

**REGULAR MEETING  
TUESDAY, MAY 12, 2020  
VIRTUAL PUBLIC LIVESTREAM BROADCAST**

**Mission Statement**

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

**TIME AND PLACE**

The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Tuesday, May 12, 2020 via Virtual Public Livestream Broadcast.

The meeting was called to order at 6:30 p.m. by Derek Jess, President.

Mr. Jess announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on December 10, 2019, notices to the two newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

**ROLL CALL**

**MEMBERS PRESENT:** Mr. Dan Carlson, Mr. Derek Jess, Mr. William Kimmick, Ms. Candace Matthews, Mrs. Linda Olson, Mr. Daniel Puntillo, Dr. Melissa Sadin, Mr. Lucien Sergile, Mrs. Denise Van Horn, Mrs. Kristen Fabriczi

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Dr. Timothy Teehan, Superintendent of Schools, Mr. Bryan Boyce, Board Secretary/Business Administrator

**PUBLIC COMMENT**

None

Mr. Puntillo motioned to close Public Comment; Mr. Carlson seconded.

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Upon call for a voice vote, the motion was carried unanimously.

**BOARD  
PRESIDENT' S  
REPORT**

Mr. Jess hoped that everyone is staying safe, healthy and doing well. Mr. Jess realizes there is a lot of anxiety regarding graduations, proms and year-end activities. Unfortunately, the district still does not have any concrete answers since Governor Murphy officially closed all schools for the rest of the school year. Since Governor Murphy signed Executive Order #107 stating that all gatherings of ten or more people were not allowed that meant districts could not legally hold graduations and other year-end activities for students. The administration was hoping by the beginning of June that all executive orders would be lifted, however, that will not happen as Governor Murphy last week closed all schools through June 30. Mr. Jess is in full agreement that the current situation stinks for our students, parents, staff and administrators but the district's first priority is the safety of our students. The district is working daily towards virtual graduation events while working within the guidelines of the Governor's Executive Order #107 to make graduation and move up ceremonies special. Mr. Jess understands the frustrations as he, Dr. Teehan and many of the board members are also parents of graduating seniors. He asked that parents be patient as the district works within the constraints of the governor's orders. Mr. Jess also stated that it is not the district's intent to forget our seniors nor is it our intent to violate Executive Order #107. Mr. Jess stated that the administration is working daily within the parameters of the law to provide online learning and virtual graduation celebrations for our students and asked again that parents continue to be patient.

**SUPERINTENDENT' S  
REPORT**

Dr. Teehan gave a summary of the May 11, 2020 parent letter. The administrative team has been working very hard to make each building graduation special for all students. Dr. Teehan also stated that each building principal will be sharing details of their particular graduation

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

events since each building has different ideas and plans to make each celebration unique and memorable. The district is working hard to make the rest of the school year and graduation activities a safe and positive experience for all of our students.

District Highlights

Dr. Timothy Teehan, Superintendent of Schools

Dr. Teehan presented district highlights from all three schools.

**REPORT OF BOARD ITEMS**

**A. Student Board Member Report**

Caera Matthews, Somerville Student Representative

Callie Stitt, Branchburg Student Representative

None

**B. Finance Committee:**

Dan Carlson, Chairperson

No Report

It is recommended that Items **1** through **6** be moved upon the recommendation of the Superintendent of Schools.

**1. BOARD SECRETARY'S FINANCIAL REPORTS**

**RESOLVED** that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (April)
- B. Secretary's Report (April)
- C. Investments (April)
- D. Food Services (Not Available)

**2. ACCEPTANCE OF MONTHLY REPORTS**

**RESOLVED** that the Board of Education accept the monthly reports as listed below:

- A. Van Derveer School Fund (March/April)
- B. Middle School Fund (Not Available)
- C. High School Fund (April)
- D. Athletic/Extracurricular Fund (March)

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

**3. PAYROLL**                   **RESOLVED** that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
April 30, 2020	\$ 1,233,687.49
April 30, 2020	\$ 18,371.88 (FICA)

**4. BILLS LIST**                   **RESOLVED** that the Board of Education approve the payment of the following obligations of the School District:

Van Derveer School and Somerville Middle School  
Bills List Dated May 12, 2020

10 General Fund	\$ 5,441.86
20 Special Revenue Fund	12,570.44
	TOTAL \$ 18,012.30

**5. LINE ITEM TRANSFERS**                   **RESOLVED** that the Board of Education approve the enclosed April line item transfers.

