

**REGULAR MEETING
THURSDAY, MARCH 21, 2013
DISTRICT CONFERENCE ROOM**

Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

TIME AND PLACE The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Thursday, March 21, 2013 at the District Conference Room, 51 West Cliff Street, Somerville.

CALL TO ORDER The meeting was called to at 7:00 p.m. by Mr. Kerestes, President.

ROLL CALL **MEMBERS PRESENT:** Mr. James Adamec, Mr. Norman Chin (Arrived 7:55 p.m.), Mr. Kenneth Cornell (video conference), Mr. Dennis Garot, Mr. Al Kerestes, Mrs. Linda Olson, Mr. John Prudente, Mr. Daniel Puntillo, Mr. Lucien Sergile

MEMBERS ABSENT: Mr. David Rehe

ALSO PRESENT: Dr. Timothy Purnell, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator, Michael J. Rogers, Esq., Board Attorney

Mr. Kerestes announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 3, 2013, notices to the three newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

PUBLIC COMMENT There was no public comment.

APPROVAL OF
MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

*The motion was made by Mr. Kerestes and seconded by Mr. Garot to approve the Minutes of February 26, 2013 Regular Meeting.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	ABSENT	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

*The motion was made by Mr. Kerestes and seconded by Mr. Garot to approve the Minutes of February 26, 2013 Executive Session.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	ABSENT	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

*The motion was made by Mr. Kerestes and seconded by Mr. Garot to approve the Minutes of March 5, 2013 Workshop/Regular Meeting.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	ABSENT	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

*The motion was made by Mr. Kerestes and seconded by Mr. Garot to approve the Minutes of March 5, 2013 Executive Session.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
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Chin	ABSENT	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

PUBLIC HEARING ON 2013-2014 BUDGET

Dr. Timothy Purnell, Superintendent of Schools
 Mr. Bryan P. Boyce, School Business Administrator
 Board Secretary

Dr. Purnell and Mr. Boyce presented the 2013-2014 Budget to the Board of Education and to members of the public.

*** APPROVAL OF PRELIMINARY SCHOOL DISTRICT BUDGET FOR 2013-2014**

RESOLVED that the Somerville Board of Education approve the preliminary budget for the 2013-2014 School Year using the 2013-2014 state aid figures:

	<u>GENERAL</u> <u>FUND</u>	<u>SPECIAL</u> <u>REVENUES</u>	<u>DEBT</u> <u>SERVICE</u>	<u>TOTAL</u>
2013-14				
Total				
Expenditures	38,681,123	1,819,797	2,381,557	42,882,477
Less:				
Anticipated				
Revenues	<u>18,309,541</u>	<u>1,819,797</u>	<u>629,289</u>	<u>20,758,627</u>
Taxes to be				
Raised	<u>20,371,582</u>	<u>0</u>	<u>1,752,268</u>	<u>22,123,850</u>

RESOLVED that the Somerville Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$262,039.00. The district intends to utilize this adjustment for special education teachers and supplies necessary for the additional students.

RESOLVED that the Somerville Board of Education requests the approval a capital reserve withdrawal in the amount of \$362,726.00. The district intends to utilize these funds for to convert a locker room and available space to classrooms and storage at the Somerville Middle School.

*Branchburg Vote Eligible

RESOLVED that the Somerville Board of Education requests the approval a capital reserve deposit in the amount of \$75,000.00. The district intends to utilize these funds for the synthetic turf replacement at the Somerville High School.

BE IT FURTHER RESOLVED per N.J.A.C. 6A:23A-7.3, the proposed budget establishes \$89,650.00 as a maximum travel expenditure amount; and

WHEREAS included in the 2013-2014 proposed budget is a maximum regular business travel amount of \$1,500.00 per employee; and

WHEREAS the amount spent for travel and conferences in 2012-2013 to date is \$10,692.14; and

WHEREAS the maximum travel expenditure amount established for 2012-2013 is \$118,230.00; and

BE IT FURTHER RESOLVED that the proposed budget includes sufficient funds to provide curriculum and instruction that will enable all students to achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Garot seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	ABSENT	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

OLD BUSINESS

None

NEW BUSINESS

It is recommended that Item 1 and 2 and Items 3* through 5* be moved upon the recommendation of the Superintendent of Schools.

