

**REGULAR MEETING
TUESDAY, JUNE 16, 2020
VIRTUAL PUBLIC LIVESTREAM BROADCAST**

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

TIME AND PLACE

The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Tuesday, June 16, 2020 via Virtual Public Livestream Broadcast.

The meeting was called to order at 6:37 p.m. by Derek Jess, President.

Mr. Jess announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on December 10, 2019, notices to the two newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

ROLL CALL

MEMBERS PRESENT: Mr. Dan Carlson, Mr. Derek Jess, Mr. William Kimmick, Ms. Candace Matthews, Mrs. Linda Olson, Mr. Daniel Puntillo, Dr. Melissa Sadin, Mr. Lucien Sergile, Mrs. Denise Van Horn, Mrs. Kristen Fabriczi

MEMBERS ABSENT: None

ALSO PRESENT: Dr. Timothy Teehan, Superintendent of Schools, Mr. Bryan Boyce, Board Secretary/Business Administrator

PUBLIC COMMENT

Mr. Jess combined the two public comments this evening to allow for time at the end of the meeting to play the senior video produced by Joelle Kessler and Lucien Sergile. Mr. Jess asked that Ms. McEntee send him any comments as

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+Subject to change as per the SEA contract negotiations

they are posted so that no one went unanswered due to the combining of the two open public comment sessions.

Mr. Sergile motioned to close Public Comment; Mr. Puntillo seconded.

Upon call for a voice vote, the motion was carried unanimously.

***APPROVAL OF
MINUTES**

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meeting as follows:

The motion was made by Mr. Puntillo and seconded by Mr. Sergile to approve the Minutes of April 28, 2020 Regular Meeting.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	YES

The motion was made by Mr. Puntillo and seconded by Mr. Sergile to approve the Minutes of April 28, 2020 Executive Session.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	YES

The motion was made by Mr. Puntillo and seconded by Mr. Sergile to approve the Minutes of May 12, 2020 Regular Meeting.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES

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Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	YES

The motion was made by Mr. Puntillo and seconded by Mr. Sergile to approve the Minutes of May 12, 2020 Executive Session.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	YES

**BOARD
PRESIDENT' S
REPORT**

Mr. Jess Congratulated all of the retirees under such difficult circumstances and he appreciates all of their hard work and dedication to the students of Somerville. Mr. Jess wished each and every retiree many happy healthy years of retirement.

Dr. Teehan introduced Mr. Foley, Somerville High School Principal, who spoke about each of the four teachers retiring from the high school: Mr. Thomas Reynolds, Social Studies/Criminal Law Teacher and Football Coach; Mr. David Lerner, English Teacher and Lacrosse Coach; Ms. Theresa Trubiano, Teacher of Special Education; and Ms. June Ambs, Media Specialist.

Dr. Tanya McDonald, Director of Special Services, spoke about Ms. Cathy Hons, Learning Disabilities Teacher Consultant who also retired. Mr. Robert Reavey, Van Derveer School Principal also congratulated Ms. Nancy Burke, Preschool Instructional Assistant and Ms. Elizabeth Lee, Preschool Secretary on their retirement and their service to students.

Dr. Teehan thanked all of the retirees for their dedication to all of the students and wished all of the retirees well. Dr. Sadin also thanked all of the retirees for their service to students.

**SUPERINTENDENT' S
REPORT**

District Highlights
Dr. Timothy Teehan, Superintendent of Schools

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Dr. Teehan has received many inquiries as to when the athletic fields will reopen, at this time we are waiting for official word from the governor's office as to when we can do so. As soon as the information is received it will be communicated to the community.

Dr. Teehan presented district highlights from all three schools.

REPORT OF BOARD ITEMS

A. Finance Committee:

Dan Carlson, Chairperson

No Report

It is recommended that Items **1** through **9** be moved upon the recommendation of the Superintendent of Schools.

1. BOARD SECRETARY'S FINANCIAL REPORTS

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (May)
- B. Secretary's Report (May)
- C. Investments (May)
- D. Food Services (April/May)

2. ACCEPTANCE OF MONTHLY REPORTS

RESOLVED that the Board of Education accept the monthly reports as listed below:

- A. Van Derveer School Fund (May)
- B. Middle School Fund (Feb/Mar/Apr/May)
- C. High School Fund (Not Available)
- D. Athletic/Extracurricular Fund (Apr/May)

3. PAYROLL

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
May 15, 2020	\$ 1,254,191.47
May 15, 2020	\$ 19,795.66 (FICA)
May 29, 2020	\$ 1,228,819.93
May 29, 2020	\$ 17,835.08 (FICA)

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June 15, 2020 \$ 1,574,686.10
 June 15, 2020 \$ 44,273.01 (FICA)

4. BILLS LIST **RESOLVED** that the Board of Education approve the payment of the following obligations of the School District:

Van Derveer School and Somerville Middle School
 Bills List Dated June 16, 2020

10 General Fund	\$ 97,195.38
20 Special Revenue Fund	.34
TOTAL	\$ 97,195.72

5. LINE ITEM TRANSFERS **RESOLVED** that the Board of Education approve the enclosed May 2020 line item transfers.

6. 2020-2021 PRESCHOOL EDUCATION AID (PEA) TRANSFER **RESOLVED** that the Board of Education approve the submission of the attached PEA Transfer.

