

**SOMERVILLE BOARD OF EDUCATION**

**51 West Cliff Street  
Somerville, NJ 08876**

**AGENDA**

**WORKSHOP/REGULAR MEETING**

**Tuesday, March 5, 2019  
District Conference Room  
7:00 p.m.**

**Mission Statement**

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence for all students.

**I. CALL MEETING TO ORDER**

**II. FLAG SALUTE**

**III. PUBLIC NOTICE**

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 3, 2019. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

**IV. ROLL CALL OF MEMBERS**

**V. PUBLIC COMMENT**

*At this time, comment is invited on any matter **related to agenda items**.*

*When permitted, public participation shall be governed by the following rules under Bylaw 9322:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*

- c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**VI. BOARD PRESIDENT'S REPORT**

**VII. SUPERINTENDENT'S REPORT**

Food Waste in the Cafeteria/Problem Based Learning Presentation

Somerville Middle School Grade Six Representatives

Somerville Middle School Highlights

Miss Georgette Boulegeris, Somerville Middle School Principal Staff

District Highlights

Dr. Timothy Teehan, Superintendent of Schools

Somerville Board of Education Ethics Training

Mrs. Gwen Thornton, New Jersey School Board Association Representative

**VIII. BOARD ITEMS**

**A. Finance**

It is recommended that **Items 1\* through 5\*** be moved upon the recommendation of the Superintendent of Schools

**1\*** **RESOLVED** that the Board of Education approve the following rates for substitute teachers effective April 1, 2019 as follows:

Somerville High School - \$105.00 per day

Somerville Middle School - \$120.00 per day

Van Derveer School PS - 5 - \$135.00 per day

Increase the rate by \$10.00 per day for a substitute who works 40 cumulative days within a school year.

**2\*** Award Apple Device Bid to Sycamore

**WHEREAS**, the Somerville Board of Education advertised for bids for the sale of Apple laptop computers and tablets that are no longer needed for school purposes, with a public bid opening date of February 22, 2019 (the "project"); and

**WHEREAS**, the Board received one bid for the project; and

\* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

**WHEREAS**, the one bidder, Sycamore International, submitted a bid for the project in the amount of \$56,445; and

**WHEREAS**, the bid submitted by Sycamore International is responsive in all material respects and the Board is desirous of awarding the contract for the project to Sycamore International;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby awards the contract for the project to Sycamore International for the total contract sum of \$56,445.

**BE IT FURTHER RESOLVED** that this award is expressly conditioned upon Sycamore International furnishing any documents required by the bid specifications.

**BE IT FURTHER RESOLVED** that the Board President and the Board Secretary are hereby authorized to execute such contract and any other documents authorized to effectuate the terms of this Resolution.

**3\*** Nonpublic School Security Aid Program

**RESOLVED** that the Board of Education approve the attached New Jersey Nonpublic School Security Aid Program Order Forms for Immaculata High School (Attachment C-1)

**4\*** Field Trips

**RESOLVED** that the Board of Education approve the enclosed request for field trips. (Attachment C-2)

**5\*** Travel Expenditure Resolution

**WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment C-3)

**B. Athletics & Student Activities**

It is recommended that **Item 1\*** be moved upon the recommendation of the Superintendent of Schools

\* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

- 1\* Somerville High School Medical Science Club  
**RESOLVED** that the Board of Education approve the newly-created Medical Science Club at Somerville High School for the 2018-2019 school year.

**C. Curriculum**

It is recommended that **Item 1 through 3** be moved upon the recommendation of the Superintendent of Schools

1. Harassment, Intimidation and Bullying Report  
**RESOLVED** that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed case #2018-2019:11SMS-NC.
2. 2019 Special Education Summer Extended School Year Programs K-8  
**RESOLVED** that the Board of Education approve the attached 2019 Special Education Extended School Year Programs K-8. (Attachment C-4)
3. Somerville Middle School Before School Spanish Enrichment Program  
**RESOLVED** that the Board of Education approve the attached Somerville Middle School Before School Spanish Enrichment Program. (Attachment C-5)

It is recommended that **Items 4\* and 5\*** be moved upon the recommendation of the Superintendent of Schools

- 4\* 2019 Somerville High School Summer Programs  
**RESOLVED** that the Board of Education approve the attached list of the 2019 Summer programs for Somerville High School. (Attachment C-6)
- 5\* 2019 Special Education Summer Extended School Year Programs 9-12  
**RESOLVED** that the Board of Education approve the attached 2019 Special Education Extended School Year Programs 9-12. (Attachment C-7)

**IX. PERSONNEL**

PS-8

**RESOLVED** that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools.  
(Appointment(s) and salaries contingent upon verified documentation.)

1. To approve the appointment of Nicholas Cecere to complete his 20 hours practicum placement for Teaching English as a Foreign Language (TEFL/TESOL) certificate with English as a Second Language teachers, Deborah Cortigiani at Somerville Middle School and Michele Cobos at Somerville High School.
2. To approve the appointment of Joanna Santana to the position of Teacher of Spanish,

\* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

instructional; certificate of Teacher of Spanish, at Somerville Middle School to fill a vacancy caused by a resignation (McConoughey) effective March 6, 2019 to June 30, 2019 at a salary of \$87,810.00+ (MA+30 Step 14) (prorated). (Attachment P-1)

