

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, April 30, 2019
District Conference Room
7:00 p.m.

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 3, 2019. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

IV. ROLL CALL OF MEMBERS

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too Capital Project lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe*

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

- reasonable decorum;*
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. *APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meeting as follows:

March 19, 2019	Regular Meeting
March 19, 2019	Executive Session
April 9, 2019	Regular Meeting
April 9, 2019	Executive Session

VII. BOARD PRESIDENT'S REPORT

VIII. SUPERINTENDENT'S REPORT

Student Discipline/Code of Conduct

Mrs. Melissa Stager, Director of Curriculum and Instruction

District Highlights

Dr. Timothy M. Teehan, Superintendent of Schools

Public Hearing on Proposed 2019-2020 Budget

Mr. Bryan P. Boyce, Business Administrator/Board Secretary

Dr. Timothy M. Teehan, Superintendent of Schools

IX. REPORT OF BOARD ITEMS/COMMITTEE REPORTS

A. Student Board Member Report:

Daphne Dizon, Somerville Student Representative

Callie Stitt, Branchburg Student Representative

B. Finance Committee:

Erin Sweitzer, Chairperson

It is recommended that Items **1** through **6** be moved upon the recommendation of the

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+ Subject to change as per the SEA contract negotiations

Superintendent of Schools.

1. Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (March) (Attachment C-1)
- B. Secretary's Report (March) (Attachment C-2)
- C. Investments (March) (Attachment C-3)
- D. Food Services (March) (Attachment C-4)

2. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below:
(Attachment C-5)

- A. Van Derveer School Student Activities Fund (March)
- B. Somerville Middle School Student Activities Fund (Not Available)
- C. Somerville High School Student Activities Fund (March)
- D. Somerville High School Athletic/Extracurricular Fund (March)

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
March 29, 2019	\$ 1,138,461.78
March 29, 2019	\$ 17,124.09 (FICA)
April 15, 2019	\$ 1,248,859.04
April 15, 2019	\$ 25,739.35 (FICA)
April 30, 2019	\$ 1,132,317.05
April 30, 2019	\$ 17,062.98 (FICA)

4. Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment C-6)

Van Derveer School and Somerville Middle School	
Bills List Dated April 30, 2019	
10 General Fund	\$ 127,257.69
20 Special Revenue Fund	13,444.07
30 Capital Projects Fund	752.50
TOTAL	\$ 141,454.26

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5. Line Item Transfers

RESOLVED that the Board of Education approve the enclosed March line item transfers. (Attachment C-7)

6. Donation to Somerville Middle School

RESOLVED that the Board of Education accept a donation in the amount of \$200.00 from the American Legion Post #12 to be used toward the Grade Eight Promotion Awards.

It is recommended that Item 7* through 10* be moved upon the recommendation of the Superintendent of Schools.

7* Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment C-8)

Somerville High School and Districtwide	
Bills List Dated April 30, 2019	
10 General Fund	\$ 866,331.92
20 Special Revenue Fund	49,371.94
30 Capital Projects Fund	752.50
60 Cafeteria Fund	76,873.57
TOTAL	\$ 993,329.93

8* Adoption of the 2019-2020 School District Budget

WHEREAS, the Somerville Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.4 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the amount spent for travel and conferences in 2018-2019 to date is \$35,524; and

WHEREAS, the maximum travel expenditure amount established for 2018-2019 is \$51,335; and

WHEREAS, included in the 2019-2020 budget is a maximum regular business travel amount of \$1,500 per employee; and

THEREFORE, BE IT RESOLVED, per N.J.A.C. 6A:23A-7.3, the 2019-2020 budget establishes \$52,555 as a maximum travel expenditure amount for all staff and board members; and

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BE IT FURTHER RESOLVED that the Somerville Board of Education approve a capital reserve deposit in the amount of \$125,000 for the purpose of replacement of synthetic turf fields at Somerville High School, and

BE IT FURTHER RESOLVED that the Board of Education adopt the 2019-2020 budget as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUND</u>	<u>DEBT SERVICE FUND</u>	<u>TOTAL</u>
2019-2020 Total Expenditures	44,340,866	2,359,292	1,982,020	48,682,178
Less: Anticipated Revenues	<u>21,559,318</u>	<u>2,359,292</u>	<u>364,662</u>	<u>24,283,272</u>
Taxes to be Raised	<u>22,781,548</u>	<u>0.0</u>	<u>1,617,358</u>	<u>24,398,906</u>

BE IT FURTHER RESOLVED, that the budget includes sufficient funds to provide curriculum and instruction that will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

9* Nonpublic School Technology Initiative Program

RESOLVED that the Board of Education approve the attached New Jersey Nonpublic School Technology Initiative Program Order Forms for Immaculata High School. (Attachment C-9)

10* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore, be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment C-10)

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of January 31, 2019 after review of the Board Secretary's and Treasurer's monthly financial

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reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- C. Buildings and Grounds Committee:
Daniel Puntillo, Chairperson

Facilities Report (Attachment C-11)

- D. Athletics and Student Activities Committee:
Lucien Sergile, Chairperson

It is recommended that Item 1* be moved upon the recommendation of the Superintendent of Schools.

