

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, July 23, 2019
District Conference Room
7:00 p.m.

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 3, 2019. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

IV. ROLL CALL OF MEMBERS

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too Capital Project lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe*

- reasonable decorum;*
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. *APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meeting as follows:

June 11, 2019	Regular Meeting
June 11, 2019	Executive Session

VII. BOARD PRESIDENT'S REPORT

VIII. SUPERINTENDENT'S REPORT

Professional Development Plan and District Mentoring Plan
Mrs. Melissa Stager, Director of Curriculum and Instruction

SSDS End of the Year Report
Mrs. Melissa Stager, Director of Curriculum and Instruction
Dr. Timothy M. Teehan, Superintendent of Schools

District Highlights
Dr. Timothy M. Teehan, Superintendent of Schools

IX. REPORT OF BOARD ITEMS/COMMITTEE REPORTS

A. Finance Committee:
Erin Sweitzer, Chairperson

It is recommended that Items **1** through **13** be moved upon the recommendation of the Superintendent of Schools.

1. Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (May) (Attachment C-1)
- B. Secretary's Report (May) (Attachment C-2)
- C. Investments (May) (Attachment C-3)

* Branchburg Vote Eligible

D. Food Services (May and June) (Attachment C-4)

2. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below:
(Attachment C-5)

- A. Van Derveer School Student Activities Fund (June)
- B. Somerville Middle School Student Activities Fund (May and June)
- C. Somerville High School Student Activities Fund (May and June)
- D. Somerville High School Athletic/Extracurricular Fund (May and June)

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
June 14, 2019	\$ 1,589,659.01
June 14, 2019	\$ 52,866.83 (FICA)
June 21, 2019	\$ 1,217,767.25
June 21, 2019	\$ 24,187.54 (FICA)
June 28, 2019	\$ 104,889.24
June 28, 2019	\$ 8,092.20 (FICA)
July 15, 2019	\$ 399,669.88
July 15, 2019	\$ 22,809.30 (FICA)

4. Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment C-6)

Van Derveer School and Somerville Middle School	
Bills List Dated June 30, 2019	
10 General Fund	\$ 97,416.45
20 Special Revenue Fund	14,760.76
TOTAL	\$ 112,177.21

Van Derveer School and Somerville Middle School	
Bills List Dated July 23, 2019	
10 General Fund	\$ 7,904.71
TOTAL	\$ 7,904.71

5. Line Item Transfers

RESOLVED that the Board of Education approve the enclosed May line item transfers. (Attachment C-7)

6. 2019-2020 Preschool Education Aid (PEA) Transfer

RESOLVED that the Board of Education approve the submission of the attached PEA Transfer. (Attachment C-8)

7. Fiscal Year 2019-2020 ESSA Grant Submission

RESOLVED that the Board of Education approve the submission of the attached ESSA Grant. (Attachment C-9)

8. ESSA 2020 Grant Salaries

RESOLVED that the Board of Education approve the following ESSA Grant salaries:

Name	Position	Base Salary	Grant Money	%	Function Object Code	Grant
Birnbaum, Christine	Literacy Coach	\$94,607	\$75,685	80%	20-231-100-100-00-01	Title I
Birnbaum, Christine	Literacy Coach	\$94,607	\$18,922	20%	20-231-200-100-00-03	Title I
Cortigiani, Deborah	ESL Teacher	\$79,057	\$10,000	12.7%	20-241-100-100-00-03	Title III
Pittenger, Tyler	Instructional Assistant	\$42,508	\$42,508	100%	20-250-100-100-00-01	IDEA
Warner, Jessica	Literacy Coach	\$94,607	\$94,607	100%	20-231-100-100-00-01	Title I

9. IDEA Preschool Grant Application for the 2019-2020 Fiscal Year

RESOLVED that the Board of Education authorizes the submission of the IDEA Preschool application for the Fiscal Year 2020, and accepts the grant award of the funds upon subsequent approval of the Fiscal Year 2020 IDEA application. (Attachment C-10)

10. Joint Transportation Contract

RESOLVED that the Board of Education approve the following joint transportation agreement with Bridgewater-Raritan Board of Education for the 2019-2020 school year; Somerville Board of Education will be the host district:

Piscataway RDS/Bright Beginnings	\$150.00 per diem
NuView Academy	\$112.00 per diem

11. Joint Transportation Contract

RESOLVED that the Board of Education approve the following joint transportation agreements with Bound Brook Board of Education for the 2019-2020 school year; Somerville Board of Education will be the host district:

Midland School No Cost

12. Joint Transportation Contract

RESOLVED that the Board of Education approve the following joint transportation agreements with Bound Brook Board of Education for the 2019-2020 school year; Bound Brook Board of Education will be the host district:

Midland School No Cost

13. Nonpublic School Security Aid Program Grant

RESOLVED that the Board of Education approve the attached New Jersey Nonpublic School Technology Initiative Program Order Form for Immaculata High School (Attachment C-11)

It is recommended that Item 14* through 29* be moved upon the recommendation of the Superintendent of Schools.

14* Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment C-12)

Somerville High School and Districtwide	
Bills List Dated June 30, 2019	
10 General Fund	\$ 700,330.86
20 Special Revenue Fund	54,894.95
60 Cafeteria Fund	52,662.76
TOTAL	\$ 807,888.57

Somerville High School and Districtwide	
Bills List Dated July 23, 2019	
10 General Fund	\$ 147,714.73
40 Debt Service Fund	741,900.00
TOTAL	\$ 889,614.73

15* Affirmative Action Team Needs Assessment

RESOLVED that the Board of Education approve the Affirmative Action Team to conduct the needs assessment and develop the plan retroactive to April 2019.

16* IDEA Basic Grant Application for the 2019-2020 Fiscal Year

RESOLVED that the Board of Education authorizes the submission of the IDEA Basic

* Branchburg Vote Eligible

application for the Fiscal Year 2020, and accepts the grant award of the funds upon subsequent approval of the Fiscal Year 2020 IDEA application. (Attachment C-13)

17* Purchase of Interactive Technology Products for Classrooms

WHEREAS, the Somerville Board of Education (“the Board”) has decided to purchase interactive panels for its classrooms; and

WHEREAS, the Morris County Educational Services Commission (“MCESC”), of which the Board is a participating member, solicited bids for MSRP Tech/AV/Computer/Interactive Whiteboards, EDS Bid No. 8572; and

WHEREAS, Educate-Me.net, an approved vendor under EDS Bid No. 8572, submitted proposals in the combined amount of \$78,313.20, for 20 Interactive Panels (75 inches), including Wifi Modules and extended warranties; and

WHEREAS, the School Business Administrator has documented that these products and services best meet the needs of the School District; and

WHEREAS, the Board concurs with this determination and desires to award the contract for these products and services to Educate-Me.net.

NOW THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for 20 Interactive Panels (75 inches), including Wifi Modules and extended warranties, to Educate-Me.net in the amount of \$78,313.20, which was solicited through MCESC, EDS Bid No. 8572.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

18* NASPO Master Agreement for Chromebooks

WHEREAS, the Somerville Board of Education (“the Board”) has determined that it is necessary and advisable to acquire chromebooks for its educational program; and

WHEREAS, the Board has solicited quotations from “fulfillment partners” for Dell, Inc., through NASPO Master Agreement MNWNC-108(2015-2020) and the State of New Jersey, State Contract No. A89967; and

WHEREAS, Candoris Technologies, LLC. (“Candoris”) submitted the most advantageous quotation, price and other factors considered and the Board desires to acquire the equipment and services from Candoris; and

WHEREAS, the School Business Administrator has documented that the equipment to be provided by Candoris best meets the needs of the School District; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract with Candoris pursuant to State Contract No. A89967 for the equipment and services listed on its proposal dated June 13, 2019, in the amount of \$166,040.00, which said equipment and services include Dell Chromebooks and accessories, support services, and warranty protection.

BE IT FURTHER RESOLVED that this award shall be subject to all of the conditions applicable to the current State contract. The Board President and the School Business Administrator/Board Secretary are hereby authorized to execute the contract any and all documents necessary to effectuate the terms of this Resolution.

19* NASPO Access Points Agreement

WHEREAS, the Somerville Board of Education (“the Board”) has determined that it is necessary and advisable to acquire certain data communications products; and

WHEREAS, the Board has solicited quotations from “fulfillment partners” for Cisco Systems, Inc., through NASPO Master Agreement AR233 (14-19) and the State of New Jersey, Index No. M-7000 and State Contract No. A87720; and

WHEREAS, Millennium Communications Group Inc. (“Millenium”) submitted the most advantageous quotation, price and other factors considered and the Board desires to acquire the equipment from Millennium; and

WHEREAS, the School Business Administrator has documented that the equipment to be provided by Millennium best meets the needs of the School District; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract with Millennium pursuant to State Contract No. A87720 for the equipment and services listed on its proposal dated March 20, 2018, in the amount of \$68,582.32, which said equipment include equipment for Van Derveer Elementary School, Somerville Middle School and Somerville High School.

BE IT FURTHER RESOLVED that this award shall be subject to all of the conditions applicable to the current State contract. The Board President and the School Business Administrator/Board Secretary are hereby authorized to execute the contract any and all documents necessary to effectuate the terms of this Resolution.

