

# SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street  
Somerville, NJ 08876

## AGENDA

Tuesday, September 24, 2013  
Somerville Middle School Cafeteria  
7:00 p.m.

### Mission Statement

Our mission as a school community is to provide quality education through an environment which promotes individual excellence and that all pupils achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards at all grade levels.

#### I. CALL MEETING TO ORDER

#### II. FLAG SALUTE

#### III. ROLL CALL OF MEMBERS

#### IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at its Reorganization Meeting on January 3, 2013. Notice has been provided to the three newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

#### V. PUBLIC COMMENT

*At this time, comment is invited on any matter related to agenda items.*

*When permitted, public participation shall be governed by the following rules under Bylaw 0167:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
  - c. Request the assistance of law enforcement officers in the removal of a disorderly*

*person when that person's conduct interferes with the orderly progress of the meeting;*

- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**VI. APPROVAL OF MINUTES**

**RESOLVED** that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

*	July 20, 2013	Workshop Meeting
*	July 20, 2013	Executive Session
*	August 20, 2013	Regular Meeting
*	August 20, 2013	Executive Session
*	September 10, 2013	Workshop/Regular Meeting
*	September 10, 2013	Executive Session

**VII. SUPERINTENDENT'S REPORT**

New Staff Reception

Dr. Timothy J. Purnell, Superintendent of Schools  
Ms. Susan Haynes, Van Derveer Elementary School Principal  
Ms. Georgette Boulegeris, Somerville Middle School Principal  
Mr. Gerard Foley, Somerville High School Principal

Code of Ethics

Michael J. Rogers, Esq., Board Attorney

Summer 2013 Enrichment and Performing Arts Overview

Mrs. Lani Perruso, Van Derveer Elementary School Assistant Principal  
Mr. David Zubia, Somerville Middle School Teacher

District Highlights/District Goals

Dr. Timothy J. Purnell, Superintendent of Schools

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

It is recommended that Items **1\* through 10\*** be moved upon the recommendation of the Superintendent of Schools.

**1\*** Independent Study Programs

**RESOLVED** that the Board of Education approve the enclosed application for the Independent

\* Branchburg Vote Eligible

Study Program at Somerville High School for the 2013-2014 school year. (Attachment NB-1)

**2\*** NCLB Grant Salaries

**RESOLVED** that the Board of Education approve the following percentage of staff member's salaries, which are partially or completely funded by the 2014 NCLB Consolidated Grant:

<u>Title I Grant</u>	<u>Funding %</u>	<u>Portion Funded by Grant</u>	<u>Base Salary</u>
Jessica Warner	100%	\$69,734.00	\$ 69,734.00
Chelsey McNally	100%	\$55,616.00	\$ 55,616.00
Timothy Teehan	10%	\$12,228.00	\$122,280.00
Bruce Harms	40%	\$31,430.00	\$ 78,573.00
 <u>Title IIA Grant</u>			
Susan Biuso	70%	\$61,605.00	\$ 87,729.00
 <u>Title III Grant</u>			
Karen Longo-Baldwin	14%	\$10,000.00	\$ 69,785.00

**3\*** IDEA Grant Salaries

**RESOLVED** that the Board of Education approve the following percentage of staff member's salaries, which are partially funded by the 2014 IDEA Grant:

<u>Title I Grant</u>	<u>Funding %</u>	<u>Portion Funded by Grant</u>	<u>Base Salary</u>
Lani Perruso	30%	\$25,830.00	\$ 86,000.00
Susan Haynes	28%	\$36,260.00	\$126,506.06
Robert Reavey	28%	\$26,775.00	\$ 93,411.07
Georgette Boulegeris	28%	\$35,380.00	\$123,082.02

**4\*** Donation to Somerville High School

**RESOLVED** that the Board of Education accept a donation from the Somerville High School Music Booster Association to the Somerville High School to offset the stipends for the Marching Band Summer Camp and the Marching Band Season in the amount of \$13,500.00.

