

SOMERVILLE BOARD OF EDUCATION

**51 West Cliff Street
Somerville, NJ 08876**

AGENDA

REGULAR MEETING

Tuesday, June 16, 2020

Virtual Public Livestream Broadcast

6:30 p.m.

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence for all students.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at its Regular Meeting on December 10, 2019, notices to the Courier News and Star Ledger circulated in the school district and a posted notice to this effect on the Board of Education website and building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

IV. ROLL CALL OF MEMBERS

V. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*

- b. *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
- c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. *APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education

Meeting as follows:

April 28, 2020	Regular Meeting
April 28, 2020	Executive Session
May 12, 2020	Regular Meeting
May 12, 2020	Executive Session

VII. BOARD PRESIDENT'S REPORT

VIII. SUPERINTENDENT'S REPORT

Retirement Presentation

Dr. Timothy Teehan, Superintendent of Schools

District Highlights

Dr. Timothy Teehan, Superintendent of Schools

IX. REPORT OF BOARD ITEMS/COMMITTEE REPORTS

- A. Finance Committee:
Dan Carlson, Chairperson

It is recommended that Items **1** through **9** be moved upon the recommendation of the Superintendent of Schools.

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

1. Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (May) (Attachment C-1)
- B. Secretary's Report (May) (Attachment C-2)
- C. Investments (May) (Attachment C-3)
- D. Food Services (April/May) (Attachment C-4)

2. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below: (Attachment C-5)

- A. Van Derveer School Student Activities Fund (May)
- B. Somerville Middle School Student Activities Fund (February/March/April/May)
- C. Somerville High School Student Activities Fund (Not Available)
- D. Somerville High School Athletic/Extracurricular Fund (April/May)

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
May 15, 2020	\$ 1,254,191.47
May 15, 2020	\$ 19,795.66 (FICA)
May 29, 2020	\$ 1,228,819.93
May 29, 2020	\$ 17,835.08 (FICA)
June 15, 2020	\$ 1,574,686.10
June 15, 2020	\$ 44,273.01 (FICA)

4. Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment C-6)

Van Derveer School and Somerville Middle School	
Bills List Dated June 16, 2020	
10 General Fund	\$ 97,195.38
20 Special Revenue Fund	.34
TOTAL	\$ 97,195.72

5. Line Item Transfers

RESOLVED that the Board of Education approve the enclosed May 2020 line item transfers. (Attachment C-7)

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

6. 2020-2021 Preschool Education Aid (PEA) Transfer
RESOLVED that the Board of Education approve the submission of the attached PEA Transfer. (Attachment C-8)

7. Nonpublic School Technology Initiative Program
RESOLVED that the Board of Education approve the attached New Jersey Nonpublic School Technology Initiative Program Order Forms for Immaculata High School. (Attachment C-9)

8. Deposit to Capital, Tuition and Emergency Reserves
WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Somerville Board of Education wishes to deposit anticipated current year funds into Capital Reserve, Tuition Reserve and Emergency Reserve accounts at year end, and

RESOLVED, that the Somerville Board of Education approve the following transfers:

Capital Reserve not to exceed	\$ 2,000,000.00
Tuition Reserve	\$ 1,019,926.00
Emergency Reserve not to exceed	\$ 200,000.00

9. Employee Health Benefits
RESOLVED that the Board of Education approve the attached health benefit rates for the 2020-2021 school year as negotiated by Brown & Brown Benefits Advisors. (Attachment C-10)

It is recommended that Item **10*** through **27*** be moved upon the recommendation of the Superintendent of Schools.

- 10*** Broker of Record - Employee Health Benefits
WHEREAS, the Somerville Board of Education (hereinafter referred to as the “Board”) desires to retain the services of an Insurance Broker in accordance with N.J.S.A. 18A:18A-5(a)(2) and (10); and

WHEREAS, Brown & Brown Benefit Advisors (hereinafter referred to as “Brown & Brown”), Integrity Consulting Group (“Integrity Group”) and Centric Benefits Consulting (hereinafter referred to as “Centric Benefits”) submitted proposals to provide Insurance Broker services; and

* (Branchburg Vote Eligible)
+ Subject to change as per the SEA contract negotiations

WHEREAS, the Board finds the fee structure submitted by Brown & Brown in its proposal to be favorable; and

WHEREAS, based on the positive reputation of Brown & Brown and the fee structure, the Board desires to award an Insurance Broker contract to Brown & Brown; and

WHEREAS, N.J.S.A. 18A:18A-5(a)(10) authorizes the Board to award a contract for insurance consultant services without public bidding, in accordance with the procedures established for an extraordinary unspecifiable service (hereinafter referred to as “EUS”), pursuant to N.J.S.A. 18A:18A-5(a)(2); and

NOW, THEREFORE, BE IT RESOLVED that Brown & Brown shall be appointed to provide insurance brokerage services from July 1, 2020 to June 30, 2021 and that a contract for such services shall be awarded for the following reasons:

1. The fee structures proposed are most advantageous to the Board, price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the Insurance Broker are satisfactory.