20* Joint Transportation Contract

WHEREAS, the Board of Education desires to enter into a joint transportation agreement with Delaware Valley Board of Education for the 2019-2020 school year,

BE IT RESOLVED that the Delaware Valley Board of Education will be the host district for the following joint transportation agreements:

Athletic & Field Trips	\$79.00 per hour for the first four hours, \$56.00 per hour for each additional hour – billed in quarter hour
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* Branchburg Vote Eligible

increments

21* Joint Transportation Contract

WHEREAS, the Board of Education desires to enter into a joint transportation agreement with Branchburg Township Board of Education for the 2019-2020 school year;

BE IT RESOLVED that the Branchburg Board of Education will be the host district for the following joint transportation agreements:

Somerset County Vo-Tech shuttle	\$7,406.00 for the 2019-2020 school year
Athletic & Field Trips	\$57.85 per hour
Special request to and from School	\$57.85 per hour

22* Purchase of Band Truck - State Contract A83010

WHEREAS, the Somerville Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Somerville Board of Education has the need for a 2020 Hino Truck Model 268 to support the band program; and

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Board of Education awards the contract for the purchase of a 2020 Hino Truck Model 268 to H.K. Truck Services, Inc. in the amount of Ninety One Thousand, Nine Hundred Seventy Dollars and Twenty Four Cents (\$91,970.24). This award is expressly conditioned upon Truck King providing the School Buses in accordance with the terms and conditions of State Contract A83010.

23* Change Order - Door Hardware Project at Somerville High School

RESOLVED that the Board of Education approve the following change order related to the Somerville High School Door Hardware Project:

Change Order # CO-02

Decrease in contract amount due to unused general repair allowance in the amount of \$616.98 (Attachment C-14)

24* NJEdge.Net, Inc. Cooperative Pricing Agreement

WHEREAS, N.J.S.A. 18A:18A-11, et seq. authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services, and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, NJEdge.Net, Inc. ("NJEdge"), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System known as the "Edge Market Cooperative" for the purchase of goods and services; and

WHEREAS, on July 23, 2019, the governing body of the Somerville Board of Education, situated in the County of Somerset, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; and

WHEREAS, the Somerville Board of Education within the County of Somerset, State of New Jersey, desires to participate in the Edge Market Cooperative; and

NOW, THEREFORE BE IT RESOLVED as follows: This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Somerville Board of Education

Pursuant to the provisions of N.J.S.A. 18A:18A-11, et seq., both Mr. Derek Jess, President of the Somerville Board of Education, and Mr. Bryan Boyce, School Business Administrator/Board Secretary for the Somerville Board of Education, are hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency on behalf of the Somerville Board of Education.

This Lead Agency shall be responsible for complying with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., and all other provisions of the revised statutes of the State of New Jersey.

This agreement shall be effective July 24, 2019 through July 23, 2024.

25* Nutanix - VDI Refresh Project

WHEREAS, the Somerville Board of Education (“the Board”) has determined that it is necessary and advisable to undertake a project entitled the 2019 Nutanix and VDI Project (“the Project”); and

WHEREAS, the Board has passed a resolution joining the Edge Market Cooperative Pricing System administered by NJEdge, which has been assigned Cooperative Pricing System number 269EMCP; and

WHEREAS, PBG Networks (“PBG”) is authorized to provide and install the hardware and software the Board is desirous of purchasing through the contracts held by NJEdge; and

WHEREAS, the School Business Administrator has documented that the services and equipment to be provided by PBG best meet the needs of the School District; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the purchase of the hardware and software required for the Project from PBG listed on its proposal dated June 16, 2019, in the amount of \$252,991.41 for the Project, in accordance with the contract held by NJEdge; and

BE IT FURTHER RESOLVED that this award is expressly conditioned upon: (1) the Board obtaining any necessary approvals from the Department of Community Affairs for the Board’s

participation in the Edge Market Cooperative Pricing System; (2) the Board obtaining lease-purchase financing for the project; and (3) the vendor executing a contract as prepared by or approved by the Board Attorney, within ten days of the date all the contingencies listed above are met. In the event that the Board's membership in the Edge Market Cooperative Pricing System is not approved, or the Board is unable to successfully obtain lease-purchase financing for the Project, this resolution authorizing the purchase of the hardware and software from PBG shall be null and void. The Board President and the School Business Administrator/Board Secretary are hereby authorized to execute the contract on behalf of the Board and any other documents necessary to effectuate the terms of this Resolution.

26* Purchase of Two (2) 54 Passenger Busses - Bid #ESCNJ 18/19-31

WHEREAS, the Somerville Board of Education (hereinafter referred to as the "Board") has determined to replace school buses; and

WHEREAS, bids were solicited by the Middlesex Regional Educational Services Commission, Cooperative Pricing System Number 65MCESCCPS (hereinafter referred to as the "MRESC") MRESC Bid # 18/19-31, for the period December 2, 2018 to December 1, 2019; and

WHEREAS, MRESC has determined that the bid submitted by Truck King International Bus Sales, Inc., (hereinafter referred to as "Truck King") for the school buses is the lowest responsible bid, with a bid in the amount of Ninety Seven Thousand, Five Hundred Eighty-Four Dollars and Sixty Six Cents (\$97,584.66) per bus; and

NOW THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the purchase of two 54 passenger school buses to Truck King International Bus Sales, Inc. in the amount of One Hundred Ninety Five Thousand, One Hundred Sixty-Nine Dollars and Thirty Two Cents (\$195,169.32). This award is expressly conditioned upon Truck King providing the School Buses in accordance with the terms and conditions of the bid specifications.