7. NONPUBLIC SCHOOL TECHNOLOGY INITIATIVE PROGRAM **RESOLVED** that the Board of Education approve the attached New Jersey Nonpublic School Technology Initiative Program Order Forms for Immaculata High School.

8. DEPOSIT TO CAPITAL, TUITION AND EMERGENCY RESERVES **WHEREAS**, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Somerville Board of Education wishes to deposit anticipated current year funds into Capital Reserve, Tuition Reserve and Emergency Reserve accounts at year end, and

RESOLVED, that the Somerville Board of Education

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+Subject to change as per the SEA contract negotiations

approve the following transfers:

Capital Reserve not to exceed	\$	2,000,000.00
Tuition Reserve	\$	1,019,926.00
Emergency Reserve not to exceed	\$	200,000.00

9. EMPLOYEE HEALTH BENEFITS

RESOLVED that the Board of Education approve the attached health benefit rates for the 2020-2021 school year as negotiated by Brown & Brown Benefits Advisors.

The motion was made by Mr. Carlson and seconded by Ms. Matthews to approve Resolution numbers 1 through 9.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	N/A

It is recommended that Item **10*** through **27*** be moved upon the recommendation of the Superintendent of Schools.

10* BROKER OF RECORD - EMPLOYEE HEALTH BENEFITS

WHEREAS, the Somerville Board of Education (hereinafter referred to as the "Board") desires to retain the services of an Insurance Broker in accordance with N.J.S.A. 18A:18A-5(a)(2) and (10); and

WHEREAS, Brown & Brown Benefit Advisors (hereinafter referred to as "Brown & Brown"), Integrity Consulting Group ("Integrity Group") and Centric Benefits Consulting (hereinafter referred to as "Centric Benefits") submitted proposals to provide Insurance Broker services; and

WHEREAS, the Board finds the fee structure submitted by Brown & Brown in its proposal to be favorable; and

WHEREAS, based on the positive reputation of Brown & Brown and the fee structure, the Board

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+Subject to change as per the SEA contract negotiations

desires to award an Insurance Broker contract to Brown & Brown; and

WHEREAS, N.J.S.A. 18A:18A-5(a)(10) authorizes the Board to award a contract for insurance consultant services without public bidding, in accordance with the procedures established for an extraordinary unspecifiable service (hereinafter referred to as "EUS"), pursuant to N.J.S.A. 18A:18A-5(a)(2); and

NOW, THEREFORE, BE IT RESOLVED that Brown & Brown shall be appointed to provide insurance brokerage services from July 1, 2020 to June 30, 2021 and that a contract for such services shall be awarded for the following reasons:

1. The fee structures proposed are most advantageous to the Board, price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the Insurance Broker are satisfactory.

BE IT FURTHER RESOLVED that:

1. The Board hereby appoints Brown & Brown to provide Insurance Broker services subject to the execution of an agreement to be prepared by the Board Attorney.
2. The Business Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board.
3. The Board authorizes the Board President and the Business Administrator/Board Secretary to execute the Agreement and any other documents and to take all actions necessary to effectuate the terms of this resolution.

11* BILLS LIST RESOLVED that the Board of Education approve the payment of the following obligations of the School District:

Somerville High School and Districtwide
Bills List Dated June 16, 2020

10 General Fund \$ 672,539.00

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20 Special Revenue Fund	89,377.99
60 Cafeteria Fund	40,359.82
TOTAL	\$ 802,276.81

12* INCREASING THE BID THRESHOLD - QUALIFIED PURCHASING AGENT WHEREAS, Bryan Boyce, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Somerville of Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Bryan Boyce, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

13* APPOINTMENT OF BOARD LABOR COUNSEL

WHEREAS, pursuant to N.J.S.A. 18A:18A-5, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public-School Contract Law;

WHEREAS, the Board is desirous of appointing the law firm of DiFrancesco, Bateman, Kunzman, Davis, Lehrer, & Flaum, P.C. to provide professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board appoints the law firm of DiFrancesco, Bateman, Kunzman, Davis, Lehrer, & Flaum, P.C. as Labor Counsel from July 1, 2020 to June 30, 2021 at the rate of \$160.00 per hour for attorneys and \$100 per hour for paralegals;

BE IT FURTHER RESOLVED THAT the Board awards said contract for such services to DiFrancesco, Bateman, Kunzman, Davis, Lehrer, & Flaum, P.C. because: (1) the services proposed are most

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+Subject to change as per the SEA contract negotiations

advantageous to the Board, price and other factors considered; and (2) the firm has demonstrated that it has the experience and resources necessary to perform the contract.

