

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, September 18, 2018
Somerville Middle School Cafeteria
7:00 p.m.

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on November 21, 2017. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too Capital Project lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe*

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

reasonable decorum;

- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. *APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meeting as follows:

August 21, 2018

Regular Meeting

September 4, 2018

Workshop/Regular Meeting

VII. SUPERINTENDENT'S REPORT

New Staff Reception

Dr. Timothy M. Teehan, Superintendent of Schools

District Highlights

Dr. Timothy M. Teehan, Superintendent of Schools

VIII. OLD BUSINESS

IX. NEW BUSINESS

It is recommended that Item **1 and 2** be moved upon the recommendation of the Superintendent of Schools.

1. 2019 National Assessment of Educational Progress (NAEP)

RESOLVED that the Board of Education approve that the Somerville Public Schools participate in the 2019 administration of the National Assessment of Educational Progress (NAEP) for students in grade four in the areas of mathematics and reading to take place between January 28, 2019 and March 8, 2019.

2. Elementary and Secondary Education Act

RESOLVED that the Board of Education authorizes the submission of the Elementary and Secondary Education Act (ESEA) application for the Fiscal Year 2019 and accepts the grant award of these funds upon the subsequent approval of the FY 2019 Elementary and Secondary Education Act (ESEA) Application.

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

It is recommended that Items **3* through 5*** be moved upon the recommendation of the Superintendent of Schools.

3* Emergency Make-up Days

RESOLVED that the Board of Education approve a change in the Emergency Make-up Days from a full day to a half-day for the following dates:

May 24, 2019
February 15, 2019
April 19, 2019

4* Field Trips

RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment NB-1)

5* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore, be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-2)

X. REPORT OF BOARD ITEMS

- A.** Finance Committee:
Daniel Puntillo, Chairperson
Lucien Sergile, Member
Erin Sweitzer, Member

It is recommended that Items **1 through 5** be moved upon the recommendation of the Superintendent of Schools.

1. Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (August) (Attachment B-1)
B. Secretary's Report (August) (Attachment B-2)
C. Investments (August) (Attachment B-3)

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

2. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below:
(Attachment B-4)

- A. Van Derveer School Student Activities Fund (August)
- B. Somerville Middle School Student Activities Fund (August)
- C. Somerville High School Student Activities Fund (August)
- D. Somerville High School Athletic/Extracurricular Fund (August)

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
August 30, 2018	\$ 233,068.01
August 30, 2018	\$ 9,779.84 (FICA)
September 14, 2018	\$ 1,191,286.84
September 14, 2018	\$ 22,487.75 (FICA)

4. Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-5)

Van Derveer School and Somerville Middle School	
Bills List Dated September 18, 2018	
10 General Fund	\$ 183,436.12
20 Special Revenue Fund	17,658.73
30 Capital Projects Fund	90,023.90
TOTAL	\$ 291,118.75

5. Line Item Transfers

RESOLVED that the Board of Education approve the enclosed August line item transfers.
(Attachment B-6)

It is recommended that Item 6* be moved upon the recommendation of the Superintendent of Schools.

6* Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-7)

Somerville High School and Districtwide

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Bills List Dated September 18, 2018	
10 General Fund	\$ 927,585.99
20 Special Revenue Fund	34,804.47
60 Cafeteria Fund	400.00
TOTAL	\$ 962,790.46

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of August 31, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

B. Buildings and Grounds Committee:

Kenneth Cornell, Chairperson
 Daniel Puntillo, Member
 Lucien Sergile, Member
 Erin Sweitzer, Member

Facilities Report (Attachment C-1)

C. Athletics and Student Activities Committee:

Lucien Sergile, Chairperson
 Derek Jess, Member
 John Prudente, Member
 Daniel Puntillo, Member

1. Feminism Club at Somerville High School

RESOLVED that the Board of Education approve the newly-created Feminism Club at Somerville High School for the 2018-2019 school year.

