

**REGULAR MEETING
TUESDAY, MARCH 20, 2018
ADMINISTRATIVE HEADQUARTERS**

Mission Statement
Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

TIME AND PLACE The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Tuesday, March 20, 2018 at the Administrative Headquarters, 51 West Cliff Street, Somerville.

The meeting was called to at 7:00 p.m. by Mrs. Olson, President.

ROLL CALL **MEMBERS PRESENT:** Mr. Kenneth Cornell, Mrs. Kristen Fabriczi, Mr. Derek Jess, Ms. Candace Matthews, Mrs. Linda Olson, Mr. John Prudente, Mr. Daniel Puntillo, Mr. Lucien Sergile, Mrs. Erin Sweitzer and Mrs. Denise Van Horn

MEMBERS ABSENT: None

ALSO PRESENT: Dr. Timothy Teehan, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator

Mrs. Olson announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on November 21, 2017, notices to the two newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

PUBLIC COMMENT There was no public comment.

*Branchburg Vote Eligible
+Subject to change as per the SEA contract negotiations

**APPROVAL OF
MINUTES**

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

The motion was made by Mr. Prudente and seconded by Mr. Sergile to approve the Minutes of February 20, 2018 Regular Meeting.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

The motion was made by Mr. Prudente and seconded by Mr. Sergile to approve the Minutes of March 6, 2018 Workshop/Regular Meeting.

Upon call of the roll, the vote was as follows:

Cornell	ABSTAIN	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

The motion was made by Mr. Prudente and seconded by Mr. Sergile to approve the Minutes of March 6, 2018 Executive Session.

Upon call of the roll, the vote was as follows:

Cornell	ABSTAIN	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

**SUPERINTENDENT'S
REPORT**

Dr. Timothy M. Teehan, Superintendent of Schools congratulated Mr. Dan Puntillo and Mrs. Linda Olson for earning enough credits to qualify for the New Jersey School Boards Association (NJSBA) Master Board Member Award.

Dr. Teehan announced that administration is watching the current storm. If a snow day is

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needed for March 21, our third make-up day will be Monday, March 26.

*** EMERGENCY
MAKE-UP DAY**

RESOLVED that the Board of Education approve Friday, May 25, 2018 (one-session day) as the next emergency make-up day after March 26.

Mr. Puntillo introduced and moved the adoption of the resolution, Mr. Prudente seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

District Highlights

Dr. Timothy Teehan, Superintendent of Schools

Dr. Teehan congratulated Directors Christine Paccillo, Karen Gorzynski and Matthew Krempasky and all the students and staff who participated in the drama production of *Cinderella*. He also commended the high school students who participated in the March 14 Walk-Out. They conducted themselves in a respectful manner and did so in remembrance of the students and staff who lost their lives in the recent Florida shooting. Those who did not participate had a regular uninterrupted school day. Mrs. Olson complimented the administrators who helped organized this day.

Dr. Teehan also reported on various student activities at Van Derveer School, Somerville Middle School and Somerville High School.

OLD BUSINESS

None

NEW BUSINESS

It is recommended that Item 1 be moved upon the recommendation of the Superintendent of Schools.

**1. COMBINED
PRESCHOOL GRANT
APPLICATION FOR**

RESOLVED that the Board of Education approve the attached Combined Preschool Grant Application for 2018-2019/Update to 2017-2020 Three-Year

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

**2018-2019/UPDATE
TO 2017-2020
THREE-YEAR
PRESCHOOL
PROGRAM PLAN**

Preschool Program Plan.

Mr. Sergile introduced and moved the adoption of the resolution, Mr. Prudente seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	N/A

It is recommended that Items 2* through 4* be moved upon the recommendation of the Superintendent of Schools.

**2* HARASSMENT,
INTIMIDATION AND
BULLYING REPORT**

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report cases #2017-2018:11SHS-NC; #2017-2018:12SHS-NC and #2017-2018:13SHS-NC.