BE IT FURTHER RESOLVED THAT the Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

**14* BRANCHBURG
SHARED SERVICE
AGREEMENT FOR
ATTENDANCE
OFFICER**

RESOLVED that the Board of Education approve the attached Shared Services Agreement for an Attendance Officer with Branchburg Board of Education for the 2020-2021 school year.

The motion was made by Mr. Carlson and seconded by Mr. Puntillo to approve Resolution numbers 10* through 14*.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	YES

**15* BAYADA HOME
HEALTH CARE,
INC. - NURSING
SERVICES**

WHEREAS, the Somerville Board of Education (hereinafter referred to as the "Board") desires to retain LPN nursing services for the Somerville School District (hereinafter referred to as the "District"); and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public-School Contract Law; and

WHEREAS, Bayada Home Health Care, Inc. has a demonstrated record of having the experience and resources to perform the contract; and, the reputation and responsibility of Bayada Home Health Care, Inc. are satisfactory; and, they

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

have a demonstrated history of providing comprehensive services to direct service delivery and consultation; and

WHEREAS, Bayada Home Health Care, Inc. has submitted a proposal indicating the firm will provide LPN nursing services for the Board in accordance with Bayada Home Health Care, Inc. proposal; and

WHEREAS, the Business Administrator/Board Secretary has determined that the value of the services will exceed \$17,500; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to Bayada Home Health Care, Inc. to provide nursing services to the District for the 2020-2021 school year at a rate of \$45.50 per hour for LPN nursing services and a rate of \$55.50 per hour for RN nursing services.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution.

**16* MAXIM
HEALTHCARE
SERVICES, INC. -
NURSING SERVICES**

WHEREAS, the Somerville Board of Education (hereinafter referred to as the "Board") desires to retain LPN nursing services for the Somerville School District (hereinafter referred to as the "District"); and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public-School Contract Law; and

WHEREAS, Maxim Healthcare Services, Inc. has a demonstrated record of having the experience and resources to perform the contract; and, the reputation and responsibility of Maxim Healthcare Services, Inc. are satisfactory; and, they have a demonstrated history of providing comprehensive services to direct service delivery and consultation; and

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

WHEREAS, Maxim Healthcare Services, Inc. has submitted a proposal indicating the firm will provide LPN nursing services for the Board in accordance with Maxim Healthcare Services, Inc. proposal; and

WHEREAS, the Business Administrator/Board Secretary has determined that the value of the services will exceed \$17,500; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to Maxim Healthcare Services, Inc. to provide nursing services to the District for the 2020-2021 school year at a rate of \$44.50 per hour for LPN nursing services and a rate of \$50.00 per hour for RN nursing services.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution.

The motion was made by Mr. Carlson and seconded by Mr. Puntillo to approve Resolution numbers 15* and 16*.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	ABSTAIN

17* NURSING SERVICES

RESOLVE that the Board of Education approve the attached 2019-2020 Nursing Plan for the Somerville Public Schools.

18* JOINT TRANSPORTATION CONTRACT

WHEREAS, the Board of Education desires to enter into a joint transportation agreement with Branchburg Township Board of Education for the 2020-2021 school year;

BE IT RESOLVED that the Branchburg Board of Education will be the host district for the

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

following joint transportation agreements:

Athletic & Field Trips	\$58.85 per hour
Special request to and from School	\$58.85 per hour

**19* STATE
CONTRACTS**

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN
APPROVED STATE CONTRACT VENDORS FOR BOARDS OF
EDUCATION PURSUANT TO N.J.S.A. 18A:18A-10a**

WHEREAS, the Somerville Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Somerville Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Somerville Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Somerville Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the list below for the 2020-2021 school year pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the Somerville Board of Education School Board Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Somerville Board of Education and the Referenced State Contract

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Vendors shall be from July 1, 2020 to June 30, 2021.