D. Curriculum Committee:

Denise Van Horn, Chairperson
 Candace Matthews, Member
 Lucien Sergile, Member

Curriculum Reports (Attachments C-2)

1. Revision of Curriculum Maps

RESOLVED that the Board of Education approve the revision of the following Curriculum maps for Van Derveer School:

Gifted and Talented - Grades K-5

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2* Approval of the following Novels for Somerville High School

RESOLVED that the Board of Education approve the following novels for Somerville High School for the 2018-2019 school year:

Absolutely True Diary of a Part-Time Indian by Sherman Alexi
Long Way Down by Jason Reynolds
Persepolis by Marjane Satrapi
When the Emperor Was Divine by Julie Otsuka

E. Policy Committee:
John Prudente, Chairperson
Candace Matthews, Member
Denise Van Horn, Member

F. Technology Committee:
Kenneth Cornell, Chairperson
Daniel Puntillo, Member
Denise Van Horn, Member

Technology Committee Report (Attachment C-3)

G. Borough Council Liaison:
Lucien Sergile, Liaison

H. Somerset County Educational Services Commission:
Daniel Puntillo, Liaison

I. Somerset County Association of Boards of Education:
Linda Olson, Liaison

J. Ad Hoc Security Committee:
John Prudente, Chairperson
Kenneth Cornell, Member
Daniel Puntillo, Member

K. Ad Hoc Negotiations Committee:
Daniel Puntillo, Chairperson
Derek Jess, Member
John Prudente, Member

XI. PERSONNEL

PreK-8

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's

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recommendations as follows: (appointments and salaries contingent upon verified documentation)

1. To accept the resignation of Cindy Garcia from the position of School Nurse at Van Derveer School effective November 5, 2018.
2. To accept the retirement/resignation of Nancy Jenkins from the position of teacher of Language Arts at Somerville Middle School effective December 31, 2018.
3. To approve the appointment of the following individuals to the position of Anti-Bullying Specialist for the 2018-2019 school year at no additional remuneration:

Karen Tovi-Jones	Van Derveer School
Helena Sroczynski	Somerville Middle School
4. To approve the appointment of the following individuals to the position of Alternative Anti-Bullying Specialist for the 2018-2019 school year at no additional remuneration:

Claudine O'Brien	Van Derveer School
Lani Perruso	Somerville Middle School
5. To approve the appointment of the following individuals to the position of morning and afternoon monitor for Somerville Middle School for the 2018-2019 school year at the rate of \$36.00+ per hour:

Allison Parajon
Thomas George
Joanne Miele
Jeanine Guerriero
6. To accept the resignation of Lindsay Frevert from the position of softball coach at Somerville Middle School for the 2018-2019 school year.
7. To approve the appointment of the following individuals to the position of co-softball coaches at Somerville Middle School for the 2018-2019 school year at a stipend of \$2,062.58+ each:

Liana Fross
Lindsay Frevert
8. To accept the resignation of Freddie Shaker from the position of student council co-advisor at Somerville Middle School for the 2018-2019 school year.
9. To approve the appointment of Diana Baccash to the position of student council co-advisor at Somerville Middle School for the 2018-2019 school year at a stipend of \$1,131.97+.
10. To approve the appointment of the following individuals to the position of homework club monitors at Somerville Middle School for the 2018-2019 school year at the rate of \$36.00+ per hour:

Sierra Gomes	Diana Baccash
Wendy Hunt	Ines Cantatore

* Branchburg Vote Eligible

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Joy Cleveland	Melissa Cebula
Courtney Ball	Sarah Booth
Matthew DeBlock	Aubree Deminski
Elaine Ramos	Debra Trifari
Helena Sroczynski	Liana Fross
Joanne Miele	Irene Barist
David Peist	Brian O'Neil
Alexandra Bakerman	Olivia Edelman
Jeannine Guerriero	Katherine Johnson
Alyssa Breeman	Diane Sobey
Allison Parajon	