27* Superintendent Merit Pay

RESOLVED that the Board of Education hereby determines that the following 2018-2019 merit goals, as stated in the Superintendent's 2018-2019 contract, have been satisfied by Dr. Timothy Teehan in accordance with the following percentages, subject to final review and approval by the Executive County Superintendent of Schools:

Quantitative Goal #1 3.33%

Qualitative Goal #1 2.5%

28* Business of the Board - Summer Months

RESOLVED that the Board of Education hereby approve to authorize Dr. Timothy Teehan, Superintendent of Schools, to conduct the business of the Board over the summer, especially in employment, to be affirmed at the next Board meeting.

29* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore, be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment C-15)

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of May 31, 2019 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- B.** Buildings and Grounds Committee:
Daniel Puntillo, Chairperson

Facilities Report (Attachment C-16)

- C.** Athletics and Student Activities Committee:
Lucien Sergile, Chairperson

- D.** Curriculum Committee:
Denise Van Horn, Chairperson

Committee Report (Attachment C-17)

It is recommended that Items **1 through 4** be moved upon the recommendation of the Superintendent of Schools.

- 1.** Harassment, Intimidation and Bullying Report

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report cases #2018-2019:16SMS-NC, #2018-2019:17SMS-NC, #2018-2019:18SMS-NC, #2018-2019:19SMS-NC, #2018-2019:20SMS-NC.

- 2.** Somerville Middle School Curriculum Guide

RESOLVED that the Board of Education approve the Creative Writing Course curriculum guide for Somerville Middle School grades 6-8.

3. Federal McKinney-Vento Grant
RESOLVED that the Board of Education approve the submission of the attached grant application for the afterschool program at Somerville Middle School through the Federal McKinney-Vento Grant (Attachment C-18).

4. Van Derveer Elementary School Curriculum Guides
RESOLVED that the Board of Education approve the updated K-5 Writing guides for Van Derveer Elementary School.

It is recommended that Items 5* through 9* be moved upon the recommendation of the Superintendent of Schools.

5* Harassment, Intimidation and Bullying Report
RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report case #2018-2019:19SHS-NC.

6* Somerville High Schools Partnership with Teens Connect
RESOLVED that the Board of Education approve the partnership between Somerville High School and Teens Connect, a cancer support group for the 2019-2020 school year.

7* 2018-2019 District Nursing Plan
RESOLVED that the Board of Education approve the attached 2018-2019 District Nursing Plan. (Attachment C-19)

8* Update of Somerville High School Curriculum Guides
RESOLVED that the Board of Education approve the update to the Biology Curriculum Guide for Somerville High School.

9* Field Trips
RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment C-20)

E. **Technology Committee:**
Denise Van Horn, Chairperson

Technology Committee Report (Attachment C-21)

X. **PERSONNEL**

PreK-8

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

* Branchburg Vote Eligible

1. To accept the resignation of Kimberly Edmonds from the position of part-time Secretary at Somerville Middle School effective July 5, 2019.
2. To approve the appointment of Lauren Porter to the newly-created position of Teacher of Multiple Disabilities K-2; instructional, certificate of Teacher of the Handicapped at Van Derveer Elementary School, effective September 1, 2019 to June 30, 2020 at a salary of \$68,667.00 (MA Step 9). (Attachment P-1)
3. To approve the appointment of Jaime Reilly to the newly-created position of Teacher of Preschool ABA; instructional, certificate of Teacher of the Handicapped at Van Derveer Elementary School, effective September 1, 2019 to June 30, 2020 at a salary of \$79,157.00 (BA+15 Step 13). (Attachment P-2)
4. To approve the transfer of Donna Losito from the position of Part-Time PSD Instructional Assistant at Van Derveer Elementary School to the newly-created position of Full-Time PSD Instructional Assistant at Van Derveer Elementary School effective September 1, 2019 to June 30, 2020 at a salary of \$37,758.00 (Step 2).
5. To approve the transfer of Susan Anderson from the position of Part-Time Instructional Assistant at Van Derveer Elementary School to the newly-created position of Full-Time PSD Instructional Assistant at Van Derveer Elementary School effective September 1, 2019 to June 30, 2020 at a salary of \$37,758.00 (Step 2).
6. To approve the appointment of Allison Cornyn to the position of School Nurse at Van Derveer Elementary School to fill a vacancy caused by a non-renewal effective September 1, 2019 to June 30, 2020 at a salary of \$68,637.00 (BA+30 Step 10) (Attachment P-3)
7. To approve the appointment of the following individuals to the position of Camp SMS co-coordinators at Somerville Middle School on Monday, August 26 and Tuesday, August 27, 2019 at the rate of \$36.00 per hour not to exceed eight hours each:
 - David Zubia
 - Courtney Grace
8. To approve the appointment of the following individuals to the position of Counselor for the Camp SMS at Somerville Middle School being held on Wednesday, August 28 and Thursday, August 29, 2019 from 9:30 a.m. - 12:30 p.m. at a stipend of \$36.00 per hour:
 - Alexandra Bakerman
 - Courtney Grace
 - David Zubia
 - Sandy Catenaro
 - Anisha Gaer
 - Helena Sroczynski
 - Diane Sobey
 - Sally Stanek