1. PRESCHOOL
ECPA PLAN 2013-
2014

RESOLVED that the Board of Education approve the enclosed Somerville Preschool ECPA Plan for 2013-2014.

2. DONATION
FOR VAN DERVEER
SCHOOL

RESOLVED that the Board of Education approve a donation from California Pizza Kitchen of book storage bags and book clips for the Van Derveer School Book Room. The value of these items is \$598.00.

3* CHANGE IN
BOARD OF
EDUCATION
MEETING DATE

RESOLVED that the Board of Education change the date of the Board of Education Regular Meeting scheduled for May 21, 2013 to May 28, 2013 at 7:00 p.m.

4* FIELD TRIPS

RESOLVED that the Board of Education approve the enclosed request for field trips.

5* TRAVEL
EXPENDITURE
RESOLUTION

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Sergile seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	ABSENT	Prudente	YES
Cornell	YES	Puntillo	YES

*Branchburg Vote Eligible

Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

REPORT OF BOARD ITEMS**A. Finance Committee:**

Dennis Garot, Chairperson
James Adamec, Member

It is recommended that Items 1 through 3 be moved upon the recommendation of the Superintendent of Schools.

1. ACCEPTANCE OF MONTHLY REPORTS

RESOLVED that the Board of Education accept the monthly reports as listed below:

- A. Middle School Fund (February)
- B. Van Derveer School Fund (February)

2. BILLS LISTS

RESOLVED that the Board of Education approve the payment of the following obligations of the School District:

Van Derveer and Middle Schools
Bills List Dated March 21, 2013

10 General Fund	\$	67,742.83
20 Special Revenue Fund		1,847.67
TOTAL	\$	69,590.50

Mr. Garot introduced and moved the adoption of the resolution, Mr. Kerestes seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	ABSENT	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

3. PAYROLL PAYMENTS

RESOLVED that the Board of Education approve the payroll payments for the following dates:

<u>DATE</u>	<u>PAYROLL</u>
February 28, 2013	\$ 462,405.33 (MS & VDV)
March 15, 2013	\$ 553,585.24 (MS & VDV)

Mr. Garot introduced and moved the adoption of the resolution, Mr. Kerestes seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	ABSENT	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	ABSTAIN	Sergile	YES
Kerestes	ABSTAIN	*Rehe	ABSENT

It is recommended that Items *4 through 8* be moved upon the recommendation of the Superintendent of Schools.

4* BOARD SECRETARY'S FINANCIAL REPORTS

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (February)
- B. Secretary's Report (February)
- C. Investments (February)
- D. Food Services (February)

5* ACCEPTANCE OF MONTHLY REPORTS

RESOLVED that the Board of Education accept the monthly reports as listed below:

- A. High School Fund (February)
- B. Athletic/Extracurricular Fund (February)

6* BILL LISTS

RESOLVED that the Board of Education approve payment of the following obligations of the School District:

District Wide and High School
 Bill List Dated February 28, 2013

10 General Fund	\$	111,806.20
TOTAL	\$	111,806.20

District Wide and High School
 Bill List Dated March 21, 2013

10 General Fund	\$	950,542.04
20 Special Revenue Fund		38,119.33
60 Cafeteria Fund		62,943.35
TOTAL	\$	1,051,604.72

*Branchburg Vote Eligible

**7* PAYROLL
PAYMENTS**

RESOLVED that the Board of Education approve the payroll payments for the following dates:

<u>DATE</u>	<u>PAYROLL</u>
February 28, 2013	\$665,164.32 (ADMIN & HS)
February 28, 2013	\$ 21,567.01 (FICA)
March 15, 2013	\$600,034.66 (ADMIN & HS)
March 15, 2013	\$ 23,154.32 (FICA)

**8* LINE ITEM
TRANSFERS**

RESOLVED that the Board of Education approve the enclosed February line item transfers.

Mr. Garot introduced and moved the adoption of the resolution, Mr. Kerestes seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	ABSENT	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

Certification of Major Account Status

(Read into record - Mr. Dennis Garot)

Pursuant to N.J.A.C. 6A:23-2:11(c)r, the Somerville Board of Education certifies that as of February 28, 2013 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2:11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are Current Expense, Capital Projects and Debt Service)

B. Building and Grounds:

Kenneth Cornell, Chairperson

Norman Chin, Member

Al Kerestes, Member

Mr. Cornell reviewed the monthly Buildings and Grounds Report prepared by Mr. Gambino.

