

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, August 20, 2019
District Conference Room
7:00 p.m.

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 3, 2019. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

IV. ROLL CALL OF MEMBERS

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too*

- Capital Project lengthy, abusive, obscene, or irrelevant;*
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. BOARD PRESIDENT'S REPORT

VII. SUPERINTENDENT'S REPORT

District Highlights

Dr. Timothy M. Teehan, Superintendent of Schools

VIII. REPORT OF BOARD ITEMS/COMMITTEE REPORTS

- A.** Finance Committee:
Erin Sweitzer, Chairperson

It is recommended that Items **1** through **6** be moved upon the recommendation of the Superintendent of Schools.

- 1.** Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below:
(Attachment C-1)

- A. Van Derveer School Student Activities Fund (July)
- B. Somerville Middle School Student Activities Fund (Not Available)
- C. Somerville High School Student Activities Fund (July)
- D. Somerville High School Athletic/Extracurricular Fund (July)

- 2.** Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
July 30, 2019	\$ 278,837.62
July 30, 2019	\$ 13,236.78 (FICA)

August 2, 2019	\$ 1,615,332.01
August 2, 2019	\$ 22,558.79 (FICA)
August 15, 2019	\$ 375,169.95
August 15, 2019	\$ 19,582.89 (FICA)
August 16, 2019	\$ 21,312.42
August 16, 2019	\$.53 (FICA)

3. Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment C-2)

Van Derveer School and Somerville Middle School	
Bills List Dated August 20, 2019	
10 General Fund	\$ 153,803.30
20 Special Revenue Fund	6,768.97
TOTAL	\$ 160,572.27

4. Line Item Transfers

RESOLVED that the Board of Education approve the enclosed June line item transfers. (Attachment C-3)

5. Somerville-Branchburg United Youth Football Agreement

RESOLVED that the Board of Education approve the attached Agreement between the Somerville Board of Education and Somerville-Branchburg United Youth Football for the use of the Brook Field Sports and Recreation Complex at Somerville High School for the period July 1, 2019 through June 30, 2020. (Attachment C-4)

6. Disposal of Obsolete Materials

RESOLVED that the Board of Education approve the attached recommendation from the Van Derveer School Principal to dispose of obsolete instructional materials in accordance with Policy/Regulation 3260/3270 because they are so outdated as to no longer serve as worthy instructional tools. (Attachment C-5)

It is recommended that Item 7* through 9* be moved upon the recommendation of the Superintendent of Schools.

7* Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment C-6)

Somerville High School and Districtwide	
Bills List Dated August 20, 2019	
10 General Fund	\$ 1,387,093.37

* Branchburg Vote Eligible

20 Special Revenue Fund	299.98
40 Debt Service Fund	110,060.00
60 Cafeteria Fund	2,075.00
TOTAL	\$ 1,499,528.35

8* Nutanix

WHEREAS, the Somerville Board of Education determined that it was necessary and advisable to solicit lease-purchase financing for the acquisition of certain equipment for the 2019 Nutanix and VDI Project (“the Project”); and

WHEREAS, the Board utilized the services of the Hunterdon County Educational Services Commission to solicit lease-purchase financing for the Project; and

WHEREAS, the Commission received two bids for the financing on August 8, 2019, and recommended that the Board award the contract for such financing to U.S. Bancorp Government Leasing and Finance, Inc. which submitted the lowest bid, offering financing of the \$253,000 for the Project at the rate of 2.307% per year over five years, with the interest payments totaling \$11,671.10 over the life of the agreement; and

WHEREAS, the School Business Administrator has documented that the products are necessary and best meets the Board’s needs and that the lease-purchase financing of the Project is advantageous to the Board;

NOW THEREFORE, BE IT RESOLVED, that the Board hereby approves and authorizes the award of the lease-purchase financing to U.S. Bancorp Government Leasing and Finance, Inc., in accordance with the proposal it submitted to the Commission on August 8, 2019, and consistent with the Master Tax-Exempt Lease/Purchase Agreement, associated Property Schedule and other related documents Bancorp provided to the Board on August 13, 2019; and