- 1* Somerville High School Engineering World Health Club
RESOLVED that the Board of Education approve the newly-created Engineering World Health Club at Somerville High School for the 2018-2019 school year.

- E. Curriculum Committee:
Denise Van Horn, Chairperson

Committee Report (Attachment C-12)

It is recommended that Item 1 be moved upon the recommendation of the Superintendent of Schools.

- 1. Harassment, Intimidation and Bullying Report
RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report cases #2018-2019:5VDV-NC.

It is recommended that Items 2* through 4* be moved upon the recommendation of the Superintendent of Schools.

- 2* Harassment, Intimidation and Bullying Report
RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report cases #2018-2019:16SHS-NC.

- 3* Summer Hours
RESOLVED that the Board of Education approve the attached summer hours for the summer of 2019. (Attachment C-13)

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4* Field Trips
RESOLVED that the Board of Education approve the enclosed request for field trips.
(Attachment C-14)

F. Technology Committee
Denise Van Horn, Chairperson

Technology Committee Report (Attachment C-15)

X. PERSONNEL

PreK-8

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

1. To rescind the appointment of Chrystalynn Simon from the position of cafeteria/playground aide at Van Derveer School for the 2018-2019 school year.
2. To approve the appointment of Annie Archer to the position of cafeteria/playground aide at Van Derveer School for the 2018-2019 school year at the rate of \$14.50 per hour.
3. To approve the appointment of the following staff members for the 2019 Technology Camp Program that will run from July 1, 2019 to July 25, 2019 from 8:30 a.m. to 11:30 p.m. Monday through Thursday at their half-day per diem rate:
 - Heather Shoolman - Technology
 - Ryan Ure - Technology
 - Whitney Jenkins - Technology
 - Johann Derflinger – Art
4. To approve the appointment of the following staff members for the 2019 Summer Performing Arts Program that will run from July 1, 2019 to July 26, 2019 from 8:30 a.m. to 2:00 p.m. Monday through Thursday and from 8:30 a.m. to 1:00 p.m. on Friday at a stipend of \$6,790 each:
 - Stephen Loreti – Instrumental
 - John Floyd – Musical Theater
5. To approve the appointment of the following staff members to the position of teacher for the Eighth Grade Summer Spanish Program that will run from July 8, 2019 to August 1, 2019 from 11:30 a.m. to 12:30 p.m. at one-third their per diem rate:
 - Ines Cantatore
 - Joanna Santana

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6. To approve the appointment of the following staff members to the position of teacher for the Summer Spanish Boot Camp that will run from August 12, 2019 to August 16, 2019 from 9:00 a.m. to 11:00 a.m. at one-third her per diem rate:
Joanna Santana
7. To approve the appointment of the following staff members for Summer Curriculum Writing to revise the Mathematics Grades six through eight curriculum at Somerville Middle School at a rate of \$36.00 not to exceed 16 hours each:
Michael Dlugosz
Freddie Shaker
Diane Sobey
8. To approve the appointment of the attached list of individuals to work in the Special Education Extended School Year Program being held Mondays through Thursdays, July 1, 2019 to August 1, 2019 (Attachment P-1)
9. To approve the appointment of Anthony Benjamin to the position of Principal at Somerville Middle School to fill a vacancy caused by a retirement/resignation (Boulegeris) effective July 1, 2019 to June 30, 2020 at a salary of \$133,000.00. (Attachment P-2)

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 10* To approve the appointment of Lauren Piegari to the following positions for the 2018-2019 school year at the approved substitute rate:
Substitute Secretary
Substitute Instructional Assistant
- 11* To approve the appointment of Adrian Carmello to the position of part-time bus driver districtwide effective May 13, 2019 to June 30, 2019 at a rate of \$19.08 per hour.
- 12* To approve the appointment of Kerri Ireland to the position of coordinator of substitute teacher coverage at Somerville High School and assisting with the district wide process for the 2019-2020 school year at a stipend of \$2,000.00.
- 13* To approve the appointment of the following staff members to the position of band camp instructors for the Somerville High School Marching Band from August 12, 2019 to August 28, 2019 at their per diem rate not to exceed five contractual days.
Stephen Loreti
Matthew Krempasky