Dell	A89850	Software, licenses, and support
Computer	A89967	NASPO Valuepoint
Lakeshore Learning Materials	A80991	Library Supplies
School Specialty	A80986	School Supplies
Lifesavers	A84689	Health Supplies
Millennium Communications	A87720	Software, licenses, and support

**20* APPOINTMENT
OF SCHOOL PHYSI-
CIAN/MEDICAL
INSPECTOR**

WHEREAS, the Somerville Board of Education (hereinafter referred to as the "Board") desires to retain the professional services of Robert Wood Johnson Physician Enterprise, PA to provide School Physician services to students in the Somerville School District for the 2020-2021 school year; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public-School Contract Law; and

WHEREAS, based upon its experience, Robert Wood Johnson Physician Enterprise, PA is prepared to and desires to furnish School Physician services to the Board for the benefit of its students; and

WHEREAS, the Board is desirous of awarding the contract to Robert Wood Johnson Physician Enterprise, PA.

NOW, THEREFORE, BE IT RESOLVED that Robert Wood Johnson Physician Enterprise, PA is hereby appointed School Physician for the 2020-2021 school year and that a contract for such services shall be awarded for the following reasons:

The School Physician possesses the necessary experience, resources and qualifications;

The fee structure proposed is the most advantageous to the Board, price and other factors considered; and

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The reputation and responsibility of the School Physician are satisfactory.

BE IT FURTHER RESOLVED that the award is expressly conditioned upon Robert Wood Johnson Physician Enterprise, PA furnishing the requisite insurance certificates and employee information report and executing the Agreement with the Board within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED, by the Board that the terms, stipulations and conditions as set forth in the Agreement between the Board and Robert Wood Johnson Physician Enterprise, PA, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the attached Agreement and any other documents necessary to effectuate the terms of this Resolution.

**21* PROPERTY,
LIABILITY AND
WORKERS
COMPENSATION
INSURANCE**

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Somerville Board of Education, herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and

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+Subject to change as per the SEA contract negotiations

its departments and employees; and,
 WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

1. This agreement is made by and between NJSIG and the Educational Institution;
2. The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2020, and ending July 1, 2023 at 12:01 a.m.;
3. In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
4. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
5. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
6. By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the

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- types of insurance as indicated in the Insurance Binder issued by NJSIG;
7. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
 8. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
 9. The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
 10. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
 11. The Business Administrator is hereby authorized in accordance with the Public-School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
 12. The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

**22* TRASH
REMOVAL**

WHEREAS, the Board of Education has awarded a contract for trash removal on June 12, 2018 for the period of July 1, 2018 through June 30, 2020;

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and

WHEREAS, that contract permits an option to renew the Agreement for up to two (2) one-year extensions in accordance with the provisions of N.J.S.A. 17A:18A-42; and

WHEREAS, the Board of Education has determined that the services are being performed in an effective and efficient manner; and

WHEREAS, the Board of Education desires to enter into a renewal agreement with Republic Services of New Jersey, LLC representing a 3.9% decrease for the services at all locations for the 2020-2021 school year as follows:

2020-2021 Monthly Cost		
Somerville High School	\$	926.08
Somerville Middle School	\$	463.02
Van Derveer School	\$	694.54
TOTAL MONTHLY COST	\$	2,083.64

WHEREAS this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and performance bond as required in the specifications, together with an executed agreement, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution

**23* AGREEMENT
WITH FRAYTAK
VEISZ HOPKINS
DUTHIE, P.C.
("FVHD")**

WHEREAS, the Somerville Board of Education and the firm of Fraytak Veisz Hopkins Duthie, P.C. ("FVHD") are parties to an Architect of Record Agreement dated November 15, 2019; and

WHEREAS, the Board requires additional architectural services for the following projects ("Projects"): (1) the 2021 Track and Field Site Improvements at Somerville High School; (2) the 2021 Roof Replacement at Somerville High School; (3) the 2021 Roof Replacement at Van Derveer Elementary School; and (4) the Update to the

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Long-Range Facilities Plan; and

WHEREAS, FVHD submitted proposals to provide services for the Projects, copies of which are attached hereto; and

WHEREAS, the Board desires to amend the Agreement to authorize additional services and to appoint FVHD as the Project Architect for the above-referenced Projects, which is a no-bid and open contract pursuant to the provisions of N.J.S.A. 18A:18A-5(a)(1); and

WHEREAS, the Business Administrator/Board Secretary has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, FVHD has completed and submitted all necessary political contribution disclosure forms certifying that FVHD has not made any reportable contributions to a political or candidate committee in the County of Somerset, Borough of Somerville, or the Somerville Board of Education in the previous year, and that the contract will prohibit FVHD from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED that FVHD shall be appointed as Architect to provide services for the Projects and that a contract for such services shall be awarded for the following reasons:

1. The fee structures proposed are most advantageous to the Board, price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of professional contractor are satisfactory.