9. To approve the appointment of Nashwa Badawy to the position of Guidance Counselor: certificate of School Counselor, at Somerville Middle School to fill a vacancy caused by a transfer (Honrath) effective September 1, 2019 to June 30, 2020 at a salary of \$62,227.00 (MA Step 2). (Attachment P-4)

10. To approve the appointment of the following individuals to serve on the School Safety Team at Somerville Middle School for the 2019-2020 school year at no additional remuneration:
 - Aubree Deminski
 - Matthew DeBlock
 - Helena Sroczynski
 - Ines Cantatore
 - Courtney Grace
 - Lani Perruso
 - Kristin Closterman (parent)

11. To approve the appointment of Karen Kuhn to the position of Part-Time Instructional Assistant at Van Derveer Elementary School to fill a vacancy caused by a transfer (Garfi) effective September 1, 2019 to June 30, 2020 at a salary of \$18,504.00 (Step 1).

12. To approve the appointment of Kristin Closterman to the position of Part-Time Instructional Assistant at Van Derveer Elementary School to fill a vacancy caused by a transfer (Losito) effective September 1, 2019 to June 30, 2020 at a salary of \$18,504.00 (Step 1).

13. To approve the appointment of Radha Kumar to the newly-created position of part-time PSD instructional assistant at Van Derveer Elementary School effective September 1, 2019 to June 30, 2020 at a salary of \$18,504.00 (Step 1).

14. To approve the appointment of Jennifer Denson to the position of Part-Time Secretary at Somerville Middle School to fill a vacancy caused by a resignation (Edmonds) effective September 1, 2019 to June 30, 2020 at a salary of \$27,314.00 (Step 1C).

15. To approve the appointment of Catherine Ambos to the position of volunteer mentor for Somerville Middle School students for the 2019-2020 school year.

16. To approve the appointment of the following individuals to revise the English Language Arts curriculum guides at Van Derveer Elementary School and Somerville Middle School at a rate of \$36.00 per hour not to exceed the stated number of hours:

Gina Spears	8 hours
Jennifer Setzer	8 hours
Suzanne Hubschmitt	4 hours
Chelsea Grasso	4 hours
Joelle Kessler	4 hours
Karen Brown	4 hours
Sarah Liguori	8 hours
Brittany Chiaffarano	8 hours

Dante Cianni (6-8)

24 hours

17. To approve the appointment of Ines Cantatore to revise the Spanish Enrichment curriculum guide at Somerville Middle School at the rate of \$36.00 not to exceed 20 hours.
18. To approve the appointment of the following individuals to the position of student assistants for the Computer Science Bridge Program at the rate of \$8.85 per hour:
 - Amanda Hegadorn
 - Michael Paternoster
 - Emily Vogel
19. To approve the appointment of Samantha Ally to do her field experience observation during the Summer at Van Derveer Elementary School in the Extended School Year Program for a total of 10 hours.
20. To approve the appointment of Nadine Marhaba, a student at Rider University, to complete her internship placement as a student teacher at Van Derveer Elementary School for the 2019-2020 school year being supervised by Marie Cohen, Kindergarten Teacher.
21. To approve the appointment of Briana Shakespeare, a student at the University of Southern California, to complete her internship placement as student teacher at Van Derveer Elementary School for the 2019-2020 school year being supervised by Chelsea Grasso, Teacher of Second Grade.
22. To approve the appointment of Juliet Passante, a student at Rutgers University, to complete her internship placement as an Occupational Therapist at Van Derveer Elementary School for the 2019-2020 school year being supervised by Patricia Clark, Occupational Therapist.
23. To approve the appointment of Dana Nelson, a student at Rider University, to complete her internship placement as a student teacher at Somerville Middle School for the 2019-2020 school year being supervised by Deborah Cortigiani, English as a Second Language Teacher.
24. To approve the appointment of Nicolas Noa, a student at Rutgers University, to complete his internship placement as a student teacher at Van Derveer Elementary School for one semester for the 2019-2020 school year being supervised by Patricia Helwig, Vocal Music Teacher.
25. To approve the appointment of Nashwa Badawy to complete summer work in the Guidance Office at Somerville Middle School at her per diem rate not to exceed six (6) days.
26. To approve the appointment of the following staff members to the position of Grade Level Leaders at Van Derveer Elementary School for the 2019-2020 school year at a stipend of \$2,263.94:
 - Jennifer Setzer - Grade One
 - Chelsea Grasso - Grade Two
 - Salvina Cilento - Grade Three

