

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, May 22, 2018
Somerville Middle School Cafeteria
7:00 p.m.

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on November 21, 2017. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too Capital Project lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

- c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. *APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meeting as follows:

April 24, 2018	Regular Meeting
April 24, 2018	Executive Session
May 8, 2018	Workshop/Regular Meeting
May 8, 2018	Executive Session

VII. SUPERINTENDENT'S REPORT

Teacher of the Year Award Presentation & Educational Support Specialist of the Year Award Presentation

Dr. Timothy M. Teehan, Superintendent of Schools
Building Principals

District Highlights

Dr. Timothy M. Teehan, Superintendent of Schools

VIII. OLD BUSINESS

IX. NEW BUSINESS

It is recommended that Items **1 through 7** be moved upon the recommendation of the Superintendent of Schools.

1. Harassment, Intimidation and Bullying Report

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying confirmed report case #2017-2018:2SMS and unconfirmed case #2017-2018:6VDV-NC.

2. Brown & Brown Health Brokers Renewal

WHEREAS, the Somerville Board of Education (the "Board") and Brown & Brown Benefit Advisors ("Brown & Brown") are parties to a professional services agreement from July 1, 2015, to June 30, 2018 (the "Agreement"); and

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

WHEREAS, the Agreement specifically provides that the Board may extend the Agreement for up to two, one-year renewals in accordance with N.J.S.A. 18A:18A-42; and

WHEREAS, the parties desire to enter into an addendum to extend the Agreement for one year, from July 1, 2018, through June 30, 2019; and

WHEREAS, the Board has determined that Brown & Brown has been rendering the services in an effective and efficient manner.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby extends the Agreement with Brown & Brown for one year, from July 1, 2018, through June 30, 2019.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute any and all documents, including the addendum, necessary to effectuate the terms of this resolution. (Attachment NB-1)

3. Lowe's Toolbox for Education Grant Donation to Somerville Middle School

RESOLVED that the Board of Education accept a grant in the amount of \$4,500.00 from the Lowe's Toolbox for Education to support the Somerville Middle School STEM classroom in acquiring 3D printers.

4. School Bus Emergency Evacuation Drill Report

RESOLVED that the Board of Education approve/accept the School Bus Emergency Evacuation Drill Reports as follows:

Date of Drill: May 11, 2018
Time: 8:30 a.m.
School: Somerville Middle School
Location: Back Parking Lot
Route Number: 115A
Supervised by: Lani Peruso
Class: SMS MD Class

Date of Drill: May 15, 2018
Time: 8:40 a.m.
School: Van Derveer School
Location: Gymnasium Lobby of Van Derveer School
Route Number: 115B
Supervised by: Robert Reavey
Class: Van Derveer ABA Class

Date of Drill: May 15, 2018
Time: 8:50 a.m.
School: Van Derveer School
Location: Gymnasium entrance of Van Derveer School
Route Number: 110B

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

Supervised by: Robert Reavey
Class: Van Derveer ABA Class

5. Nonpublic School Technology Initiative Program Grant

RESOLVED that the Board of Education approve the attached New Jersey Nonpublic School Technology Initiative Program Order Forms for Immaculata High School. (Attachment NB-2)

6. Appointment of Board Attorney

WHEREAS, pursuant to *N.J.S.A. 18A:18A-5*, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public School Contract Law;

WHEREAS, the Board is desirous of appointing the law firm of Sciarrillo Cornell Merlino McKeever & Osborne, LLC, to provide professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board appoints the law firm of Sciarrillo Cornell Merlino McKeever & Osborne, LLC as Labor Counsel July 1, 2018 to June 30, 2019 in accordance with the terms and conditions set forth in the Agreement, which is attached hereto and made a part hereof;

BE IT FURTHER RESOLVED THAT the Board awards said contract for such services to Sciarrillo Cornell Merlino, McKeever & Osborne, LLC because: (1) the services proposed are most advantageous to the Board, price and other factors considered; and (2) the firm has demonstrated that it has the experience and resources necessary to perform the contract.

BE IT FURTHER RESOLVED THAT the Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board. (Attachment NB-3)

7. Van Derveer Toilet Room Renovations Capital Project Reserve Withdrawal

RESOLVED that the Board of Education authorize the withdrawal from capital reserve funds for the purpose of Van Derveer Elementary School Project – Toilet Room Renovation - DOE Project #4820-090-17-2000 in the amount of \$5,145.83.

