

**REGULAR MEETING
TUESDAY, APRIL 23, 2013
DISTRICT CONFERENCE ROOM**

Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

TIME AND PLACE The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Tuesday, April 23, 2013 at the District Conference Room, 51 West Cliff Street, Somerville.

CALL TO ORDER The meeting was called to at 7:00 p.m. by Mr. Kerestes, President.

ROLL CALL **MEMBERS PRESENT:** Mr. James Adamec, Mr. Norman Chin, Mr. Kenneth Cornell, Mr. Dennis Garot, Mr. Al Kerestes, Mrs. Linda Olson, Mr. John Prudente, Mr. Daniel Puntillo, Mr. Lucien Sergile (arrived at 7:31 p.m.) Mr. David Rehe

MEMBERS ABSENT: None

ALSO PRESENT: Dr. Timothy Purnell, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator

Mr. Kerestes announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 3, 2013, notices to the three newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

PUBLIC COMMENT There was no public comment.

APPROVAL OF **RESOLVED** that the Board of Education approve the

MINUTES

Minutes of the Board of Education Meetings as follows:

*The motion was made by Mr. Kerestes and seconded by Mr. Chin to approve the Minutes of March 16, 2013 Workshop Meeting.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	ABSTAIN	Sergile	ABSENT
Kerestes	YES	*Rehe	YES

*The motion was made by Mr. Kerestes and seconded by Mr. Chin to approve the Minutes of March 16, 2013 Executive Session.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	ABSTAIN	Sergile	ABSENT
Kerestes	YES	*Rehe	YES

*The motion was made by Mr. Kerestes and seconded by Mr. Chin to approve the Minutes of March 21, 2013 Regular Meeting.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	YES	*Rehe	ABSTAIN

*The motion was made by Mr. Kerestes and seconded by Mr. Chin to approve the Minutes of March 21, 2013 Executive Session.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES

Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	YES	*Rehe	ABSTAIN

*The motion was made by Mr. Kerestes and seconded by Mr. Chin to approve the Minutes of April 9, 2013 Workshop/Regular Meeting.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	ABSTAIN	*Rehe	YES

*The motion was made by Mr. Kerestes and seconded by Mr. Chin to approve the Minutes of April 9, 2013 Executive Session.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	ABSTAIN	*Rehe	YES

SUPERINTENDENT'S REPORT

Holocaust/Genocide Curriculum Overview
Mrs. Katherine Neary, Supervisor Pre-K-12/
Preschool Supervisor

Mrs. Neary reported that Somerville Public Schools fulfilled the New Jersey State requirement for Holocaust and Genocide studies at each grade level PreK-12 using a variety of strategies. In grades PreK-8, the Character Education programs focus on embracing diversity, eliminating prejudice, and the anti-bullying programs. At the middle school level, the English Language Arts program includes reading of books that inform students of the experiences of young people during the Holocaust and the Social Studies programs coordinates with those discussions in providing historical background for the life and times of those fictional and non-fictional protagonists. At the high school

*Branchburg Vote Eligible

level, students in World Studies, United States History I and United States History II study world events leading to the Holocaust as well as present day examples of genocide worldwide.

District Highlights

Dr. Timothy J. Purnell, Superintendent of Schools

Dr. Purnell announced that Karen Gorzyski was named Somerset County Teacher of the Year.

Dr. Purnell reported on student activities during the past two weeks at the Preschool, Van Derveer School, Somerville Middle School and Somerville High School.

OLD BUSINESS

None

NEW BUSINESS

It is recommended that Item 1 be moved upon the recommendation of the Superintendent of Schools.

1. MUNICIPAL YOUTH SERVICE COMMISSION ANNUAL GRANT

RESOLVED that the Board of Education approve the Somerville Middle School to apply for the Municipal Youth Service Commission Annual Grant in the amount of \$2,000.00 for the 2013-2014 school year.