C. Athletics and Student Activities Committee:
John Prudente, Chairperson

Mr. Prudente stated that Mr. Gus Vanderbeek passed away on March 18, 2013. Mr. Prudente also reported that the Somerville High School cheerleaders will be competing in the national championships in California on April 12, 2013. The Harlem Wizards fundraiser will fund a portion of the cost of the trip.

D. Curriculum:
Linda Olson, Chairperson

Mrs. Olson reported that the Parents Committee met on March 21, 2013 to discuss the One Book One Community reading program.

It is recommended that Items 1, 2* and 3* be moved upon the recommendation of the Superintendent of Schools.

1. 2013 Summer Reading Assignments (6-8)
RESOLVED that the Board of Education approve the enclosed 2013 Summer Reading Assignments (6-8).

2* Approval of Textbook
RESOLVED that the Board of Education approve the following textbook:

High School
AP Psychology: Myers' Psychology for AP. (2011).
Myers, David G. Worth Publishers

3* Reformatting of Curriculum Maps
RESOLVED that the Board of Education approve the adoption of the following curriculum maps:

High School (format changes only)
Public Speaking/Dramatics: Grade 10-12
Shakespeare: Grades 10-12
Creative Writing: Grades 10-12

Mrs. Olson introduced and moved the adoption of the resolution, Mr. Kerestes seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	ABSENT	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

E. Policy:

Al Kerestes, Chairperson

*Second Reading

RESOLVED that the Board of Education approve the following Bylaws/Policies/Regulations for a second reading:

B 0132	Executive Authority
P 2415	No Child Left Behind Programs
P 2431	Athletic Competition
R 2431.1	Emergency Procedure for Athletic Practices and Competition
R 2431.2	Medical Examination to Determine Fitness for Participation in Athletics
P 2468	Independent Educational Evaluations
P/R 3230	Outside Activities - Teaching Staff
P/R 3281	Inappropriate Staff Conduct - Teaching Staff
P/R 4230	Outside Activities - Support Staff
P/R 4281	Inappropriate Staff Conduct - Support Staff
P 6113	E-Rate
P 6163	Advertising on School Property
P 6480	Purchase of Food Supplies
P 8505	School Nutrition

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Garot seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	ABSENT	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

F. Technology Committee:

Norman Chin, Chairperson
James Adamec, Member

Mr. Adamec stated that the next Technology Committee meeting will be held on April 9, 2013 and a report will follow at a future Board meeting.

G. Borough Council/BOE:
John Prudente, Liaison

Mr. Prudente reported that the Borough of Somerville presented their budget at its last Council Meeting and plan to approve in April.

H. Somerset County Educational Services: Commission: Daniel Puntillo, Liaison

Mr. Puntillo stated that he will attend his first meeting on April 11, 2013.

I. New Jersey School Boards Association:
Mrs. Linda Olson, Delegate

No Report

J. Somerset County School Association of Boards of Education John Prudente, Delegate

No Report

K. **AD HOC - Security Committee**
John Prudente, Chairperson
James Adamec, Member
Norman Chin, Member
Kenneth Cornell, Member
Al Kerestes, Member

Mr. Prudente stated that the Ad Hoc Security Committee met on March 31, 2013 and discussed potential security upgrades that will provide necessary safety measures for students and staff.

PERSONNEL

RESOLVED that the Board of Education approve and/or accept the Superintendent's Recommendations as follows:
(All appointments and salaries subject to

verification of documentation.)

K-8 and 9-12 and Districtwide

Motion by Mr. Kerestes seconded by Mr. Chin that items 1 through 15* be moved, upon recommendation of the Superintendent.