It is recommended that Items **8* through 16*** be moved upon the recommendation of the Superintendent of Schools.

8* Harassment, Intimidation and Bullying Report

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report case #2017-2018:16SHS-NC.

9* School Bus Emergency Evacuation Drill Report

RESOLVED that the Board of Education approve/accept the School Bus Emergency Evacuation Drill Reports as follows:

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

Date of Drill: May 16, 2018
Time: 7:20 a.m.
School: Somerville High School
Location: Main Entrance
Route Number: 108B
Supervised by: Jimmy Gabriel
Class: SHS MD Class

10* A.C.B. Services, INC./All Clean Building Services, INC Agreement

WHEREAS, the Somerville Board of Education (“the Board”) and A.C.B. Services, INC./All Clean Building Services, Inc. (“All Clean”) are parties to an Agreement for Night Custodial Operations and Management Services (“Services”) for the 2015-2016 through 2017-2018 school years (“Agreement”); and

WHEREAS, the Agreement specifically provides that the Board may renew the Agreement for two, one-year terms in accordance with N.J.S.A. 18A:18A-42; and

WHEREAS, the Board desires to extend the Agreement for one year, for the 2018-2019 school year; and

WHEREAS, All Clean has proposed a price increase of \$12,555.00, which does not exceed the change in the index rate for the twelve (12) months preceding the most recent quarterly calculation available as of the present date; and

WHEREAS, the Board has determined that All Clean has been rendering the Services in an effective and efficient manner and is desirous of extending the term of the Agreement and adjusting the fee of All Clean.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby extends the Agreement with All Clean for the 2018-2019 school year, effective July 1, 2018, for a total contract sum of \$431,055.00. This amount represents a price increase of 3% over the contract sum.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute the attached addendum to the Agreement and any other documents necessary to effectuate the terms of this Resolution.

11* Somerville High School Donation

RESOLVED that the Board of Education accept a donation of a 96”w X 48”H World Map from Mr. and Mrs. Phelps in memory of their son, Dmitri Phelps to be displayed in the Somerville High School Media Center.

12* Bi-Annual Committee Meetings Between Somerville Board of Education and the Somerville Mayor and Borough Council

RESOLVED that the Board of Education approve bi-annual committee meetings between the Somerville Board of Education and the Somerville Mayor and Borough Council.

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

13* Food Service Management Company

WHEREAS, the Somerville Board of Education advertised for proposals for the operation and management of the school food service program for the school year 2018-2019. The Food Service Management Company (FSMC) will provide management services according to the United States Department of Agriculture (USDA) regulations and guidelines as well as the New Jersey Department of Agriculture policies and guidelines.

WHEREAS, the Somerville Board of Education received one proposal from one food service management company.

NOW THEREFORE, BE IT RESOLVED that the Somerville Board of Education awards a Food Service Management Company (FSMC) contract to Maschio's Food Services, Inc. for the 2018-2019 school year. The contract includes:

Management Fee: \$20,000

Profit Guarantee: \$40,000

14* Settlement Agreement

RESOLVED that the Board of Education approve the settlement agreement with the Somerville Education Association, Docket No. CO-2018-078.

15* Field Trips

RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment NB-4)

16* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-5)

X. REPORT OF BOARD ITEMS

A. Student Board Member Report:
Griffin LeBlond, Branchburg Student Representative
Daphne Dizon, Somerville Student Representative

B. Finance Committee:
Daniel Puntillo, Chairperson

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

Lucien Sergile, Member
Erin Sweitzer, Member

It is recommended that Items **1** through **5** be moved upon the recommendation of the Superintendent of Schools.

1. Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (April) (Attachment B-1)
- B. Secretary's Report (April) (Attachment B-2)
- C. Investments (April) (Attachment B-3)
- D. Food Services (April) (Attachment B-4)

2. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below:
(Attachment B-5)

- A. Van Derveer School Student Activities Fund (April)
- B. Somerville Middle School Student Activities Fund (April)
- C. Somerville High School Student Activities Fund (April)
- D. Somerville High School Athletic/Extracurricular Fund (April)

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
April 30, 2018	\$ 1,115,226.99
April 30, 2018 \$	\$ 16,793.25 (FICA)
May 15, 2018	\$ 1,246,609.59
May 15, 2018	\$ 26,641.73 (FICA)

4. Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-6)

Van Derveer School and Somerville Middle School	
Bills List Dated May 22, 2018	
10 General Fund	\$102,876.33
20 Special Revenue Fund	48,967.87
TOTAL	\$ 151,844.20

5. Line Item Transfers

RESOLVED that the Board of Education approve the enclosed April line item transfers.

