

SOMERVILLE BOARD OF EDUCATION

**51 West Cliff Street
Somerville, NJ 08876**

AGENDA

WORKSHOP/REGULAR MEETING

Tuesday, April 9, 2019

Somerville Middle School Cafeteria

7:00 p.m.

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence for all students.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 3, 2019. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

IV. ROLL CALL OF MEMBERS

V. PUBLIC COMMENT

*At this time, comment is invited on any matter **related to agenda items.***

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
2. *Each statement made by a participant shall be limited to three minutes duration*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
4. *All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
5. *The presiding officer may:*
 - a. *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. *Request any individual to leave the meeting when that person does not observe reasonable decorum;*

- c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. BOARD PRESIDENT'S REPORT

VII. SUPERINTENDENT'S REPORT

Somerville High School Highlights

Mr. Gerard Foley, Somerville High School Principal
Staff

College and Career Presentation

Mr. Jeremy Hudson, College and Career Counselor

District Highlights

Dr. Timothy Teehan, Superintendent of Schools

Presentation of QSAC Scores

Dr. Timothy Teehan, Superintendent of Schools

VIII. BOARD ITEMS

A. Finance

It is recommended that **Items 1* through 4*** be moved upon the recommendation of the Superintendent of Schools

1* Donation to Somerville High School

RESOLVED that the Board of Education accept a donation in the amount of \$1,300.00 from the Somerville High School Music Booster Association to be used to fund the work for their Indoor Drum Line.

2* Nonpublic School Security Aid Program

RESOLVED that the Board of Education approve the attached New Jersey Nonpublic School Security Aid Program Order Forms for Immaculate Conception School and Immaculata High School. (Attachment C-1)

3* Field Trips

RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment C-2)

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

4* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment C-3)

B. Policy

1* First Reading

RESOLVED that the Board of Education approve the following regulation for a first reading: (Attachment C-4)

R 3542.5 Procurement Procedures for Child Nutrition Programs

C. Curriculum

It is recommended that **Item 1** be moved upon the recommendation of the Superintendent of Schools

1. Harassment, Intimidation and Bullying Report

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed cases #2018-2019:12SMS-NC and #2018-2019:13SMS-NC.

It is recommended that **Item 2*** be moved upon the recommendation of the Superintendent of Schools

2* 2019 Somerville High School Summer STEM Bridge Programs

RESOLVED that the Board of Education approve the attached list of the 2019 Somerville High School Summer STEM Bridge Program (Attachment C-5)

IX. PERSONNEL

PS-8

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

1. To approve the appointment of Emily Piereth to the leave replacement position of part-time Teacher of Preschool, a non-tenured position, at Van Derveer School to fill a vacancy caused by a maternity leave (Parsells) effective April 10, 2019 to June 30, 2019 at a salary of \$27,223.50+ (BA Step 1) (prorated).
2. To approve an unpaid childcare leave of absence for Wendy Hunt, teacher at Somerville Middle School in accordance with the New Jersey Family Leave Act effective September 3, 2019 through November 25, 2019.
3. To accept the retirement/resignation of Leslie Carroll from the position of instructional assistant at Van Derveer School effective June 30, 2019.
4. To approve the appointment of LaNova Schall to the newly-created position of Assistant Principal at Van Derveer School effective July 1, 2019 to June 30, 2020 at a salary of \$90,000.00. (Attachment P-1)

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

- 5* To approve the appointment of the following individual to the position of substitute teacher for the 2018-2019 school year at the substitute rate:

Julia Bilbao
- 6* To approve the appointment of Meghan Bowers-Major to the position of instructor for the Winter Indoor Drum Line at Somerville High School at a stipend of \$1,300.00 funded through a donation from the Somerville High School Boosters Association.
- 7* To approve the appointment of the following individuals to the position of summer custodian/maintenance helper district wide effective May 13, 2019 through August 31, 2019:

Charles Thomas	\$13.50 per hour
Patrick Salako	\$13.00 per hour
- 8* To approve the appointment of Ryan Ure to the position of head coach for the Unified Bowling Team at Somerville High School for the 2018-2019 school year at a stipend of \$500.00.
- 9* To approve the appointment of Douglas Graiver to serve as a member of the School Safety/Climate Team at Somerville High School for the 2018-2019 school year at no additional remuneration.
- 10* To approve a change in the paid maternity leave for Nicole Appezzato, teacher at Somerville High School from April 8, 2019 to May 16, 2019 to April 8, 2019 to May 22,

* (Branchburg Vote Eligible)

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2019 and a change in the unpaid child care leave of absence in accordance with the New Jersey Family Leave Act from May 17, 2019 through June 30, 2019 to May 23, 2019 through June 30, 2019.

- 11* To accept the resignation of Charisse Gutierrez from the position of Assistant School Business Administrator effective August 2, 2019.
- 12* To approve the appointment of Kimberly Clelland to the position of Assistant School Business Administrator (half-time) to fill an anticipated vacancy caused by a resignation (Gutierrez) effective July 3, 2019 to June 30, 2020 at a salary of \$60,000.00. (Attachment P-2)
- 13* To approve an unpaid medical leave of absence for Rebecca Drake, teacher of English at Somerville High School effective April 15, 2019 through May 27, 2019 or if medically cleared to return to work sooner.
- 14* To approve the appointment of Sharon Murphy to the leave replacement position of teacher of English, a non-tenured position, at Somerville High School, to fill a vacancy caused by a medical leave (Drake) effective April 17, 2019 through May 27, 2019 at a salary of \$59,396.00 (MA Step 4) (prorated).
- 15* To accept the retirement/resignation of Carol Cabourg from the position of guidance counselor at Somerville High School effective June 30, 2019.
- 16* To approve appointment of the following individuals to the position of volunteer at Somerville High School for the 2018-2019 school year:

Bryan D'Anunciacao	Baseball
Abby Rutka	Robotics/Marching Band

X. OLD BUSINESS

XI. NEW BUSINESS

XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

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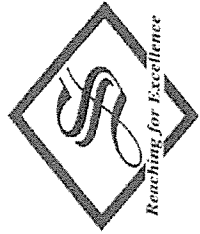
XIII. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss HIB confirmed case #2018-2019:5SHS, grievances, negotiations, and legal matters falling within the attorney-client privilege with respect to these subjects. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements. Action may be taken.