Megan Pschar - Grade Five

27. To approve the appointment of the following staff members to the position of Co-Grade Level Leaders at Van Derveer Elementary School for the 2019-2020 school year at a stipend of \$1,131.97 each:
Marie Cohen and Gina Spears - Kindergarten
Sarah Liguori and Stacey Tumminello - Grade Four
28. To approve the appointment of Christine Wojewoda to the position of Band Director at Van Derveer Elementary School for the 2019-2020 school year at a stipend of \$2,263.94.
29. To approve the appointment of Charlene Tackvic to the position of Audio Visual Advisor at Van Derveer Elementary School for the 2019-2020 school year at a stipend of \$1,774.69.
30. To approve the appointment of the following staff members to the position of Co-Yearbook/Publications Advisors at Van Derveer Elementary School for the 2019-2020 school year at a stipend of \$887.35 each:
Charlene Tackvic
Jessica Meyers
31. To approve the appointment of Leslie Hernandez to the position of Book Club Advisor at Van Derveer Elementary School for the 2019-2020 school year at a stipend of \$1,774.69.
32. To approve the appointment of Johann Derflinger to the position of Art Club Director at Van Derveer Elementary School for the 2019-2020 school year at a stipend of \$1,774.69.
33. To approve the appointment of Patricia Helwig to the position of Chorus Director at Van Derveer Elementary School for the 2019-2020 school year at a stipend of \$2,263.94.
34. To approve the appointment of Tristan Miller to the position of Robotics Club Advisor at Van Derveer Elementary School for the 2019-2020 school year at a stipend of \$1,774.69.
35. To approve the appointment of all Van Derveer Elementary School staff members to the position of Detention Monitor for the 2019-2020 school year at a rate of \$36.00 per hour on an as needed basis.
36. To approve the appointment of all Van Derveer Elementary School staff members to the position of AM/PM Monitor for the 2019-2020 school year at a rate of \$35.00 per hour on an as needed basis.
37. To approve the appointment of the following staff members to the position of volunteer softball coaches at Somerville Middle School for the 2019-2020 school year:
Debra Trifari
Dana Stoker-Jones
Matthew DeBlock

- 38. To approve that attached list of individuals to the position of coach at Somerville Middle School for the 2019-2020 school year. (Attachment P-5)
- 39. To approve that attached list of individuals to the position of club advisor at Somerville Middle School for the 2019-2020 school year. (Attachment P-6)
- 40. To approve an extension to the hours of the SMS LLD Extended School Year Program on August 1, 2019 from 8:30 -10:30 a.m. to 8:30 a.m. to 12:30 p.m.
- 41. To approve an extension to the hours of the Extended School Year Social Skills Group on August 1, 2019 from 8:30 -10:30 a.m. to 8:30 a.m. to 12:30 p.m.
- 42. To approve the appointment of Freddie Shaker for summer employment to provide academic support for students enrolled in Algebra for the 2019-2020 school year at a rate of \$36.00 per hour beginning July 9, 2019 for one hour per week for eight weeks.
- 43. To approve the appointment of Dawn Gizis to the position of Teacher of Technology: instructional, certificate of Teacher of Social Studies at Somerville Middle School, to fill a vacancy caused by resignation (Malespina) effective September 1, 2019 to June 30, 2020 at a salary of \$68,667.00 (MA Step 9). (Attachment P-7)

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of School’s recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 44* To approve the appointment of the following individuals to serve as members of the Somerville High School Schools’ Improvement Panel for the 2019-2020 school year at no additional remuneration:

- Gerard Foley
- Scott Hade
- Jennifer DePace
- Danielle Zurawiecki
- Richard Sarles
- Rebecca Rath
- Michael Skomba

- 45* To approve the appointment of the following individuals to serve as members of the Somerville High School Schools’ Safety/Climate Team for the 2019-2020 school year at no additional remuneration:

- Gerard Foley
- Scott Hade
- Jennifer Riggi
- Richard Sarles

* Branchburg Vote Eligible

Theresa Trubiano
Danielle Zurawiecki
Kathleen Russo (parent)

