

# SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street  
Somerville, NJ 08876

## AGENDA

Tuesday, April 25, 2017  
District Conference Room  
7:00 p.m.

### Mission Statement

Somerville Schools provide the highest quality education through an environment that promotes individual excellence.

#### I. CALL MEETING TO ORDER

#### II. FLAG SALUTE

#### III. ROLL CALL OF MEMBERS

#### IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 3, 2017. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

#### V. PUBLIC COMMENT

*At this time, comment is invited on any matter related to agenda items.*

*When permitted, public participation shall be governed by the following rules under Bylaw 0167:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too Capital Project lengthy, abusive, obscene, or irrelevant;*
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the*

\* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

- meeting;*
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**VI. APPROVAL OF MINUTES**

**RESOLVED** that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

March 20, 2017	Special Meeting
March 20, 2017	Executive Meeting
March 21, 2017	Regular Meeting
March 21, 2017	Executive Session
March 22, 2017	Special Meeting
March 22, 2017	Executive Meeting
April 4, 2017	Workshop/Regular Meeting
April 4, 2017	Executive Meeting
April 10, 2017	Special Meeting
April 10, 2017	Executive Meeting

**VII. SUPERINTENDENT'S REPORT**

Public Hearing on the Proposed 2017-2018 Budget

Dr. Timothy J. Purnell, Superintendent of Schools

Mr. Bryan P. Boyce, Business Administrator/Board Secretary

Adoption of the 2017-2018 Proposed Budget

**RESOLVED** that the Somerville Board of Education approve for a capital reserve deposit in the amount of \$125,000 for the purpose of replacement of synthetic turf at Somerville High School, and

**BE IT FURTHER RESOLVED** that the Somerville Board of Education approves the use of banked CAP in the amount of \$305,573 to be included in the base budget for current expenses. The need must be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time; and

**BE IT FURTHER RESOLVED** that the Board of Education adopt the 2017-2018 proposed budget as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUND</u>	<u>DEBT SERVICE FUND</u>	<u>TOTAL</u>
<b>2017-18 Total</b>	40,246,125	2,108,266	2,253,645	44,608,036

\* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

**Expenditures**

**Less:**

**Anticipated**

<b>Revenues</b>	<u>18,060,975</u>	<u>2,108,266</u>	<u>636,287</u>	<u>20,805,528</u>
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**Taxes to be**

<b>Raised</b>	<u>22,185,150</u>	<u>0.0</u>	<u>1,617,358</u>	<u>23,802,508</u>
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**BE IT FURTHER RESOLVED**, that the proposed budget includes sufficient funds to provide curriculum and instruction that will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Trauma Sensitive Task Force Recommendation

Dr. Tanya McDonald, Director of Special Services

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

It is recommended that Items **1** through **15** be moved upon the recommendation of the Superintendent of Schools.

**1. Harassment, Intimidation and Bullying Report**

**RESOLVED** that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report cases #2016-2017:11SMS-NC; 2016-2017:12SMS-NC and 2016-2017:6VDV-NC.

**2. 2017-2020 Three-Year Pre-School Program Plan**

**RESOLVED** that the Board of Education approve the attached 2017-2020 Three-Year Pre-School Program Plan. (Attachment NB-1)

**3. Right at School, LLC Agreement**

**RESOLVED** that the Board of Education approve the attached agreement between Right at School, LLC and the Somerville Public School District for the 2017-2018 school year. (Attachment NB-2)

**4. Donation to Somerville High School**

**RESOLVED** that the Board of Education accept a donation from the Somerville High School Music Boosters Association in the amount of \$6,500.00 to use in support of the Music School Spirit Award Trip to Orlando, Florida.

**5. Donation to Somerville High School**

**RESOLVED** that the Board of Education accept a donation from the Somerville High School Music Boosters Association in the amount of \$2,200.00 for the Somerville High School Indoor Drumline stipends.

\* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

6. U Got Brains Champion School Program Grant  
**RESOLVED** that the Board of Education hereby accept a grant in the amount of \$750.00 from the U Got Brains Champion Schools Program run by the Brain Injury Alliance of New Jersey for use in pre-prom Every 15 Minutes Program.
7. Creation of A Learning and Language Disabilities Class  
**RESOLVED** that the Board of Education approve the creation of a grade 6 through 8 Learning and Language Disabilities class at Somerville Middle School for the 2017-2018 school year.
8. Somerville High School Student Request  
**RESOLVED** that the Board of Education approve a request from Somerville High School Student #1238753258 to complete his/her senior year at Somerville High School for the 2016-2017 school year due to her family relocating.