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Prudente seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	YES	*Rehe	N/A

It is recommended that Items 2* to 8* be moved upon the recommendation of the Superintendent of Schools.

2* SUMMER PROFESSIONAL DEVELOPMENT ACADEMY

RESOLVED that the Board of Education approve the Summer Professional Development Academy on August 5-8, 2013 and August 12-15, 2013.

*Branchburg Vote Eligible

3* DISPOSAL OF PERSONAL PROPERTY

RESOLVED that the Board of Education approve the disposal of a 1990 Dodge van (VIN number 2B7HB21YOLK791033) upon recommendation of the School Business Administrator and the Supervisor of School Plant Facilities in accordance with Policy/Regulation 7300.

4* EDUCATIONAL CONSULTANT SERVICES

RESOLVED that the Board of Education approve Kimberly Tucker, Educational Consultant, to provide training on professional learning communities for district administrators at the administrative council meeting on May 8, 2013.

5* GIRL SCOUT GOLD AWARD

RESOLVED that the Board of Education approve Taryn Pochon, a senior at Somerville High School to run a book drop through the Somerville High School Media Center to collect donations for a library at the Samaritan Homeless Interim Program (S.H.I.P.) in fulfillment of her Girl Scout Gold Award.

6* WSCA STATE CONTRACT

WHEREAS, the Somerville Board of Education (hereinafter referred to as the "Board") has determined that it is necessary and advisable to acquire laptop and desktop computers, related equipment and a protection plan (hereinafter referred to as the "Equipment"); and

WHEREAS, the Board desires to purchase the Equipment from Apple, Inc. pursuant to its contract with the Western States Contracting Alliance (WSCA) and the State of New Jersey bearing State Contract No. A-70259; and

WHEREAS, Apple, Inc. is the only vendor that can provide the equipment and submitted a quote in a total contract sum of \$199,515; and

WHEREAS, the School Business Administrator has documented that the Equipment best meets the needs of the Somerville School District and the price of the equipment is advantageous, price and other factors considered.

NOW THEREFORE, BE IT RESOLVED, that the Board hereby approves the purchase of the Equipment in the amount of \$199,515 pursuant to State Contract

No. A-70259, in accordance with the quotation submitted by Apple, Inc., which is attached hereto.

BE IT FURTHER RESOLVED that the School Business Administrator is hereby authorized to execute any and all documents necessary to effectuate the purchase consistent with this resolution.

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Chin seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	YES	*Rehe	YES

7* FIELD TRIPS

RESOLVED that the Board of Education approve the enclosed request for field trips.

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Chin seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	ABSTAIN	Sergile	ABSENT
Kerestes	YES	*Rehe	YES

8* TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of

*Branchburg Vote Eligible

school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Chin seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	YES	*Rehe	YES

REPORT OF BOARD ITEMS

A. Finance Committee:

Dennis Garot, Chairperson
James Adamec, Member

It is recommended that Items 1 through 3 be moved upon the recommendation of the Superintendent of Schools.

1. ACCEPTANCE OF MONTHLY REPORTS

RESOLVED that the Board of Education accept the monthly reports as listed below:

- A. Middle School Fund (March)
- B. Van Derveer School Fund (March)

2. BILLS LISTS

RESOLVED that the Board of Education approve the payment of the following obligations of the School District:

Van Derveer and Middle Schools
 Bills List Dated April 23, 2013

10 General Fund	\$	275,658.35
20 Special Revenue Fund		1,154.03
TOTAL	\$	276,812.38

Mr. Garot introduced and moved the adoption of the resolution, Mr. Cornell seconded.

*Branchburg Vote Eligible

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	YES	*Rehe	N/A

3. PAYROLL PAYMENTS

RESOLVED that the Board of Education approve the payroll payments for the following dates:

<u>DATE</u>	<u>PAYROLL</u>
March 23, 2013	\$ 471,136.32 (MS & VDV)
April 15, 2013	\$ 512,433.42 (MS & VDV)

Mr. Garot introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	ABSTAIN	Sergile	ABSENT
Kerestes	ABSTAIN	*Rehe	N/A

It is recommended that Items *4 through 8* be moved upon the recommendation of the Superintendent of Schools.