11. To approve the appointment of the following individuals to the position of administrative detention monitors at Somerville Middle School for the 2018-2019 school year at the rate of \$36.00+ per hour:

Diana Baccach	Ines Cantatore
Joy Cleveland	Melissa Cebula
Courtney Ball	Sarah Booth
Aubree Deminski	Elaine Ramos
Debra Trifari	Liana Fross
Joanne Miele	David Peist
Brian O'Neil	Alexandra Bakerman
Olivia Edelman	Jeannine Guerriero
Katherine Johnson	Diane Sobey

12. To approve the Intergovernmental Loan of Lindsay Frevert, second grade teacher at Van Derveer School to the New Jersey Department of Education effective September 24, 2018 to June 30, 2019.
13. To accept the resignation of Juliana Ferreira from the position of instructional assistant at Somerville Middle School effective October 12, 2018.
14. To approve the appointment of Krista Gras to the leave replacement position of teacher of second grade, a non-tenured position, at Van Derveer School to fill a vacancy caused by a leave (Frevert) effective September 20, 2018 to June 30, 2019 at a salary of \$60,768.00+ (MA Step 6) (prorated).
15. To approve the appointment of Melissa Lavy to the leave replacement position of teacher of third grade, a non-tenured position, at Van Derveer School to fill a vacancy caused by a maternity leave (Glinka) effective October 3, 2018 to June 30, 2019 at a salary of \$64,434.00+ (BA Step 10) (prorated).

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's

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recommendations as follows: (appointments and salaries contingent upon verified documentation)

16* To approve the appointment of the following individuals to the position of volunteer at Somerville High School for the 2018-2019 school year:

Regina Santangelo	Music Department
Jennifer Warta	Marching Band
Kathleen Mehan	Girls' Basketball
Christine Yap	Color Guard

17* To approve the appointment of the following individuals to the position of game worker at Somerville High School for the 2018 fall athletic events:

<u>Elizabeth Ramirez:</u>	<u>Kerri Ireland:</u>	
Head Ticket Seller	Head Ticket Seller	\$144.20
Scoreboard	Scoreboard	\$ 71.07
Assistant Ticket Seller	Assistant Ticket Seller	\$ 90.64
Ticket Collector	Ticket Collector	\$ 71.07
<u>Joan Thorne</u>		
Assistant Ticket Seller	\$90.64	
Ticket Collector	\$71.07	

18* To approve the appointment of Alexandra Bartfield to the position of Affirmative Action Officer Liaison for the 2018-2019 school year at no additional remuneration.

19* To approve the appointment of Christopher Mulligan to the position of PARCC Coordinator and District Testing Coordinator for the 2018-2019 school year at no additional remuneration.

20* To approve the appointment of Tanya McDonald to the position of Interim Affirmative Action Officer, Harassment, Intimidation and Bullying Coordinator and Title IX Coordinator for the 2018-2019 school year at no additional remuneration.

21* To approve the appointment of Nancy Umbenhaur to the leave replacement position of substitute secretary in the Special Services Department to fill a vacancy caused by a medical leave (Zambrano) effective September 11, 2018 to October 11, 2018 at the rate of \$12.50 per hour.

22* To approve the appointment of Heather Kennedy to the position of advisor for the Feminism Club at Somerville High School for the 2018-2019 school year at no additional remuneration.

23* To approve the appointment of Colin Williamson to the position of assistant boys' basketball coach at Somerville High School for the 2018-2019 school year at a stipend of \$6,668.22+.

24* To approve the appointment of Maureen Navatta to the position of Peer2Peer Club advisor at Somerville High School for the 2018-2019 school year at a stipend of \$1,774.69+.

