

SOMERVILLE BOARD OF EDUCATION

**51 West Cliff Street
Somerville, NJ 08876**

AGENDA

**Tuesday, May 7, 2013
District Conference Room
7:00 P.M.**

Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education's Reorganization Meeting of January 3, 2013. Notice has been provided to the three newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*

- c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. SUPERINTENDENT'S REPORT

Shared Services Update

Dr. Timothy J. Purnell, Superintendent of Schools
Mr. Bryan P. Boyce, School Business Administrator

District Highlights

Dr. Timothy J. Purnell, Superintendent of Schools

VII. OLD BUSINESS

VIII. NEW BUSINESS

It is recommended that Items 1* through 5* be moved upon the recommendation of the Superintendent of Schools.

1* Technology Plan

RESOLVED that the Board of Education approve the submission of the 2013-2016 District Technology Plan. (Attachment NB -1)

2* State Contracts

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18A:18A-10a

WHEREAS, the Somerville Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Somerville Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Somerville Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

* (Branchburg Vote Eligible)

RESOLVED, the Somerville Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2012-2013 and 2013-2014 school years pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Somerville Board of Education School Board Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Somerville Board of Education and the Referenced State Contract Vendors shall be from July 1, 2012 to June 30, 2013 and July 1, 2013 to June 30, 2014.

Apple Computer	70259	IPADS, computers and related software (WSCA)
Dell	77003	Computers, software, licenses, and support
Lakeshore	80991	Library Supplies
School Specialty	80986	School Supplies
XEROX	51145	Copy Machines

3* All Clean- Addendum Agreement

WHEREAS, the Somerville Board of Education (hereinafter referred to as the “Board”) and All Clean Building Services, Inc. (hereinafter referred to as “All Clean”) are parties to an Agreement for Night Custodial Operations and Management Services for the 2011-2012 and 2012-2013 school years (hereinafter referred to as the “Agreement”); and

WHEREAS, the Board is desirous of extending the term of the Agreement and adjusting the fee of All Clean; and

WHEREAS, in accordance with N.J.S.A. 18A:18A-42, the Board finds that the services of All Clean are being provided in an efficient and effective manner, the cost of the additional term does not exceed the change in the index rate for the twelve (12) month period preceding the quarterly calculation available at the time this contract renewal and the and the terms of the renewal are substantially the same as the aforementioned Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby extends the Agreement with All Clean for the 2013-2014 school year, at the annual fee of Three Hundred Ninety Four Thousand Seven Hundred Ninety Dollars (\$394,790) for the 2013-2014 school year, beginning on July 1, 2013 and ending on June 30, 2014. This amount represents a price increase of 1.75% percent over the contract sum for the 2012-2013 school year. The Board reserves the right to extend the Agreement in its sole discretion for an additional term, in accordance with N.J.S.A. 18A:18A-42.

* (Branchburg Vote Eligible)

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute the attached addendum to the Agreement and any other documents necessary to effectuate the terms of this Resolution. (Attachment NB-2)

4* Field Trips

RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment NB-3)

5* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-4)

IX. APPOINTEES

It is recommended that Item 1 be moved upon the recommendation of the Superintendent of Schools.

1. Affirmative Action Officer Liaison

RESOLVED that the Board of Education appoint Mr. Timothy Teehan to the position of Affirmative Action Officer Liaison at Somerville Middle School for the period of July 1, 2013 to June 30, 2014 at no additional remuneration.

It is recommended that Items 2* through 16* be moved upon the recommendation of the Superintendent of Schools.

2* Board Attorney

RESOLVED that the Board of Education appoint Michael J. Rogers, Esq., of the firm of McDonald & Rogers, as Board Attorney pursuant to N.J.S.A. 18A:18a-5a(1) for the period of July 1, 2013 to June 30, 2014 at an hourly rate of \$160.00.

3* Special Counsel

RESOLVED that the Board of Education appoint Fogarty and Hara, Counselors at Law pursuant to N.J.S.A. 18A:18a-5a(1) as special counsel to the Board of Education, with Jane Gallina Mecca, Esq. to serve as primary counsel, the period of July 1, 2013 to June 30, 2014 at the hourly rate of \$165.00 per hour and for associates at a rate of \$125.00 per hour.