4* BOARD SECRETARY'S FINANCIAL REPORTS

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (March)
- B. Secretary's Report (March)
- C. Investments (March)
- D. Food Services (March)

5* ACCEPTANCE OF MONTHLY REPORTS

RESOLVED that the Board of Education accept the monthly reports as listed below:

- A. High School Fund (March)
- B. Athletic/Extracurricular Fund (March)

6* BILL LISTS

RESOLVED that the Board of Education approve payment of the following obligations of the

School District:

District Wide and High School
 Bill List Dated April 23, 2013
 10 General Fund \$ 988,425.11
 20 Special Revenue Fund 36,478.49
 60 Cafeteria Fund 49,969.51
 TOTAL \$ 1,074,873.11

**7* PAYROLL
 PAYMENTS**

RESOLVED that the Board of Education approve the payroll payments for the following dates:

<u>DATE</u>	<u>PAYROLL</u>
March 23, 2013	\$554,334.12 (ADMIN & HS)
March 23, 2013	\$ 13,575.59 (FICA)
April 15, 2013	\$620,129.45 (ADMIN & HS)
April 15, 2013	\$ 21,430.54 (FICA)

**8* LINE ITEM
 TRANSFERS**

RESOLVED that the Board of Education approve the enclosed March line item transfers.

Mr. Garot introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	YES	*Rehe	YES

Certification of Major Account Status
 (Read into record - Mr. Dennis Garot)
 Pursuant to N.J.A.C. 6A:23-2:11(c)r, the Somerville Board of Education certifies that as of March 31, 2013 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2:11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major accounts are Current Expense, Capital Projects and Debt Service)

B. Building and Grounds:

Kenneth Cornell, Chairperson
 Norman Chin, Member
 Al Kerestes, Member

Mr. Cornell reviewed the monthly Buildings and Grounds Report prepared by Mr. Gambino. Mr. Cornell also provided a construction progress report on the Van Derveer School Five Classroom Addition Project.

C. Athletics and Student Activities Committee:

John Prudente, Chairperson

Mr. Prudente noted Mr. Sobol's twenty-eight years of coaching excellence. Mr. Prudente also stated that Mr. Eaton was named coach of the Year for lacrosse last season.

D. Curriculum:

Linda Olson, Chairperson

1. 2013 Summer Reading K-5

RESOLVED that the Board of Education approve the enclosed 2013 Summer Reading Assignments (K-5).

Mrs. Olson introduced and moved the adoption of the resolution, Mr. Chin seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	ABSTAIN	*Rehe	N/A

2* 2013 Summer Reading 9-12

RESOLVED that the Board of Education approve the enclosed 2013 Summer Reading Assignments (9-12).

Mrs. Olson introduced and moved the adoption of the resolution, Mr. Chin seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	YES	*Rehe	YES

E. Policy:

Al Kerestes, Chairperson

*First Reading

RESOLVED that the Board of Education approve the following regulation for a first reading:

R 2464 Gifted and Talented Pupils

Mr. Kerestes introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	YES	*Rehe	YES

F. Technology Committee:

Norman Chin, Chairperson
James Adamec, Member

Mr. Chin reported that the next Technology Committee meeting will be May 28, 2013.

G. Borough Council/BOE:

John Prudente, Liaison

Mr. Prudente stated that the Borough administrator presented a Powerpoint presentation on the annual budget.

H. Somerset County Educational Services:

Commission: Daniel Puntillo, Liaison

Mr. Puntillo reported on a resolution authorizing bonded debt for a Career Center and a resolution approving the submission of an EmPower Somerset federal grant which both passed at the April 11,

2013 meeting.