BE IT FURTHER RESOLVED that:

4. The Board hereby appoints FVHD as Architect for the Projects.
5. This award is expressly conditioned upon FVHD furnishing the requisite insurance certificate, together with executed addenda,

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+Subject to change as per the SEA contract negotiations

as prepared by the Board, within ten days of the date hereof.

6. The Board authorizes the Board President and the Business Administrator/Board Secretary to execute the addendum and any other documents necessary to effectuate the terms of this resolution.
7. The Business Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board.

**24* STUDENT
ATHLETIC
INSURANCE**

RESOLVED that the Board of Education approve a proposal from Monarch AXIA Insurance Company for the student athletic accident insurance for the 2020-2021 school year at a cost of \$54,851.00 representing no increase over the 2019-2020 school year.

**25* SUPERINTEN-
DENT MERIT PAY**

RESOLVED that the Board of Education hereby determines that the following 2019-2020 merit goals, as stated in the Superintendent's 2017-2020 contract, have been satisfied by Dr. Timothy Teehan in accordance with the following percentages, subject to final review and approval by the Executive County Superintendent of Schools:

Quantitative Goal #1 3.33%

Qualitative Goal #1 2.5%

**26* BUSINESS OF
THE BOARD -
SUMMER MONTHS**

RESOLVED that the Board of Education hereby approve to authorize Dr. Timothy Teehan, Superintendent of Schools, to conduct the business of the Board over the summer, especially in employment, to be affirmed at the next Board meeting.

**27* TRAVEL
EXPENDITURE
RESOLUTION**

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

The motion was made by Mr. Carlson and seconded by Mr. Puntillo to approve Resolution numbers 17* and 27*.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	ABSTAIN

B. Building and Grounds Committee:
Daniel Puntillo, Chairperson

Facilities Report

Mr. Puntillo reported that all building orders are being fulfilled on a timely basis. He is excited to see the Somerville Middle School auditorium flooring when it is completed. The committee will be embarking on updating the five-year long range facility plan.

C. Curriculum Committee:
Denise Van Horn, Chairperson

Curriculum Committee Report

The committee last met on May 12, 2020. Items discussed included updates on the Flexible Learning Plan, diagnostic tools that will be used in the fall and the summer curriculum writing plans.

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

It is recommended that **Item 1** be moved upon the recommendation of the Superintendent of Schools.

**1. AMERICAN
READING COMPANY
GUIDED READING
CURRICULUM
GRADES K-5**

RESOLVED that the Board of Education approve the American Reading Company Curriculum for Guided Reading for grades K-5.

The motion was made by Mrs. Van Horn and seconded by Mrs. Olson to approve Resolution number 1.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	N/A

It is recommended that **Items 2*** through **7*** be moved upon the recommendation of the Superintendent of Schools.

**2* REVISED
CUSTODIAL/MAINTENANCE
HOLIDAY
SCHEDULE**

RESOLVED that the Board of Education approve the attached revised Custodial/Maintenance Holiday Schedule.

**3* 2020-2021
COMPREHENSIVE
EQUITY PLAN
STATEMENT OF
ASSURANCE**

RESOLVED that the Board of Education approve the attached 2020-2021 Comprehensive Equity Plan Statement of Assurance.

**4* LINK-IT
DIAGNOSTIC
TESTING**

RESOLVED that the Board of Education approved the Link-It Diagnostic Testing for the 2020-2021 school year.

**5* 2020-2021
PERKINS GRANT
APPLICATION**

RESOLVED that the Board of Education approve the attached 2020-2021 Perkins Grant Application.

**6* COMPREHENSIVE
NEEDS ASSESSMENT
FOR CTE**

RESOLVED that the Board of Education approve the attached Comprehensive Needs Assessment for CTE.

**7* 2019-2020
UPDATED STATE**

RESOLVED that the Board of Education approve the attached updated State Flexible Learning Plan for

*Branchburg Vote Eligible
+Subject to change as per the SEA contract negotiations

**FLEXIBLE
LEARNING PLAN**

the 2019-2020 school year.

The motion was made by Mrs. Van Horn and seconded by Ms. Matthews to approve Resolution numbers 2* through 7*.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	YES

D. Technology Committee:
William Kimmick, Chairperson

Technology Committee Report

The committee met on June 11, 2020. The main topics discussed included the collection of chromebooks from graduating seniors. There were many moving parts to accomplishing this and Mr. Kimmick thanked all of those involved with the collection. Also discussed was the rollout of staff devices for 2020.