9. 2017-2018 School Year Interlocal Transportation Services Agreement Resolution For Participation In Coordinated Transportation  
**WHEREAS**, Somerville School District desires to transport special education, non-public, public and vocational school students to specific destinations; and

**WHEREAS**, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

**WHEREAS**, the ESCNJ will organize, provide and schedule routes to achieve the maximum cost effectiveness;

**NOW THEREFORE**, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Somerville School District as calculated by the billing formula adopted by the ESCNJ's Board of Education. Said formula shall be based on a route cost divided by home to school mileage of students allocated to each participating district. The total amount to be charged to district will be adjusted based on actual costs.

I. The ESCNJ will provide the following services:

- a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- b. monthly billing and invoices;
- c. computer print-outs of student lists for all routes coordinated by ESCNJ;
- d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- e. constant review and revision of routes;
- f. provide transportation within three days or sooner after receipt of the written request; and

It is further agreed that the Somerville School District will provide the ESCNJ with the following:

1. requests for any additional transportation on approved forms to be provided by the ESCNJ, completed in full and signed by previously authorized district

\* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

personnel;

2. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

II. Additional Cost - all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Somerville School District.

III. Length of Agreement - this agreement and obligations and requirements therein shall be in effect between July 1, 2017 and June 30, 2018 in writing over authorized signature.

IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

**10. Nonpublic Security Aid Program Grant**

**RESOLVED** that the Board of Education approve the attached New Jersey Nonpublic School Security Aid Program Order Form for Immaculata High School. (Attachment NB-3)

**11. Nonpublic Technology Initiative Program Grant**

**RESOLVED** that the Board of Education approve the attached New Jersey Nonpublic School Technology Initiative Program Order Form for Immaculate Conception School. (Attachment NB-4)

**12. VDV HVAC Capital Project Reserve Withdrawal**

**RESOLVED** that the Board of Education authorize the withdrawal from capital reserve funds for the purpose of Van Derveer Elementary School Project – HVAC Upgrades - DOE Project #4820-090-14-1004 in the amount of \$585,584.

**13. Award of Contract for HVAC Upgrades at Van Derveer Elementary School**

**WHEREAS**, the Somerville Board of Education (hereinafter referred to as the “Board”) advertised for bids regarding the HVAC Upgrades at Van Derveer Elementary School (hereinafter referred to as the “Project”);

**WHEREAS**, on March 30, 2017, the Board accepted bids for the Project;

**WHEREAS**, the lowest responsible bid for this Project was submitted by H&S Construction & Mechanical, Inc. (hereinafter referred to as “H&S”), with a base bid in the amount of Eight Hundred and Ninety-Four Thousand Dollars (\$894,000), together with add Alternate A-1 in the amount of One Hundred and Seventy-Five Thousand Dollars (\$175,000), add Alternate A-2 in the amount of One Hundred and Forty-Three Thousand Dollars (\$143,000), add Alternate A-3 in the amount of Forty-Six Thousand Dollars (\$46,000), and add Alternate A-4 in the amount of Thirty-Four Thousand Dollars (\$34,000), for a total contract sum of One Million Two Hundred and Ninety-Two Thousand Dollars (\$1,292,000); and

**WHEREAS**, the bid submitted by H&S is responsive in all material respects and the Board is desirous of awarding the contract for the Project to H&S.

\* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The Board hereby awards the contract for the Project to H&S Construction & Mechanical, Inc. in a total contract amount of \$1,292,000.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed A-101, Standard Form of Agreement Between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution. (Attachment NB-5)

**14.** Field Trips

**RESOLVED** that the Board of Education approve the enclosed request for field trips. (Attachment NB-6)

**15.** Travel Expenditure Resolution

**WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-7)

It is recommended that Item **16\*** and **17\*** be moved upon the recommendation of the Superintendent of Schools.

**16\*** SHS HVAC Capital Project Reserve Withdrawal

**RESOLVED** that the Board of Education authorize the withdrawal from capital reserve funds for the purpose of Somerville High School Project – HVAC Upgrades - DOE Project #4820-050-14-1006 in the amount of \$754,706.

