

SOMERVILLE BOARD OF EDUCATION

**51 West Cliff Street
Somerville, NJ 08876**

AGENDA

**Tuesday, March 6, 2018
District Conference Room
7:00 p.m.**

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence for all students.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on November 21, 2017. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*

- c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. SUPERINTENDENT'S REPORT

District Highlights

Dr. Timothy Teehan, Superintendent of Schools

VII. OLD BUSINESS

VIII. NEW BUSINESS

It is recommended that items **1 through 4** be moved upon the recommendation of the Superintendent of Schools

1. Harassment, Intimidation and Bullying Report
RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report case #2017-2018:3VDV-NC.
2. Nonpublic School Security Aid Program Grant
RESOLVED that the Board of Education approve the attached New Jersey Nonpublic School Security Aid Program Order Forms for Immaculata High School. (Attachment NB-1)
3. Disposal of Obsolete Records
RESOLVED that the Board of Education approve the attached list from the Business Administrator/Board Secretary to dispose of obsolete financial records in accordance with Policy/Regulation 3570 and the New Jersey Department of Treasury, Records Management Services because they are outdated. (Attachment NB-2)
4. Partial Roof Replacement and Repairs at Van Derveer School
RESOLVED that the Somerville Board of Education authorizes SSP Architects to submit the following capital project to the State of New Jersey Department of Education for review and approval;

BE IT FURTHER RESOLVED that the Somerville Board of Education authorizes an amendment to the District's approved Long Range Facilities Plan to include the project as a capital project:

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

School Project

Partial Roof Replacement and Repairs at Van Derveer School
State Project # 4820-090-18-1000

The project shall include the Partial Roof Replacement and Repairs at the existing school. This project is considered an other capital project. The Somerville Board of Education is not seeking any state funding for this project.

It is recommended that Items **5* through 10*** be moved upon the recommendation of the Superintendent of Schools.

5* Harassment, Intimidation and Bullying Report

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report case #2017-2018:10SHS-NC.

6* Disposal of Obsolete Materials

RESOLVED that the Board of Education approve the attached recommendation from the Somerville High School Principal to dispose of obsolete instructional materials in accordance with Policy/Regulation 3260/3270 because they are so outdated as to no longer serve as worthy instructional tools. (Attachment NB- 3)

7* MAPS Extended School Year Program

RESOLVED that the Board of Education approve the MAPS Extended School Year Program to run from Monday, July 16, 2018 through Thursday, August 9, 2018 from 9:00 a.m. – 12:00 p.m.

8* Roof Repairs at Somerville High School

RESOLVED that the Somerville Board of Education authorizes SSP Architects to submit the following capital project to the State of New Jersey Department of Education for review and approval;

BE IT FURTHER RESOLVED that the Somerville Board of Education authorizes an amendment to the District's approved Long Range Facilities Plan to include the project as a capital project:

School Project

Roof Repairs at Somerville High School
State Project # 4820-050-18-2000

The project shall include the Roof Repairs at the existing school. This project is considered an other capital project. The Somerville Board of Education is not seeking any state funding for this project.

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

9* Field Trips
RESOLVED that the Board of Education approve the enclosed request for field trips.
(Attachment NB-4)

10* Travel Expenditure Resolution
WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-5)

IX. PERSONNEL

PreK-8

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools.
(Appointment(s) and salaries contingent upon verified documentation.)

1. To approve the appointment of Amanda Bateman to position of teacher of kindergarten at Van Derveer School; instructional, certificate of teacher of Preschool through Grade 3 to fill a vacancy caused by a resignation (Coco) effective April 3, 2018 to June 30, 2018 at a salary of \$54,601.00+ (BA Step 2) (prorated). (Attachment P-1)
2. To approve a paid maternity leave of absence for Whitney Jenkins, teacher of kindergarten at Van Derveer School effective May 10, 2018 through June 30, 2018 and an unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act effective September 17, 2018 through January 1, 2019.
3. To approve a paid medical leave of absence for Linda Kerestes, instructional assistant at Van Derveer School, effective March 20, 2018 to May 11, 2018.

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools.
(Appointment(s) and salaries contingent upon verified documentation.)