**5\*** District Strategic Goals/Dashboard

**RESOLVED** that the Board of Education approve the enclosed District Strategic Goals/Dashboard for the 2013-2014 school year. (Attachment NB -2)

**6\*** Somerville Principals and Supervisors Association Agreement

**RESOLVED** that the tentative agreement reached by the Board of Education Negotiations Team with the Somerville Principals and Supervisors Association effective July 1, 2013, and terminating June 30, 2016, in the form prepared by and approved by the Board Attorney, is hereby approved and the Board President is authorized to execute same.

\* Branchburg Vote Eligible

7\* Non Public Technology Agreements

**WHEREAS**, the Somerville Board of Education has consulted with the administrators at Immaculate Conception School, Immaculata High School and Wonder Years Academy; and

**WHEREAS**, the Somerville Board of Education has advised Immaculate Conception School, Immaculata High School and Wonder Years Academy regarding the limit of funds available for the provision of technology for the full-time pupils enrolled in the nonpublic school; and

**WHEREAS**, the Somerville Board of Education is in agreement with the technology to be provided to Immaculate Conception School, Immaculata High School, Wonder Years Academy within the limit of the funds that are available;

**NOW, THEREFORE, BE IT RESOLVED** that the Somerville Board of Education approve the attached New Jersey Nonpublic School Technology Initiative Program Request Form(s) from the Immaculate Conception School, Immaculata High School and Wonder Years Academy;

**AND BE IT FURTHER RESOLVED** that the Board of Education approves the attached New Jersey Nonpublic School Technology Initiative Program Agreements with forward certified minutes to this Resolution with the Program Agreement to the Executive County Superintendent of Somerset County within the timelines set by the State Department of Education. (Attachment NB-3)

8\* Chapter 192/193 Auxiliary Services Corrective Action Plan

**RESOLVED** that the Board of Education accept the New Jersey Department of Education Office of Fiscal Accountability and Compliance's (OFAC) Review of Chapter 192/193 Auxiliary Services to Nonpublic Students and its subsequent Recommendations for the Fiscal Year ended June 30, 2011; and

**WHEREAS** the Board of Education certifies that the findings were discussed in a public Board meeting; and

**BE IT FURTHER RESOLVED** that the Board of Education approve and authorize the administration to file the Corrective Action Plan for recommendations detailed in OFAC Review of Chapter 192/193 Auxiliary Services to Nonpublic Students for Fiscal Year ended June 30, 2011. (Attachment – NB-4)

9\* Field Trips

**RESOLVED** that the Board of Education approve the enclosed request for field trips. (Attachment NB-5)

10\* Travel Expenditure Resolution

**WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-6)

**X. REPORT OF BOARD ITEMS**

- A.** Finance Committee:  
Dennis Garot, Chairperson  
James Adamec, Member  
Kenneth Cornell, Member

It is recommended that Items **1** through **3** be moved upon the recommendation of the Superintendent of Schools.

**1.** Acceptance of Monthly Reports

**RESOLVED** that the Board of Education accept the monthly reports as listed below: (Attachment B-1)

- A.** Middle School Fund (August)
- B.** Van Derveer School Fund (August)

**2.** Bills Lists

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-2)

Van Derveer and Middle Schools	
Bills List Dated September 24, 2013	
10 General Fund	\$ 208,324.35
20 Special Revenue Fund	2,879.15
30 Capital Projects	199,564.35
TOTAL	\$ 410,767.85

**3.** Payroll

**RESOLVED** that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
August 30, 2013	\$ 35,215.27 (MS & VDV)
September 15, 2013	\$493,241.15 (MS & VDV)

It is recommended that Items **4\*** through **8\*** be moved upon the recommendation of the Superintendent of Schools.