- I. New Jersey School Boards Association:
Mrs. Linda Olson, Delegate

No Report

- J. Somerset County School Association of Boards of Education John Prudente, Delegate

Mr. Prudente reported on a roundtable discussion on school safety and security at the May 2, 2013 meeting.

- K. AD HOC - Security Committee
John Prudente, Chairperson
James Adamec, Member
Norman Chin, Member
Kenneth Cornell, Member
Al Kerestes, Member

No Report

PERSONNEL

RESOLVED that the Board of Education approve and/or accept the Superintendent's Recommendations as follows:
(All appointments and salaries subject to verification of documentation.)

K-8

Motion by Mr. Kerestes seconded by Mr. Cornell that items **1** through **6, 15 and 16** be moved, upon recommendation of the Superintendent.

1. APRIL STITELY

APPROVE the appointment of the following individual to the position of volunteer at Somerville Middle School for the 2012-2013 school year:

April Stitely

Softball

2. MEREDITH HANSEN

APPROVE the appointment of Meredith Hansen to the position of instructional assistant at Somerville Middle School to fill a vacancy caused by a retirement (Vaughn) effective April 24, 2013 to June 30, 2013 at a salary of \$36,320.00 (Step 8) (Prorated).

- 3. KATELYNN SNYDER** **APPROVE** a request for Katelynn Snyder, a student at Fairleigh Dickinson University, to complete her field placement as a student teacher in grade one at Van Derveer Elementary School from September 3, 2013 through December 20, 2013. Ms. Snyder will be supervised by Mrs. Ashlee Haggerty.

- 4. MEGAN SLOAN** **APPROVE** a request for Megan Sloan, a student at Caldwell College, to complete her field placement as a student teacher in grade three at Van Derveer Elementary School from September 3, 2013 through December 20, 2013. Ms. Sloan will be supervised by Mrs. Jennifer Lloyd-Mitchell.

- 5. MAUREEN ODENWELDER** **APPROVE** the appointment of Maureen Odenwelder to the leave replacement position of teacher of first grade to fill a vacancy caused by a maternity leave (Osborn) at Van Derveer Elementary School effective May 13, 2013 to June 30, 2013 at a salary of \$56,984.00 (MA, Step 1).

- 6. NICHOLAS DIAZ** **ACCEPT** the resignation of Nicholas Diaz from the position of Assistant Principal at Van Derveer Elementary School effective June 30, 2013.

- 15. BRITTANY SANTANGELO** **APPROVE** an unpaid medical leave of absence for Brittany Santangelo, teacher of third grade at the Van Derveer Elementary School from April 9, 2013 to May 7, 2013.

- 16. SONIA CHUGH** **APPROVE** the appointment of Sonia Chugh to the position of substitute teacher of third grade to fill a vacancy caused by a leave of absence (Santangelo) at the Van Derveer Elementary School effective April 24, 2013 to May 7, 2013 at a rate of \$90.00 per diem.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	YES	*Rehe	N/A

9-12 and Districtwide

Motion by Mr. Kerestes seconded by Mr. Chin that items 7* through 14* be moved, upon recommendation of the Superintendent.

**7* SHS
VOLUNTEERS**

APPROVE the appointment of the following individuals to the position of volunteers at Somerville High School for the 2012-2013 school year:

Robert Scoloveno	Baseball
Ronald Hess	Marching Band
Richard Manz	Marching Band

**8* CHRISTING
THOMPSON**

APPROVE an extension in the leave replacement position for Christine Thompson to be extended from to September 1, 2013 to June 30, 2014.

**9* SUBSTITUTE
TEACHERS**

APPROVE the enclosed list of substitute teachers at \$90.00 per diem for the 2012-2013 school year.

**10* METUCHEN
HIGH SCHOOL
VISIT**

APPROVE a follow-up visit of Bob Ulmer, Kelly Evans and Beth Abbott, teachers at Metuchen High School to the Physical Education classes at Somerville High School.