BE IT FURTHER RESOLVED that:

1. The Board hereby appoints Brown & Brown to provide Insurance Broker services subject to the execution of an agreement to be prepared by the Board Attorney.
2. The Business Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board.
3. The Board authorizes the Board President and the Business Administrator/Board Secretary to execute the Agreement and any other documents and to take all actions necessary to effectuate the terms of this resolution.

11* Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment C-11)

Somerville High School and Districtwide
Bills List Dated June 16, 2020

10 General Fund	\$ 672,539.00
20 Special Revenue Fund	89,377.99
60 Cafeteria Fund	40,359.82
TOTAL	\$ 802,276.81

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

12* Increasing the Bid Threshold - Qualified Purchasing Agent

WHEREAS, Bryan Boyce, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Somerville of Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Bryan Boyce, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

13* Appointment of Board Labor Counsel

WHEREAS, pursuant to N.J.S.A. 18A:18A-5, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public School Contract Law;

WHEREAS, the Board is desirous of appointing the law firm of DiFrancesco, Bateman, Kunzman, Davis, Lehrer, & Flaum, P.C. to provide professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board appoints the law firm of DiFrancesco, Bateman, Kunzman, Davis, Lehrer, & Flaum, P.C. as Labor Counsel from July 1, 2020 to June 30, 2021 at the rate of \$160.00 per hour for attorneys and \$100 per hour for paralegals;

BE IT FURTHER RESOLVED THAT the Board awards said contract for such services to DiFrancesco, Bateman, Kunzman, Davis, Lehrer, & Flaum, P.C. because: (1) the services proposed are most advantageous to the Board, price and other factors considered; and (2) the firm has demonstrated that it has the experience and resources necessary to perform the contract.

BE IT FURTHER RESOLVED THAT the Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

14* Branchburg Shared Service Agreement for Attendance Officer

RESOLVED that the Board of Education approve the attached Shared Services Agreement for an Attendance Officer with Branchburg Board of Education for the 2020-2021 school year. (Attachment C-12)

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

15* Bayada Home Health Care, Inc. - Nursing Services

WHEREAS, the Somerville Board of Education (hereinafter referred to as the “Board”) desires to retain LPN nursing services for the Somerville School District (hereinafter referred to as the “District”); and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public School Contract Law; and

WHEREAS, Bayada Home Health Care, Inc. has a demonstrated record of having the experience and resources to perform the contract; and, the reputation and responsibility of Bayada Home Health Care, Inc. are satisfactory; and, they have a demonstrated history of providing comprehensive services to direct service delivery and consultation; and

WHEREAS, Bayada Home Health Care, Inc. has submitted a proposal indicating the firm will provide LPN nursing services for the Board in accordance with Bayada Home Health Care, Inc. proposal; and

WHEREAS, the Business Administrator/Board Secretary has determined that the value of the services will exceed \$17,500; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to Bayada Home Health Care, Inc. to provide nursing services to the District for the 2020-2021 school year at a rate of \$45.50 per hour for LPN nursing services and a rate of \$55.50 per hour for RN nursing services.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution.

16* Maxim Healthcare Services, Inc. - Nursing Services

WHEREAS, the Somerville Board of Education (hereinafter referred to as the “Board”) desires to retain LPN nursing services for the Somerville School District (hereinafter referred to as the “District”); and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public School Contract Law; and

WHEREAS, Maxim Healthcare Services, Inc. has a demonstrated record of having the experience and resources to perform the contract; and, the reputation and responsibility of Maxim Healthcare Services, Inc. are satisfactory; and, they have a demonstrated history of providing comprehensive services to direct service delivery and consultation; and

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

WHEREAS, Maxim Healthcare Services, Inc. has submitted a proposal indicating the firm will provide LPN nursing services for the Board in accordance with Maxim Healthcare Services, Inc. proposal; and

WHEREAS, the Business Administrator/Board Secretary has determined that the value of the services will exceed \$17,500; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to Maxim Healthcare Services, Inc. to provide nursing services to the District for the 2020-2021 school year at a rate of \$44.50 per hour for LPN nursing services and a rate of \$50.00 per hour for RN nursing services.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this Resolution.

17* Nursing Services

RESOLVE that the Board of Education approve the attached 2019-2020 Nursing Plan for the Somerville Public Schools. (Attachment C-13)

18* Joint Transportation Contract

WHEREAS, the Board of Education desires to enter into a joint transportation agreement with Branchburg Township Board of Education for the 2020-2021 school year;

BE IT RESOLVED that the Branchburg Board of Education will be the host district for the following joint transportation agreements:

Athletic & Field Trips	\$58.85 per hour
Special request to and from School	\$58.85 per hour

19* State Contracts

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18A:18A-10a

WHEREAS, the Somerville Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Somerville Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

WHEREAS, the Somerville Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Somerville Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the list below for the 2020-2021 school year pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the Somerville Board of Education School Board Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Somerville Board of Education and the Referenced State Contract Vendors shall be from July 1, 2020 to June 30, 2021.

