

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, July 24, 2018
District Conference Room
7:00 p.m.

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on November 21, 2017. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss matters falling within the attorney-client privilege. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

VI. PUBLIC COMMENT

*At this time, comment is invited on any matter **related to agenda items**.*

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
- 3. No participant may speak more than once on the same topic until all others who wish to*

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

- Speak on that topic have been heard;*
4. *All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
 5. *The presiding officer may:*
 - a. *Interrupt, warn, or terminate a participant's statement when the statement is too Capital Project lengthy, abusive, obscene, or irrelevant;*
 - b. *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
 - e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VII. *APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meeting as follows:

June 12, 2018	Regular Meeting
June 12, 2018	Executive Session

VIII. SUPERINTENDENT'S REPORT

District Highlights
 Dr. Timothy M. Teehan, Superintendent of Schools

IX. OLD BUSINESS

X. NEW BUSINESS

It is recommended that Items **1 through 4** be moved upon the recommendation of the Superintendent of Schools.

1. Harassment, Intimidation and Bullying Report

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying confirmed report case #2017-2018:10SMS-NC.

2. Donation to Somerville Middle School

RESOLVED that the Board of Education accept a donation from Brian and Barbara Lazarus in the amount of \$200.00 to be used towards the Grade 8 Promotion awards.

* Branchburg Vote Eligible
 + Subject to change as per the SEA contract negotiations

3. Donation to Somerville Middle School
RESOLVED that the Board of Education accept a donation from the VFW Post #2141 in the amount of \$200.00 to be used to purchase computer carry bags for the sixth grade students during Camp SMS.
4. IDEA Preschool Grant Application for 2018-2019 Fiscal Year
RESOLVED that the Board of Education authorizes the submission of the IDEA Preschool application for the Fiscal Year 2019, and accepts the grant award of the funds upon subsequent approval of the Fiscal Year 2019 IDEA application. (Attachment NB-1)

It is recommended that Items **5* through 27*** be moved upon the recommendation of the Superintendent of Schools.

- 5* Harassment, Intimidation and Bullying Report
RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report case #2017-2018:22SHS-NC.
- 6* Somerville Public Schools Nursing Services Plan 2017-2018
RESOLVED that the Board of Education approve the attached Somerville Public Schools Nursing Services Plan 2017-2018. (Attachment NB-2)
- 7* Somerville High School Softball Spring Training Trip to Disney World
RESOLVED that the Board of Education approve a trip for the Somerville High School Softball Team to attend Spring Training at Disney Wide World of Sports Complex, March 26, 2019 to March 31, 2019.
- 8* Donation to Somerville High School
RESOLVED that the Board of Education approve a donation from the Somerville High School Music Boosters Association in the amount of \$10,500.00 to be used to offset the stipends for the individuals assisting with the Marching Band Program.
- 9* Modification to Somerville High School Bell Schedule
RESOLVED that the Board of Education approve the modification of the attached high school Bell schedule for the 2018-2019 school year. (Attachment NB-3)
- 10* Partnership between the Somerville High School Guidance Department and the Cancer Support Community Central New Jersey
RESOLVED that the Board of Education approve the High School Guidance Department to partner with Teens Connect, a program facilitated by the Cancer Support Community Central New Jersey.
- 11* Agreement between Somerville Public Schools and the Somerset County YMCA
RESOLVED that the Board of Education approve the attached Somerset County YMCA Use of Premises Agreement for use of their facility. (Attachment NB-4)

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

- 12*** Mentoring Program at Somerville High School
RESOLVED that the Board of Education approve the creation of a volunteer mentoring program at Somerville High School for the 2018-2019 school year.
- 13*** IDEA Basic Grant Application for 2018-2019 Fiscal Year
RESOLVED that the Board of Education authorizes the submission of the IDEA Basic application for the Fiscal Year 2019, and accepts the grant award of the funds upon subsequent approval of the Fiscal Year 2019 IDEA application. (Attachment NB-5)
- 14*** 2018-2019 Stronge Evaluation Model
RESOLVED that the Board of Education approve the adoption of the Stronge Evaluation Model for all district-wide teaching staff and administration for the 2018-2019 school year.
- 15*** Somerville Public Schools District Mentoring Plan Statement of Assurance/Professional Development Plan Statement of Assurance
RESOLVED that the Board of Education approve the attached Somerville Public Schools District Mentoring Plan Statement of Assurance/Professional Development Plan Statement of Assurance. (Attachment NB-6)
- 16*** Superintendent Merit Pay
RESOLVED that the Board hereby determines that the following 2017-2018 merit goals, as stated in the Superintendent’s 2017-2018 contract, have been satisfied by Dr. Timothy Teehan in accordance with the following percentages, subject to final review and approval by the Executive County Superintendent of Schools:
- Quantitative Goal #1 2.22% (partial completion)
Qualitative Goal #1 2.5%
- 17*** Joint Transportation Contract
WHEREAS, the Board of Education desires to enter into a joint transportation agreement with Branchburg Township Board of Education for the 2018-2019 school year;
- BE IT RESOLVED** that the Branchburg Board of Education will be the host district for the following joint transportation agreements:
- | | |
|------------------------------------|--|
| Somerset County Vo-Tech shuttle | \$7,300.00 for the 2018-2019 school year |
| Athletic & Field Trips | \$57.02 per hour |
| Special request to and from School | \$57.02 per hour |
- 18*** Nonpublic School Technology Initiative Program
RESOLVED that the Board of Education approve the attached New Jersey Nonpublic School Technology Initiative Program Order Forms for Immaculate Conception School. (Attachment NB-7)
- 19*** Disposal of Obsolete Materials

