

WORKSHOP/REGULAR MEETING
TUESDAY, SEPTEMBER 4, 2018
ADMINISTRATIVE HEADQUARTERS

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

TIME AND PLACE

The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Tuesday, August 21, 2018 at the Administrative Headquarters, 51 West Cliff Street, Somerville.

The meeting was called to order at 7:00 p.m. by Mrs. Olson, President.

ROLL CALL

MEMBERS PRESENT: Mr. Kenneth Cornell, Mr. Derek Jess, Ms. Candace Matthews, Mrs. Linda Olson, Mr. John Prudente, Mr. Daniel Puntillo, Mr. Lucien Sergile, Mrs. Erin Sweitzer and Mrs. Denise Van Horn

MEMBERS ABSENT: Mrs. Kristen Fabriczi

ALSO PRESENT: Dr. Timothy Teehan, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator

Mrs. Olson announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on November 21, 2017, notices to the two newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

SUPERINTENDENT'S REPORT

Summer Tech Camp & Fine and Performing Arts Program Update
Mrs. Valentina Carleo, Supervisor of Curriculum

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

and Instruction

Mrs. Jennifer DePace, Supervisor of Guidance and Special Services

Mrs. Jennifer DePace, Supervisor of Guidance and Special Services acknowledged the Directors of the Fine and Performing Arts: Mr. Steve Loreti, Instrumental Music and Mr. John Floyd, Performing Arts. She indicated that enrollment for both band and theater/arts is up from last year. She thanked the Board of Education for supporting the performing arts program. She also thanked the student assistants and volunteers. A short slideshow was presented.

Mrs. Valentina Carleo, Supervisor of Curriculum and Instruction also acknowledged the Technology Camp Staff: Johann Derflinger, Ryan Ure, Elissa Malespina and Tristan Miller. She was excited to report that female participation increased for the Tech Camp. Student Representative, Ashtyn Garland (8th Grader), presented one of the projects (a virtual tour of the Somerville Middle School).

District Highlights

Dr. Timothy M. Teehan, Superintendent of Schools
District Highlights

Dr. Teehan addressed the public comments made at the August 21 Board Meeting:

1. Concerning the language written on the Agenda under Public Comment (ByLaw 9322); written language will remain.
2. Concerning the archiving of video recording of the Board meetings; since Ville TV does not store these recordings, the District will explore possibility of creating our own archive.
3. Concerning the allegation that a recent OPRA request made by Mr. Patrick Frain was not responded to timely; administration stands by its initial response that it was completed timely and was sent via the requested email address.

Dr. Teehan announced that the first day of school is scheduled for Thursday, September 6. Hats off

to all teachers who their their classrooms ready for opening day. All district staff were welcomed the morning of September 4. Staff Development was held in the afternoon.

OLD BUSINESS

None

NEW BUSINESS

It is recommended that Items 1 through 11 be moved upon the recommendation of the Superintendent of Schools.

**1. CHANGE ORDER
- PARTIAL ROOF
REPLACEMENT AND
REPAIRS AT VAN
DERVEER
ELEMENTARY
SCHOOL**

RESOLVED that the Board of Education approve the following change order related to the Van Derveer Elementary School Partial Roof Replacement and Repairs Project:

Change Order # CO-01

Repair #1: Perimeter Metal Edge Repair - Total linear footage 850 lf x Unit Price \$38.20 per lf - \$32,470.00

Repair #3 & #7: Blister Repair - Total square footage 70 sf x Unit Price \$100.00 per sf - \$7,000.00

Repair #11 Masonry Repair - Total linear footage 50 lf x Unit Price \$50.00 per lf - \$2,500.00

Addition of fasteners for the MultiPurpose Roof due to low pull test results - \$5,025.00

Modify Alternate No.3 - Repair ladder (instead of replace) to roof area B and install new ladder at the raised roof area above the connection hallway to B wing - No Cost Change (Attachment NB-1)