3* FIELD TRIPS

RESOLVED that the Board of Education approve the enclosed request for field trips.

**4* TRAVEL
EXPENDITURE
RESOLUTION**

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Mr. Sergile introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

REPORT OF BOARD ITEMS

A. Student Board Member Report:

Griffin LeBlond, Branchburg Student Representative
 Daphne Dizon, Somerville Student Representative

Mr. Griffin LeBlond, Branchburg Student Representative, congratulated the girls basketball team on their championship win as well as Unified Bowling who also won the Unified Cup D5 Championships. He also reported that various clubs such as Peer Leaders, Green Dot, Life Skills Program and Option 2 attended a Leadership Assembly. The speaker from Penn State University gave a powerful presentation on how to be a leader and role model for others.

B. Finance Committee:

Daniel Puntillo, Chairperson
 Lucien Sergile, Member
 Erin Sweitzer, Member

Mr. Puntillo read the following statement:

The Finance Committee meeting met again tonight to review progress on the 2018-19 school budget. At the last Board of Education meeting I reported that the Committee was wrestling with a \$500,000 budget deficit. Fortunately, the district received notice on Friday that we will receive an additional \$289,709 in General Fund state aid for the 2018-19 school year. Dr. Teehan and Mr. Boyce have worked to close the remaining deficit without impacting classroom instruction.

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Additionally the district will receive \$846,846 in Preschool Education Aid for the 2018-19 school year which will allow us to continue the full day preschool program. As a reminder, districts receiving Preschool Education Aid for half day programs were given the option of applying for more funding at the beginning of this school year to make the preschool programs full day. Somerville aggressively pursued that opportunity and secured the funds. Now that program will continue to be full day.

The Board of Education can expect more information for discussion at the April 10 BOE meeting and as a reminder the Public Hearing on the 2018-19 School Budget will be held on April 24th.

It is recommended that Items 1 through 5 be moved upon the recommendation of the Superintendent of Schools.

**1. BOARD
SECRETARY'S
FINANCIAL
REPORTS**

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (February)
- B. Secretary's Report (February)
- C. Investments (February)
- D. Food Service (February)

**2. ACCEPTANCE OF
MONTHLY REPORTS**

RESOLVED that the Board of Education accept the monthly reports as listed below:

- A. Van Derveer School Fund (February)
- B. Middle School Fund (February)
- C. High School Fund (February)
- D. Athletic/Extracurricular Fund (February)

3. PAYROLL

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
February 28, 2018	\$ 1,114,279.66
February 28, 2018	\$ 16,318.23 (FICA)
March 15, 2018	\$ 1,247,200.55
March 15, 2018	\$ 26,559.32 (FICA)

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4. BILLS LISTS **RESOLVED** that the Board of Education approve the payment of the following obligations of the School District:

Van Derveer and Middle Schools
 Bills List Dated March 20, 2018

10 General Fund	\$ 67,774.16
20 Special Revenue Fund	8,989.32
30 Capital Project Fund	526.15
60 Cafeteria Fund	79.05
TOTAL	\$ 77,368.68

5. LINE ITEM TRANSFERS **RESOLVED** that the Board of Education approve the enclosed February line item transfers.

Mr. Prudente introduced and moved the adoption of the resolution, Mrs. Van Horn seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	N/A

It is recommended that Item 6* be moved upon the recommendation of the Superintendent of Schools.

6* BILLS LISTS **RESOLVED** that the Board of Education approve the payment of the following obligations of the School District:

High School and Districtwide
 Bill List March 20, 2018

10 General Fund	\$ 746,601.41
20 Special Revenue Fund	34,750.40
30 Capital Project Fund	88.64
60 Cafeteria Fund	70.440.34
TOTAL	\$ 851,880.79

Mr. Sergile introduced and moved the adoption of the resolution, Mrs. Van Horn seconded.