* (Branchburg Vote Eligible)

- 4* Treasurer of School Monies
RESOLVED that the Board of Education appoint Mrs. Patricia Bader to the position of Treasurer of School Monies for the period of July 1, 2013 to June 30, 2014.
- 5* Affirmative Action Officer/Title IX Coordinator
RESOLVED that the Board of Education appoint Mrs. Melissa McCooley to the position of Affirmative Action Officer/Title IX Coordinator for the period of July 1, 2013 to June 30, 2014 at no additional remuneration.
- 6* Affirmative Action Officer Liaison
RESOLVED that the Board of Education appoint Ms. Cindy Atkins to the position of Affirmative Action Officer Liaison at Somerville High School for the period of July 1, 2013 to June 30, 2014 at no additional remuneration.
- 7* Homeless Liaison
RESOLVED that the Board of Education appoint Mr. Luke McGrath, Director of Special Services, as the Homeless Liaison for the period of July 1, 2013 to June 30, 2014 at no additional remuneration.
- 8* Designation of Public Agency Compliance Officer (PACO)
RESOLVED that the Board of Education appoint Mr. Bryan P. Boyce to the position of Public Agency Compliance Officer (PACO) for the period of July 1, 2013 to June 30, 2014 at no additional remuneration.
- 9* Appointment of Board Secretary
RESOLVED that the Board of Education appoint Mr. Bryan P. Boyce to the position of Board Secretary for the period of July 1, 2013 to June 30, 2014 at no additional remuneration.
- 10* Designation of Custodian of School Records
RESOLVED that the Board of Education appoint Mr. Bryan P. Boyce to the position of Custodian of School Records for the period of July 1, 2013 to June 30, 2014 at no additional remuneration.
- 11* Appointment of School Physician/Medical Inspector
WHEREAS, the Somerville Board of Education (hereinafter referred to as the “Board”) desires to retain the professional services of Somerset Medical Partners, P.C. (hereinafter referred to as “Somerset Medical Partners”) to provide School Physician services to students in the Somerville School District for the 2013-2014 school year; and
- WHEREAS**, based upon its experience, Somerset Medical Partners is prepared to and desires to furnish School Physician services to the Board for the benefit of its students; and
- WHEREAS**, the Board is desirous of awarding the contract to Somerset Medical

Partners.

NOW, THEREFORE, BE IT RESOLVED that Somerset Medical Partners, P.C. is hereby appointed School Physician for the 2013-2014 school year and that a contract for such services shall be awarded in the amount of \$10,000 for the following reasons:

1. The School Physician possesses the necessary experience, resources and qualifications;
2. The fee structure proposed is the most advantageous to the Board, price and other factors considered; and
3. The reputation and responsibility of the School Physician are satisfactory.

BE IT FURTHER RESOLVED that the award is expressly conditioned upon Somerset Medical Partners furnishing the requisite insurance certificates and employee information report and executing the Agreement with the Board within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED, by the Board that the terms, stipulations and conditions as set forth in the Agreement between the Board and Somerset Medical Partners, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the attached Agreement and any other documents necessary to effectuate the terms of this Resolution. (Attachment A-1)

12* Appointment of Board Architect

WHEREAS, the Somerville Board of Education (hereinafter referred to as the Board) and SSP Architectural Group, Inc. (hereinafter referred to as the Architect) are parties to an Agreement for Architect of Record Services dated April 29, 2011 which was extended annually through the 2012-2013 school year; and

WHEREAS, the Board is desirous of appointing the Architect as Architect of Record for the 2013-2014 school year; and

WHEREAS, the parties have agreed to amend the Agreement dated April 29, 2011, to reflect that the Architect shall be the Architect of Record for the 2013-2014 school year; and

WHEREAS, the Architect has completed and submitted a Business Entity Disclosure Certification which certifies that the Architect has not made any reportable contributions to a political or candidate committee in the County of Somerset, the Borough of Somerville and the Board in the previous one (1) year, and that the contract will prohibit the Architect from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Architect is hereby appointed as Architect of Record for the 2013-2014 school year and that a contract for such services shall be awarded for the following reasons:

* (Branchburg Vote Eligible)