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

RESOLVED that the Board of Education approve the attached recommendations from the Somerville High School Principal to dispose of obsolete instructional materials in accordance with Policy/Regulation 3260/3270 because they are so outdated as to no longer serve as worthy instructional tools. (Attachment NB-8)

20* Purchase Interactive Technology Products for Classrooms

WHEREAS, the Somerville Board of Education (“the Board”) has decided to purchase interactive panels for its classrooms; and

WHEREAS, the Hunterdon County Educational Services Commission (“HCESC”), of which the Board is a participating member, solicited bids for Interactive Technology Products for Classrooms, Bid No. HCESC-CAT-17-02; and

WHEREAS, Educate-Me.net, an approved vendor under Bid No. HCESC-CAT-17-02, submitted proposals in the combined amount of \$112,784 for 28 Interactive Panels (70 inches), including Wifi Modules and extended warranties; and

WHEREAS, the School Business Administrator has documented that these products and services best meet the needs of the School District; and

WHEREAS, the Board concurs with this determination and desires to award the contract for these products and services to Educate-Me.net.

NOW THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for 28 Interactive Panels (70 inches), including Wifi Modules and extended warranties, to Educate-Me.net in the amount of \$112,784.00, which was solicited through HCESC, Bid No. HCESC-CAT-17-02.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

21* Change Order – Kitchen Upgrades at Somerville High School

RESOLVED that the Board of Education approve the following change order related to the Somerville High School Kitchen Upgrade Project: (Attachment NB-9)

Change Order # – 01

This change order issued for DeSapio Construction, Inc. for the following all of which are charged to contract allowances:

-Safe off electric at disconnect of steamer, discard old steamer and fill floor depression prior to installation of new flooring \$1,059.77

22* Change Order – Kitchen Upgrades at Somerville High School

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

RESOLVED that the Board of Education approve the following change order related to the Somerville High School Kitchen Upgrade Project: (Attachment NB-10)

Change Order # – 02

This change order issued for DeSapio Construction, Inc. for the following all of which are charged to contract allowances:

-Cost of Building Permits from Somerville Borough \$70.00

23* Bayada Home Health Care, Inc. – Nursing Services

WHEREAS, the Somerville Board of Education (hereinafter referred to as the “Board”) desires to retain LPN nursing services for the Somerville School District (hereinafter referred to as the “District”); and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public School Contract Law; and

WHEREAS, Bayada Home Health Care, Inc. has a demonstrated record of having the experience and resources to perform the contract; and, the reputation and responsibility of Bayada Home Health Care, Inc. are satisfactory; and, they have a demonstrated history of providing comprehensive services to direct service delivery and consultation; and

WHEREAS, Bayada Home Health Care, Inc. has submitted a proposal indicating the firm will provide LPN nursing services for the Board in accordance with Bayada Home Health Care, Inc. proposal; and

WHEREAS, the Business Administrator/Board Secretary has determined that the value of the services will exceed \$17,500; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to Bayada Home Health Care, Inc. to provide nursing services to the District for the 2018-2019 school year at a rate of \$44.50 per hour for LPN nursing services and a rate of \$54.50 per hour for RN nursing services.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution.

24* Delta-T Group North Jersey, Inc. – Nursing Services

WHEREAS, the Somerville Board of Education (hereinafter referred to as the “Board”) desires to retain LPN nursing services for the Somerville School District (hereinafter referred to as the “District”); and

WHEREAS, the Educational Services Commission of New Jersey, of which the Board is a participating member, solicited bids for nursing services, Bid No. ESCNJ 18/19-11; and

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

WHEREAS, Delta-T Group North Jersey Inc., an approved vendor under Bid No. ESCNJ 18/19-11, submitted a proposal for a LPN at a rate of \$33.00 per hour and for a RN at a rate of \$41.75 per hour; and

WHEREAS, the Business Administrator/Board Secretary has determined that the value of the services will exceed \$17,500; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to Delta-T Group North Jersey, Inc. to provide nursing services to the District for the 2018-2019 school year at a rate of \$33.00 per hour for LPN nursing services and a rate of \$41.75 per hour for RN nursing services.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution.