BE IT FURTHER RESOLVED the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute and deliver to Bancorp the Master Tax-Exempt Lease/Purchase Agreement, the associated Property Schedule, and all other related documents necessary to implement the award of the lease-purchase financing consistent with the resolution; and

BE IT FURTHER RESOLVED that payments under the Lease Purchase Agreement shall be subject to the annual appropriation of funds sufficient to meet the required payments, as required by law and memorialized in Section 6.06 of the Master Tax Exempt Lease/Purchase Agreement; and

BE IT FURTHER RESOLVED that the Board Secretary is hereby directed to file the Agreement with the Executive County Superintendent consistent with the requirements set forth in N.J.A.C. 6A:26-10.1(d).

* Branchburg Vote Eligible

9* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore, be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment C-7)

- B.** Buildings and Grounds Committee:
Daniel Puntillo, Chairperson

Facilities Report (Attachment C-8)

- C.** Athletics and Student Activities Committee:
Lucien Sergile, Chairperson

- D.** Curriculum Committee:
Denise Van Horn, Chairperson

Committee Report (Attachment C-9)

It is recommended that Items **1 through 3** be moved upon the recommendation of the Superintendent of Schools.

1. Harassment, Intimidation and Bullying Report

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report case #2018-2019:21SMS-NC.

2. Somerville Middle School Curriculum Guide

RESOLVED that the Board of Education approve the new Math curriculum for grades 6-8 based on Ready Resource for Somerville Middle School.

3. Van Derveer Elementary Curriculum Guides

RESOLVED that the Board of Education approve the updated K-5 new Writing Units curriculum guides for Van Derveer Elementary School.

It is recommended that Items **4*** through **8*** be moved upon the recommendation of the Superintendent of Schools.

- 4* Harassment, Intimidation and Bullying Report
RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report case #2018-2019:20SHS-NC.
- 5* Somerville High School Curriculum Guides
RESOLVED that the Board of Education approve the new AP Capstone Seminar curriculum for Somerville High School.
- 6* Independent Study Request
RESOLVED that the Board of Education approve a request from Student #201145 at Somerville High School to complete his/her independent study in Engineering Design and Development for the 2019-2020 school year. (Attachment C-10)
- 7* Readoption of Somerville Public Schools District Policies
RESOLVED that the Board of Education readopt all Somerville Public Schools District Policies.
- 8* Field Trips
RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment C-11)

E. Technology Committee:
Denise Van Horn, Chairperson

Technology Committee Report (Attachment C-12)

IX. PERSONNEL

PreK-8

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

1. To approve a change in the salary guide placement for the following staff members effective September 1, 2019:

Ines Cantatore	BA+15 to BA+30
Andrea Dominko	MA to MA+15
Anisha Gaer	BA+30 to MA
Sergio Garcia	BA to BA+15

2. To approve the appointment of the following individuals to serve as members of the Van Derveer Elementary School's School Improvement Panel (ScIP) for the 2019-2020 school year at no additional remuneration:

Robert Reavey
LaNova Schall

* Branchburg Vote Eligible

Lindsay Frevert
Holly Ehrnman
Meghan Royack

3. To approve the appointment of the following staff members to the position of Co-Grade Level Leaders at Van Derveer Elementary School for the 2019-2020 school year at a stipend of \$1,131.97 each:
Patricia Helwig and Charlene Tackvic - Special Area
4. To approve the appointment of Jessica Ramandi to the position of Part-Time Preschool Instructional Assistant (PM) at Van Derveer Elementary School to fill a vacancy caused by a transfer (Anderson) effective September 1, 2019 to June 30, 2020 at a salary of \$18,504.00 (Step 1).
5. To approve the appointment of Supriya Padhy to the position of Part-Time Instructional Assistant (AM) at Van Derveer Elementary School to fill a vacancy caused by a non-renewal effective September 1, 2019 to June 30, 2020 at a salary of \$18,504.00 (Step 1).
6. To approve the appointment of Mattie Hoddison to the position of Part-Time Instructional Assistant at Somerville Middle School to fill a vacancy caused by a transfer (Price) effective September 1, 2019 to June 30, 2020 at a salary of \$18,504.00 (Step 1).
7. To approve the appointment of Brian Cofano to the position of Public Relations Officer at Somerville Middle School to fill a vacancy caused by a resignation (Huntley) effective September 1, 2019 to June 30, 2020 at a salary of \$40,800.00.
8. To approve the newly-created position of three-fifths (3/5) Behaviorist at Van Derveer Elementary School for the 2019-2020 school year.
9. To approve the appointment of Paige Agnello to the position of School Social Worker; certificate of School Social Worker at Van Derveer Elementary School, to fill a vacancy caused by a retirement (Tovi-Jones) effective September 1, 2019 to June 30, 2020 at a salary of \$59,807.00 (BA+30 Step 1). (Attachment P-1)
10. To approve the appointment of the following individuals to serve as members of the Somerville Middle School's School Improvement Panel (ScIP) for the 2019-2020 school year at no additional remuneration:
Anthony Benjamin
Lani Perruso
Nashwa Badawy
Sierra Gomes
Alexandra Bakerman
Joanna Santana

11. To approve a change in the salary rate for Cafeteria/Playground Aides from \$14.50 an hour to \$16.00 per hour.
12. To approve a change in the salary rate for the Head Cafeteria/Playground Aide from \$14.75 an hour to \$16.25 per hour.
13. To approve the appointment of Jessica Lauria to the position of Cafeteria/Playground Aide at Van Derveer Elementary School for the 2019-2020 school year at a rate of \$16.00 per hour.
14. To approve the transfer of Elizabeth Cahill from the position of Teacher of Special Education to the newly created position of three-fifths (3/5) Behaviorist at Van Derveer Elementary School effective September 1, 2019 to June 30, 2020 at a salary of \$39,646.20 (MA+30 Step 5).
15. To approve the appointment of Melissa Cody to the position of Teacher of LLD Class: instructional; certificate of Teacher of Students with Disabilities at Van Derveer Elementary School to fill a vacancy caused by a transfer (Cahill) effective September 1, 2019 to June 30, 2020 at a salary of \$58,327.00 (BA Step 6). (Attachment P-2)
16. To approve the appointment of Jesse Thorsen to the leave replacement position of Teacher of Mathematics, a non-tenured position, at Somerville Middle School to fill a vacancy caused by a maternity leave (Hunt) effective September 1, 2019 to February 28, 2020 at a salary of \$57,507.00 (BA Step 1).
17. To accept the resignation of Sara Perrotti from the position of Part-Time Instructional Assistant at Van Derveer Elementary School effective August 12, 2019.
18. To approve the appointment of Danielle Warner to the position of Part-Time Instructional Assistant (AM) at Van Derveer Elementary School to fill a vacancy caused by a resignation (Perotti) effective September 1, 2019 to June 30, 2020 at a salary of \$18,504.00 (Step 1).
19. To approve a change in salary guide step for Susan Anderson, Full-Time PSD Instructional Assistant at Van Derveer elementary School from Step 2 to Step 3 effective September 1, 2019 to June 30, 2020.
20. To approve the appointment of the following individuals to serve as members of the Somerville Middle School's School Safety Team for the 2019-2020 school year at no additional remuneration:
 - Dante Cianni
 - Anisha Gaer
21. To approve Lisa Mulhearn for five (5) additional summer CST days at her per diem rate.