- 46*** To approve the appointment of all district certified teachers to provide home instruction services for the 2019-2020 school year at the rate of \$51.50 per hour.
- 47*** To approve the appointment of the attached list of individuals to the position of club/activity advisor at Somerville High School for the 2019-2020 school year. (Attachment P-8).
- 48*** To approve the appointment of Courtney Eldridge to the position of Teacher of Spanish, instructional; certificate of Teacher of Spanish at Somerville High School to fill a vacancy caused by a transfer (LaMarca) effective September 1, 2019 to June 30, 2020 at a salary of \$58,327.00 (BA Step 6). (Attachment P-9)
- 49*** To approve a paid maternity leave of absence for Jessica Greenfield, Teacher of Social Studies at Somerville High School effective September 19, 2019 through November 7, 2019 and an unpaid child care leave of absence in accordance with the New Jersey Family Leave Act effective November 8, 2019 through February 26, 2020.
- 50*** To approve the appointment of the following staff members to the position of Proctor for the APEX testing lab at Somerville High School during July and August 2019 at the rate of \$36.00 per hour:
Victoria Kessler
Laura Manzano
Ashley Russo
Colin Williamson
- 51*** To approve the appointment of the following staff members to the position of Proctor for the APEX testing lab at Somerville High School for the 2019-2020 school year at the rate of \$36.00 per hour:
Jessica Crutchlow
Dawn Evans
Angela Goff
Linda Kemper
Victoria Kessler
Laura Manzano
Nicholas Milici
Kelly Rachel
Regina Rossi
Ashley Russo
Aida Wahba
Colin Williamson
Andrea Wong

- 52*** To approve the appointment of Nicole Senneca to the position of Assistant Cheerleading Coach at Somerville High School for the 2019-2020 school year at a stipend of \$4,320.85.
- 53*** To approve the appointment of the following individuals to the position of Tutor at Somerville High School for the 2019-2020 school year at the rate of \$36.00 per hour:
- Rebecca Bell
 - Jessica Crutchlow
 - Thomas Clark
 - Jeanine Dilling
 - Gilman Eaton
 - Alice Fahy-Elwood
 - Jessica Greenfield
 - Dayna Iannuzzi
 - Victoria Kessler
 - Denise Lang
 - Laura Manziano
 - Charles McInerney
 - Ryan Ure
 - Colin Williamson
 - Andrea Wong
- 54*** To approve the appointment of Christopher Baldino to the position of MAPS Program Coordinator effective July 1, 2019 to June 30, 2020 at a stipend of \$7,000.00.
- 55*** To rescind the appointment of Rebecca Burns from the position of Curriculum Supervisor districtwide effective July 1, 2019.
- 56*** To approve the appointment of the attached list of individuals to the position of Substitute for the 2019-2020 school year at the approved substitute rates. (Attachment P-10)
- 57*** To approve the appointment of Nicolas Noa, a student at Rutgers University, to complete his internship placement as a student teacher at Somerville High School for one semester during the 2019-2020 school year being supervised by Karen Gorzynski, Vocal Music Teacher.
- 58*** To approve the appointment of Jennifer Riggi to the position of Alternate Anti-Bullying Specialist at Somerville High School for the 2019-2020 school year at no additional remuneration.
- 59*** To approve the appointment of the attached list of individuals to the position of Game Workers at Somerville High School for the 2019-2020 school year: (Attachment P-11)
- 60*** To approve the following attached revised job descriptions: (Attachment P-12)
- College and Career Counselor
 - Public Relations Officer

61* To approve the appointment of the following individuals for their work assisting the Band Camp at Somerville High School during the summer 2019:

Joseph Harris	\$1,250
Meghan Major	\$1,250
Jay Drake	\$ 750
Cynthia Wong	\$1,000
Gary Mallinson	\$1,500
Jim Miller	\$3,000
Michael Niedzicko	\$1,500

62* To approve the appointment of Mary Honrath for summer work in the Guidance Office at Somerville High School on August 19, 20 and 21, 2019 at her per diem rate.

63* To approve a salary adjustment for Alexandra Lauri effective August 1, 2019 to June 30, 2020 of an additional \$4,000.00 (prorated).

64* To approve the appointment of the following individuals to revise the English curriculum guide at Somerville High School at the rate of \$36.00 not to exceed 16 hours:

Marisol Espinoza
Lisa Heath

65* To accept the resignation of Christine Terranova from the position of Drama Director at Somerville High School effective July 15, 2019.

66* To accept the retirement/resignation of David Lerner, Teacher of English at Somerville High School effective July 31, 2019.

67* To accept the resignation of Kristi Malone, Teacher of Computer Science at Somerville High School effective July 18, 2019.

68* To approve the appointment of Christopher Baldino to the position of volunteer Boys' Soccer Coach at Somerville High School for the 2019-2020 school year.