3. To approve the newly-created instructional assistant position at Somerville Middle School.
4. To approve the appointment of Patrick Manna to the position of instructional assistant, at Somerville Middle School effective March 6, 2019 to June 30, 2019 at a salary of \$36,613.00+ (Step 1) (prorated).
5. To approve the appointment of the following staff members for curriculum writing to revise the K-5 writing units to reflect schoolwide resource at a rate of \$36.00+ per hour not to exceed 16 hours each:
  - Kindergarten - Gina Spears
  - Grade One - Jennifer Setzer
  - Grade Two - Suzanne Hubschmitt (8 hours)  
Chelsea Grasso (8 hours)
  - Grade Three - Joelle Kessler (8 hours)  
Salvina Cilento (8 hours)
  - Grade Four - Sarah Liguori
  - Grade Five - Brittany Chiaffarano

9-12 and Districtwide

**RESOLVED** that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

- 6\* To approve the appointment of Corrina Parsio to the position of advisor for the newly-created Medical Science Club at Somerville High School for the 2018-2019 school year at no additional remuneration.
- 7\* To approve the appointment of Erin Creighton to the leave replacement position of Teacher of Physical Education at Somerville High School to fill a vacancy caused by maternity leave (McCabe) effective April 1, 2019 to June 30, 2019 at a salary of \$54,601.00+ (BA Step 2) (prorated).
- 8\* To approve the appointment of the following individuals to the position of volunteer at Somerville High School for the 2018-2019 school year.

David Stanek	Golf
Jon Adams	Baseball
- 9\* To approve the appointment of the following individuals to the position of substitute teacher for the 2018-2019 school year at the substitute rate.

Matthew Moran

\* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

Ronald Day

- 10\* To approve the appointment of Jason Keller to the position of assistant baseball coach at Somerville High School for the 2018-2019 school year at a stipend of \$6,427.20.

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

**XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON AGENDA ITEMS**

*At this time, comment is invited on any matter related to the school district.*

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**XIII. EXECUTIVE SESSION**

**RESOLVED** that the Board of Education move to recess into executive session to discuss confirmed HIB case #2018-2019:3SMS and negotiations. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements. Action may be taken.

**XIV. ADJOURNMENT**

\* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations



# Somerville Public Schools

## Somerville Board of Education Approval of Field Trip

Date Presented to the Board of Education: March 5, 2019

Date approved by the Board of Education: \_\_\_\_\_

Season/Year	School	Destination	Board of Education Cost if any
Spring 2019	VDV	Mayo Performing Arts Center - Morristown	None/Students Pay
Winter 2019	SMS	Van Derveer Elementary School	Transportation
Winter 2019	SHS-MAPS	Somerville Library	Transportation
Winter 2019	SHS-MAPS	Somerville Library	Transportation
Spring 2019	SHS-MAPS	Somerville Library	Transportation
Spring 2019	SHS-MAPS	Somerville Library	Transportation
Spring 2019	SHS-MAPS	Somerville Library	Transportation
Spring 2019	SHS-MAPS	Somerville Library	Transportation
Spring 2019	SHS	Midland School - Branchburg	Transportation
Winter 2019	SHS	Van Derveer Elementary School	Transportation
Spring 2019	SHS	Restaurant: Mary luna Peruvian Cuisine Grounds for Sculpture - Hamilton	Transportation
Spring 2019	SHS	Great Swamp Watershed Association - Morristown, NJ	Transportation



# Somerville Public Schools

## Somerville Board of Education Approval of Travel Expenses

Date presented to the Board of Education: March 5, 2019

Date approved by the Board of Education: \_\_\_\_\_

**Notes:**

1. All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
2. Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

Travel Expenditures

Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description	
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)			
Cantatore, Ines	1	B	FEA - Monroe Twps..	1	3/7/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Medal of Honor Character Development Program
Gabriel, Jimmy	2	B	Harrah's - Atlantic City	2	3/10-11/2019	\$200.00	0	\$0.00	\$0.00	\$0.00	\$83.40	\$0.00	\$0.00	\$0.00	NJSBGA Conference
Grossmith, Deborah	1	B	Rutgers - Piscataway	1	3/7/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	A Public Health Model for Understanding Community Substance Use
Malone, Kristi	2	B	Rutgers Prep - Somerset	1	3/20/2019	\$150.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Tech Equity Conference
Miller, Tristan	2	B	Rutgers Prep - Somerset	1	3/20/2019	\$150.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Tech Equity Conference
Miller, Tristan	2	B	Philadelphia Convention Center - Pennsylvania	4	6/23-26/2019	\$395.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	ISTE EdTech Conference
Sroczyński, Helena	2	B	Kean University	1	4/12/2019	\$40.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJSCA Spring Conference
Stager, Melissa Carleo, Valentina Bartfield, Alexandra	1	B	Tabernacle Elementary School - Tabernacle	1	3/8/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Elevating and Celebrating Effective Teaching and Teachers
Stein, Ellyn	1	B	Rutgers - Piscataway	1	3/19/2019	\$125.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Cultural Intersections in LGBT Community
Stein, Ellyn	1	B	Rutgers - Piscataway	1	5/17/2019	\$160.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Acceptance of Anxiety
Weeast, Cory	1	B	Hilton Garden - Springfield	1	3/12/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Meet Mosaic
Zurawiecki, Danielle	1	B	NJ Law Center - New Brunswick	1	4/11/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Middle/High School Conflict Resolution



Date presented to the Board of Education: March 5, 2019

Date approved by the Board of Education: \_\_\_\_\_

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2. Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

<u>Travel Expenditures</u>	<u>Code</u>	<u>Member Category</u>	<u>Code</u>
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)		
Bartfield, Alexandra Cobos, Michelle Dougherty, Michael Foley, Jerry Gucker, Christopher Hade, Scott Harter, Maylin Kessler, Victoria McWilliams, Melanie Mulligan, Christopher Ollio, Sam Rachel, Kelly	3	B	Bound Brook High School	1	3/19/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	School Visit