PERSONNEL

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

PS-8

1. NANCY BURKE

ACCEPT the retirement/resignation of Nancy Burke from the position of Instructional Assistant at Van Derveer Elementary School effective June 30, 2020.

**2. CHRISTINA
QUINN**

ACCEPT the resignation of Christina Quinn from the position of Part-time Instructional Assistant at Somerville Middle School effective June 30, 2020.

**3. SPECIAL
EDUCATION ESY**

APPROVE the appointment of the attached list of staff members to the position of teacher for the

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

- SUMMER PROGRAM TEACHERS** Special Education Extended School Year Summer Program.
- 4. SMS SUMMER MUSIC/PERFORMING ARTS PROGRAM** **RESCIND** the approval of the Somerville Summer Music Program and Performing Arts Program being held at Somerville Middle School.
- 5. JOHN FLOYD/STEPHEN LORETI** **RESCIND** the appointment of John Floyd and Stephen Loreti from the position of teacher from the 2020 Summer Music Program and Performing Arts Program.
- 6. SMS SCIENCE SUMMER CURRICULUM WRITING STAFF** **APPROVE** the appointment of the following staff member for Summer Curriculum Writing for the Somerville Middle School Science: Unit Mapping at the rate of \$36.00 per hour not to exceed a total of 18 hours each:
Allison Parajon
Corrina Parsio
Nicholas Petronko
- 7. ANISHA HOBBS** **APPROVE** the appointment of the Anisha Hobbs for Summer Curriculum Writing for the Somerville Middle School ELA Grade 6: Revised Units 2-5 at the rate of \$36.00 per hour not to exceed a total of 48 hours total.
- 8. DANTE CIANNI** **APPROVE** the appointment of the Dante Cianni for Summer Curriculum Writing for the Somerville Middle School ELA Grade 7: Revised Units 2-5 at the rate of \$36.00 per hour not to exceed a total of 48 hours total.
- 9. SMS ELA SUMMER CURRICULUM WRITING STAFF** **APPROVE** the appointment of the following staff member for Summer Curriculum Writing for the Somerville Middle School ELA Grade 8: Revised Units 3-6 at the rate of \$36.00 per hour not to exceed a total of 48 hours:
Courtney Grace
Liana Fross
- 10. SMS MATH SUMMER CURRICULUM WRITING STAFF** **APPROVE** the appointment of the following staff member for Summer Curriculum Writing for the Somerville Middle School Math: Adjust Units 1-3 at the rate of \$36.00 per hour not to exceed a total of 30 hours:
Michael Dlugosz
Wendy Hunt

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Diane Sobey

**11. NOELLE
CIUMEI**

APPROVE the appointment of Noelle Ciumei for Summer Curriculum Writing for the Somerville Middle School Media Literacy: Scope and Sequence Grades 6-8 at the rate of \$36.00 per hour not to exceed a total of 15 hours.

**12. CATHERINE
PARSELLS**

APPROVE the appointment of Catherine Parsells for Summer Curriculum Writing for Van Derveer Elementary School Gifted and Talented: Curricular Goals and Scope and Sequence at the rate of \$36.00 per hour not to exceed a total of 6 hours.

**13. MEGAN
LAMARCA**

APPROVE the appointment of Megan LaMarca for Summer Curriculum Writing for Van Derveer Elementary School Spanish: Scope and Sequence at the rate of \$36.00 per hour not to exceed a total of 10 hours.

**14. UBD
CURRICULUM
WRITING
TRAINING-STAFF
MEMBERS**

APPROVE the appointment of the following staff members for UbD Curriculum Writing Training at the rate of \$36.00 per hour not to exceed a total of 4 hours:

Akia Atkinson	Ines Cantatore
Dante Cianni	Noelle Ciumei
Thomas Clark	Lisa Davies
Matthew DeBlock	Angela Flakker
Anisha Hobbs	Courtney Grace
Maylin Harter	Wendy Hunt
Davie-Lyn Jones-Evans	Megan LaMarca
Laura Manziano	Katherine Matulonis
Melanie McWilliams	Allison Parajon
Catherine Parsells	Corrina Parsio
Nicholas Petronko	Joanna Santana
Jennifer Setzer	Freddie Shaker
Shannon Strunk	Ryan Ure
Tyler Volpe	Andrea Wong
Marybeth Annese	Diane Sobey

**15. JAMIE
PETERSON**

APPROVE the appointment of Jamie Peterson to the position of Teacher of Physical Education; instructional, certificate of health and physical education, at Van Derveer School to fill a vacancy caused by a resignation (Zamorsky) effective September 1, 2020 to June 30, 2021 at a

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

salary of \$62,107.00+ (MA Step 1).