1. **BARBARA SNYDER** **ACCEPT** the retirement/resignation of Barbara Snyder from the position of teacher of kindergarten at the Van Derveer Elementary effective July 1, 2013.
2. **DIANNA KEMPER** **ACCEPT** the retirement/resignation of Dianna Kemper from the position of teacher of kindergarten at the Van Derveer Elementary effective July 1, 2013.
3. **CAROL FLOYD** **ACCEPT** a change of date in the unpaid medical leave for Carol Floyd, instructional assistant at Van Derveer School from February 28, 2013 to March 11, 2013.
4. **ELIZABETH DUQUE** **APPROVE** the appointment of Elizabeth Duque to the position of cafeteria/playground aide at Van Derveer Elementary School effective April 2, 2013 to June 30, 2013 at a rate of \$11.75 per hour.
5. **AMY GOERL** **APPROVE** Amy Goerl as a coach for the teachers of the Somerville Preschool in the Implementation of the High/Scope Curriculum. Mrs. Goerl will observe classes provide strategies to teachers to advance student progress and assess differentiation needs. She will observe and meet with teachers as necessary during the remainder of the 2012-2013 school year and the 2013-2014 school year at a rate of \$125.00 per hour paid through the Preschool Education Aid Grant.
- 6* **JENNIFER MORSELLA** **APPROVE** the unpaid Child Care Leave of Absence in accordance with the New Jersey Family Leave Act for Jennifer Morsella be extended from June 30, 2013 to June 30, 2014.
- 7* **SUBSTITUTE TEACHERS** **APPROVE** the enclosed list of substitute teachers at \$90.00 per diem for the 2012-2013 school year.

- 8* KAREN CABRERA APPROVE the appointment of Karen Cabrera to the position of custodian to fill a vacancy caused by a retirement (Marcinek) effective April 1, 2013 to June 30, 2013 at a salary of \$42,737.33 (prorated) which includes shift differential and black seal license.
9. DAVE LASKOWSKI ACCEPT the resignation/retirement of Dave Laskowski from the position of teacher of mathematics at Somerville Middle School effective March 20, 2013.
10. RICHARD SUMLINER APPROVE the appointment of Richard Sumliner to the position of substitute teacher of mathematics to fill a vacancy caused by a retirement (Laskowski) at the Somerville Middle School effective April 2, 2013 until a replacement is appointed at a rate of \$90.00 per diem.
- 11* COREY JONES ACCEPT the resignation of Corey Jones from the position of Principal at Somerville High School effective March 20, 2013.
- 12* GERARD FOLEY APPROVE Gerard Foley to the position of Interim Principal at Somerville High School to fill a vacancy caused by a resignation (Jones) effective March 20, 2013 to August 31, 2013 or sooner if a replacement is appointed at a salary differential of \$1,000.00 per month.
- 13* GERALDINE BARROWS APPROVE the transfer of Geraldine Barrows from the position of secretary in the guidance office to the secretary to the principal at Somerville High School effective March 22, 2013 to June 30, 2013 at a salary of \$56,544.00 (Step 6B) (prorated).
- 14* KERRI IRELAND APPROVE the transfer of Kerri Ireland from the position of secretary to the principal to the position of secretary in the guidance office at Somerville effective March 22, 2013 at her same salary until such time as it coincides with her step and placement on the salary guide in effect according to the agreement between the Somerville Board of Education and the Somerville Education Association. The secretary in the guidance office is a category "C".

15* SCOTT HADE

APPROVE Scott Hade, Assistant Principal/Athletic Director for the additional responsibility of Special Education Discipline at a salary differential of \$500.00 per month for the period of March 20, 2013 to August 31, 2013 or sooner if a replacement is appointed to the position of High School Principal.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

PUBLIC COMMENT

There was no public comment.

EXECUTIVE
SESSION

RESOLVED that the Board of Education move to recess into executive session at 8:01 p.m. to discuss a student and personnel matters. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

Mrs. Olson introduced and moved the adoption of the resolution; Mr. Kerestes seconded.

Upon call for a voice vote, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	ABSENT

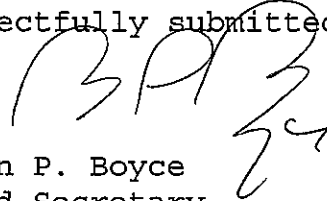
RESOLVED that the Board of Education move to return to public session at 9:06 p.m.

ADJOURNMENT

With nothing further, to be discussed, Mr. Prudente motioned to adjourn and the motion was seconded by Mr. Garot that the meeting be adjourned at 9:07 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,



Bryan P. Boyce
Board Secretary