**6. NONPUBLIC SCHOOL SECURITY AID PROGRAM GRANT**                   **RESOLVED** that the Board of Education approve the attached New Jersey Nonpublic School Technology Initiative Program Order Forms for Immaculata High School.

The motion was made by Mr. Sergile and seconded by Mr. Puntillo to approve Resolution numbers 1 through 6.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	N/A

It is recommended that Item **7\*** through **14\*** be moved upon the recommendation of the Superintendent of Schools.

**7\* BILLS LIST**                   **RESOLVED** that the Board of Education approve the payment of the following obligations of the School District:

Somerville High School and Districtwide

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Bills List Dated May 12, 2020	
10 General Fund	\$ 620,943.99
20 Special Revenue Fund	28,069.89
TOTAL	\$ 649,013.88

**8\* DISPOSAL OF  
OBSOLETE  
MATERIALS**

**RESOLVED** that the Board of Education approve the attached recommendation from the Somerville High School Principal to dispose of obsolete instructional materials in accordance with Policy/Regulation 3260/3270 because they are so outdated as to no longer serve as worthy instructional tools.

**9\* CONTRACTED  
CUSTODIAL  
SERVICE CONTRACT  
RENEWAL**

**WHEREAS**, on March 5, 2020, the Division of Local Government Services granted the request of the Somerville Board of Education (hereinafter referred to as the "Board") to utilize the competitive contracting process in lieu of public bidding and request for proposals for the night custodial operations and management services; and

**WHEREAS**, on April 21, 2020, the Board accepted three (3) sealed proposals for the night custodial operations and management services; and

**WHEREAS**, the Purchasing Committee has evaluated the proposals and prepared a comprehensive report in accordance with N.J.S.A. 18A:18A-4.5(d) and N.J.A.C. 5:34-4.5, which was made available to the public at least forty-eight (48) hours prior to this award and is attached hereto and made a part hereof; and

**WHEREAS**, the Board has concluded that the proposal submitted by All Clean Building Services, Inc. (hereinafter referred to as "All Clean") is the most advantageous, price and other factors considered.

**NOW THEREFORE BE IT RESOLVED**, that the Board accepts the proposal submitted by All Clean and awards the contract for the night custodial operations and management services to All Clean for the 2020-2021, 2021-2022 and 2022-2023 school years with an option, at the Board's discretion, for two (2) additional one (1) year extensions, for a term not to exceed five (5) years, in accordance with N.J.S.A. 18A:18A-4.2, subject to

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

annual appropriation of funds, in the following amounts:

2020-2021 school year - \$496,920

2021-2022 school year - \$527,040

2022-2023 school year - \$557,580

**BE IT FURTHER RESOLVED**, that this award is expressly conditioned upon All Clean furnishing the requisite insurance certificate, together with an executed contract, for the 2020-2021, 2021-2022 and 2022-2023 school years.

**BE IT FURTHER RESOLVED**, that the Board President and the School Business Administrator/Board Secretary are hereby authorized to execute such agreements and any other documents necessary to effectuate the terms of this resolution. The School Business Administrator/Board Secretary shall cause a Notice of Award, in accordance with N.J.S.A. 18A:18A-4.5(g) to be published in the official newspaper of the Board summarizing the award and indicating that the resolution and contract are on file in the Business Office and available for public inspection.