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

(Attachment B-7)

It is recommended that Item 6* be moved upon the recommendation of the Superintendent of Schools.

6*

Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-8)

Somerville High School and Districtwide	
Bills List May 22, 2018	
10 General Fund	\$ 886,779.61
20 Special Revenue Fund	46,889.66
60 Cafeteria Fund	80,254.31
TOTAL	\$ 1,013,923.58

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of April 30, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- C. Buildings and Grounds Committee:
Kenneth Cornell, Chairperson
Daniel Puntillo, Member
Lucien Sergile, Member
Erin Sweitzer, Member

Facilities Report (Attachment C-1)

- D. Athletics and Student Activities Committee:
Lucien Sergile, Chairperson
Derek Jess, Member
John Prudente, Member
Daniel Puntillo, Member

1*

NJSIAA Membership Resolution – 2018-2019

RESOLVED that the Board of Education of the Somerville Public School District in the County of Somerset, State of New Jersey, as provided for in Chapter 172 laws 1979 (NJSA 18A:11-3, et seq.) hereby enroll Somerville High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

- E.** Curriculum Committee:
Denise Van Horn, Chairperson
Candace Matthews, Member
Lucien Sergile, Member

Curriculum Committee Report (Attachment C-2)

- 1*** MAPS Extended School Year Course Offering
RESOLVED that the Board of Education approve a Crime and Civil Law course be offered for the MAPS Extended School Year Program which runs from July 16, 2018 to August 10, 2018, Mondays through Thursdays from 9:00 a.m. to 12:00 p.m.

- F.** Policy Committee:
John Prudente, Chairperson
Candace Matthews, Member
Denise Van Horn, Member

1. *Second Reading
RESOLVED that the Board of Education approve the following policies/regulations for a second reading: (Attachment C-3)

P2131	Chief School Administrator
P2131.1	Employment of the Chief School Administrator
P3100	Budget Planning, Preparation, and Adoption
P4112.2	Certification
P4119.2	Professional Responsibilities
P5131	Conduct Discipline
P5131.1	Harassment, Intimidation and Bullying
P5131.6	Substance Abuse
P5145.4	Equal Educational Opportunity
P6147.1	Evaluation of Individual Student Performance
R6147.1	Grading System
P6171.4	Special Education

- G.** Technology Committee:
Kenneth Cornell, Chairperson
Daniel Puntillo, Member
Denise Van Horn, Member

Technology Committee Report (Attachment C-4)

- H.** Borough Council Liaison:
Lucien Sergile, Liaison

- I.** Somerset County Educational Services Commission:
Daniel Puntillo, Liaison

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

- J.** New Jersey School Boards Association
Lucien, Sergile, Liaison
- K.** Somerset County Association of Boards of Education:
Linda Olson, Liaison
- L.** Ad Hoc Security Committee:
John Prudente, Chairperson
Kenneth Cornell, Member
Daniel Puntillo, Member
- M.** Ad Hoc Negotiations Committee:
Daniel Puntillo, Chairperson
Derek Jess, Member
John Prudente, Member

XI. PERSONNEL

PreK-8

RESOLVED that the Board of Education approve and/or accept the Superintendent of School’s recommendations as follows: (appointments and salaries contingent upon verified documentation)

1. To approve the appointment of Jennifer Shaw to the position of school nurse; school nurse certificate, at Van Derveer School to fill a vacancy caused by a retirement (Sciorra) effective September 1, 2018 to June 30, 2019 at a salary of \$66,628.00+ (BA Step 11).
(Attachment P-1)
2. To accept the resignation of Alexandra Augustine from the position of teacher of Spanish at Somerville Middle School effective June 30, 2018.
3. To approve the appointment of Karen Kucharski to the position of substitute teacher for the 2018 Title I Summer Reading Program being held July 2, 2018 through July 26, 2018 from 8:30 a.m. to 11:30 a.m. at one-half (1/2) of her per diem rate.
4. To approve the appointment of Freddie Shaker to the position of counselor for Camp SMS being held on August 29, 2018 and August 30, 2018 from 9:30 a.m. to 12:30 p.m. at the rate of \$36.00+ per hour.
5. To approve the appointment of Alexandra Bakerman to the position of teacher of science; instructional, teacher of Science (biology) certificate, at Somerville Middle School to fill a vacancy caused by a retirement (Ambos) effective September 1, 2018 to June 30, 2019 at a salary of \$58,936.00+ (MA Step 1). (Attachment P-2)
6. To abolish the 2/5 occupational therapist position at Somerville Middle School.

