thursday for the following classes:

8:30 a.m. - 12:30 p.m.

Van Derveer Elementary School MD  
Somerville Middle School MD  
Preschool Special Education Full Day

8:30 a.m. -10:30 a.m.

Van Derveer Elementary School LLD  
Somerville Middle School LLD  
Preschool Special Education Half Day  
Social Skills

- 3.** 2020 Van Derveer Summer Camp

**RESOLVED** that the Board of Education approve the 2020 Van Derveer Summer Camp from July 6, 2020 to July 30, 2020 from 8:30 a.m. to 11:30 a.m. Monday through Thursday for grades 1-5 for a total of sixteen (16) days.

4. Approval of Curriculum Guides

**RESOLVED** that the Board of Education approve the following curriculum guides for Van Derveer Elementary School:

Kindergarten Foundations  
Grade One Foundations

It is recommended that Items 5\* through 6\* be moved upon the recommendation of the Superintendent of Schools.

5\* Summer Extended School Year Special Education Program

**RESOLVED** that the Board of Education approve the Summer Extended School Year Special Education Program for the 2020-2021 school year to run from July 1, 2020 through July 30, 2020, Monday through Thursday for the following classes:

8:30 a.m. - 12:30 p.m.

Somerville High School MD

8:30 a.m. -10:30 a.m.

Somerville High School LLD

6\* Field Trips

**RESOLVED** that the Board of Education approve the enclosed request for field trips. (Attachment C-15)

E. Technology Committee:  
William Kimmick, Chairperson

Technology Committee Report (Attachment C-16)

**IX. PERSONNEL**

PS-8

**RESOLVED** that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

1. To approve a paid medical leave of absence for Allen Warner, Teacher of Physical Education at Van Derveer Elementary School effective February 24, 2020 through March 6, 2020 (AM only) and an unpaid medical leave in accordance with the New Jersey Family Leave Act effective March 6, 2020 (PM only) through April 6, 2020.
2. To approve the appointment of Debra Chen to the leave replacement position of Teacher of Preschool, at Van Derveer Elementary School, a non-tenured position, to fill a vacancy caused by a maternity leave (McLaughlin) effective April 14, 2020 through June 30, 2020 at a salary of \$62,107.00 (MA Step 1) (prorated).
3. To approve the appointment of the following individuals to the position of Crowd Control monitor at Somerville Middle School for wrestling matches and basketball games for the

\* Branchburg Vote Eligible



2019-2020 school year at a rate of \$71.07 per game/match.

Randy Johnson  
Patrick Manna

4. To approve the following Child Study Team members to provide initial evaluations and re-evaluations during the summer months at their per diem rate not to exceed ten (10) days:  
Lisa Mulhern  
Paige Agnello  
Michelle Turnbull  
Helena Srocynski  
Deidre Rajoppi  
Marjorie Mahoney (3 Days)
5. To approve the appointment of the following staff members to run the 2020 Summer Performing Arts Program from July 6, 2020 to July 30, 2020 Monday through Thursday from 8:00 a.m. to 2:00 p.m. for a total of sixteen (16) days at a stipend of \$6,790.00 each:  
Stephen Loreti           Musical Instruments  
John Floyd               Musical Theater
6. To approve the appointment of the following staff members to revise the curriculum for grade two ELA at Van Derveer Elementary School at the rate of \$36.00 per hour not to exceed seven and one-half (7.5) hours each:  
Lindsay Frevert  
Chelsea Grasso
7. To approve the appointment of the following staff members for curriculum writing for Somerville Middle School at a rate of \$36.00 per hour not to exceed number of hours posted:  
Sarah Booth - Grade 6 Social Studies - 7 hours  
Sarah Booth - Grades 6, 7, and 8 ELA - 8 hours  
Matthew DeBlock - Grade 7 Social Studies - 8 hours  
Anisha Hobbs - Grade 6 ELA - 15 hours  
David Zubia - Grade 6 Social Studies - 8 hours
8. To approve the appointment of Reid Malione, a student at Caldwell University, to complete sixty (60) hours of observation at Van Derveer Elementary School in Samantha Ackerman, Martine Assad, Christine Birnbaum, and Staci Delese classes.
9. To approve the newly-created position of Part-Time Preschool Special Education Teacher.
10. To approve the appointment of Catherine Parsells to the newly-created position of Part-Time Preschool Special Education Teacher at Van Derveer Elementary School effective March 2, 2020 to June 30, 2020 at a salary of \$35,483.50 (MA+15 Step 9) (prorated).