**11* REBECCA
LINTON**

APPROVE the appointment of Rebecca Linton to the position of after-school Advanced Placement exam proctor for the May 2013 testing window at a stipend of \$250.00.

**12* SUMMER SHS
GUIDANCE WORK**

APPROVE the following Guidance Counselors for summer employment at their per diem rate for up to seven (7) days each during the months of July and August 2013:

Greg Arakelian
Carol Cabourg
Sandy Cirello
Kathleen DeLuca
Christine Thompson

**13* KATHERINE
NEARY**

ACCEPT the resignation/retirement of Katherine Neary from the position of Preschool Supervisor/PreK-12 Supervisor effective July 1, 2013.

14* JASON

APPROVE the following individuals for a merit

SOLOMON/RONNIE BOMMARITO payment for 2% of their salaries for completion of Goal #3 of the District Goals.
 Jason Solomon
 Ronnie Bommarito

BOARD DISCUSSION Dr. Purnell, Mr. Cornell, Mr. Kerestes and Mrs. Olson noted positive impact of Mrs. Neary's work in the district and expressed regret of the loss of her presence due to retirement.

Upon call of the roll, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	YES	*Rehe	YES

PUBLIC COMMENT There was no public comment.

EXECUTIVE SESSION **RESOLVED** that the Board of Education move to recess into executive session at 7:31 p.m. to discuss a student matter and the Superintendent's evaluation. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements. Action will be taken.

Mrs. Olson introduced and moved the adoption of the resolution; Mr. Cornell seconded.

Upon call for a voice vote, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	ABSENT
Kerestes	YES	*Rehe	YES

RESOLVED that the Board of Education move to return to public session at 7:50 p.m.

MERIT INCREASE - DR. TIMOTHY J. PURNELL **WHEREAS**, the provisions of the employment contract effective November 1, 2010, between the Somerville Board of Education and the

*Branchburg Vote Eligible

Superintendent of Schools, Dr. Timothy J. Purnell, provide for maximum 2.0% percent annual merit increase based upon completion of 75% of the goals mutually established between the Board of Education and the Superintendent; and

WHEREAS, the Board has considered and evaluated the performance of the Superintendent pursuant to the criteria outlined in N.J.S.A 18A:17-20.3, and administrative regulations promulgated by the State Board of Education, and the goals mutually established between the Board and the Superintendent; and

WHEREAS, the Superintendent has attained such goals and is contractually entitled to an annual merit increase;

NOW, THEREFORE, be it RESOLVED by the Somerville Board of Education, pursuant to the salary provisions of the aforesaid employment agreement, that the Superintendent of Schools is hereby granted a 2.0% annual performance increase for the 2012-2013 school year contingent upon review and approval by the Executive County Superintendent, which merit increase shall not become part of the following year's base salary for any purpose.

Mrs. Olson introduced and moved the adoption of the resolution; Mr. Chin seconded.

Upon call for a voice vote, the vote was as follows:

Adamec	YES	Olson	YES
Chin	YES	Prudente	YES
Cornell	YES	Puntillo	YES
Garot	YES	Sergile	YES
Kerestes	YES	*Rehe	YES

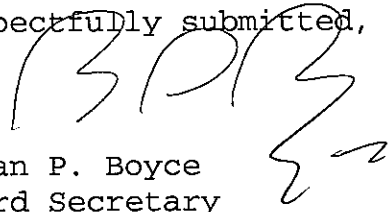
ADJOURNMENT

With nothing further, to be discussed, Mrs. Olson motioned to adjourn and the motion was seconded by Mr. Chin that the meeting be adjourned at 7:55 p.m.

Upon call for a voice vote, the motion was

carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'B. Boyce', with a stylized flourish extending from the end.

Bryan P. Boyce
Board Secretary