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

- 7. To create a 1/5 occupational therapist position at Somerville Middle School for the 2018-2019 school year.
- 8. To abolish the 3/5 speech therapist position at Somerville Middle School.

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of School’s recommendations as follows: (appointments and salaries contingent upon verified documentation)

9* To approve the appointment of the attached list of individuals to the position of club/activity advisors at Somerville High School for the 2018/2019 school year. (Attachment P-3)

10* To approve the appointment of the following staff members for summer work in the Guidance Office at Somerville High School at their per diem rate not to exceed the total number of days indicated:

Week of June 25, 2018

- Carol Cabourg – 2 days
- Kathleen DeLuca – 2 days
- Deborah Grossmith – 2 days
- Nicholas Milici – 2 days
- Christine Thompson – 2 days

July/August 2018

- Carol Cabourg – 6 days
- Kathleen DeLuca – 6 days
- Deborah Grossmith – 6 days
- Nicholas Milici – 6 days
- Christine Thompson – 6 days

11* To approve the appointment of Jeremy Hudson for summer work in the Guidance Office for one day during the month of August at his per diem rate.

12* To approve the appointment of Kerri Ireland to the position of coordinator of substitute teacher coverage at Somerville High School and assisting with the district wide process for the 2018-2019 school year at the stipend of \$2,000.00.

13* To approve the appointment of the following staff members to the position of band camp instructors for the Somerville High School Marching Band from August 13, 2018 to August 16, 2018 at their per diem rate:

- Matthew Krempasky
- Stephen Loreti

14* To approve the newly-created position of 4/5 speech therapist at both Somerville Middle School and Somerville High School for the 2018-2019 school year.

* Branchburg Vote Eligible
 + Subject to change as per the SEA contract negotiations

- 15*** To approve the transfer of Joy Cleveland from the position of 3/5 speech therapist at Somerville Middle School to the newly-created position of 4/5 speech therapist at both Somerville Middle School and Somerville High School effective September 1, 2018 to June 30, 2019 at a salary of \$51,915.20+ (MA+15 Step 7).
- 16*** To approve the appointment of the following staff members to the position of weight room advisors at Somerville High School for the 2018-2019 school year at the rate of \$44.29+ per hour:
- Joseph D’Alessandro not to exceed 40 hours
Michael Skomba not to exceed 230 hours
- 17*** To approve the appointment of Dr. Thomas Lardner to the position of Team Physician at Somerville High School for the 2018-2019 school year at a rate of \$925.00.
- 18*** To approve the appointment of Debbie Fedor for 2018 summer work in the Athletic Office at Somerville High School at her per diem rate not to exceed 10 days.
- 19*** To approve the appointment of Ami Opalski to work the month of August 2018 as the preseason athletic trainer at Somerville High School at a stipend of \$2,148.58+.
- 20*** To approve the appointment of Ami Opalski to review physicals during the summer of 2018 at her per diem rate not to exceed a total of 10 days.
- 21*** To approve the appointment of Ashley Russo to the position of teacher of English; instructional: teacher of English certificate, at Somerville High School to fill a vacancy caused by a non-renewal effective September 1, 2018 to June 30, 2019 at a salary of \$55,569.00+ (BA+15 Step 1). (Attachment P-4)
- 22*** To approve the appointment of Sarah Javier to the position of teacher of Mathematics; instructional: teacher of Mathematics certificate, at Somerville High School to fill a vacancy caused by a resignation (Lin) effective September 1, 2018 to June 30, 2019 at a salary of \$54,447.00+ (BA Step 1). (Attachment P-5)
- 23*** To approve the appointment of David Damaschke to the position of teacher for the MAPS Extended School Year Program Crime and Civil Law course at two-thirds (2/3) his per diem rate.
- 24*** To approve the appointment of the following individuals to serve as members of the School Improvement Panel at Somerville High School for the 2018-2019 school year at no additional remuneration:
- Kathleen DeLuca
Jennifer DePace
Gerard Foley
Scott Hade
Linda Kemper