- 22. To approve the following newly created positions at Van Derveer Elementary School:
 Full Time Preschool Teacher
 Part-Time Preschool Instructional Assistant (AM)
- 23. To abolish the Part-Time Preschool Teacher position.
- 24. To approve the appointment of Kimberly Nawrath to the newly-created position of Part-Time Preschool Instructional Assistant (PM) at Van Derveer Elementary School effective September 1, 2019 to June 30, 2020 at a salary of \$18,504.00 (Step 1).
- 25. To accept the resignation of Sarah Blanton from the position of Part-Time Instructional Assistant at Van Derveer Elementary School effective August 13, 2019.

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 26* To approve a change in the salary guide placement for the following staff members effective September 1, 2019:

Jessica Crutchlow	MA+30 to MA+45
Kathleen DeLuca	MA+15 to MA+30
Karen Stephenson	BA+15 to BA+30
Amy Sutphen	MA to MA+30
Susan Kiley-Taylor	BA+15 to BA+30
Colin Williamson	MA to MA+15

- 27* To approve the appointment of Jonathan Hall, a Raritan Valley Community College Professor, to teach the SALA Program at Somerville High School for the 2019-2020 school year.

- 28* To approve the appointment of the following individuals as substitutes for the 2019-2020 school year at the approved substitute rate:

William Cordoba
 Zaheer Chaudhry
 Brionna Hawkins
 Robin McCarthy
 Kamran Nausheen
 Matthew Sakasitz
 Carl Cimiluca

- 29* To abolish the two-fifths (2/5) speech position at Somerville High School.

* Branchburg Vote Eligible

- 30* To approve the newly-created position of three-fifths (3/5) Speech Therapist at Somerville High School for the 2019-2020 school year.
- 31* To accept the resignation of Jessica Pritchard from the position of Teacher of Biology at Somerville High School effective August 21, 2019.
- 32* To approve the appointment of Wen-Chiao O'Boyle to the position of Teacher of Biology, instructional; certificate of Teacher of Biological Science at Somerville High School to fill a vacancy caused by a resignation (Pritchard) effective September 1, 2019 to June 30, 2020 at a salary of \$62,107 (MA Step 1). (Attachment P-3)
- 33* To accept the resignation of Eric Weiss from the position of Teacher of Physics at Somerville High School effective September 22, 2019.
- 34* To approve the appointment of Ronald Tsung to the position of Teacher of Physics, instructional; certificate of Teacher of Physics at Somerville High School to fill a vacancy caused by a resignation (Weiss) effective September 1, 2019 to June 30, 2020 at a salary of \$57,507.00 (BA Step 1). (Attachment P-4)
- 35* To approve the appointment of Akia Atkinson-Jones to the position of Teacher of Computer Science Technology; instructional; certificate of Teacher of Computer Science Technology at Somerville High School to fill a vacancy caused by a resignation (Malone) effective September 1, 2019 to June 30, 2020 at a salary of \$68,667.00 (MA Step 9). (Attachment P-5)
- 36* To accept the resignation of Jennifer Riggi from the position of Supervisor of Student Services at Somerville High School effective August 16, 2019.
- 37* To accept the resignation of Danielle Zurawiecki from the position of School Psychologist at Somerville High School effective August 16, 2019.
- 38* To approve the appointment of Danielle Zurawiecki to the position of Supervisor of Student Affairs and Instruction at Somerville High School to fill a vacancy caused by a resignation (Riggi) effective August 19, 2019 to June 30, 2020 at a salary of \$89,000.00 (prorated).
- 39* To approve the appointment of Oscar Navarro to the position of Part-Time Custodian districtwide to fill a vacancy caused by a transfer (Correa) effective September 5, 2019 to June 30, 2020 at a salary of \$20,828.50. (Step 1) (prorated).
- 40* To approve the appointment of the following staff members to the position of Weight Room Supervisors at Somerville High School for the 2019-2020 school year:
 - Joseph D'Alessandro not to exceed 40 hours
 - Michael Skomba not to exceed 230 hours