25* Fiscal Year 2019 Grant Salaries

RESOLVED that the Board of Education approve the following federal grant salaries for the 2018-2019 year:

Name	Position	Base Salary	Grant Money	%	Account Number	Grant
Birnbaum, Christine	Literacy Coach	\$89,111+	\$71,288	80%	20-231-100-100-00-01	Title I
Birnbaum, Christine	Literacy Coach	\$89,111+	\$17,823	20%	20-231-100-100-00-03	Title I
Cortigiani, Deborah	ESL Teacher	\$70,300+	\$10,000	14.225%	20-241-100-100-00-03	Title III
Ehrnman, Holly	Teacher	\$89,111+	\$25,025	28.083%	20-274-100-100-00-01	Title II
Penn, William	Instructional Assistant	\$39,243+	\$39,243	100%	20-251-100-100-00-04	IDEA
Warner, Jessica	Literacy Coach	\$84,444+	\$84,444	100%	20-231-100-100-00-01	Title I

26* Field Trips

RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment NB-11)

27* Travel Expenditure Resolution

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore, be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-12)

XI. Donaldson Hearing

Informal appearance before the board, otherwise known as a “Donaldson Hearing” for Kyle Franey.

XII. REPORT OF BOARD ITEMS

- A.** Finance Committee:
Daniel Puntillo, Chairperson
Lucien Sergile, Member
Erin Sweitzer, Member

It is recommended that Items **1** through **5** be moved upon the recommendation of the Superintendent of Schools.

1. Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Food Services (May and June) (Attachment B-1)

2. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below:
(Attachment B-2)

- A. Van Derveer School Student Activities Fund (June)
B. Somerville Middle School Student Activities Fund (Not Available)
C. Somerville High School Student Activities Fund (June)
D. Somerville High School Athletic/Extracurricular Fund (June)

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
------	---------

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

June 15, 2018	\$ 1,523,142.44
June 15, 2018	\$ 47,729.02 (FICA)
June 21, 2018	\$ 1,145,154.61
June 21, 2018	\$ 18,826.89 (FICA)
June 28, 2018	\$ 194,401.55
June 28, 2018	\$ 10,389.31 (FICA)
July 13, 2018	\$ 387,018.82
July 13, 2018	\$ 22,335.73 (FICA)

4. Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-3)

Van Derveer School and Somerville Middle School	
Bills List Dated June 30, 2018	
10 General Fund	\$264,905.12
20 Special Revenue Fund	6,326.54
30 Capital Projects Fund	2,976.00
TOTAL	\$ 274,207.66

Van Derveer School and Somerville Middle School	
Bills List Dated July 24, 2018	
10 General Fund	\$21,074.77
TOTAL	\$ 21,074.77

It is recommended that Item 5* be moved upon the recommendation of the Superintendent of Schools.

5* Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-4)

Somerville High School and Districtwide	
Bills List Dated June 30, 2018	
10 General Fund	\$ 552,606.64
20 Special Revenue Fund	189,725.22
30 Capital Projects Fund	2,976.00
60 Cafeteria Fund	111,721.65
TOTAL	\$ 857,029.51

Somerville High School and Districtwide

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

Bills List Dated July 24, 2018

10 General Fund	\$ 621,555.59
20 Special Revenue Fund	44,252.85
40 Debt Service Fund	723,200.00
TOTAL	\$ 1,389,008.44

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of May 31, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- B.** Buildings and Grounds Committee:
Kenneth Cornell, Chairperson
Daniel Puntillo, Member
Lucien Sergile, Member
Erin Sweitzer, Member

Facilities Report (Attachment C-1)

- C.** Athletics and Student Activities Committee:
Lucien Sergile, Chairperson
Derek Jess, Member
John Prudente, Member
Daniel Puntillo, Member

- D.** Curriculum Committee:
Denise Van Horn, Chairperson
Candace Matthews, Member
Lucien Sergile, Member

Curriculum Reports (Attachments C-2)

- 1.** Approval of Scope, Sequence and Curriculum Units of Studies
RESOLVED that the Board of Education approve the attached Scope, Sequence and Curriculum Units of Studies: (Attachment C-3)

Middle School Grade 5 – Science, Units 1-4

- E.** Policy Committee:
John Prudente, Chairperson
Candace Matthews, Member
Denise Van Horn, Member

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

1. *First Reading

RESOLVED that the Board of Education approve the following policies/regulations for a first reading: (Attachment C-4)