9-12 and District Wide

**RESOLVED** that the Board of Education approve and/or accept the Superintendent of School's

\* Branchburg Vote Eligible

recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 11\*** To approve an unpaid child care leave of absence in accordance with the New Jersey Family Medical Leave Act for Gary Knoepfel, Teacher of Special Education at Somerville High School, effective April 14, 2020 to April 20, 2020 and from June 1, 2020 to June 30, 2020.
- 12\*** To approve the appointment of the following individuals to the position of volunteer at Somerville High School for the 2019-2020 school year:
- |             |                 |
|-------------|-----------------|
| Marc Nigro  | Baseball        |
| Bruce Kafer | Track and Field |
| Dean Clarke | Robotics        |
| Louis Gara  | Music/Chorus    |
- 13\*** To approve an extension to the paid medical leave for Vernon Underwood, Supervisor of Custodians from February 14, 2020 to March 5, 2020.
- 14\*** To approve the newly-created position of Part-Time Weekend Custodian.
- 15\*** To approve the appointment of Hilda Hernandez to the newly-created position of Part-Time Weekend Custodian effective March 18, 2020 to June 30, 2020 at a rate of \$20.03 per hour on an as needed basis.
- 16\*** To approve the appointment of Michael Canizaro to the position of permanent substitute at Somerville High School effective February 27, 2020 to March 31, 2020 at a salary of \$57,507.00 (BA Step 1) (prorated).
- 17\*** To approve the appointment of Michael Canizaro to the position of Teacher of Social Studies, instructional, teacher of Social Studies, at Somerville High School, to fill a vacancy caused by a retirement (Reynolds) effective April 1, 2020 to June 30, 2020 at a salary of \$57,507.00 (BA Step 1) (prorated). (Attachment P-1)
- 18\*** To approve the appointment of the following staff members to run the 2020 Summer Algebra Enrichment program from July 7, 2020 to July 23, 2020 from 9:30 - 11:30 a.m. on Tuesday through Thursday for grades 9-12 for a total of nine (9) days at one-third (1/3) their per diem rate:
- |                 |
|-----------------|
| Ruth Ann Scherr |
| David Peist     |
- 19\*** To approve the appointment of Tiffany Mazagatti, a Fairleigh Dickinson University student, to complete her student teaching for the 2020-2021 school year at Somerville High School for 2-3 days per week between September 1 2020 and December 18, 2020 and 5 days per week from January 25, 2021 through May 7, 2021 with Ryan Ure, Teacher of Mathematics.
- 20\*** To approve Daryl Rothman-Dick to the position of substitute teacher for the 2019-2020 school year at the approved substitute rate.

\* Branchburg Vote Eligible

**21\*** To approve the appointment of the following staff members to score World Language placement exams at Somerville High School at the rate of \$36.00 per hour:

Victoria Kessler	French
Lindsay Lockwood	Spanish

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

**XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS**

*At this time, comments are invited on any matter related to the school district.*

*When permitted, public participation shall be governed by the following rules under Bylaw 9322:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
- 6. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
- 7. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
- 8. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- 9. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**XIII. EXECUTIVE SESSION**

**RESOLVED** that the Board of Education move to recess into executive session to discuss a residency case, negotiations with the Somerville Education Association, and confirmed HIB cases #2019-2020:3VDV. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