**10\* CONTRACT  
AUTHORIZATION  
FOR CLEARTOUCH  
INTERACTIVE  
PANELS FOR  
SOMERVILLE HIGH  
SCHOOL**

**WHEREAS**, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), the Somerville Board of Education may by resolution without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury ("Division of Purchase and Property"); and

**WHEREAS**, the Division of Purchase and Property has entered into an agreement with Educate-Me.Net for ClearTouch Interactive Panels with Two (2) Year Extended Warranties and WiFi Modules for Android for the period from August 31, 2017 through August 30, 2021; and

**RESOLVED**, that the Somerville Board of Education hereby authorizes the contract with Educate-Me.Net. for the provision of twenty-two (22) ClearTouch 75" Interactive Panels with Two (2)

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Year Extended Warranties and WiFi Modules for Android for an amount not to exceed \$90,798.00; and be it further

**RESOLVED**, that pursuant to N.J.A.C. 5:34-7.29(e) the duly authorized and executed purchase order shall serve as the contract between the Somerville Board of Education and Educate-Me.Net and shall include the State contract number for Educate-Me.Net. #T0114.

**11\* AUTHORIZATION FOR CHROMEBOOK LEASE PURCHASE FINANCING AND PURCHASE UNDER NASPO MASTER AGREEMENT FOR CHROMEBOOKSFLEXIBLE LEARNING PLAN**

**WHEREAS**, the Somerville Board of Education ("the Board") has determined that it is necessary and advisable to acquire chromebooks for its educational program; and

**WHEREAS**, the Board has solicited quotations from "fulfillment partners" for Dell, Inc., through NASPO Master Agreement MNWNC-108 (2015-2021) and the State of New Jersey, State Contract No. A89967; and

**WHEREAS**, Candoris Technologies, LLC. ("Candoris") submitted the most advantageous quotation, price and other factors considered and the Board desires to acquire the equipment and services from Candoris; and

**WHEREAS**, the School Business Administrator has documented that the equipment to be provided by Candoris best meets the needs of the School District; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby awards a contract with Candoris pursuant to State Contract No. A89967 for the equipment and services listed on its proposals dated April 30, 2020 and May 8, 2020, in the amount of \$662,477.10, which said equipment and services include Dell Chromebooks and accessories, support services, and warranty protection.

**BE IT FURTHER RESOLVED** that the Board authorized the School Business Administrator to solicit Requests for Quotes for lease purchase financing in an amount not to exceed \$453,331.50, to pay for the acquisition of a portion of the

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

aforementioned Chromebooks; and

**BE IT FURTHER RESOLVED** that the Board authorizes the Hunterdon County Educational Services Commission to serve as Financial Advisor in preparation of the lease purchase Request for Quote; and

**BE IT FURTHER RESOLVED that** upon receipt of the quotes and the analysis thereof, the Business Administrator/Board Secretary, is authorized to award the Lease Purchase Financing to the lessor which bid the most economically advantageous proposal to the Board. The term of the Lease shall not exceed five (5) years. In consultation with Bond Counsel and the Financial Advisor, the Board President, the Board Vice President, the Superintendent and the Business Administrator/Board Secretary are each hereby authorized and directed to execute all documents including, but not limited to, a lease purchase agreement, an escrow agreement, as applicable, and all closing documents in connection with the Lease Purchase and are hereby authorized to take any other action necessary therefor or incidental thereto.

**BE IT FURTHER RESOLVED** that this award shall be subject to all of the conditions applicable to the current State contract. The Board President and the School Business Administrator/Board Secretary are hereby authorized to execute the contract any and all documents necessary to effectuate the terms of this Resolution.

**BE IT FURTHER RESOLVED** that the Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease Purchase Financing, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease Purchase Financing. The Lease Purchase Financing will be designated as "qualified tax-exempt obligations" for purposes of section 265(b)(3)(B)(ii) of the Code.