Upon call of the roll, the vote was as follows:

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Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

Certification of Major Account Status (read by Mr. Puntillo)

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of February 28, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

C. Building and Grounds:

Kenneth Cornell, Chairperson
Daniel Puntillo, Member
Lucien Sergile, Member
Erin Sweitzer, Member

Mr. Cornell, Chairperson, referenced the Facilities Report prepared by Mr. Jimmy Gabriel, Director of Buildings and Grounds. He also reported that work orders are being completed on a timely basis and the staff is preparing for anticipated snow.

D. Athletics and Student Activities Committee:

Lucien Sergile, Chairpersons
Derek Jess, Member
John Prudente, Member
Daniel Puntillo, Member

Mr. Sergile, Chairperson, congratulated Griffin LeBlond who committed to play Division III Lacrosse at Moravian College. He also reported on various athletics standings and announced that spring athletics season has begun.

*Branchburg Vote Eligible

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**1. BE YOUR OWN
KIND OF
BEAUTIFUL GIRL
POWER CLUB**

RESOLVED that the Board of Education approve the newly-created Be Your Own Kind of Beautiful Girl Power Club at Somerville Middle School for the 2017-2018 school year.

Mr. Puntillo introduced and moved the adoption of the resolution, Mr. Prudente seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	N/A

**2* RED CROSS
CLUB**

RESOLVED that the Board of Education approve the newly-created Red Cross Club at Somerville High School for the 2017-2018 school year.

3* FITNESS CLUB

RESOLVED that the Board of Education approve a Fitness Club at Somerville High School for the 2017-2018 school year.

Mr. Prudente introduced and moved the adoption of the resolution, Ms. Matthews seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

E. Curriculum:

- Denise Van Horn, Chairperson
- Candace Matthews, Member
- Lucien Sergile, Member

No Report

F. Policy:

- John Prudente, Chairperson
- Candace Matthews, Member
- Denise Van Horn, Member

*Branchburg Vote Eligible

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1* SECOND
READING

RESOLVED that the Board of Education approve the following policies/regulations for a second reading:

- P 1314 Fundraising and Donations by Outside Organizations
- P 2131 Chief School Administrator
- P/R 3514.1 School Furnished Electronic Device: Distribution and Use
- R 4112.4/4212.4 Exposure Control Plan
- P 4115 Supervision
- P/R 4116 Evaluation of Teaching Staff Members
- P 4119.26/4219.26 Electronic Communication by School Staff
- P 4131/4131.1 Staff Development; Inservice Education/Visitations/Conferences
- P 5113 Attendance, Absences, and Excuses
- P/R 5141.6 Suicide and Self-Destructive Behavior
- P 6142.10 Internet Safety and Technology
- P 6145.1/6145.2 Intramural Competition; Interscholastic Competition
- P 6164.4 Child Study Team

Mr. Puntillo introduced and moved the adoption of the resolution, Mrs. Van Horn seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

G. Technology Committee:

Kenneth Cornell, Chairperson
Daniel Puntillo, Member
Denise Van Horn, Member

Mr. Cornell, Chairperson, referenced Ms. Melissa McEntee's, Director of 21st Century Education, Technology Committee Report

H. Borough Council/BOE:

Lucien Sergile, Liaison

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Mr. Sergile, Liaison, reported that he attended the Borough Council Meeting held last night which included their Budget presentation. He said that Councilman Sullivan wanted to extend his thanks to the administration, staff, teachers and students for a very meaningful day of remembrance. He also reported that April 21st is Earth Day. The Council is looking for student and community volunteers to do a clean-up of Greenway Stream. Anyone interested please be there at 9:00 a.m. He also stated that he reached out to Mayor Brain and looks forward to continuing discussions on PILOT initiatives.

I. Somerset County Educational Services Commission:

Daniel Puntillo, Liaison

Mr. Puntillo, Liaison, reported that the Somerset County Educational Services Commission started a pet therapy program and is developing a culinary arts program for next school year.