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

- 4* To approve a paid medical leave of absence for Elizabeth Duque, custodian/bus driver effective February 19, 2018 through March 16, 2018.
- 5* To accept the retirement/resignation of Carol Werner from the position of secretary in the Special Service Department effective June 30, 2018.
- 6* To approve the appointment of Sarah Javier to the leave replacement position of teacher of mathematics at Somerville High School, a non-tenured position, to fill a vacancy caused by a medical leave (Coleman) effective March 7, 2018 through March 23, 2018 at a salary of \$54,447.00+ (BA Step 1) (prorated).
- 7* To approve the appointment of Daniel Catalano to the position of volunteer football coach at Somerville High School for the 2018 fall season.
- 8* To approve a paid maternity leave of absence for Sharon Gornick, teacher of English at Somerville High School effective September 4, 2018 through October 18, 2018 and an unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act effective October 19, 2018 through January 25, 2019.

X. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

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* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

XI. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss matters involving negotiations and matters falling within the attorney-client privilege with respect to this subject. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

XII. ADJOURNMENT

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations



Somerville Public Schools

Somerville Board of Education Approval of Field Trip Requests

Date Presented to the Board of Education: March 6, 2018

Date approved by the Board of Education: _____

Season/Year	School	Destination	Board of Education Cost if any
Spring, 2018	VDV	Washington Crossing Park, Washington Crossing, PA	None
Spring, 2018	VDV	Turtle Back Zoo - West Orange, NJ	None
Spring, 2018	SHS	RVCC - Branchburg, NJ	Transportation
Spring, 2018	SHS	Somerset County Food Bank - Bound Brook, NJ	Transportation
Spring, 2018	SHS	Somerset County Food Bank - Bound Brook, NJ	Transportation
Spring, 2018	SHS	Somerset County Food Bank - Bound Brook, NJ	Transportation
Spring, 2018	SHS	Rowan University - Glassboro, NJ	Transportation
Spring, 2018	SHS	Roosevelt Park Family Ice SkatingRink	Transportation



Somerville Public Schools

Somerville Board of Education Approval of Travel Expenses

Date presented to the Board of Education: March 6, 2018

Date approved by the Board of Education: _____

Notes:

1. All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
2. Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

<u>Travel Expenditures</u>	<u>Code</u>	<u>Member Category</u>	<u>Code</u>
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses						Other Expenses	Description	
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging			Meal(s)
Barowski, Sean	1	B	Rutgers - Piscataway, NJ	1	4/6/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Rutgers Football Coaches Clinic
Bateman, Nicole	1	B	Princeton, NJ	1	3/14/218	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Abbott Preschool at 20: Building on Success
Cleveland, Joy	2	B	Ocean Place Resort - Long Branch, NJ	1	4/26/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJ Speech/Language Annual Convention
Cortigiani, Deborah	2	B	Hyatt Regency - New Brunswick, NJ	2	5/30/2018 - 6/1/2018	\$279.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJ TESOL Spring Conference
Deck, Sheila	1	C	Monroe, NJ	1	3/14/2018	\$150.00	43	\$13.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Attendance and Residency Issues
Foley, Gerard	1	B	NJSIAA - Robbinsville, NJ	1	3/23/2018	\$125.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Athletic and School Finance
Franey, Kyle	1	B	NJSIAA - Robbinsville, NJ	1	3/23/2018	\$125.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Athletic and School Finance
Huggins, Savon	1	B	Rutgers - Piscataway, NJ	1	4/6/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Rutgers Football Coaches Clinic
O'Leary, Jill	2	B	Ocean Place Resort - Long Branch, NJ	1	4/27/2018	\$150.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2018 NJSHAConvention
Reavey, Dayle	2	B	Ocean Place Resort - Long Branch, NJ	1	4/27/2018	\$150.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2018 NJSHAConvention
Sroczyński, Helena	2	B	Kean University	1	4/13/2018	\$35.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2018 Annual School Counselor Conference

Date presented to the Board of Education: March 6, 2018

Date approved by the Board of Education: _____

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2. Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

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Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)		
Wahba, Aida	1	B	Rutgers - Piscataway, NJ	2	3/9-10, 2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Ready to Run Scholarship for Women in Readership