**16. HOLLY
CHITUNDU**

APPROVE the appointment of Holly Chitundu to the position of Teacher of Science; instructional, certificate of Elementary School with Subject Matter Specialization: Science in Grades 5-8, at Somerville Middle School to fill a vacancy caused by a nonrenewal effective September 1, 2020 to June 30, 2021 at a salary of \$58,897.00+ (BA+15 Step 3).

**17. KAITLYN
KOHLHEPP**

APPROVE the appointment of Kaitlyn Kohlhepp to the position of Teacher of STEM; instructional, certificate of Elementary School with Subject Matter Specialization: Science in Grades 5-8, at Somerville Middle School to fill a vacancy caused by a nonrenewal effective September 1, 2020 to June 30, 2021 at a salary of \$57,627.00+ (BA Step 2).

The motion was made by Mr. Sergile and seconded by Mrs. Van Horn to approve Resolution numbers 1 through 17.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	N/A

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

18* CATHY HONS

ACCEPT the retirement/resignation of Cathy Hons from the position of LDTC at Somerville High School effective August 1, 2020.

**19* CHILD STUDY
TEAM SUMMER WORK**

APPROVE the appointment of the following staff member for Child Study Team work during the

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

summer months at their per diem rate not to exceed 20 days each:

Lisa Mulhearn
Michelle Turnbull
Helena Srocynski
Francine Massa-O'Connor
Paige Agnello
Deidre Rajoppi
Heather Dutta

20* HANNAH HUGGER

APPROVE the appointment of Hannah Hugger to the position of teacher for the Special Education Extended School Year Summer Program at Somerville High School being held Monday through Thursday, 8:30 a.m. to 12:30 p.m. from July 1, 2020 to July 30, 2020 at two-thirds (2/3) her per diem rate.

21* REGINA ROSSI

APPROVE the appointment of Regina Rossi to the position of teacher for the Special Education Extended School Year Summer Program at Somerville High School being held Monday through Thursday, 8:30 a.m. to 10:30 a.m. from July 1, 2020 to July 30, 2020 at one-third (1/3) her per diem rate.

The motion was made by Mrs. Van Horn and seconded by Ms. Matthews to approve Resolution numbers 18* through 21*.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	YES

22* BRYAN BOYCE

APPROVE the enclosed employment contract for Bryan P. Boyce, Business Administrator/Board Secretary effective July 1, 2020 to June 30, 2021.

The motion was made by Mrs. Van Horn and seconded by Ms. Matthews to approve Resolution number 22*.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
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*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Jess	ABSTAIN	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	YES

**23* SHS SUMMER
ALGEBRA
CURRICULUM
WRITING STAFF**

APPROVE the appointment of the following staff member for Summer Curriculum Writing for Somerville High School Algebra 1: Units 2 and 3 at the rate of \$36.00 per hour not to exceed a total of 40 hours:

Ryan Ure
Tyler Volpe

**24* SHS SUMMER
GEOMETRY
CURRICULUM
WRITING STAFF**

APPROVE the appointment of the following staff member for Summer Curriculum Writing for the Somerville High School Geometry: Unit Mapping and Unit 1 Plan at the rate of \$36.00 per hour not to exceed a total of 26 hours:

Ryan Ure
Thomas Clark
Jeanine Dilling

25* LISA CONKLIN

APPROVE the appointment of Lisa Conklin for Summer Curriculum Writing for Somerville High School Advanced Game Design: Add Art Component Stage 3 at the rate of \$36.00 per hour not to exceed a total of 10 hours.

**26* KATHERINE
MATULONIS**

APPROVE the appointment of Katherine Matulonis for Summer Curriculum Writing for Somerville High School AP Research: Create AP Course Syllabus at the rate of \$36.00 per hour not to exceed a total of 5 hours.

**27* SHS SUMMER
POP CULTURE
CURRICULUM
WRITING STAFF**

APPROVE the appointment of the following staff member for Summer Curriculum Writing for the Somerville High School POP Culture: Revise Units at the rate of \$36.00 per hour not to exceed a total of 20 hours:

Maylin Harter
Laura Manziano

**28* MELANIE
MCWILLIAMS**

APPROVE the appointment of Melanie McWilliams for Summer Curriculum Writing for Somerville High School AP Seminar: Create Scope and Sequence at the rate of \$36.00 per hour not to exceed a total of 10 hours.