J. Somerset County School Association of Boards of Education

Linda Olson, Delegate

No Report

K. Ad Hoc Security Committee

John Prudente, Chairperson
Kenneth Cornell, Member

Mr. Prudente, Chairperson, reported that the committee met on March 15 to review school safety and security survey results. He added that the district continues to remain vigilant with respect to school security.

L. Ad Hoc Negotiations Committee

Daniel Puntillo, Chairperson
Derek Jess, Member
John Prudente, Member

Mr. Puntillo, Chairperson, reported that the next scheduled meeting is March 5, 2018.

M. Ad Hoc Residency Committee

Erin Sweitzer, Chairperson
 Candace Matthews, Member
 Daniel Puntillo, Member

Mrs. Sweitzer, Chairperson, reported that the next meeting is scheduled for April 3, 2018.

PERSONNEL

RESOLVED that the Board of Education approve and/or accept the Superintendent's Recommendations as follows:

(All appointments and salaries subject to verification of documentation.)

PreK-8

Motion by Mr. Prudente seconded by Mr. Jess that items 1 and 2 be moved, upon recommendation of the Superintendent.

**1. MARYCARMEN
TAPIA**

APPROVE the appointment of Marycarmen Tapia to the leave replacement position of instructional assistant at Van Derveer School to fill a vacancy caused by a medical leave (Kerestes) effective March 20, 2018 to May 11, 2018 at a salary of \$36,613.00 (Step 1) (prorated).

**2. HELENA
SROCZYNSKI/DEBRA
TRIFARI**

APPROVE the appointment of the following staff members to the position of volunteer club advisor for the newly created Be Your Own Kind of Beautiful Girl Power Club at Somerville Middle School for the 2017-2018 school year at no additional remuneration:

Helena Sroczyński
 Debra Trifari

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	N/A

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9-12 and Districtwide

Motion by Mr. Puntillo seconded by Mr. Prudente that items 3* to 7* be moved, upon recommendation of the Superintendent.

3* NICHOLAS MILICI

APPROVE the appointment of Nicholas Milici to the position of club advisor for the newly created Red Cross Club at Somerville High School for the 2017-2018 school year at no additional remuneration.

4* JESSIE ELAESSER

APPROVE the appointment of Jessie Elaesser to the position of substitute teacher for the 2017-2018 school year at the rate of \$105.00 per diem.

5* STACY WILLIAMS

APPROVE the transfer of Stacy Williams from the position of Secretary to the Principal of Van Derveer School 3-5 to the position of Secretary to the Business Administrator effective May 1, 2018 to June 30, 2018 at a salary of \$68,500.00 (prorated).

6* STACY WILLIAMS

APPROVE the attached employment contract for Stacy Williams, Secretary to the Business Administrator.

7* FITNESS CLUB ADVISORS 2017-2018

APPROVE the following staff members to the position of club advisor for the fitness club at Somerville High School for the 2017-2018 school year at no additional remuneration:

- Michael Skomba
- Gary Knoepfel
- John Hoehn
- Patrick Manna

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	YES

PUBLIC COMMENT

Dr. Teehan reported that Governor Murphy just declared a state of emergency. There will be no

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

school on March 21. Make-up day is scheduled for March 26.

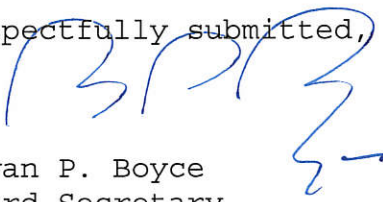
There were six members of the Somerville High School Girls Varsity Soccer team who spoke urging the members of the Board to ensure that a qualified candidate is selected to fill the open head soccer coach position. Several parents and community members echoed the student sentiments and also expressed support for one of the candidates. They, too, requested that the Board members ensure that the best candidate is selected.

ADJOURNMENT

With nothing further, to be discussed, Mr. Prudente motioned to adjourn and the motion was seconded by Mrs. Van Horn that the meeting be adjourned at 7:56 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,


Bryan P. Boyce
Board Secretary