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations



**12\* FOOD SERVICE MANAGEMENT COMPANY** **RESOLVED** that the Board of Education approve a renewal contract with Maschio's Food Services, Inc. as the food service management company for the 2020-2021 school year.

Management Fee: \$20,800  
Profit Guarantee: \$40,000

**13\* SCHOOL BREAKFAST/LUNCH PRICES** **BE IT RESOLVED** that the Board of Education approve the following prices for breakfast and lunch services in the cafeterias at the Somerville Public Schools for the 2020-2021 school year:

Breakfast  
All Schools \$1.05  
Adult Breakfast - All Schools \$1.50

Lunch  
Van Derveer School \$2.95  
Somerville Middle School \$3.10  
Somerville High School \$3.25  
Adult Lunch - All Schools \$3.75

**14\* TRAVEL EXPENDITURE RESOLUTION** **WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore, be it

**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

The motion was made by Mr. Carlson and seconded

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

by Mr. Puntillo to approve Resolution numbers 7\* through 14\*.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	YES

B. Building and Grounds Committee:  
Daniel Puntillo, Chairperson

#### Facilities Report

Mr. Puntillo reported that all building elevators have been serviced and hand dryers were installed in the Middle School and High School Bathrooms. The Boys Auxiliary Gym had new lights installed and all work orders have been handled in a timely manner.

C. Athletics and Student Activities Committee:  
Lucien Sergile, Chairperson

Mr. Sergile thanked Mr. Jess and Dr. Teehan for their discussion regarding graduation this evening. Mr. Sergile congratulated all of the student athletes, especially those who are graduating this year. Ms. Matthews stated that the High School Chamber Choir posted a music video led by Mrs. Gorzynski they did a rendition of Heal the World. The video is also listed on the high school website.

D. Curriculum Committee:  
Denise Van Horn, Chairperson

#### Curriculum Committee Report

The last committee meeting was held on April 18<sup>th</sup>. The committee received updates on flexible learning and what teacher work was being provided to students. The point person schedule was also reviewed. Foundations grades 1-3 and Middle School Algebra enrichment classes were discussed as were

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

the science test scores and strategies to improve the scores for next year. Professional Development plans for the 2020-2021 school year were also shared with the committee.

It is recommended that Item 1 be moved upon the recommendation of the Superintendent of Schools.

**1. SUMMER  
READING FOR  
SOMERVILLE  
MIDDLE SCHOOL  
AND VAN DERVEER  
ELEMENTARY  
SCHOOL**

**RESOLVED** that the Board of Education approve the summer reading for Somerville Middle School and Van Derveer Elementary School.

The motion was made by Mrs. Van Horn and seconded by Dr. Sadin to approve Resolution number 1.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	N/A

It is recommended that Items 2\* through 4\* be moved upon the recommendation of the Superintendent of Schools.

**2\* SUMMER  
READING FOR  
SOMERVILLE HIGH  
SCHOOL**

**RESOLVED** that the Board of Education approve the summer reading for Somerville High School.

**3\* SUMMER HOURS**

**RESOLVED** that the Board of Education approve the attached Summer Hours.

**4\* CUSTODIAL/  
MAINTENANCE  
HOLIDAY SCHEDULE**

**RESOLVED** that the Board of Education approve the attached Custodial/Maintenance Holiday Schedule.

The motion was made by Mrs. Van Horn and seconded by Ms. Matthews to approve Resolution numbers 2\* through 4\*.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	YES

E. Technology Committee:  
William Kimmick, Chairperson

#### Technology Committee Report

Mr. Kimmick thanked Ms. McEntee and her entire department for their work and support during virtual learning. The technology department has been offering professional development courses to staff to assist them with the technology challenges due to distance learning. The community should recognize the work going on behind the scenes to make virtual learning successful and he thanked the technology department for stepping up and offering these courses. Mr. Kimmick also thanked the Board for their continued support with the replacement and updating of district technology.