- P 3542.2 School Meal Program Arrears
- P 4111 Recruitment, Selection and Hiring
- P 4112 Recruitment, Selection and Hiring
- P 5131.1 Harassment, Intimidation and Bullying

- F.** Technology Committee:
Kenneth Cornell, Chairperson
Daniel Puntillo, Member
Denise Van Horn, Member

Technology Committee Report (Attachment C-5)

- G.** Borough Council Liaison:
Lucien Sergile, Liaison

- H.** Somerset County Educational Services Commission:
Daniel Puntillo, Liaison

- I.** Somerset County Association of Boards of Education:
Linda Olson, Liaison

- J.** Ad Hoc Security Committee:
John Prudente, Chairperson
Kenneth Cornell, Member
Daniel Puntillo, Member

- K.** Ad Hoc Negotiations Committee:
Daniel Puntillo, Chairperson
Derek Jess, Member
John Prudente, Member

XIII. PERSONNEL

PreK-8

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

1. To approve the appointment of all Van Derveer staff members to the position of detention monitor on an as needed basis for the 2018-2019 school year at the rate of \$36.00+ per hour.
2. To approve the appointment of all Van Derveer Staff members to the position of AM/PM

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

school monitor on an as needed basis for the 2018-2019 school year at the rate of \$35.00+ per hour.

3. To approve the appointment of the following staff members to the position of grade level team leader at Van Derveer School for the 2018-2019 school year: at the stipend indicated:

Kindergarten:	Marie Cohen	\$1,131.97+
	Gina Blazska	\$1,131.97+
Grade One:	Jennifer Setzer	\$2,263.94+
Grade Two:	Suzanne Hubschmitt	\$2,263.94+
Grade Three:	Jennifer Mitchell	\$1,131.97+
Grade Three:	Salvina Cilento	\$1,131.97+
Grade Four:	Stacey Tumminello	\$2,263.94+
Grade Five:	Meghan Pschar	\$2,263.94+
Special Areas:	Charlene Tackvic	\$1,131.97+
	Patti Helwig	\$1,131.97+

4. To approve the appointment of Patricia Helwig to the position of chorus director at Van Derveer School for the 2018-2019 school year at a stipend of \$2,263.94+.
5. To approve the appointment of Christine Wojewoda to the position of Band Director at Van Derveer School for the 2018-2019 school year at a stipend of \$2,263.94+.
6. To approve the appointment of Johann Derflinger to the position of Art Club advisor at Van Derveer School for the 2018-2019 school year at a stipend of \$1,774.69+
7. To approve the appointment of Tristan Miller to the position of Robotics advisor at Van Derveer School for the 2018-2019 school year at a stipend of \$1,774.69+.
8. To approve the appointment of the following individuals to the position of cafeteria/playground aide at Van Derveer School for the 2018-2019 school year at the rate of \$14.50 per hour:

Valerie Ash
Kinjal Barad
Fajer Batarseh
Colleen Gadson
Carolyn Girvan
Babita Gupta
Melissa Urena
Evelyn Johnson (substitute)

9. To approve the appointment of the following individuals to the position of head cafeteria/playground aide at Van Derveer School for the 2018-2019 school year at the rate of \$14.75 per hour:

Jeanette Britt
Sharon Tremarco

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

- 10.** To approve the appointment of the following individuals to serve on the Somerville Middle School Safety Team for the 2018-2019 school year at no additional remuneration:
 Georgette Boulegeris
 Lani Perruso
 Helena Sroczynski
 Brian O’Neil
 Matthew DeBlock
 Courtney Ball
 Ines Cantatore
 Rebecca Arrington – Parent
 Kristin Closterman – Parent
- 11.** To accept the retirement/resignation of Jocelyn Eckardt from the position of teacher of English/Language Arts at Somerville Middle School effective June 30, 2018.
- 12.** To approve the appointment of Jessica McLaughlin to the position of teacher of Preschool: Elementary K-6 certificate, at Van Derveer School to fill a vacancy caused by a resignation (Stanton) effective September 1, 2018 to June 30, 2019 at a salary of \$55,059.00 + (BA Step 5). (Attachment P-1)
- 13.** To approve the appointment of Kaitlyn Kohlhepp to the leave replacement position of teacher of Grade 4 at Van Derveer School, a non-tenured position, to fill a vacancy caused by a child care leave (Meyers) effective September 1, 2018 to June 30, 2019 at a salary of \$54,447.00 + (BA Step 1).
- 14.** To approve the appointment of Marycarmen Tapia to the position of teacher of Kindergarten: elementary school teacher in Grade K-6 certificate, at Van Derveer School to fill a vacancy caused by a resignation (Coco) effective September 1, 2018 to June 30, 2019 at a salary of \$58,936.00+ (MA Step 1). (Attachment P-2)
- 15.** To approve the appointment of Michael Andersen to the position of teacher of social studies: certificate of teacher of social studies, at Somerville Middle School to fill a vacancy caused by a resignation (Hatch) effective September 1, 2018 to June 30, 2019 at a salary of \$54,907.00+ (BA Step 4). (Attachment P-3)
- 16.** To approve the appointment of Samantha Ackerman to the position of teacher of first grade: instructional, elementary teacher K-6 certificate, at Van Derveer School to fill a vacancy caused by a resignation (Foote) effective September 1, 2018 to June 30, 2019 at a salary of \$59,242.00+ (MA Step 3). (Attachment P-4)
- 17.** To approve the appointment of Dante Cianni to the position of teacher of English, instructional: certificate of teacher of English, at Somerville Middle School to fill a vacancy caused by a retirement (Eckardt) effective September 1, 2018 to June 30, 2019 at a salary of \$56,997.00+ (BA+30 Step 3). (Attachment P-5)
- 18.** To approve the appointment of Samantha Bahna to the position of teacher of English,