- 41* To approve Jeter Rose DeRogatis to serve as a certified therapy dog at the MAPS Program for the 2019-2020 school year.
- 42* To accept the resignation of Juanita Ventura from a Part-Time Bus Driver districtwide effective August 14, 2019.
- 43* To approve the newly-created position of two-fifths (2/5) Occupational Therapist at Somerville Middle School/Somerville High School for the 2019-2020 school year.
- 44* To approve the appointment of Heather Swain to the newly-created position of two-fifths (2/5) Occupational Therapist at Somerville Middle School/Somerville High School effective September 1, 2019 to June 30, 2019 at a salary of \$24,990.80 (MA Step 4) (Attachment P-6).
- 45* To approve the transfer of Audrianna Formanowski from the position of two-fifths (2/5) Speech Therapist to the newly-created position of three-fifths (3/5) Speech Therapist at Somerville Middle School/Somerville High School effective September 1, 2019 to June 30, 2020 at a salary of \$37,336.20 (MA Step 2).
- 46* To approve the appointment of Michael Santoro to the newly created position of Curriculum Supervisor districtwide effective September 1, 2019 to June 30, 2020 at a salary of \$89,000.00. (Attachment P-7)
- 47* To approve the enclosed employment contract for Bryan P. Boyce, Business Administrator/Board Secretary effective July 1, 2019 to June 30, 2020. (Attachment P-8)
- 48* To accept the resignation of Tim Marden from the position of Teacher of Social Studies at Somerville High School effective August 21, 2019.
- 49* To approve the appointment of William Reddan to the position of Teacher of Social Studies; instructional; certificate of Teacher of Social Studies at Somerville High School to fill a vacancy caused by a resignation (Marden) effective September 1, 2019 to June 30, 2020 at a salary of \$62,227.00 (MA Step 2). (Attachment P-9)

X. OLD BUSINESS

XI. NEW BUSINESS

XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw

* Branchburg Vote Eligible

9322:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
2. *Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
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5. *The presiding officer may:*
6. *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
7. *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
8. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
9. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIII. ADJOURNMENT



Somerville Public Schools

Somerville Board of Education Approval of Field Trip

Date Presented to the Board of Education: August 20, 2019

Date approved by the Board of Education: _____

Season/Year	School	Destination	Board of Education Cost if any
Fall 2019 to Summer 2020	SHS - MAPS	S H I P - Somerville	Walking
Fall 2019	SHS - MAPS	Stelton Lanes - Piscataway	District
Fall 2019	SHS - MAPS	Branchburg Sports Complex - Branchburg	District
Fall 2019	SHS - MAPS	Somerville Area	District
Fall 2019	SHS - MAPS	Somerville Area	District
Fall 2019	SHS - MAPS	AMC Movie Theatre - Bridgewater	District
Fall 2019	SHS - MAPS	Stelton Lanes - Piscataway	District
Winter 2020	SHS - MAPS	Escape Room - Somerville	Walking
Winter 2020	SHS - MAPS	Yestercades - Somerville	Walking
Winter 2020	SHS - MAPS	Branchburg Sports Complex - Branchburg	District
Spring 2020	SHS - MAPS	Sky Zone - South Plainfield	District
Spring 2020	SHS - MAPS	Jenkinsons Aquarium - Pt. Pleasant	District
Spring 2020	SHS - MAPS	Six Flags - Jackson	District



Somerville Public Schools

Somerville Board of Education Approval of Travel Expenses

Date presented to the Board of Education: August 20, 2019

Date approved by the Board of Education: _____

Notes

- 1 All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise
- 2 Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns

<u>Travel Expenditures</u>	<u>Code</u>	<u>Member Category</u>	<u>Code</u>
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)		
Reavey, Robert	2	B	Ocean Place Resort - Long Branch	2	10/17-18/2019	\$233.60	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	FEA/NJPSA Fall Conference
Treanor, Michelle	1	C	ESCNJ - Piscataway	1	8/20/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Free & Reduced Lunch Eligibility