**2. Change Order
- Partial Roof
Replacement and
Repairs at Van
Derveer
Elementary
School**

RESOLVED that the Board of Education approve the following change order related to the Van Derveer Elementary School Partial Roof Replacement and Repairs Project:

Change Order # CO-02

To repair the existing roof drain that is currently leaking due to existing cracked lead flashing. This drain is outside the scope of the work and is located above the area of room C-33:

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

\$2,850.00 (Attachment NB-2)

3. ADOPTION OF CURRICULUM MAPS

RESOLVED that the Board of Education approve the following curriculum maps for Somerville Middle School:

Social Studies - Grades 6, 7, & 8 (Attachment NB-3)

4. GIFTED & TALENTED

RESOLVED that the Board of Education approve the Van Derveer Elementary School Gifted and Talented program for grades two through five for the 2018-2019 school year.

5* CHANGE ORDER - KITCHEN UPGRADES AT SOMERVILLE HIGH SCHOOL

RESOLVED that the Board of Education approve the following change order related to the Somerville High School Kitchen Upgrade Project:

Change Order # CO-03
Install strainers in existing two compartment sink and reconnect with indirect vent per health code: \$2,139.49 (Attachment NB-4)

6* CHANGE ORDER - PARTIAL ROOF REPLACEMENT AND REPAIRS AT SOMERVILLE HIGH SCHOOL

RESOLVED that the Board of Education approve the following change order related to the Somerville High School Roof Replacement and Repairs Project:

Change Order # CO-01
Permit Fee: \$125 (Attachment NB-5)

7* CHANGE ORDER - PARTIAL ROOF REPLACEMENT AND REPAIRS AT SOMERVILLE HIGH SCHOOL

RESOLVED that the Board of Education approve the following change order related to the Somerville High School Roof Replacement and Repairs Project:

Change Order # CO-02
Credit for unused Allowance: \$875 (Attachment NB-6)

8* SHARED SERVICES AGREEMENT - RARITAN VALLEY COMMUNITY COLLEGE

RESOLVED that the Board of Education approve the attached shared services agreement with Raritan Valley Community College pursuant to N.J.S.A. 40A:65-7 and N.J.S.A. 40A:65-5(c) to provide a Workforce Development and Employability Exploration course at Somerville High School. (Attachment NB-7)

*Branchburg Vote Eligible
+Subject to change as per the SEA contract negotiations

9* SHARED SERVICES AGREEMENT - RARITAN VALLEY COMMUNITY COLLEGE

RESOLVED that the Board of Education approve the attached shared services agreement with Raritan Valley Community College pursuant to N.J.S.A. 40A:65-7 and N.J.S.A. 40A:65-5(c) to provide a Workforce Development and Employability Exploration course to students enrolled in Somerville High School's MAPS program. (Attachment NB-8)

10* FIELD TRIPS

RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment NB-9)

11* TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-10)

Mr. Sergile introduced and moved the adoption of the resolution, Ms. Matthews seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	ABSENT

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

PERSONNEL

RESOLVED that the Board of Education approve and/or accept the Superintendent's Recommendations as follows:

(All appointments and salaries subject to verification of documentation.)

PreK-8

1. **SARAH BLANTON** **APPROVE** the appointment of Sarah Blanton to the position of part-time instructional assistant at Van Derveer School to fill a vacancy caused by a reassignment (Anderson) effective September 5, 2018 to June 30, 2019 at a salary of \$18,306.50+ (Step 1).

2. **NICHOLAS PETRONKO** **APPROVE** the appointment of Nicholas Petronko to the position of teacher for the Gifted and Talented Program at Somerville Middle School for the 2018-2019 school at a rate of \$36.00+ per hour.

3. **JENNIFER FERGUSON** **APPROVE** the appointment of Jennifer Ferguson to the position of substitute teacher for the Gifted and Talented Program at Somerville Middle School for the 2018-2019 school at a rate of \$36.00+ per hour.