* Branchburg Vote Eligible
 + Subject to change as per the SEA contract negotiations

instructional: certificate of teacher of English, at Somerville Middle School to fill a vacancy caused by a retirement (Cassidy) effective September 1, 2018 to June 30, 2019 at a salary of \$64,894.00+ (MA+15 Step 7). (Attachment P-6)

19. To approve the appointment of Michelle Lanouette to the position of teacher of fifth grade, instructional: elementary school teacher K-6 certificate, at Van Derveer School to fill a vacancy caused by a resignation (Falconieri) effective September 1, 2018 to June 30, 2019 at a salary of \$59,548.00+ (MA Step 5). (Attachment P-7)
20. To approve the appointment of Nicole Anderson to the position of teacher of Preschool ABA, instructional: teacher of Preschool through Grade 3 certificate, at Van Derveer School to fill a vacancy caused by a resignation (Zilly) effective September 1, 2018 to June 30, 2019 at a salary of \$54,447.00+ (BA Step 1). (Attachment P-8)
21. To approve the appointment of Andrea Vega-Valverde, a Rutgers University student, to complete her Occupational Therapy Assistant placement at Van Derveer School for the 2018-2019 school year to be supervised by Patricia Clark, Occupational Therapist at Van Derveer School.
22. To approve the appointment of Elaine Cochran to the position of part-time (AM) instructional assistant at Van Derveer School to fill a vacancy caused by a retirement (Mario) effective September 1, 2018 to June 30, 2019 at a salary of \$18,306.50+ (Step 1).
23. To approve the appointment of Julianna Ferreira to the position of part-time instructional assistant at Somerville Middle School to fill a vacancy caused by a non-renewal effective September 1, 2018 to June 30, 2019 at a salary of \$18,306.50+ (Step 1).
24. To approve the appointment of Julianna Shortino to the position of part-time (PM) instructional assistant at Somerville Middle School to fill a vacancy caused by non-renewal effective September 1, 2018 to June 30, 2019 at a salary of \$18,306.50+ (Step 1).
25. To approve the appointment of Angela DiPetta to the leave replacement position of teacher of Grade One at Van Derveer School, a non-tenured position, to fill a vacancy caused by a child care leave (Cross) effective September 1, 2018 to June 30, 2019 at a salary of \$54,447.00 + (BA Step 1).
26. To approve the appointment of Heather Shoolman to the position of teacher of STEM; instructional: Elementary School Teacher in Grades K-6 certificate, at Van Derveer School to fill a vacancy caused by a transfer (Miller) effective September 1, 2018 to June 30, 2019 at a salary of \$59,283.00 (BA+15, Step 7) (Attachment P-9)
27. To approve the appointment of Claudine O'Brien to the position of school psychologist; school psychologist certificate at Van Derveer School to fill a vacancy caused by a resignation (Orozco) effective September 1, 2018 to June 30, 2019 at a salary of \$76,727.00+ (MA+60 Step 11) (Attachment P-10)

