

SOMERVILLE BOARD OF EDUCATION
51 West Cliff Street
Somerville, NJ 08876

AGENDA
WORKSHOP/REGULAR MEETING
Tuesday, October 6, 2020
Virtual Public Livestream Broadcast
6:30 p.m.

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence for all students.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at its Regular Meeting on December 10, 2019, notices to the Courier News and Star Ledger circulated in the school district and a posted notice to this effect on the Board of Education website and building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

IV. ROLL CALL OF MEMBERS

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe*

- reasonable decorum;*
- c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. *APPROVAL OF MINUTES

RESOLVED that the board of Education approve the Minutes of the Board of Education Meeting as follows:

September 15, 2020	Regular Meeting
September 15, 2020	Executive Session

VII. BOARD PRESIDENT'S REPORT

VIII. SUPERINTENDENT'S REPORT

Graduation Rate Presentation
Dr. Timothy Teehan, Superintendent of Schools

District Highlights
Dr. Timothy Teehan, Superintendent of Schools

IX. BOARD ITEMS

A. Student Board Member Report
Caera Matthews, Somerville Student Representative

B. Finance

It is recommended that Items **1** through **5** be moved upon the recommendation of the Superintendent of Schools

1. Board Secretary's Financial Reports
RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (August) (Attachment C-1)
- B. Secretary's Report (August) (Attachment C-2)
- C. Investments (August) (Attachment C-3)
- D. Food Services (Not Available)

* (Branchburg Vote Eligible)
+ Subject to change as per the SEA contract negotiations

2. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below:
(Attachment C-4)

- A. Van Derveer Elementary School Student Activities Fund (September)
- B. Somerville Middle School Student Activities Fund (Not available)
- C. Somerville High School Student Activities Fund (Not available)
- D. Somerville High School Athletic/Extracurricular Fund (September)

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
September 30, 2020	\$ 1,217,336.23
September 30, 2020	\$ 19,494.62 (FICA)

4. Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment C-5)

Van Derveer Elementary School and Somerville Middle School Bills List Dated October 6, 2020	
10 General Fund	\$ 149,553.94
20 Special Revenue Fund	162,352.95
30 Capital Projects	52.50
TOTAL	\$ 311,959.39

5. Line Item Transfers

RESOLVED that the Board of Education approve the enclosed August 2020 line item transfers. (Attachment C-6)

It is recommended that Item 6* be moved upon the recommendation of the Superintendent of Schools

6* Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment C-7)

Somerville High School and Districtwide Bills List Dated October 6, 2020	
10 General Fund	\$ 692,168.23
20 Special Revenue Fund	152,458.73
30 Capital Projects	52.50
60 Cafeteria Fund	1,040.57

* (Branchburg Vote Eligible)

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TOTAL \$ 845,720.03

- C. Curriculum
Denise Van Horn, Chairperson

Curriculum Report (Attachment C-8)

It is recommended that **Items 1 and 2** be moved upon the recommendation of the Superintendent of Schools

1. Van Derveer Elementary School Social Studies Online Program
RESOLVED that the Board of Education approve the Online Social Studies Program, Studies Weekly, for all K-5 students at Van Derveer Elementary School.
2. Harassment, Intimidation and Bullying Report
RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report cases #2019-2020:17SMS-NC.

It is recommended that **Items 3* through 8*** be moved upon the recommendation of the Superintendent of Schools

- 3* Somerville High School Diagnostic Assessment
RESOLVED that the Board of Education approve the diagnostic assessment, Linkit, at Somerville High School for all English, Algebra 1, Algebra II, and Geometry students to be administered three (3) times a year.
- 4* 2020-2021 Seal of Biliteracy
RESOLVED that the Board of Education approve the Stamp Test administration for the Seal of Biliteracy for the 2020-2021 school year.
- 5* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the

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annual maximum travel expenditure amount. (Attachment C-9)

6* 2020-2021 Non-Public Nursing Plan

RESOLVED that the Board of Education approve the attached non-public nursing plan for the 2020-2021 school year. (Attachment C-10)

7* Approval of Submission of 2020-2021 Merit Goals of the Superintendent of Schools

RESOLVED that the Board of Education approve the submission of merit goals for the Superintendent of Schools for the 2020-2021 school year to the Executive County Superintendent of Schools for approval. (Attachment C-11)

8* Harassment, Intimidation and Bullying Report

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report cases #2019-2020:7SHS-NC.