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- 14*** To approve the appointment of Janet Jacobson to the position of costumer for the 2019-2020 musical performance to be funded from the Somerville High School Drama account in the amount not to exceed \$2,000.00.
- 15*** To approve the appointment of Tyler Kazar to the position of technical coordinator for the 2019-2020 musical performance to be funded from the Somerville High School Drama account in the amount not to exceed \$750.00.
- 16*** To approve the appointment of Nicole Zivkovic to the position of choreographer for the 2019-2020 musical performance to be funded from the Somerville High School Drama account in the amount not to exceed \$2,400.00.
- 17*** To approve the appointment of Thomas Clark to the position of teacher for the 2019 Summer Algebra Credit Recovery Program that will run from July 8, 2019 through August 1, 2019 from 8:30 a.m. to 11:30 a.m. Monday through Thursday at his half-day per diem rate:
- 18*** To approve the appointment of the following staff members to the position of teacher for the 2019 Summer Algebra Enrichment Program that will run from July 8, 2019 through August 1, 2019 Monday through Thursday 8:30 a.m. to 11:30 a.m. at their half-day per diem rate:
David Peist
Ruth Ann Scherr
- 19*** To approve the appointment of Tristan Miller for curriculum writing for Computer Science at Somerville High School at a rate of \$36.00 per hour not to exceed 20 hours to be funded by the New Jersey Department of Education Computer Science Grant.
- 20*** To approve the following individuals as substitute teachers for the 2018/2019 school year as per the Somerville Board of Education approved sub rates:
Amy Grier
Adam Pyle
Tanisha Roe
- 21*** To approve the appointment of the attached list of individuals to work in the Special Education Extended School Year Program being held Mondays through Thursdays, July 1, 2019 to August 1, 2019 (Attachment P-3)
- 22*** To approve the appointment of Ann Colodner to the position of a Special Education Wilson Reading tutor districtwide for the 2018-2019 school year at the rate of \$51.50 per hour.
- 23*** To approve the appointment of Joanna Santana to create the Newcomer Welcome Kit (Title III Immigrant) for the 2018-2019 school year at the rate of \$36.00+ per hour not to exceed twelve (12) hours.

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24* To approve the appointment of Denise Lang to the position of advisor for the newly-created Engineering World Health Club at Somerville High School for the 2018-2019 school year at no additional remuneration.

25* To accept the retirement/resignation of Lynn Bielicky from the position of Teacher of Art at Somerville High School effective June 30, 2019.

XI. OLD BUSINESS

XII. NEW BUSINESS

XIII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
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- 5. The presiding officer may:*
- 6. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
- 7. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
- 8. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- 9. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIV. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss negotiations and legal matters. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements. Action may be taken.

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XV. ADJOURNMENT

- * Branchburg Vote Eligible
- + Subject to change as per the SEA contract negotiations



Somerville Public Schools

Somerville Board of Education Approval of Field Trip

Date Presented to the Board of Education: April 30, 2019

Date approved by the Board of Education: _____

Season/Year	School	Destination	Board of Education Cost if any
Spring, 2019	SHS - MAPS	Allstate Corporate Headquarters - Bridgewater	Transportation
Spring, 2019	SMS	Somerville Town Hall	None/Walking
Spring, 2019	SHS	Casa Luna Restaurant	None/Walking
Spring, 2019	SHS	Six Flags - Jackson	Transportation
Spring, 2019	SHS	Council Chambers Hyatt House - Bridgewater	Transportation
Spring, 2019	SHS	Air Liquids - Branchburg	Transportation
Spring, 2019	SHS	Brancuburg Middle School - Branchburg	Transportation
Spring, 2019	VDV	Great Swamp - Chatham	Transportation
Spring, 2019	VDV	Great Swamp - Chatham	Transportation
Spring, 2019	VDV	Great Swamp - Chatham	Transportation
Spring, 2019	SHS	Whiton Elementary - Neshanic Station	Transportation
Spring, 2019	VDV	Rizzo's Wildlife World - Flanders	Transportation
Spring, 2019	VDV	Liberty Science Center -	Transportation



Somerville Public Schools

Somerville Board of Education Approval of Travel Expenses

Date presented to the Board of Education: April 30, 2019

Date approved by the Board of Education: _____

Notes:

1. All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
2. Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

<u>Travel Expenditures</u>	<u>Code</u>	<u>Member Category</u>	<u>Code</u>
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description	
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)			
Gagliardi, Dorian	2	C	George R Brown Convention Center - Houston, TX	5	7/1-5/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NEA Conference
Scott, Melanie	1	B	Children's Specialized Hospital - Mountainside	1	5/17/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Autism Spectrum Disorder
Temple, Shawn Strunk, Shannon Petronko, Nick Setzer, Jennifer	3	B	Somerset County Office	1	5/7/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	QSAC Training 1 hour 1:00 - 2:00 p.m.
Thompson, Christine	1	B	Rutgers University	1	5/3/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Spring Counselor Day
Treanor, Michelle	1	C	Clarion Hotel Conference Center - Toms River	1	5/29/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Real-time User Experience
Ximenez, Aileen	3	B	Somerset County Office	1	5/7/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	QSAC Training 1 hour 1:00 - 2:00 p.m.