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

28. To approve the appointment of Kristina Brophy to the position of teacher of Preschool, instructional: teacher of Preschool through Grade 3 certificate, at Van Derveer School to fill a vacancy caused by a resignation (Iacuzzio) effective September 1, 2018 to June 30, 2019 at a salary of \$54,601.00+ (BA Step 2). (Attachment P-11)
29. To approve the attached revised Title I Literacy Coach job description. (Attachment P-12)
30. To approve the grant funded Preschool Master Teacher position at Van Derveer School for the 2018-2019 school year.
31. To approve the attached Preschool Master Teacher job description. (Attachment P-13)
32. To approve the appointment of Elaine Ramos, teacher at Somerville Middle School to complete her practicum/internship for counseling for the 2018-2019 school year and she will be supervised by Mary Honrath, Somerville Middle School Guidance Counselor.
33. To approve the appointment of the following staff members for summer curriculum writing at the rate of \$36.00+ per hour:
- | | | |
|--------------------------|--------------------|---------------------------------|
| Somerville Middle School | Liana Fross | ELA - not to exceed 4 hours |
| Van Derveer School | Chelsea Grasso | ELA - not to exceed 10 hours |
| | Suzanne Hubschmitt | Science – not to exceed 8 hours |
34. To approve the appointment of the following Fairleigh Dickinson University students to complete their student teaching placement at Van Derveer School for the 2018-2019 school year:
- Taylor Arnica (supervised by Michelle Bianculli and Adriana White)
 - Julia Bilbao (supervised by Salvina Cilento)
 - Samantha Lewis (supervised by Sarah Liguori)
 - Connor Zero (supervised by Meghan Royack)
35. To approve the appointment of Gary Mallinson to the position of volunteer at Somerville Middle School 2018 Summer Performing Arts program.
36. To approve the appointment of the following staff members to the position of morning and afternoon outside monitors at Somerville Middle School for the 2018-2019 school year at a rate of \$36.00+ per hour:
- Debra Trifari
 - Kim Wortman
 - David Peist
 - Mary Honrath
 - Stacey Fernandez
 - Kevin Aeschliman
 - Irene Barist
 - Thomas George
37. To approve the appointment of Uma Madhavarao to the newly-created position of 3/5 speech

* Branchburg Vote Eligible
 + Subject to change as per the SEA contract negotiations

therapist; instructional: certificate of Speech Language Specialist at Van Derveer School effective September 1, 2018 to June 30, 2019 at a salary of \$38,814.00+ (MA Step 8). (Attachment P-14)

38. To approve the appointment of Dorothy Garfi to the position of part-time instructional assistant at Van Derveer School effective September 1, 2018 to June 30, 2019 at a salary of \$19,621.50 (Step 6).
39. To approve the appointment of Charlene Tackvic to the position of audio visual coordinator at Van Derveer School for the 2018-2019 school year at a stipend of \$1,775.00+.
40. To approve the appointment of Charlene Tackvic to the position of yearbook advisor at Van Derveer School for the 2018-2019 school year at a stipend of \$1,259.69+.
41. To approve the appointment of the following staff members to serve on the Van Derveer PS-2 SCIP Team:
 - Susan Moran
 - Martine Assad
 - Patricia Helwig
 - Megan Lazarte
 - Jessica Warner

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 42* To accept the resignation of Victoria Glanville from the position teacher of science at Somerville High School effective June 30, 2018.
- 43* To accept the resignation of Eileen Black from the position of head girls' soccer coach at Somerville High School effective June 25, 2018.
- 44* To approve an unpaid child care leave of absence in accordance with the New Jersey Family Leave Act for Rebecca Bell effective September 4, 2018 through November 23, 2018.
- 45* To approve an unpaid child care leave of absence in accordance with the New Jersey Family Leave Act for Andrea Wong effective September 4, 2018 through December 7, 2018.
- 46* To approve an unpaid child care leave of absence in accordance with the New Jersey Family Leave Act for Sharon Gornick effective September 4, 2018 through November 23, 2018.
- 47* To approve the newly-created position of teacher of computer science at Somerville High School effective September 1, 2018.

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

- 48*** To approve the transfer of Tristan Miller from the position of teacher of coding at Van Derveer School 3-5 to the position of teacher of computer science at Somerville High School effective September 1, 2018 to June 30, 2019 at a salary of \$70,300.00+ (MA+60 Step 8)
- 49*** To approve the transfer of Jennifer DePace from the position of supervisor of curriculum to the position of supervisor of Guidance and Special Services at Somerville High School to fill a vacancy caused by a transfer (Mulligan) effective July 1, 2018 to June 30, 2019 at a salary of \$104,000.00.
- 50*** To approve the appointment of Judith Levine to the position of teacher of science (Biology), instructional: certificate of teacher of Biological Science, at Somerville High School to fill a vacancy caused by a resignation (Glanville) effective September 1, 2018 to June 30, 2019 at a salary of \$89,111.00+ (MA Step 15). (Attachment P-15)
- 51*** To approve the appointment of Anne Marie DeRogatis to the leave replacement position of teacher of English at Somerville High School, a non-tenured position, to fill a vacancy caused by a child care leave (Gornick) effective September 1, 2018 to November 21, 2018 at a salary of \$60,768.00 + (MA Step 6) (prorated).
- 52*** To approve the appointment of Audriana Formanowski to the newly-created position of two-fifths (2/5) Speech Therapist: instructional: certificate of Speech Language Specialist, at Somerville High School effective September 1, 2018 to June 30, 2019 at a salary of \$23,574.40+ (MA Step 1). (Attachment P-16)
- 53*** To approve the appointment of the following individuals for their work assisting the band camp during the month of August being held at Somerville High School:
- | | |
|--------------------|------------|
| Joseph Harris | \$1,500.00 |
| Jay Drake | \$1,250.00 |
| Cynthia Wong | \$1,250.00 |
| Joseph LaVecchia | \$1,000.00 |
| Meghan Major | \$1,000.00 |
| Michael Niedziejko | \$1,500.00 |
| Jim Miller | \$3,000.00 |
- 54*** To approve the appointment of Christopher Nevolo to the position head boys' basketball coach at Somerville High School for the 2018-2019 school year at the stipend of \$10,062.07+.
- 55*** To approve the appointment of the following individuals to create the New Comer Welcome Kit (Title III Immigrant) for the 2018-2019 school year at the rate of \$36.00+ per hour not to exceed four hours each:
- | |
|--------------------|
| Michelle Cobos |
| Deborah Cortigiani |
| Zuzana Uhlirova |
- 56*** To approve the appointment of Elizabeth Ramirez to the position of volunteer coordinator for the mentoring program at Somerville High School at no additional remuneration.