#### **APPOINTEES**

It is recommended that Items **1\*** through **11\*** be moved upon the recommendation of the Superintendent of Schools.

#### **1\* AFFIRMATIVE ACTION OFFICER/ TITLE IX COORDINATOR**

**RESOLVED** that the Board of Education appoint Dr. Tanya McDonald to the position of Affirmative Action Officer/Title IX Coordinator for the period of July 1, 2020 to June 30, 2021 at no additional remuneration.

#### **2\* AFFIRMATIVE ACTION OFFICER LIAISONS**

**RESOLVED** that the Board of Education appoint Michael Santoro, Alexandra Lauri and Valentina Carleo to the position of Affirmative Action Officer Liaisons for the period of July 1, 2020 to June 30, 2021 at no additional remuneration.

#### **3\* 504 OFFICER**

**RESOLVED** that the Board of Education appoint Dr. Tanya McDonald to the position of 504 Officer district-wide for the period of July 1, 2020 to June 30, 2021 at no additional remuneration.

#### **4\* HOMELESS LIAISON**

**RESOLVED** that the Board of Education appoint Melissa Stager as the Homeless Liaison for the period of July 1, 2020 to June 30, 2021 at no additional remuneration.

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

**5\* DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER (PACO)**      **RESOLVED** that the Board of Education appoint Bryan P. Boyce to the position of Public Agency Compliance Officer (PACO) for the period of July 1, 2020 to June 30, 2021 at no additional remuneration.

**6\* DESIGNATION OF CUSTODIAN OF SCHOOL RECORDS**      **RESOLVED** that the Board of Education appoint Bryan P. Boyce to the position of Custodian of School Records for the period of July 1, 2020 to June 30, 2021 at no additional remuneration.

**7\* BID THRESHOLD AND APPOINTMENT OF QUALIFIED PURCHASING AGENT**      **WHEREAS**, the recent changes to the Public Contracts Law gave board of educations the ability to increase their bid threshold up to \$40,000.00; and

**WHEREAS**, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

**WHEREAS**, N.J.S.A. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

**WHEREAS**, Bryan P. Boyce possess the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

**WHEREAS**, the Somerville Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; now therefore, be it

**RESOLVED**, that the governing body of the Somerville Board of Education, in the County of Somerset, in the State of New Jersey hereby increases its bid threshold to \$40,000.00, and

**BE IT FURTHER RESOLVED, that** the Purchasing Agent is authorized to award contracts up to his bid threshold of \$40,000.00 and establish the quote threshold at \$6,000.00 as per the N.J.S.A. 18A:18A-2.

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

**RESOLVED**, that the governing body hereby appoints Bryan P. Boyce as the Qualified Purchasing Agent for the period of July 1, 2020 to June 30, 2021 at no additional remuneration to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

**8\* TRANSFER  
AUTHORITY**

**RESOLVED** that the Board of Education as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent of Schools be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and

**FURTHER BE IT RESOLVED** that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly.

**9\* APPOINTMENT  
OF ASBESTOS/  
AHERA COORDINATOR**

**RESOLVED** that the Board of Education appoint Jimmy Gabriel as the district's designated person and program manager to carry out the duties required under the AHERA (Asbestos Hazard Emergency Response Act) 40 CFR-763 for the period of July 1, 2020 to June 30, 2021.

**10\* APPOINTMENT  
OF INTEGRATED  
PEST MANAGEMENT  
COORDINATOR**

**RESOLVED** that the Board of Education appoint Jimmy Gabriel as the district's designated IPM (Integrated Pest Management) Coordinator as per N.J.A.C 7:30-13-3 for the period of July 1, 2020 to June 30, 2021.

**11\* APPOINTMENT  
OF BOARD  
SECRETARY**

**RESOLVED** that the Board of Education appoint Bryan P. Boyce to the position of Board Secretary for the period of July 1, 2020 to June 30, 2021 at no additional remuneration.