**4\*** Board Secretary's Financial Reports

**RESOLVED** that the Board of Education accept the Board Secretary's Reports listed below:

\* Branchburg Vote Eligible

- A. Treasurer’s Report (July and August) (Attachment B-3)
- B. Secretary’s Report (July and August) (Attachment B-4)
- C. Investments(August) (Attachment B-5)
- D. Food Services (Not Applicable)

**5\*** Acceptance of Monthly Reports

**RESOLVED** that the Board of Education accept the monthly reports as listed below: (Attachment B-6)

- A. High School Fund (August)
- B. Athletic/Extracurricular Fund (July and August)

**6\*** Bills Lists

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-7)

District Wide and High School	
Bill List Dated August 30, 2013	
10 General Fund	\$ 399,542.76
40 Debit Service	118,716.25
TOTAL	\$ 518,259.01

Bill List Dated September 24, 2013	
10 General Fund	\$ 986,271.39
20 Special Revenue Fund	188,787.29
60 Cafeteria Fund	192.40
TOTAL	\$ 1,175,251.08

**7\*** Payroll

**RESOLVED** that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
August 30, 2013	\$140,904.48 (ADMIN & HS)
August 30, 2013	\$ 8,124.32 (FICA)
September 15, 2013	\$621,391.70 (ADMIN & HS)
September 15, 2013	\$ 19,507.08 (FICA)

**8\*** Line Item Transfers

**RESOLVED** that the Board of Education approve the enclosed July/August line item transfers. (Attachment B-8)

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23 2:11(c)r, the Somerville Board of Education certifies that as of July 31, 2013 and August 31, 2013 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge,

\* Branchburg Vote Eligible

no major account or fund has been overexpended in violation of N.J.A.C 6A:23 2:11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- B.** Buildings and Grounds Committee:  
Kenneth Cornell, Chairperson  
Norman Chin, Member  
Al Kerestes, Member

Facilities Report - September 2013 (Attachment C-1)

- C.** Athletics and Student Activities Committee:  
John Prudente, Chairperson  
Lucien Sergile, Member
- D.** Curriculum Committee:  
Linda Olson, Chairperson

**1.** Adoption of Curriculum Maps

**RESOLVED** that the Board of Education adopt the following curriculum maps:

Elementary School

Mathematics: Grade 4

Middle School

English Language Arts: Grade 6

English Language Arts: Grade 7

English Language Arts: Grade 8

Mathematics: Grade 8

**2\*** Adoption of Curriculum Maps

**RESOLVED** that the Board of Education adopt the following curriculum maps:

High School

Algebra I: Grade 9

Algebra II: Grades 9-12

English Language Arts: Grade 12

- E.** Policy Committee:  
Al Kerestes, Chairperson

\*First Reading

**RESOLVED** that the Board of Education approve the following policies/regulations for a first reading: (Attachment C-2)

P 5512 Harassment, Intimidation, and Bullying

\* Branchburg Vote Eligible

R 5512 Harassment, Intimidation, and Bullying Investigation Procedure

\*Second Reading

**RESOLVED** that the Board of Education approve the following policy for a second reading:  
(Attachment C-3)

P/R 3232	Tutoring Services
P/R 5117	Interdistrict Public School Choice
P 5120	Assignment of Pupils
P 5533	Pupil Smoking
P 5512	Harassment, Intimidation, and Bullying
R 5512	Harassment, Intimidation, and Bullying Investigation Procedure
P 7434	Smoking in School Buildings and on School Grounds
P 7522	School District Provided Technology Devices to Staff Members
P 7523	School District Provided Technology Devices to Pupils

- F.** Technology Committee:  
Norman Chin, Chairperson  
James Adamec, Member
- G.** Borough Council/B.O.E. Liaison:  
John Prudente, Liaison
- H.** Somerset County Educational Services Commission:  
Daniel Puntillo, Liaison
- I.** New Jersey School Boards Association:  
Linda Olson, Delegate
- J.** Somerset County Association of Boards of Education:  
John Prudente, Delegate
- K.** **AD HOC – Security Committee**  
John Prudente, Chairperson  
James Adamec, Member  
Norman Chin, Member  
Kenneth Cornell, Member  
Al Kerestes, Member

**XI. PERSONNEL**

K-8

**RESOLVED** that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

\* Branchburg Vote Eligible



1. To approve a paid maternity disability leave of absence for Dayle Reavey, Speech Therapist at Van Derveer Elementary School, effective December 16, 2013 to January 31, 2014 and an unpaid child care leave of absence in accordance with the New Jersey Family Leave Act effective February 1, 2014 to June 30, 2014.
  