D. Building and Grounds Committee:
Dan Puntillo, Chairperson

Facilities Report (Attachment C-12)

E. Technology Committee:
William Kimmick, Chairperson

Technology Report (Attachment C-13)

F. Athletics and Student Activities Committee:
Lucien Sergile, Chairperson

It is recommended that **Item 1*** be moved upon the recommendation of the Superintendent of Schools

1* Ice Hockey

RESOLVED that the Board of Education approve students from Somerville High School to continue to play for the Tri-Op Ice Hockey team for the 2020-2021 season at no financial cost to the school district or personnel time.

G. Somerset County Association of Boards of Education
Denise Van Horn, Liaison

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X. PERSONNEL

PS-8

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools.
(Appointment(s) and salaries contingent upon verified documentation.)

1. To approve the the appointment of the following staff members to work in the Nurse's Office during the summer months at Van Derveer Elementary School to update student records at their per diem rate:
 - Allison Cornyn - two (2) days
 - Jennifer Shaw - three (3) days

2. To approve the appointment of the following individuals to the position of cafeteria aides at Somerville Middle School for the 2020-2021 school year at the rate of \$14.50 per hour:
 - Yakima Seamon
 - April Sabatino

3. To approve a FMLA/FFCRA leave for Susanne Hubschmitt, Preschool Teacher at Van Derveer Elementary School effective September 2, 2020 to November 24, 2020.

4. To approve a FMLA/FFCRA leave for Megan LaMarca, Teacher of Spanish at Van Derveer Elementary School effective October 5, 2020 to December 27, 2020.

5. To extend the FMLA/FFCRA leave for Jessica Meyers, Teacher of Fourth Grade at Van Derveer Elementary School from October 12, 2020 to November 20, 2020.

6. To approve a FMLA paid maternity leave of absence for Heather Dutta, Occupational Therapist, at Somerville Middle School effective October 18, 2020 to December 1, 2020 and an unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act effective December 2, 2020 to December 13, 2020.

7. To modify the appointment of Daniel Pungello to the position of Teacher of Language Arts: instructional: certificate of Teacher of English, at Somerville Middle School from September 2, 2020 to November 24, 2020 to September 2, 2020 to June 30, 2020 at a salary of \$62,107.00+ (MA Step 1).

8. To approve the newly-created position of Part-Time Title I Instructional Coach.

9. To approve the appointment of Anna Munoz to the newly-created position of Part-Time Title I Instructional Coach at Van Derveer Elementary and Somerville Middle School effective October 7, 2020 to June 30, 2021 at a salary of \$44,500.00 (prorated).
(Attachment P-1)

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10. To approve an extension to the unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act for Johanna Pittenger from November 3, 2020 to November 30, 2020.
11. To approve an extension to the unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act for John Floyd from October 16, 2020 to October 30, 2020.
12. To approve an extension to the unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act for Melanie Dufford from November 3, 2020 to December 1, 2020.
13. To extend the FMLA/FFCRA leave for Barbara Glinka, Teacher of Third Grade at Van Derveer Elementary School from October 9, 2020 to October 30 2020.
14. To approve the appointment of Nicole Pepe to the position of Part-Time Instructional Coach at Somerville High School to fill a vacancy caused by a resignation (Ross) effective October 7, 2020 to June 30, 2021 at a salary of \$49,500.00 (prorated). (Attachment P-2)

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

- 15* To modify the appointment of Christopher Baldino from the position of MAPS Coordinator for the 2020-2021 school year at a stipend of \$6,000.00 to a stipend of \$7,000.
- 16* To accept the retirement/resignation of Kermit Weeast from the position of Maintenance Foreman for the Somerville Public Schools effective January 1, 2021.
- 17* To accept the retirement/resignation of Valentine Steinmetz from the position of Maintenance worker for Somerville Public Schools effective January 1, 2021.
- 18* To approve the appointment of the following individuals to the position of substitute for the Somerville Public Schools for the 2020-2021 school year at the approved substitute rate:

Bozena Szulc
Kristin Closterman

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- 19*** To approve the appointment of Amy Stemper to the newly-created position of part-time three-fifths (%) School Psychologist at Somerville High School effective October 7, 2020 to June 30, 2021 at a salary of \$41,278.20+ (MA Step 7) (prorated). (Attachment P-3)
- 20*** To extend the FMLA/FFCRA leave for Ellyn Stein, School Psychologist at Somerville High School from September 25, 2020 to October 9, 2020.

XI. OLD BUSINESS

XII. NEW BUSINESS

XIII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

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XIV. ADJOURNMENT

* (Branchburg Vote Eligible)

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