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

- 57*** To approve the enclosed employment contract for Bryan P. Boyce, Business Administrator/Board Secretary effective July 1, 2018 to June 30, 2019. (Attachment P-17)
- 58*** To approve the appointment of Alexandra Bartfield to the position of Curriculum Supervisor districtwide to fill a vacancy caused by a transfer (DePace) effective August 1, 2018 to June 30, 2019 at a salary of \$85,000.00 (prorated). (Attachment P-18)
- 59*** To approve the appointment of the following individuals to the position of volunteer at Somerville High School for the 2018-2019 school year:
- | | |
|----------------------|------------------------|
| Ana Gonzalez-Scottie | Marching Band/Robotics |
| Thomas Hart | Ski Club/Robotics |
| Sarah Helm | Marching Band |
| Gary Helm | Marching Band |
| Lysa Martinelli | Drama Club |
| Ruth McKean | Drama Club |
| Mike O'Connell | Robotics |
| Christine Paccillo | Drama Club |
| Ralph Sena | Marching Band |
| Paul Wickman | Marching Band |
- 60*** To approve the appointment of the following staff members to the position of the Green Dot Club co-advisor for the 2018-2019 school year:
- | | |
|---------------------|----------|
| Danielle Zurawiecki | \$887.35 |
| Kathleen DeLuca | \$887.34 |
- 61*** To rescind the appointment of Victoria Glanville from the position of co-advisor for the Interact Club for the 2018-2019 school year.
- 62*** To approve the appointment of Kelly Rachel to the position of Interact Club advisor at Somerville High School for the 2018-2019 school year at a stipend of \$1,774.69+.
- 63*** To approve the appointment of Timothy Davis to the position of Athletic Director for Somerville Public Schools to fill a vacancy caused by a non-renewal effective July 25, 2018 to June 30, 2018 at a salary of \$110,000.00 (prorated). (Attachment P-19)
- 64*** To approve the appointment of Jordi Meijer to the position of head girls' soccer coach at Somerville High School for the 2018 fall season at the stipend of \$8,471.75+.
- 65*** To approve the appointment of Eileen Black to the position of volunteer coach for girls' soccer at Somerville High School for the 2018 fall season.
- 66*** To approve a paid medical leave of absence for Ana Zambrano, secretary for Special Services, effective September 13, 2018 through October 11, 2018.

* Branchburg Vote Eligible
 + Subject to change as per the SEA contract negotiations

- 67* To approve the appointment of Tzvi Hirshy Cohen to the newly-created position of one-fifth (1/5) Occupational Therapist; occupational therapist certificate for Somerville Public Schools effective September 1, 2018 to June 30, 2019 at a salary of \$11,909.60 (MA Step 5). (Attachment P-20)
- 68* To approve the appointment of Lisa Davies to the position of teacher of biology; instructional: certificate of teacher of biology, at Somerville High School to fill a vacancy caused by a resignation (Madalon) effective September 1, 2018 to June 30, 2019 at a salary of \$58,936.00+ (MA Step 1) (Attachment P-21)
- 69* To accept the resignation of Jeffrey Vanderbeek from the position of head football coach effective July 24, 2018.
- 70* To approve the appointment of Dallas Whitaker to the position of head football coach for Somerville High School for the 2018 season at a stipend of \$11,903.71+.
- 71* To approve the appointment of Jeffrey Vanderbeek to the position of volunteer assistant football coach for the 2018 season.
- 72* To approve the appointment of Jeffrey Vanderbeek to the position of volunteer mentor for coaches and student athletes for the 2018-2019 school year.
- 73* To approve the appointment of Karissa Astrella to the leave replacement position of teacher of social studies, a non-tenured position, at Somerville High School to fill a vacancy caused by a child care leave (Wong) effective September 4, 2018 through December 7, 2018 at a salary of \$54,447.00 (BA Step 1) (prorated).