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

**29* SHS SUMMER
WORLD HISTORY
WRITING STAFF**

APPROVE the appointment of the following staff member for Summer Curriculum Writing for the Somerville High School World History Project: Course Description, Scope and Sequence and Construct Units 1-4 at the rate of \$36.00 per hour not to exceed a total of 96 hours:

Angela Flakker
Jessica Greenfield
Andrea Wong

**30* JUSTINE
VIOLANTE**

APPROVE the appointment of Justine Violante to the position of Teacher of Biology: instructional; certificate of Teacher of Biology (pending), at Somerville High School to fill a vacancy caused by a non-renewal effective September 1, 2020 to June 30, 2021 at a salary of \$62,107.00+ (MA Step 1).

**31* ELYSE
SELTZER**

APPROVE the appointment of Elyse Seltzer to the position of Teacher of Special Education: instructional; certificate of Teacher of the Handicapped, at Somerville High School to fill a vacancy caused by a retirement effective September 1, 2020 to June 30, 2021 at a salary of \$68,707.00+ (BA Step 11).

**32* 2020-2021
CONFIDENTIAL
EMPLOYEES**

APPROVE salary increases for management confidential employees and those employees not covered under contract for the 2020-2021 school year in the total amount of \$55,244.00 to be individually distributed among those employees as determined by the Superintendent of Schools.

**33* 2020-2021
PART-TIME BUS
DRIVERS**

APPROVE the appointment of the attached list of staff members to the position of part-time bus driver for the period July 1, 2020 through June 30, 2021.

**34* 2020-2021
PART-TIME BUS
AIDES**

APPROVE the appointment of the attached list of staff members to the position of part-time bus aide for the period July 1, 2020 through June 30, 2021.

**35* PART-TIME
CUSTODIANS**

APPROVE the appointment of the attached list of staff members to the position of part-time custodian for the period July 1, 2020 through

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

June 30, 2021.

**36* ABOLISH
POSITIONS**

ABOLISH two (2) part-time Support Specialist positions districtwide.

**37* CREATE
POSITIONS**

APPROVE two (2) newly-created positions of Support Specialist districtwide for the 2020-2021 school year.

The motion was made by Mrs. Van Horn and seconded by Ms. Matthews to approve Resolution numbers 23* through 37*.

Upon call of the roll, the vote was as follows:

Carlson	YES	Puntillo	YES
Jess	YES	Sadin	YES
Kimmick	YES	Sergile	YES
Matthews	YES	Van Horn	YES
Olson	YES	*Fabriczi	YES

OLD BUSINESS

None

Mr. Carlson introduced and moved to close Old Business; Mr. Kimmick seconded.

Upon call for a voice vote, the motion was carried unanimously.

NEW BUSINESS

None

Ms. Matthews introduced and moved to close New Business; Mrs. Olson seconded.

Upon call for a voice vote, the motion was carried unanimously.

**ATHLETICS AND
STUDENT
ACTIVITIES
COMMITTEE**

Mr. Sergile thanked all of the staff, Parent/Teacher Associations and Booster Clubs for all everyone did to make the Class of 2020 feel loved and supported during this difficult time. Mr. Sergile also thanked Ms. Joelle Kessler for all of her hard work putting together the video. Mr. Sergile presented the virtual tribute to the Class of 2020 Athletics and Activities.

Mr. Jess thanked Mr. Sergile and Ms. Kessler for

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

all of their hard work, enthusiasm and dedication in accomplishing this video for the Class of 2020.

PUBLIC COMMENT

Kerry Ireland - The Somerville Education Association wanted to thank all of the staff for their hard work during the pandemic and bringing the year to a successful close. She is hopeful that everyone will return to their buildings in the fall. Ms. Ireland also congratulated all of the retirees and wished the class of 2020 all the best.

Rebecca Bell - asked if they would be able to see the screen with all of the retirees.

Mr. Jess responded that unfortunately it is a Google issue that we are unable to see the second screen and we are not able to see everyone at once.

***EXECUTIVE
SESSION**

RESOLVED that the Board of Education move to recess into executive session to discuss the superintendent evaluation, negotiations, and a grievance with the Somerville Education Association. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements. Action will not be taken.

Mrs. Olson introduced and moved the adoption of the resolution; Ms. Matthews seconded.

Upon call for a voice vote, the motion was carried unanimously.

The Board of Education reconvened to public session at 8:38 p.m.

ADJOURNMENT

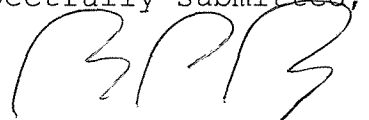
With nothing further to be discussed, Mrs. Olson motioned to adjourn and Mr. Kimmick seconded the motion at 8:40 p.m.

Upon call for a voice vote, the motion was carried unanimously.

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'B.P.B.', with a long, sweeping flourish extending downwards and to the right.

Bryan P. Boyce
Board Secretary