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XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

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- 2. Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
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- 9. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIII. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss negotiations and matters falling within the attorney-client privilege with respect to this subject. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

XIV. ADJOURNMENT

* Branchburg Vote Eligible

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Somerville Public Schools

Somerville Board of Education Approval of Field Trip Requests

Date Presented to the Board of Education: September 18, 2018

Date approved by the Board of Education: _____

Season/Year	School	Destination	Board of Education Cost if any
Winter, 2019	VDV	Prudential Center - Newark	None/ Parents will transport
Spring, 2019	SMS	Kutztown University - Kutztown, PA Dorney Park	Charter / students pay Box Truck for Instruments
Spring, 2019	SMS	Kutztown University - Kutztown, PA Dorney Park	Charter / students pay Box Truck for Instruments
Fall, 2018	SHS	AMC Loews Theatre - New Brunswick	Transportation
Fall, 2018	SHS	USHMM/Lincoln Memorial - Washington, DC	None/Charter - students pay



Somerville Public Schools

Somerville Board of Education Approval of Travel Expenses

Date presented to the Board of Education: September 18, 2018

Date approved by the Board of Education: _____

Notes:

1. All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
2. Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

<u>Travel Expenditures</u>	<u>Code</u>	<u>Member Category</u>	<u>Code</u>
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description	
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)			
Bahna, Samantha	2	B	George Brown Convention Center - Houston, TX	3	11/18-20/2018	\$205.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NCTE & Conference on English Leadership
Bateman, Nicole	1	B	NJDOE - Trenton	11	9/14/2018; 10/17-18/2019; 11/14/2018; 12/7/2018; 1/7-8/2019; 5/9-10/2019; 6/10-11/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	The Role of the Preschool I&R Team Specialist
Birnbaum, Christine	1	B	Paramus	8	9/27/2018; 10/23/2018; 11/27/2018; 12/13/2018; 1/17/2019; 2/26/2019; 3/14/2019; 5/20/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Tom Marshall Coaches Meetings
Conklin, Lisa	2	B	Hynes Veterans Memorial Convention Center - Boston, MA	4	3/13-16/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$0.00	NAEA Convention

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Training and Seminars	1	Board Member	A
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						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)			
Deluca, Kathleen	2	B	RVCC - Branchburg	1	10/26/2018	\$65.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Safe Coalition Professional Fall Conference
Evans, Dawn	1	B	RVCC - Branchburg	1	10/26/2018	\$65.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Safe Coalition Professional Fall Conference
Kessler, Victoria	1	B	Rutgers - New Brunswick	1	10/10/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Personal Narratives in Response to the Nazi Threat
Kessler, Victoria	1	B	Rutgers - New Brunswick	1	10/26/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Teach Europe
Malespina, Elissa	1	B	Atlantic City	2	10/23-24/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	School Boards Workshop 2018
Malespina, Elissa	1	B	Brooklyn, NY	3	10/26-28/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	School Leadership Summit
Miller, Tristan	1	B	NY Public Library - NYC	2	10/4-5/2018	\$60.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NY Comic Con for Librarians and Teachers
Perruso, Lani	2	B	Gaylor Palms Resort & Convention Center - Kissimmee, FL	3	10/25-27/2018	\$399.00	0	\$0.00	\$0.00	\$0.00	\$657.00	\$0.00	\$0.00	\$0.00	AMLE 2018 Conference (replacement for G. Boulegeris who is not attending)
Pritchard, Jessica	1	B	Abington High School - Abington, PA	1	11/6/2018	\$235.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	AP Workshop
Sroczyński, Helena	2	B	Pines Manor - Edison, NJ	1	10/12/2018	\$99.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJSCA Fall Conference
Warner, Jessica	1	B	Paramus	8	9/27/2018; 10/23/2018; 11/27/2018; 12/13/2018; 1/17/2019; 2/26/2019; 3/14/2019; 5/20/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Tom Marshall Coaches Meetings
Williamson, Colin	1	B	Rutgers - Piscataway	1	10/22/2018	\$80.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJ Council for Social Studies

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Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Reimbursable Expenses							Other Expenses	Description
						Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)		
Zurawiecki, Danielle	2	B	RVCC - Branchburg	1	10/26/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Safe Coalition Professional Fall Conference