- a. The fee structures proposed are most advantageous to the Board, price and other factors considered.
 - b. Experience and resources necessary to perform the contract have been demonstrated.
 - c. Reputation and responsibility of professional contractor are satisfactory.
2. The Board hereby approves the Addendum to the Standard Form of Agreement between Owner and Architect, which Addendum is attached hereto and made a part hereof.
 3. The Board authorizes the Board President and the Business Administrator/Board Secretary to execute the Addendum and any other documents necessary to effectuate the terms of this resolution.
 4. The Board hereby authorizes the Architect to amend the Long Range Facilities Plan as necessary and to submit the plans and specifications for each project to the New Jersey Department of Education for approval.
 5. The Business Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board. (Attachment A-2)

13* Bid Threshold and Appointment of Qualified Purchasing Agent

WHEREAS, the recent changes to the Public Contracts Law gave board of educations the ability to increase their bid threshold up to \$36,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.S.A. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Mr. Bryan P. Boyce possess the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Somerville Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; now therefore, be it

RESOLVED, that the governing body of the Somerville Board of Education, in the County of Somerset, in the State of New Jersey hereby increases its bid threshold to \$36,000, and

BE IT FURTHER RESOLVED, that the Purchasing Agent is authorized to award contracts up to his bid threshold of \$36,000 and establish the quote threshold at \$5,400 as per the N.J.S.A. 18A:18A-2.

RESOLVED, that the governing body hereby appoints Mr. Bryan P. Boyce as the Qualified Purchasing Agent at no additional remuneration to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of

* (Branchburg Vote Eligible)

Education.

14* Transfer Authority

RESOLVED that the Board of Education as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent of Schools be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and

FURTHER BE IT RESOLVED that such transfers shall be reported to the Board of Education, ratified and dully recorded in the minutes of such meeting not less than monthly.

15* Appointment of Asbestos/AHERA Coordinator

RESOLVED that the Board of Education appoint Mr. Salvatore Gambino as the district's designated person and program manager to carry out the duties required under the AHERA (Asbestos Hazard Emergency Response Act) 40 CFR-763 for the period of July 1, 2013 to June 30, 2014.

16* Appointment of Integrated Pest Management Coordinator

RESOLVED that the Board of Education appoint Mr. Salvatore Gambino as the district's designated IPM (Integrated Pest Management) Coordinator as per N.J.A.C 7:30-13-3 for the period of July 1, 2013 to June 30, 2014.

X. MOTIONS

It is recommended that Items 1* through 3* be moved upon the recommendation of the Superintendent of Schools.

1* RESOLVED that the Board of Education approve the following motions:

Designation of Official Depositories and Individuals Authorized to Sign Checks

<u>Bank</u>	<u>Account</u>	<u>Required Signatures</u>
Wells Fargo Bank		
	General Fund Checking	President/Treasurer/ Board Secretary
	Improvement Authority 1998 Referendum – Checking	President/Treasurer/ Board Secretary
	December 2004 Referendum Construction Account – Checking	President/Treasurer/ Board Secretary
MBIA		
	General Fund	Board Secretary
	Investment Fund	
	Capital Reserve Fund	Board Secretary
	Maintenance Reserve Fund	Board Secretary

* (Branchburg Vote Eligible)

Tuition Adjustment Reserve Fund	Board Secretary
EDA Grant Proceeds – December 2004 Referendum	Board Secretary
Series 2005 Interest December 2004 Referendum	Board Secretary
PNC	
Payroll	Treasurer
Payroll Agency	Treasurer/ Board Secretary
Unemployment Trust Fund	Treasurer/Board Secretary
Summer Pay Fund	Board Secretary
Bank of America	
SHS Student Activities Fund	Principal/Board Secretary
SMS Student Activities Fund	Principal/Board Secretary
VDV Student Activities Fund	Principal/Board Secretary
TD Bank	
SHS Student Activities/Athletic Fund	Principal/Board Secretary

Authorize Establishment of the Following Petty Cash Funds for the period of July 1, 2013 to June 30, 2014:

School Business Office/Superintendent's Office/Building & Grounds	300.00
Curriculum & Instruction	200.00
Technology	200.00
Federal and State Programs	100.00
High School	100.00
Middle School	100.00
Van Derveer School	200.00
Preschool Program	100.00

Designation of Official Newspaper
Courier News

Designation of Alternate Newspapers For the Purpose of Publication of Board Meetings
Star Ledger /The Messenger Gazette

- 2* Authorize Business Administrator/Board Secretary to Invest Funds
RESOLVED that the Board of Education authorize the Business Administrator/Board Secretary to invest available funds on behalf of the school district, for the period July 1, 2013 to June 30, 2014.