**17\*** Award of Contract for HVAC Upgrades at Somerville High School

**WHEREAS**, the Somerville Board of Education (hereinafter referred to as the “Board”) advertised for bids regarding the HVAC Upgrades at Somerville High School (hereinafter referred to as the “Project”);

**WHEREAS**, on March 30, 2017, the Board accepted bids for the Project;

\* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

**WHEREAS**, the lowest responsible bid for this Project was submitted by H&S Construction & Mechanical, Inc. (hereinafter referred to as “H&S”), with a base bid in the amount of Nine Hundred and Eighty-Four Thousand Dollars (\$984,000), together with add Alternate B-1 in the amount of One Hundred and Sixty-Two Thousand Dollars (\$162,000), add Alternate B-2 in the amount of Seventy-Two Thousand Dollars (\$72,000), and add Alternate B-3 in the amount of Seventy-Seven Thousand Dollars (\$77,000), for a total contract sum of One Million Two Hundred and Ninety-Five Thousand Dollars (\$1,295,000); and

**WHEREAS**, the bid submitted by H&S is responsive in all material respects and the Board is desirous of awarding the contract for the Project to H&S.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The Board hereby awards the contract for the Project to H&S Construction & Mechanical, Inc. in a total contract amount of \$1,295,000.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed A-101, Standard Form of Agreement Between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution. (Attachment NB-5)

## **X. REPORT OF BOARD ITEMS**

- A.** Student Board Member Report:  
Arthur J. Akins, Student Representative  
Griffin LeBlond, Student Representative
- B.** Finance Committee:  
Daniel Puntillo, Chairperson  
Dianne Durland, Member  
Lucien Sergile, Member  
Erin Sweitzer, Member

It is recommended that Items **1** through **6** be moved upon the recommendation of the Superintendent of Schools.

### **1. Board Secretary's Financial Reports**

**RESOLVED** that the Board of Education accept the Board Secretary's Reports listed below:

- \* Branchburg Vote Eligible
- + Subject to change as per the SEA contract negotiations

- A. Treasurer’s Report (March) (Attachment B-1)
- B. Secretary’s Report (March) (Attachment B-2)
- C. Investments (March) (Attachment B-3)
- D. Food Services (February and March) (Attachment B-4)

2. Acceptance of Monthly Reports

**RESOLVED** that the Board of Education accept the monthly reports as listed below: (Attachment B-5)

- A. Van Derveer School Fund (March)
- B. Middle School Fund (March)
- C. High School Fund (March)
- D. Athletic/Extracurricular Fund (March)

3. Payroll

**RESOLVED** that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
March 30, 2017	\$1,099,455.09
March 30, 2017	\$ 15,490.04 (FICA)
April 7, 2017	\$1,260,372.21
April 7, 2017	\$ 27,654.86 (FICA)

4. Bills Lists

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-6)

Van Derveer and Middle Schools	
Bills List Dated April 25, 2017	
10 General Fund	\$ 104,256.47
20 Special Revenue Fund	400.00
30 Capital Project Fund	300.65
TOTAL	\$ 104,957.12

5. Line Item Transfers

**RESOLVED** that the Board of Education approve the enclosed March line item transfers. (Attachment B-7)

It is recommended that Item 6\* be moved upon the recommendation of the Superintendent of Schools.

6\* Bills Lists

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-8)

High School and Districtwide  
Bill List Dated March 30, 2017

\* Branchburg Vote Eligible  
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10 General Fund	\$	492,611.00
TOTAL	\$	492,611.00

Bill List Dated April 25, 2017

10 General Fund	\$	824,754.16
20 Special Revenue Fund		64,935.13
60 Cafeteria Fund		130,122.96
TOTAL	\$	1,019,812.25

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of March 31, 2017 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- C. Buildings and Grounds Committee:  
Kenneth Cornell, Chairperson  
John Prudente, Member

Facilities Report (Attachment C-1)

- D. Athletics and Student Activities Committee:  
Daniel Puntillo/Lucien Sergile, Chairpersons  
James Jones, Member

- 1. Cooperative Sports Program Application – Ice Hockey  
**RESOLVED** that the Board of Education approve the attached application form for the cooperative sports Program – Ice Hockey from the New Jersey State Interscholastic Athlete Association for the 2016-2017 school year. (Attachment C-2)

- E. Curriculum Committee:  
Linda Olson, Chairperson  
Lucien Sergile, Member

- F. Policy Committee:  
John Prudente, Dianne Durland, Chairpersons

- G. Technology Committee:  
Norman Chin, Chairperson  
Kenneth Cornell, Member

Technology Committee Report (Attachment C-3)

- H. Borough Council/B.O.E. Liaison:  
Lucien Sergile, Liaison

\* Branchburg Vote Eligible  
+ Subject to change as per the SEA contract negotiations

- I.** Somerset County Educational Services Commission:  
Daniel Puntillo, Liaison
- J.** New Jersey School Boards Association:  
Daniel Puntillo, Liaison
- K.** Somerset County Association of Boards of Education:  
Linda Olson, Liaison
- L.** Ad Hoc Security Committee:  
John Prudente, Chairperson  
Kenneth Cornell, Member
- M.** Ad Hoc Negotiations Committee:  
Daniel Puntillo, Chairperson  
John Prudente, Member