**XIV. ADJOURNMENT**

\* Branchburg Vote Eligible



# Somerville Public Schools

## Somerville Board of Education Approval of Field Trip Requests

Date Presented to the Board of Education: March 17, 2020

Date approved by the Board of Education: \_\_\_\_\_

Season/Year	School	Destination	Board of Education Cost if any
Spring, 2020	VDV	Rizzo's Wildlife - Flanders	District/Charter
Spring, 2020	SMS	VDV	District
Spring, 2020	SMS	Library - Somerville	None/Walking
Spring, 2020	SHS	Ellis Island	Charter- Cost comes from SEF Grant
Spring, 2020	SHS	Six Flags	District
Spring, 2020	SHS	Midland School	District
Spring, 2020	SHS	VDV	District
Spring, 2020	SHS	RVCC	District
Spring, 2020	SHS	RVCC	District
Spring, 2020	SHS	Patriots Stadium - Bridgewater	District
Spring, 2020	SHS	American Museum of Natural History	District
Spring, 2020	SHS	Mutter Museum - Philadelphia	District
Spring, 2020	SHS	Food Bank - Bound Brook	District
Winter, 2020	SHS	Branchburg Middle School	District



# Somerville Public Schools

## Somerville Board of Education Approval of Travel Expenses

Date presented to the Board of Education: March 17, 2020

Date approved by the Board of Education: \_\_\_\_\_

**Notes**

- 1 All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
- 2 Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns

Travel Expenditures

Training and Seminars  
 Conventions and Conferences  
 Regular School District Business  
 Retreats

Code

1  
2  
3  
4

Member Category

Board Member  
 Teaching Staff Member  
 Support Staff Member  
 Non-District Employee

Code

A  
B  
C  
D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)		
Barowski, Sean	1	B	Rutgers	1	4/17/2020	\$0 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	Football Coaches Clinic
Benjamin, Anthony	1	B	Somerset County Office	1	4/2/2020	\$0 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	Curriculum Consortium - Equity in our Schools
Boyce, Bryan	2	B	Borgata Hotel - Atlantic City	3	6/3-5/2020	\$275 00	0	\$0 00	\$0 00	\$0 00	\$261 25	\$0 00	\$0 00	NJASBO Conference
Carleo, Valentina	1	B	Pascack Valley High School, Hillsdale	1	3/28/2020	\$70 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	NJ Council of Teachers of English
Clelland, Kim	2	B	Borgata Hotel - Atlantic City	3	6/3-5/2020	\$275 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	NJASBO Conference
Cobos, Michelle	1	B	Rutgers University, New Brunswick	1	5/20/2020	\$0 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	Welcoming Newcomer Students with Interrupted Form Education
Foley, Gerard	1	B	Somerset County Office	1	4/2/2020	\$0 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	Curriculum Consortium - Equity in our Schools
Hudson, Jeremy	3	B	Meadowlands	1	4/1/2020	\$0 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	NACAC College Fair
Hudson, Jeremy	3	B	Bloomsburg, PA	1	5/1/2020	\$0 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	College Visit
Lauri, Alexandra	3	B	Middletown High School	1	3/31/2020	\$0 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	School Visit - Teaching in the Block
McCabe, Katherine														
Ure, Ryan	1	B	Mercer Conference Center	1	5/1/2020	\$0 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	NJSBA Technology Conference
McEntee, Melissa														

Date presented to the Board of Education: March 17, 2020

Date approved by the Board of Education: \_\_\_\_\_

Notes

- 1 All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise
- 2 Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns

<u>Travel Expenditures</u>	<u>Code</u>	<u>Member Category</u>	<u>Code</u>
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)		
O'Leary, Jill	1	B	VDV - Webinar	1	3/27/2020	\$47 20 Each	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	Webinar - Natural language Acquisition in Autism
Madhavarao, Uma Rajoppi, Deirdre	1	C	Mercer Conference Center	1	5/1/2020	\$0 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	NJSBA Technology Conference
Schiavone, Joseph	1	B	Monroe Twps	1	3/19/2020	\$150 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	Building Trust and Protecting Employees Rights
Treanor, Michelle	1	C	Toms River	1	5/27/2020	\$0 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	Realtime Workshop
Weeast, Cory	1	C	Mercer Conference Center	1	5/1/2020	\$0 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	NJSBA Technology Conference
Wong, Andrea	1	B	Rutgers University, New Brunswick	1	3/27/2020	\$0 00	0	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	\$0 00	Teaching the History of the White House Message Machine