* (Branchburg Vote Eligible)

3* Authorization to Certify Payrolls

RESOLVED that the Board of Education authorizes the Board President, Board Secretary and Superintendent of Schools to certify all payrolls for the period July 1, 2013 to June 30, 2014.

XI. PERSONNEL

K-8

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

1. To approve the following staff members for employment in the 2013 Van Derveer School Summer Enrichment Program for students entering grades 1 through 5, pending sufficient enrollment. The nine-day program will consist of eight (8) half-day sessions (8:30 a.m. – 11:30 a.m.) and one (1) full day session (8:30 a.m.-3:00 p.m.) during the period of July 8 through July 18, 2013. Teacher and instructional assistant will be compensated at one-half of their per diem rate for eight (8) half-day sessions at their per diem rate for the one (1) full day session.

Teachers

Jennifer Sabbagh Nancy Kishbaugh
Holly Ehrnman Regina Rossi
Charlene Tackvic Brennan Thompson
Staci Delese

Instructional Assistants

Joanne Miele
Cari Plotkin

2. To approve the following staff members for employment in the Summer Enrichment Academy Program at Van Derveer School for students entering grades 6 through 8, pending sufficient enrollment. The nine-day program will consist of eight (8) half-day sessions (8:30 a.m. – 11:30 a.m.) and one (1) full day session (8:30 a.m.-3:00 p.m.) during the period of July 8 through July 18, 2013. Teacher will be compensated at one-half of their per diem rate for eight (8) half-day sessions at their per diem rate for the one (1) full day session.

Jennifer DePace
Jocelyn Eckardt
David Zubia

3. To approve Michael Callahan and Stephen Loreti for employment in the 2013 Summer Performing Arts Program and Musical Theatre Workshop at Somerville Middle School for students entering grades 5 through 9, pending sufficient enrollment. The program will be held June 24 through July 19, 2013 from 8:30 a.m. until 2:00 p.m. Mr. Loreti will instruct the concert and symphonic bands and Mr. Callahan will instruct the Musical Theatre Workshop. Mr. Loreti will be paid a stipend for the Instrumental Music Program in the amount of \$5,900.00 and Mr. Callahan will be paid a stipend for the Musical Theatre Workshop in the amount of \$5,900.00.

* (Branchburg Vote Eligible)

4. To approve the following staff members for employment in the 2013 Summer Intervention Reading Program under the direction of the Principal at Van Derveer School for students entering grades 1 through 5 pending sufficient enrollment. The program will be held June 25 through July 25, 2013, Monday through Thursday for twenty (20) half-day sessions (8:30 a.m. – 11:30 a.m.). Teachers and instructional assistant will be compensated at one-half of their per diem rate.

Teachers

Courtney Ball

Melissa Best

Michele Bianculli

Andrea Dominko

Instructional Assistant

Linda Kerestes

5. To approve the summer employment of Michael Kydonieus in the 2013 Gateway Program at Somerville High School for students entering grades 7 and 8, pending sufficient enrollment. The program will be held June 24 through June 28, 2013, Monday through Friday from 8:30 a.m.-3:00 p.m. Compensation will be at his per diem rate for the five (5) full day sessions.
6. To approve Laurence Espinoza and Hannah Ahlert, current Somerville High School Students, for employment in the 2013 Summer Performing Arts Program at Somerville Middle School for students entering grades 5 through 9, pending sufficient enrollment. The program will be held June 24 through July 19, 2013, Monday through Friday from 8:30 a.m. to 2:00 p.m. Each student will receive a stipend of \$650.00.
7. To approve Brandon Carlson and Serafina Genise, current Somerville High School Students, for employment in the 2013 Summer Performing Arts Program Musical Theatre Workshop at Somerville Middle School for students entering grades 5 through 8, pending sufficient enrollment. The program will be held June 24 through July 19, 2013, Monday through Friday from 8:30 a.m. to 2:00 p.m. Each student will receive a stipend of \$650.00.
8. To approve the following staff members to serve as substitutes in the 2013 Summer Reading Program at Van Derveer School for students entering grades 1 through 5, pending sufficient enrollment. The program will be held June 25 through July 25, 2013, Monday through Thursday for twenty (20) half-day sessions (8:30 a.m. – 11:30 a.m.). Teachers will be compensated at one-half of their per diem rate.