The motion was made by Dr. Sadin and seconded by Mr. Puntillo to approve Resolution numbers 1\* through 11\*.

Upon call of the roll, the vote was as follows:

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	YES

**MOTIONS**

It is recommended that Items **1** through **6** be moved upon the recommendation of the Superintendent of Schools.

**1. DESIGNATION  
OF OFFICIAL  
DEPOSITORIES AND  
INDIVIDUALS  
AUTHORIZED TO  
SIGN CHECKS**

**RESOLVED** that the Board of Education authorize the following official depositories and individuals authorized to sign checks:

**Bank**  
**TD Bank**

**Account**

Warrant Account

Capital Projects

Payroll Account

Payroll Agency

Unemployment Trust Fund

SEA Summer Savings Account

SHS Student Activities Fund

SMS Student Activities Fund

VDV Student Activities Fund

SHS Student

Activities/Athletic Fund

**NJ Cash Management Fund**

General Investment Fund

Capital Reserve Fund

Maintenance Reserve Fund

Tuition Adjustment Reserve Fund

**Required Signatures**

President/Board  
Secretary

Board Secretary

Board Secretary

Board Secretary

Board Secretary

Board Secretary

Principal/Board  
Secretary

Principal/Board  
Secretary

Principal/Board  
Secretary

Principal/Board  
Secretary

Board Secretary

Board Secretary

Board Secretary

Board Secretary

**2. AUTHORIZE  
ESTABLISHMENT OF  
THE FOLLOWING  
PETTY CASH FUNDS**

**RESOLVED** that the Board of Education authorize the establishment of the following Petty Cash Funds for the period of July 1, 2020 to June 30, 2021:

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

School Business Office/Building & Grounds	300.00
Superintendent's Office	300.00
Curriculum & Instruction	200.00
Federal and State Programs	100.00
Somerville High School	100.00
Somerville Middle School	100.00
Van Derveer Elementary School	200.00
Preschool Program	100.00

**3. DESIGNATION  
OF OFFICIAL  
NEWSPAPERS**

**RESOLVED** that the Board of Education authorize the Courier News and Star Ledger to be adopted as the official newspapers to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2020-2021 school year.

**4. TRANSMITTAL  
OF TAX MONIES**

**RESOLVED** that the Board of Education request the following transmittal of tax monies from the Borough of Somerville for the 2020-2021 school year in the amount of \$25,146,810.00 such sum being reported on the Certificate and Report of School Taxes:

August 10, 2020	\$6,286,667.75
November 10, 2020	\$6,286,667.75
February 10, 2021	\$6,286,737.25
May 10, 2021	\$6,286,737.25

**5. AUTHORIZE  
BUSINESS  
ADMINISTRATOR/  
BOARD SECRETARY  
TO INVEST FUNDS  
AND APPROVE WIRE  
TRANSFERS**

**RESOLVED** that the Board of Education authorize the Business Administrator/Board Secretary to invest available funds and approve wire transfers on behalf of the school district, for the period July 1, 2020 to June 30, 2021.

**6. AUTHORIZATION  
TO CERTIFY  
PAYROLLS**

**RESOLVED** that the Board of Education authorizes the Board President, Board Secretary and Superintendent of Schools to certify all payrolls for the period July 1, 2020 to June 30, 2021.

The motion was made by Mr. Carlson and seconded by Mr. Sergile to approve Resolution numbers 1 through 6.

Upon call of the roll, the vote was as follows:

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations



Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	N/A

**PERSONNEL**

**RESOLVED** that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

**PS-8**

**1. ELIZABETH LEE** **ACCEPT** the retirement/resignation of Elizabeth Lee from the position of Secretary at Van Derveer Elementary School effective June 30, 2020.

The motion was made by Mr. Puntillo and seconded by Mr. Carlson to approve Resolution number 1.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	N/A

**9-12 and Districtwide**

**RESOLVED** that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

Dr. Teehan state that for Grades 9-12 there is one change to resolution #11 the week of April 14 - 20 was removed due to flexible learning days.