69* To approve the appointment of Kathryn Matulonis to the position of Teacher of English, Instructional: certificate of Teacher of English, at Somerville High School to fill a vacancy caused by a retirement (Lerner) effective September 1, 2019 to June 30, 2020 at a salary of \$62,477.00 (MA Step 4) (Attachment P-13)

XI. OLD BUSINESS

XII. NEW BUSINESS

XIII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
- 6. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
- 7. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
- 8. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- 9. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIV. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss residency, HIB hearing, and confirmed HIB Cases #2018-2019:7SMS and #2018-2019:7SHS. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements. Action may be taken.

XV. ADJOURNMENT



Somerville Public Schools

Somerville Board of Education Approval of Field Trip

Date Presented to the Board of Education: July 23, 2019 Date approved by the Board of Education: _____

Season/Year	School	Destination	Board of Education Cost if any
Summer, 2019	VDV	Somerville High School	Transportation
Summer, 2019	VDV	Somerville Middle School	Transportation
Summer, 2019	VDV	Somerville Library	Transportation
Summer, 2019	SHS	Philadelphia Expo Center - Oaks PA	Transportation
Summer, 2019	SHS	Philadelphia Expo Center - Oaks PA	Transportation
Summer, 2019	SHS	NJ State Fair - Augusta NJ	Transportation
Fall, 2019	SHS	United Reform Church	None/Walking



Somerville Public Schools

Somerville Board of Education Approval of Travel Expenses

Date presented to the Board of Education: July 23, 2019

Date approved by the Board of Education: _____

Notes

- 1 All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise
- 2 Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns

Travel Expenditures	Code	Member Category	Code
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Registration Fee(s)	Total Miles	Total Mileage Cost	Reimbursable Expenses					Other Expenses	Description
									Parking	Tolls(s)	Lodging	Meals(s)			
Carleo, Valentina	1	B	JPCase Middle School - Flemington	1	8/7/2019	\$10.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Hunterdon County edTech Fest
Conklin, Lisa	2	B	Ocean Place Resort - Long Branch	1	10/7/2019	\$135.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Art Educators Yearly Conference
Conklin, Lisa	2	B	Minneapolis Convention Center - Minneapolis, MN	4	3/24-27/2020	\$185.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NAEA National Convention
Deluca, Kathleen	2	B	Pines Manor - Edison	1	10/4/2019	\$99.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJ School Counselor Association Fall Conference
Dilling, Jeanne	2	B	Crown Plaza Princeton - Plainsboro	2	10/25-26/2019	\$250.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	AMTNJ Annual 2-day Conference
Espinoza, Marisol	2	B	Las Vegas, NV	1	10/11/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	LGBTQ Conference
Espinoza, Marisol	1	B	Convention Center - Baltimore MD	2	11/25-26/2019	\$235.00	258	\$79.98	\$64.00	\$0.00	\$161.08	\$0.00	\$0.00	\$0.00	ALAN Workshop
Foley, Jerry	2	B	RYCC	1	10/25/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Professional Fall Conference for Prevention
Foley, Jerry	2	B	Ocean Place Resort	2	10/17-18/2019	\$320.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJPSA Fall Conference
Franzi, Natalie	2	B	Ocean Place Resort - Long Branch	2	10/17-18/2019	\$233.60	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	FEA/NJPA Fall Conference
Hudson, Jeremy	1	B	Old Mill Inn, Basking Ridge	1	9/27/2019	\$0.00	29	\$8.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	ACT College & Career Readiness Workshop

Notes

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- Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns

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Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)	Other Expenses	Description
Hudson, Jeremy	2	B	Pines Manor - Edison	1	10/4/2019	\$139.00	30	\$9.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJ School Counselor Association Fall Conference
Hudson, Jeremy	1	B	Seton Hall University	1	12/6/2019	\$0.00	51	\$15.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	HESSA Secondary School Counselor Training Institute
Kemper, Linda	1	B	Rutgers	2	7/18-19/2019	\$272.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	OSHA 10+
Kennedy, Heather	2	B	New York Hilton - NY	5	8/9-13/2019	\$57.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	ASA Meeting
LaMarca, Megan	1	B	Rutgers	1	8/15/2019	\$85.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Foreign Language Refresher Course
McWilliams, Melanie	3	B	Fordham University Lincoln Center - New York, NY	5	7/22-26/2019	\$1,075.00	140	\$43.40	\$0.00	\$0.00	\$1,145.00	\$0.00	\$0.00	AP Capstone Professional Development Summer Workshop
Milner, Nicholas	2	B	Pines Manor - Edison	1	10/4/2019	\$99.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJ School Counselor Association Fall Conference
Scherr, Ruth Ann	2	B	Crown Plaza Princeton - Plainsboro	2	10/25-26/2019	\$250.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	AMTNJ Annual 2-day Conference
Warner, Jessica	1	B	Online	4	8/12/2019 to 9/15/2019	\$199.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	What is Dyslexia
Williams, Stacy	1	C	Somerset County ESC	2	8/2/2019 and 8/9/2019	\$300.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Google Docs and Apps