Kathleen Lepkowski
Jennifer Sabbagh
Aida-Janet Wahba
9. To approve the summer employment for Mary Honrath, guidance counselor at Somerville Middle School for ten days for the purpose of scheduling students for the 2013-2014 school year at her per diem rate.
10. To approve the appointment of the following staff members to the position of Somerville

* (Branchburg Vote Eligible)

Middle School Intramural Supervisors for the spring 2012-2013 school year at a stipend of \$794.50 each:

Spring: Soccer: Nicholas Petronko

Spring: Volleyball: Michael Callahan
Alyssa Breeman

11. To accept the resignation of Antoinette Lubrano from the position of fourth grade teacher at Van Derveer School effective June 30, 2013.
12. To accept the resignation of Ashley Bozzo from the position of second grade teacher at Van Derveer School effective June 30, 2013.
13. To accept the resignation of Matthew Calabrese from the position of special education teacher at Somerville Middle School effective June 30, 2013.
14. To accept the resignation of Thomas McNiff from the position of instructional assistant at Somerville Middle School effective June 30, 2013.
15. To approve the enclosed curriculum project stipends K-8. (Attachment P-1)
16. To rescind the appointment of Maureen Odenwelder from the leave replacement position of teacher of first grade to fill a vacancy caused by a maternity leave (Osborn) at Van Derveer Elementary School from May 13, 2013 to June 30, 2013.
17. To approve a paid medical leave of absence for Yolima Vasquez, instructional assistant at the preschool effective May 16, 2013 to June 30, 2013.
18. To approve a change in the appointment of Sonia Chugh to the position of long term substitute teacher of third grade to fill a vacancy caused by a leave of absence (Santangelo) at Van Derveer School from the effective dates of April 24, 2013 to May 7, 2013 to the effective dates of April 24, 2013 to June 30, 2013 at a rate of \$90.00 per diem.
19. To approve the transfer of Eleni Iannella from the position of physical education/health teacher at the Somerville Middle School to the position of physical education/health teacher to fill a vacancy caused by a retirement (Vaughn) at the Van Derveer Elementary School effective September 1, 2013 to June 30, 2014.
20. To approve the appointment of Chelsea Grasso to the leave replacement position of teacher of first grade at Van Derveer School to fill a vacancy caused by a maternity leave (Osborn) effective May 10, 2013 to June 30, 2013 at a salary of \$52,540.00. (BA, Step 1) (Prorated)

9-12 and Districtwide

* (Branchburg Vote Eligible)

- 21* To approve a paid maternity disability leave of absence for Megan LaMarca, teacher of Spanish at Somerville High School effective September 11, 2013 to October 22 ,2013 and an unpaid child care leave of absence in accordance with the New Jersey Family Leave Act from October 23, 2013 to January 17, 2014.
- 22* To accept the retirement/resignation of Bernice Husk, teacher of French at Somerville High School effective October 1, 2013.
- 23* To approve the enclosed job description for the position of District Television Station Manager Advisor the stipend is included in the approved 2013-2014 budget. (Attachment P-2)
- 24* To approve the newly created position of District Television Station Manager Advisor.
- 25* To approve the enclosed list of staff members for the 2013-2014 school year. (Attachment P-3)
- 26* To approve Christine Guerriero, school nurse at Somerville High School, for three (3) days of summer employment to close out the senior health records at her per diem rate.
- 27* To approve that all certified teachers employed by the Somerville Board of Education be able to provide home instruction to district students on an as needed basis. They will be paid at the contracted rate of \$50.00 per hour.

XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
2. *Each statement made by a participant shall be limited to three minutes duration*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
4. *All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
5. *The presiding officer may:*
 - a. *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - d. *Call for a recess or an adjournment to another time when the lack of public*

* (Branchburg Vote Eligible)

decorum so interferes with the orderly conduct of the meeting as to warrant such action; and

- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIII. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss the Somerville Principals and Supervisors Association negotiations and a student matter. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

RESOLVED that the Board of Education move to return to public session.

XIV. ADJOURNMENT