**2\* 2020-2021 STAFF MEMBERS** **APPROVE** the attached list of staff members for the 2020-2021 school year.

**3\* GARY KNOEPPPEL** **RESCIND** the approved unpaid child care leave of absence previously approved in accordance with

\*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

the New Jersey Medical Leave Act for Gary Knoepfel, Teacher of Special Education at Somerville High School effective June 1, 2020 to June 30, 2020.

The motion was made by Mr. Carlson and seconded by Mr. Kimmick to approve Resolution numbers 2\* and 3\*.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	YES

#### **OLD BUSINESS**

None

Dr. Sadin introduced and moved to close Old Business; Mr. Carlson seconded.

Upon call for a voice vote, the motion was carried unanimously.

#### **NEW BUSINESS**

Mr. Puntillo asked if we could take a look at the platform we are using for our board meetings to see if there is an alternate platform that would be more interactive with the public. Dr. Teehan stated that the technology department has looked at many different options due to the problems with Zoom. He feels that the platform currently being used is working and the meeting is able to be viewed live. The current platform meets all requirements for public meetings and he hopes we will be able to hold live meetings in the district soon.

Mr. Puntillo asked if the board meetings can be sent out over the alert system. Dr. Teehan stated that the meetings are advertised and posted on the website as required by law, however a reminder about board meetings could also be added to the alert system.

Dr. Sadin felt that the amount of texts and emails going out are excessive and wanted to know

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if you can opt out. Dr. Teehan stated that messages have been consolidated to leverage the number of alerts going out. Messages to all parents go out on Friday and any building specific messages are only going home to those parents that have students in those buildings. Dr. Teehan understands and the administration is working on consolidating messages as much as possible.

Ms. Matthews introduced and moved to close New Business; Mr. Sergile seconded.

Upon call for a voice vote, the motion was carried unanimously.

**PUBLIC COMMENT**

Tara Cichetti, 66 North Richards Avenue - Is there any plan to hold a live graduation following social distancing guidelines if the executive order has been lifted either on June 19<sup>th</sup> or later in the summer? If the ban is not lifted will there be a live stream of graduation instead of prerecorded videos? Why does our district not have interactive live instruction daily or live teaching as is going on in other districts in New Jersey?

Heather Knapp, 295 Altamont Place - Mrs. Knapp understands that all three schools are giving video graduations, however, she feels the high school students deserve to be given something different. Mrs. Knapp thinks teachers could have been more creative and come up with innovative and unique ideas to celebrate the graduating seniors. These are students who have lost everything and she feels they deserve something special. If the governor lifts the orders will the district change the end of school year plans and graduation celebrations for all three schools? Mrs. Knapp feels that many current regulations will change by June 19<sup>th</sup>, and our students deserve a proper send off. Has the district asked the seniors what they want? Mrs. Knapp feels it is up to the district to give back to seniors and give them the graduation they deserve; many students are willing to wait until July for a proper ceremony.

Paul Belkin, 452 Whiton Road, Neshanic Station - Hope that a graduation can be held on the football field with students and only two parents per student present, he feels this can be done if rules are followed.

Laurie Lawson, 3 Preston Drive, Branchburg - stated that the handprint wall is bare and she is suggesting that when students come in to clean out lockers and drop off chromebooks that students are able to put their hand prints on the wall. This is a tradition and the district need to show students that they care. Ms. Lawson thanked the board for their time and service.

Sheree Shaker 102 Hibernia Way Freehold - Since last week was Teacher Appreciation Week the SEA Administration would like to thank all staff for their hard work to provide teaching and some normalcy to students during this difficult time, we are proud of the work of the entire staff.

Mr. Puntillo asked how many of the public submitting questions asked for a written response Ms. McEntee stated none asked for a written response.