4. **SMS CLUB ADVISORS** **APPROVE** the appointment of the attached list of individuals to the position of club advisors at Somerville Middle School for the 2018-2019 school year. (Attachment P-1)

5. **NEWLY-CREATED POSITION** **APPROVE** the newly-created Preschool PEA Grant funded position of Social Worker.

6. **CHELSEA DAVIS** **APPROVE** the appointment of Chelsea Davis to the newly-created position of part-time Preschool PEA Grant funded Social Worker at Van Derveer School effective September 5, 2018 to June 30, 2019 at a salary of \$32,345.00+ (MA Step 8). (Attachment P-2)

7. **JANICE KING** **APPROVE** the appointment of Janice King to the position of Preschool lunch aide at Van Derveer School effective September 5, 2018 to June 30, 2019 at a rate of \$14.50 per hour.

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

8. CAFÉ-TERIA/PLAYGROUND AIDES APPROVE the appointment of the following Individuals to the position of cafeteria/playground aide at Van Derveer School effective September 5, 2018 to June 30, 2019 at a salary of \$14.50 per hour:
 Maria Henriquez
 Theo Sadin

9. CATHERINE AMBOS APPROVE the appointment of Catherine Ambos to the position of volunteer mentor at Somerville Middle School for the 2018-2019 school year.

10. JOB DESCRIPTION APPROVE the attached job description for the Community and Parent Involvement Specialist. (Attachment P-3)

11. KIMBERLY EDMONDS APPROVE the appointment of Kimberly Edmonds to the newly created position of part-time secretary at Somerville Middle School effective September 5, 2018 to June 30, 2019 at a salary of \$26,828.50+ (Step 5) (prorated).

12. CHANGE IN SALARY GUIDE APPROVE a change in salary guide placement for the following staff members retroactive to September 1, 2018:

Freddie Shaker MA+15 to MA+30

9-12 and Districtwide

13* JUNG-HWA LEE-SUNG ACCEPT the resignation of Jung-Hwa Lee-Sung from the position of Director of Curriculum and Instruction for Somerville Public Schools effective September 5, 2018.

14* KAREN STEPHENSON ACCEPT the resignation of Karen Stephenson from the position of Peer2Peer Advisor at Somerville High School effective immediately.

15* NEWLY-CREATED POSITION APPROVE the newly-created position of School Safety Specialist.

16* JOB DESCRIPTION APPROVE the attached job description for the District School Safety Specialist. (Attachment P-4)

*Branchburg Vote Eligible

+Subject to change as per the SEA contract negotiations

17* MELISSA
MCENTEE

APPROVE Melissa McEntee to the newly created District School Safety Specialist position for the 2018-2019 school year at no additional remuneration.

18* STEPHEN
HEVALOW-HARVEY

APPROVE the appointment of Stephen Hevalow-Harvey to the position of full-time instructional assistant at Somerville High School effective September 1, 2018 to June 30, 2019 at a salary of \$36,613.00+ (Step 1) to be reimbursed by the North Plainfield Board of Education in accordance with the tuition agreement.

Mr. Sergile introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Sweitzer	YES
Jess	YES	Van Horn	YES
Matthews	YES	Sergile	YES
Prudente	YES	Olson	YES
Puntillo	YES	*Fabriczi	ABSENT

PUBLIC COMMENT

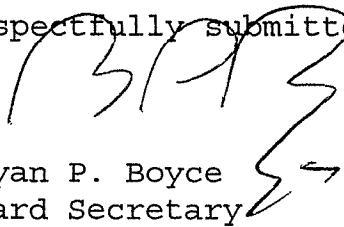
Mr. Patrick Frain, 201 Scobee Lane, Somerset, demanded that administration look over their records again concerning the OPRA request he submitted indicating once again that it was late. Mr. Bryan Boyce, School Business Administrator and Board Secretary responded that it was absolutely not late.

ADJOURNMENT

With nothing further to be discussed, Mr. Sergile motioned to adjourn and Mr. Jess seconded the motion at 7:32 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,



Bryan P. Boyce
Board Secretary

*Branchburg Vote Eligible
+Subject to change as per the SEA contract negotiations