XIV. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
2. *Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
4. *All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
5. *The presiding officer may:*
 - a. *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. *Request any individual to leave the meeting when that person does not observe reasonable decorum;*

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XV. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss a confirmed HIB case #2017-2018:3SHS and matters falling within the attorney-client privilege. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

XVI. ADJOURNMENT



Somerville Public Schools

Somerville Board of Education Approval of Field Trip Requests

Date Presented to the Board of Education: July 24, 2018

Date approved by the Board of Education: _____

Season/Year	School	Destination	Board of Education Cost if any
Summer, 2018	VDV	Calabria Mia/Café Picasso - Somerville	Walking (Transportation only if raining)
Summer, 2018	SMS	Somerville Spray Park - Somerville	Transportation
Fall, 2018	SHS	TCNJ - Ewing, NJ	Transportation
Fall, 2018	SHS	RVCC - Branchburg	Transportation
Summer, 2018	SHS	Augusta, NJ	Transportation
Winter, 2019	SHS	TCNJ - Ewing, NJ	Transportation
Winter, 2019	SHS	Mount Snow - Dover, VT	None - students pay
Winter, 2019	SHS	Mountain Creek - Vernon	None - students pay



Somerville Public Schools

Somerville Board of Education Approval of Travel Expenses

Date presented to the Board of Education: July 24, 2018

Date approved by the Board of Education: _____

Notes:

1. All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
2. Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

<u>Travel Expenditures</u>	<u>Code</u>	<u>Member Category</u>	<u>Code</u>
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description	
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)			
Annese, Marybeth	2	B	Busch Campus - Rutgers	1	10/22/2018	\$80.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJ Council for the Social Studies Conference
D'Angelo, Antonette	1	C	Forensic Science Tech Center - Hamilton	1	8/9/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Training Certification Staff
Foley, Gerard	2	B	Ocean Place - Long Branch	2	10/18-19/2018	\$292.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2018 NJSPA Fall Conference
George, Thomas	1	B	County Office - Somerville	1	7/30/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	We're Not Buying It - 2.0 Curriculum
Gutierrez, Charisse	1	B	Eatontown, NJ	1	7/25/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	HR/Personnel Review (Systems 3000)
Hade, Scott	2	B	Ocean Place - Long Branch	2	10/18-19/2018	\$292.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2018 NJSPA Fall Conference
Hudson, Jeremy	2	B	Pines Manor - Edison	1	10/12/2018	\$139.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJ School Counselor Fall Conference
Hudson, Jeremy	1	B	Olde Mill Inn - Basking Ridge	1	11/2/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2018 College & Career Readiness Workshop
Milici, Nicholas	1	B	County Office - Somerville	2	10/4-5/2018	\$360.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	The Council for Boys and Young Men Facilitator Training
Riggi, Jennifer	1	B	FEA - Monroe Twsp.	3	7/31-8/2/2018	\$405.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Code of Conduct
Sung, Joanne	1	B	FEA - Monroe Twsp.	2	8/1-2/2018	\$300.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Code of Conduct
Sung, Joanne	2	B	Ocean Place - Long Branch	2	10/18-19/2018	\$345.00	0	\$0.00	\$0.00	\$0.00	\$112.00	\$0.00	\$0.00	\$0.00	2018 NJSPA Fall Conference
Tackvic, Charlene	1	B	Tufts University	1	7/25/2018	\$100.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Coding as a Playground: Scratch Jr & KIBO Robotics

Date presented to the Board of Education: July 24, 2018

Date approved by the Board of Education: _____

Notes:

1. All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
2. Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

<u>Travel Expenditures</u>	<u>Code</u>	<u>Member Category</u>	<u>Code</u>
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Description	
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)		Other Expenses
Thompson, Christine	1	B	On Line	4	Varies	\$89.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Spanish in the Classroom
Thorne, Joan	1	C	Eatontown, NJ	1	7/25/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	HR/Personnel Review (Systems 3000)
Weiland, Ben	2	B	Duke Farms - Hillsborough	1	9/29/2018	\$60.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	ANJEF Autumn Conference - Imagine a World Outdoors
Williams, Stacy	1	C	Eatontown, NJ	1	7/25/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	HR/Personnel Review (Systems 3000)
Zambrano, Ana	1	C	Forensic Science Tech Center - Hamilton	1	8/22/2018	\$0.00	82.4	\$25.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Certification & Benefit Workshop: Free and Reduced School Meals
Zurawiecki, Danielle	1	B	County Office - Somerville	2	10/4-5/2018	\$360.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	The Council for Boys and Young Men Facilitator Training