2. To approve the appointments of the following staff members to the positions of detention monitors at Somerville Middle School for the 2013-2014 school year at a rate of \$35.00 per hour.
  - Catherine Ambos
  - Courtney Ball
  - Sally Booth
  - Melissa Cebula
  - Kristine DaCosta
  - Bruce Harms
  - Cathy Hons
  - Joanne Miele
  - Freddie Shaker
  - Debra Trifari
  - David Zubia
  
3. To approve the appointment of the enclosed staff members to the position of homework club monitors for the 2013-2014 school year at a rate of \$35.00 per hour. (Attachment P-1)
  
4. To approve Murray Peyton as a volunteer mentor at Somerville Middle School for the 2013-2014 school year in relation to the year two Board's Strategic Goal #2.
  
5. To approve the enclosed curriculum project stipends K-8. (Attachment P-2 )
  
6. To approve the appointment of Lani Perruso to the position of Affirmative Action Officer at Van Derveer School for the 2013-2014 school year at no additional remuneration.

9-12 and Districtwide

**RESOLVED** that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 7\* To approve the appointment of the following individuals to the position of volunteers at Somerville High School for the 2013-2014 school year.
 

Paul Gibbons	Baseball
Troy Cyburt	Football
  
- 8\* To approve the employment contract for Ron Bommarito at a salary of \$89,000.00 effective October 1, 2013. (Prorated)
  
- 9\* To approve the appointment of Dr. Sharon Granetz to the position of volunteer consultant to assist the special education department for the 2013-2014 school year in the area of dyslexia.

\* Branchburg Vote Eligible

- 10\*** To approve the enclosed curriculum project stipends 9-12. (Attachment P-3)
- 11\*** To approve the following individuals as substitute teachers at \$90.00 per diem for the 2013-2014 school year.
- 12\*** To approve a change in assignment for Karen Longo Baldwin, teacher of English as a Second Language/Bilingual at Somerville High School from a four/fifths (4/5) position to a full time position effective September 1, 2013.
- 13\*** To approve the following individuals for their work during the summer months as paraprofessionals for the Somerville High School Marching Band Camp. The stipends will be paid through a donation from the marching band booster association.
- |               |            |
|---------------|------------|
| Cliff Ramsay  | \$1,000.00 |
| Chris Ramsay  | \$1,000.00 |
| Joseph Harris | \$ 750.00  |
| Jay Drake     | \$ 500.00  |
| Cynthia Wong  | \$ 500.00  |
- 14\*** To approve the following individuals to works as paraprofessionals for the Somerville High School Marching Band for the 2013-2014 school year. The stipends will be paid through a donation from the marching band booster association.
- |               |            |
|---------------|------------|
| Cliff Ramsay  | \$3,500.00 |
| Chris Ramsay  | \$1,500.00 |
| Joseph Harris | \$2,250.00 |
| Jay Drake     | \$1,500.00 |
| Cynthia Wong  | \$1,000.00 |
- 15\*** To approve the appointment of Cindy Atkins to the position of Section 504 Officer for the 2013-2014 school year at no additional remuneration.

**XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS**

*At this time, comment is invited on any matter related to the school district.*

*When permitted, public participation shall be governed by the following rules under Bylaw 0167:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too*

\* Branchburg Vote Eligible

- lengthy, abusive, obscene, or irrelevant;*
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

### **XIII. EXECUTIVE SESSION**

**RESOLVED** that the Board of Education move to recess into executive session to discuss student matters. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

**RESOLVED** that the Board of Education move to return to public session.

### **XIV. ADJOURNMENT**