Mr. Jess answered each of the public comments as follows:

Mr. Jess thanked Ms. Shaker for her comments and echoed her sentiments regarding our staff and thanked everyone for their hard work to provide students with online learning during this time.

Mr. Jess thanked Ms. Lawson for her comments and stated that Dr. Teehan and Mr. Foley have been working on a plan for students to put their handprints on the wall. When it is safe to come into the building students will be allowed to do so. Essentially the executive order does officially close our buildings so we cannot at this time allow students in the buildings. Mr. Jess is hopeful that something will change over the next few weeks but as COVID-19 cases continue to increase it is not safe for students to enter the buildings.

Mr. Jess thanked Mr. Belkin for his thoughts, unfortunately it is still not legal for us to allow students to be on the football field and have a gathering of 10 or more people.

Mr. Jess thanked Ms. Cichetti for her comments. While the district does not have answers to all of the comments based on the Governor's current orders he does hope that things will change soon.

Dr. Teehan stated that each building is preparing different types of video celebrations and year end graduations that will be unique to each school. This information was also communicated through the Friday Updates emailed to parents each week.

Mr. Jess stated that the district has been working diligently so that the Class of 2020 will not be forgotten. Mr. Jess asked that Dr. Teehan respond to the question regarding the live streaming of classes.

Dr. Teehan stated that the online learning does look different from district to district however in many ways they are the same. The virtual learning methodology has been explained in previous correspondence sent home to parents and the district stands by the approach taken. Google meets have opened up at different times for different subjects and teachers are available for questions.

Mr. Jess thanked everyone for their comments, he realizes that not all of the responses were the answers everyone is looking for. Under the circumstances the district is following the executive orders and keeping everyone safe. Mr. Jess appreciates all of the comments and the board is always open to all suggestions. Mr. Jess asked that everyone please bear with us. We are all in uncharted waters right now.

Mr. Puntillo stated that he is aware that all superintendents in Somerset County began meeting weekly prior to the closing of schools to work on

alternate plans. Mr. Puntillo commended the superintendents for coming together and sharing their ideas to work through this situation.

Ms. Matthews thanked the board members, teachers and administration for how they are handling the current situation and she encourages her own child to continue to be a part of the google meets and classroom discussions. Ms. Matthews also stated that she has spoken to parents of students in other districts and feels we are ahead of the curve with our approach to virtual learning.

Mr. Jess also stated that the district is working on plans for next year. How do we handle going back to school? What does that look like? How do we handle bussing, lunches and the number of students in classrooms at one time? We don't have all the answers at this time but as we move forward, hopefully we will have more direction from the state.

Dr. Teehan stated that all of the Somerset County Superintendents have been meeting twice a week since February. Currently they are working on summer and fall reentry plans. While there may be multiple solutions right now, we can't move forward with any concrete plans until there is more direction from the state. Dr. Teehan stated that the Superintendents have greatly benefited from working together sharing ideas and learning from each other. As soon as new information is available it will be communicated to the community.

Ms. Matthews introduced and moved to close Public Comment; Dr. Sadin seconded.

Upon call for a voice vote, the motion was carried unanimously.

**\*EXECUTIVE  
SESSION**

**RESOLVED** that the Board of Education move to recess into executive session to discuss the superintendent evaluation and negotiations with the Somerville Education Association. The minutes of the executive session, to the extent

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permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements. Action will not be taken.

Ms. Matthews introduced and moved the adoption of the resolution; Mr. Carlson seconded.

Upon call for a voice vote, the motion was carried unanimously.

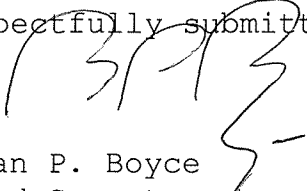
The Board of Education reconvened to public session at 7:34 p.m.

#### **ADJOURNMENT**

With nothing further to be discussed, Mr. Puntillo motioned to adjourn and Dr. Sadin seconded the motion at 7:36 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,

  
Bryan P. Boyce  
Board Secretary