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

Jennifer Riggi
Maryanne Robinson
Carolyn Ross
Shawn Temple

- 25*** To approve the appointment of Danielle Zurawiecki to the position of Anti-Bullying Specialist at Somerville High School for the 2018-2019 school year at no additional remuneration.
- 26*** To approve the appointment of Jennifer Riggi to the position of alternate Anti-Bullying Specialist at Somerville High School for the 2018-2019 school year at no additional remuneration.
- 27*** To abolish the position of Secretary to Federal and State Programs.
- 28*** To abolish the position of Director of Guidance at Somerville High School.
- 29*** To approve the newly created position of Director of Special Projects.
- 30*** To approve the newly created position of Supervisor for Guidance and Special Services at Somerville High School.
- 31*** To adopt the following job descriptions: (Attachment P-6)
Director of Special Projects.
Supervisor for Guidance and Special Services at Somerville High School
- 32*** To approve the following revised job descriptions: (Attachment P-7)
Academic Achievement Officer
Director of 21st Century Education
Director of Special Services, Ancillary Services, Federal and State Programs
and Health Services
Director of Curriculum and Instruction
Director of Athletics and Extracurricular Activities, Somerville High School
Supervisor of Student Affairs and Instruction, Somerville High School
- 33*** To approve the appointment of Amy Dolly to the position of Health Office Clerk at Somerville High School to fill a vacancy caused by a transfer (Alessio) effective September 1, 2018 to June 30, 2019 at a salary of \$40,122.00+ (Step 1C(10)).

XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by*

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

- an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
 - 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
 - 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
 - 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIII. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss the superintendent's evaluation. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

XIV. ADJOURNMENT



Somerville Public Schools

Somerville Board of Education Approval of Field Trip Requests

Date Presented to the Board of Education: May 22, 2018

Date approved by the Board of Education: _____

Season/Year	School	Destination	Board of Education Cost if any
Spring, 2018	SHS	Martinos - Somerville	None/Walking
Spring, 2018	VDV	Café Picasso - Somerville	Transportation
Spring, 2018	VDV	SHS	Transportation
Spring, 2018	SHS	SMS	None/Walking
Spring, 2018	SMS	Sandy Hook - Highland	None/Stuents Pay
Spring, 2018	SHS	Commons Mall - Bridgewater	Transportation
Spring, 2018	SHS	Duke Gardens - Hillsborough	Transportation
Spring, 2018	SHS	Café Nune - Dunellen	None/Walking/Train - Students Pay
Summer, 2018	SHS	Stony Acres Lodge - Marshalls Creek, PA	Transportation



Somerville Public Schools

Somerville Board of Education Approval of Travel Expenses

Date presented to the Board of Education: May 22, 2018

Date approved by the Board of Education: _____

- Notes:
1. All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
 2. Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

<u>Travel Expenditures</u>	<u>Code</u>	<u>Member Category</u>	<u>Code</u>
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description	
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)			
Ambs, June	1	B	Forsgate Country Club - Monroe Township, NJ	1	6/13/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Library Link NJ Spring Meeting
DePace, Jennifer	2	B	Milwaukee, Wisconsin	3	6/19-21/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Big World History Conference
Gutierrez, Charisse	1	B	Randolph, NJ	1	5/30/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Annual Audit Review Seminar
Hudson, Jeremy	1	B	Millersville University - PA	1	9/18/2018	\$0.00	258	\$79.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	SAT Counselor Workshop and Campus Tour
Milici, Nicholas	2	B	Pines Manor - Edison, NJ	1	10/12/2018	\$99.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJSCA Fall Conference
Miller, Tristan	1	B	Boston, MA - MIT	3	8/1-3/2018	\$211.14	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Connected Learning Summit
Moran, Susan	1	B	Lawrenceville Library	1	5/24/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	ECPA; ELLI; PEA Technical Assistance Meeting
Skomba, Michael	1	B	University of Edinburgh - UK	6	7/1-6/2018	\$50.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.01	\$0.00	Gilder Lehrman Summer Institute - Thomas Jefferson
Zurawiecki, Danielle	1	B	Monroe Township - NJ	1	5/30/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Students Taking Action Together