**XI. PERSONNEL**

PreK-8

**RESOLVED** that the Board of Education approve and/or accept the Superintendent of School’s recommendations as follows: (appointments and salaries contingent upon verified documentation)

1. To approve a paid maternity leave of absence for Sally Stanek, teacher of special education at Somerville Middle School effective June 8, 2017 to June 30, 2017 and an unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act effective September 5, 2017 through February 19, 2018.
2. To approve the appointment of Thomas Clark to the position of head cross country coach at Somerville Middle School for the 2017-2018 school year at a stipend of \$3,809.97+.
3. To approve the appointment of Matthew DeBlock to the position of volunteer for the Somerville Middle School softball team for the 2016-2017 school year.
4. To approve the appointments of the following individuals to serve as mentor for the Van Derveer School Mosaic Program for the 2016-2017 school year at no additional remuneration:  
Cari Plotkin  
Leslie Hernandez
5. To approve the appointment of the following staff members to the position of advisors and substitutes for the 2017 Summer Technology Camp being held Monday through Thursday, July 5, 2017 to July 28, 2017 from 8:30 a.m. to 11:30 a.m. to be paid at one-half (1/2) of their per diem rate:
 

<u>Advisors</u>	<u>Substitute</u>
Elissa Malespina	Ryan Ure

\* Branchburg Vote Eligible  
+ Subject to change as per the SEA contract negotiations

Tristan Miller  
Sarah Liguori  
Johann Derflinger

Joanne Miele  
Lindsay Frevert

6. To approve the appointment of the following staff members to the position of teacher for the Title 1 Summer Reading Program for the 2016-2017 school year to be held July 5, 2017 to August 3, 2017 from 8:30 a.m. to 11:30 a.m. to be paid at one-half (1/2) their per diem rate:

Martine Assad  
Brittany Chiaffarano  
Andrea Dominko  
Whitney Jenkins  
Michele LoCascio  
Aida Wahba  
Sally Booth – substitute  
Holly Ehrnmann – substitute  
Regina Rossi – substitute  
Lindsay Frevert - substitute

7. To approve the appointment of the following staff members to the position of instructional assistants for the Title 1 Summer Reading Program for the 2016-2017 school year to be held July 5, 2017 to August 3, 2017 from 8:30 a.m. to 11:30 a.m. to be paid at one-half (1/2) their per diem rate:

Leslie Carroll  
Linda Kerestes  
Isabel Lacouture – substitute

9-12 and Districtwide

**RESOLVED** that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 8\* To approve the attached job description for the position of working maintenance foreman. (Attachment P-1)
- 9\* To approve a paid maternity leave of absence for Danielle Zurawiecki, school psychologist at Somerville High School effective June 12, 2017 to June 30, 2017 and an unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act effective September 5, 2017 through October 31, 2017.
- 10\* To approve an extension to an unpaid child care leave for Megan LaMarca from September 1, 2017 to September 1, 2018.
- 11\* To approve the appointment of Aseel Alkhafaji to the position of substitute teacher for the 2016-2017 school year at the rate of \$90.00 per diem.
- 12\* To approve the appointment of Kate Gillan to the position of teacher of English at Somerville High School to fill a vacancy caused by a resignation (Bernardi) effective April 26, 2017 to June 30,

\* Branchburg Vote Eligible  
+ Subject to change as per the SEA contract negotiations

2017 at a salary of \$55,875.00 (BA+15 Step 3) (prorated).

- 13\*** To approve the appointment of the following individual to the position of assistant with the Drum Line Program at Somerville High School for the 2016-2017 school year at a stipend of \$1,100.00 each:

Joseph LaVecchia  
Meghan Bowers-Major

- 14\*** To approve the appointment of Susanne Alessio, attendance office secretary at Somerville High School for summer secretarial work at her per diem rate not to exceed ten (10) days.

- 15\*** To approve the appointment of the following staff members to the position of teacher for the extended school year program at MAPS to be paid at two-thirds (2/3) of their per diem rate  
David Damaschke – teacher of history  
Kevin Aeschliman –instructional assistant

- 16\*** To approve the appointment of Richard Sarles to the position of teacher of special education at Somerville High School to fill a vacancy caused by a resignation (Olsen) effective September 1, 2017 to June 30, 2018 at a salary of \$58,523.00+ (BA+30 Step 6).

## **XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS**

*At this time, comment is invited on any matter related to the school district.*

*When permitted, public participation shall be governed by the following rules under Bylaw 0167:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

\* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

**XIII. EXECUTIVE SESSION**

**RESOLVED** that the Board of Education move to recess into executive session to discuss student matters, negotiations, and the Superintendent search. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

**RESOLVED** that the Board of Education move to return to public session.

**XIV. ADJOURNMENT**