XIV. ADJOURNMENT

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations



Somerville Public Schools

Somerville Board of Education Approval of Field Trip

Date Presented to the Board of Education: April 9, 2019 Date approved by the Board of Education: _____

Season/Year	School	Destination	Board of Education Cost if any
Spring, 2019	SHS - MAPS	Gravity Vault - Flemington	Transportation
Spring, 2019	SHS - MAPS	Gravity Vault - Flemington	Transportation
Spring, 2019	SHS - MAPS	Gravity Vault - Flemington	Transportation
Spring, 2019	SMS	Somerville Library	None/Walking
Spring, 2019	SMS	Van Derveer School	Transportation
Spring, 2019	SMS	Minskoff Theatre - NY	None/Student Pay
Spring, 2019	VDV	Rizzo's Wildlife Work - Flanders	None/Student Pay
Spring, 2019	SMS	Rita's Somerville	None/Walking
Spring, 2019	SMS	Rita's Somerville	None/Walking
Spring, 2019	SMS	Rita's Somerville	None/Walking
Spring, 2019	SMS	Patriot's Stadium - Bridgewater	Transportation
Spring, 2019	SHS - MAPS	Reformed Church - S. Bound Brook	Transportation



Somerville Public Schools

Somerville Board of Education Approval of Travel Expenses

Date presented to the Board of Education: April 9, 2019 Date approved by the Board of Education: _____

Notes:

- All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
- Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

Travel Expenditures	Code	Member Category	Code
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Registration Fee(s)	Reimbursable Expenses						Description		
							Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)		Other Expenses	
Baldino, Christopher	1	B	FEA - Monroe Township	1	5/1/2019	\$150.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Debunking the Youth Rite of Passage Mentality
Baldino, Christopher	1	B	NJDOE - Morris Plains	1	5/16/2019	\$132.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJ Wage and Hour/Child Labor Laws
Baldino, Christopher	1	B	Online	5	4/22-26/2019	\$132.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Federal Wage and hour / Child Labor Laws, Regulations
Baldino, Christopher	1	B	NJDOE - Morris Plains	2	5/23-24/2019	\$272.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	OSHA 10 Plus
Boyce, Bryan	2	B	Borgata - Atlantic City	3	6/5-7/2019	\$275.00	0	\$0.00	\$0.00	\$0.00	\$218.00	\$0.00	\$0.00	\$0.00	NJASBO Conference
Damaschke, David	2	B	Caesars - Atlantic City	3	5/15-17/2019	\$475.00	0	\$0.00	\$0.00	\$0.00	\$210.00	\$0.00	\$0.00	\$0.00	NJASBO Conference
Gutierrez, Charisse	2	B	Borgata - Atlantic City	3	6/5-7/2019	\$275.00	0	\$55.00	\$0.00	\$0.00	\$109.00	\$0.00	\$0.00	\$0.00	NJASBO Conference
Hade, Scott	2	B	Caesars - Atlantic City	3	5/15-17/2019	\$475.00	0	\$0.00	\$0.00	\$0.00	\$210.00	\$0.00	\$0.00	\$0.00	NJASBO Conference
Kemper, Linda	1	B	NJDOE - Morris Plains	1	5/16/2019	\$132.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJ Wage and Hour/Child Labor Laws
Kemper, Linda	1	B	Online	5	4/22-26/2019	\$132.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Federal Wage and hour / Child Labor Laws, Regulations
Lauri, Alexandra	1	B	Nashville, TN	2	11/5-6/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Science Peer Review Meeting
Lauri, Alexandra	1	B	San Francisco, CA	2	7/22-23/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Science Peer Review Meeting
Malone, Kristi	1	B	NJDOE - Morris Plains	1	5/16/2019	\$132.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJ Wage and Hour/Child Labor Laws
Malone, Kristi	1	B	NJDOE - Morris Plains	3	5/20-22/2019	\$396.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Designing & Implementing Student Training Plans
Malone, Kristi	1	B	NJDOE - Morris Plains	2	5/23-24/2019	\$272.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	OSHA 10 Plus

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Travel Expenditures	Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses						Description			
							Code	Member Category	Code	Registration Fee(s)	Total Miles	Total Mileage Cost		Parking	Toll(s)	Lodging
Training and Seminars	McDonald, Tanya	2	B	Caesars - Atlantic City	3	5/15-17/2019	Board Member	\$475.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJAPSA Conference
Conventions and Conferences	Melesurgo, Matt	1	B	Roselle Catholic High School	1	4/12/2019	Teaching Staff Member	\$100.00	42.8	\$0.00	\$13.27	\$0.00	\$0.00	\$0.00	\$0.00	NJ Basketball Coaches Clinic
Regular School District Business	Nevolo, Chris	1	B	Roselle Catholic High School	1	4/12/2019	Support Staff Member	\$75.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJ Basketball Coaches Clinic
Retreats	O'Leary, Jill	2	B	Long Branch	1	5/3/2019	Non-District Employee	\$150.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJSHA Convention
	Stager, Melissa	2	B	Omni Houston Galleria Hotel - Houston, TX	3	4/29-5/1/2019		\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Leadership Institute - CAO Summit