Dell	A89850	Software, licenses, and support
	A89967	NASPO Valuepoint Computer
Lakeshore Learning Materials	A80991	Library Supplies
School Specialty	A80986	School Supplies
Lifesavers	A84689	Health Supplies
Millennium Communications	A87720	Software, licenses, and support

20* Appointment of School Physician/Medical Inspector

WHEREAS, the Somerville Board of Education (hereinafter referred to as the “Board”) desires to retain the professional services of Robert Wood Johnson Physician Enterprise, PA to provide School Physician services to students in the Somerville School District for the 2020-2021 school year; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5, the awarding of contracts for the provision of professional services are exempt from the bidding requirements of the Public School Contract Law; and

WHEREAS, based upon its experience, Robert Wood Johnson Physician Enterprise, PA is prepared to and desires to furnish School Physician services to the Board for the benefit of its students; and

WHEREAS, the Board is desirous of awarding the contract to Robert Wood Johnson Physician Enterprise, PA.

NOW, THEREFORE, BE IT RESOLVED that Robert Wood Johnson Physician Enterprise, PA is hereby appointed School Physician for the 2020-2021 school year and that a contract for such services shall be awarded for the following reasons:

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

1. The School Physician possesses the necessary experience, resources and qualifications;
2. The fee structure proposed is the most advantageous to the Board, price and other factors considered; and
3. The reputation and responsibility of the School Physician are satisfactory.

BE IT FURTHER RESOLVED that the award is expressly conditioned upon Robert Wood Johnson Physician Enterprise, PA furnishing the requisite insurance certificates and employee information report and executing the Agreement with the Board within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED, by the Board that the terms, stipulations and conditions as set forth in the Agreement between the Board and Robert Wood Johnson Physician Enterprise, PA, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the attached Agreement and any other documents necessary to effectuate the terms of this Resolution. (Attachment C-14)

21* Property, Liability and Workers Compensation Insurance

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Somerville Board of Education, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

1. This agreement is made by and between NJSIG and the Educational Institution;
2. The Educational Institution joins with other boards of education in organizing and

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

- becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2020, and ending July 1, 2023 at 12:01 a.m.;
3. In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
 4. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
 5. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
 6. By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
 7. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
 8. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
 9. The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
 10. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
 11. The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
 12. The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

22* Trash Removal

WHEREAS, the Board of Education has awarded a contract for trash removal on June 12, 2018 for the period of July 1, 2018 through June 30, 2020; and

WHEREAS, that contract permits an option to renew the Agreement for up to two (2) one year extensions in accordance with the provisions of N.J.S.A. 17A:18A-42; and

WHEREAS, the Board of Education has determined that the services are being performed in an effective and efficient manner; and

WHEREAS, the Board of Education desires to enter into a renewal agreement with Republic Services of New Jersey, LLC representing a 3.9% decrease for the services at all locations for the 2020-2021 school year as follows:

2020-2021 Monthly Cost	
Somerville High School	\$ 926.08
Somerville Middle School	\$ 463.02
Van Derveer School	\$ 694.54
TOTAL MONTHLY COST	\$ 2,083.64

WHEREAS this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and performance bond as required in the specifications, together with an executed agreement, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution

23* Agreement with Fraytak Veisz Hopkins Duthie, P.C. (“FVHD”)

WHEREAS, the Somerville Board of Education and the firm of Fraytak Veisz Hopkins Duthie, P.C. (“FVHD”) are parties to an Architect of Record Agreement dated November 15, 2019; and

WHEREAS, the Board requires additional architectural services for the following projects (“Projects”): (1) the 2021 Track and Field Site Improvements at Somerville High School; (2) the 2021 Roof Replacement at Somerville High School; (3) the 2021 Roof Replacement at Van Derveer Elementary School; and (4) the Update to the Long Range Facilities Plan; and

WHEREAS, FVHD submitted proposals to provide services for the Projects, copies of which are attached hereto; and

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

WHEREAS, the Board desires to amend the Agreement to authorize additional services and to appoint FVHD as the Project Architect for the above-referenced Projects, which is a no-bid and open contract pursuant to the provisions of N.J.S.A. 18A:18A-5(a)(1); and

WHEREAS, the Business Administrator/Board Secretary has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, FVHD has completed and submitted all necessary political contribution disclosure forms certifying that FVHD has not made any reportable contributions to a political or candidate committee in the County of Somerset, Borough of Somerville, or the Somerville Board of Education in the previous year, and that the contract will prohibit FVHD from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED that FVHD shall be appointed as Architect to provide services for the Projects and that a contract for such services shall be awarded for the following reasons:

1. The fee structures proposed are most advantageous to the Board, price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of professional contractor are satisfactory.

BE IT FURTHER RESOLVED that:

4. The Board hereby appoints FVHD as Architect for the Projects.
5. This award is expressly conditioned upon FVHD furnishing the requisite insurance certificate, together with executed addenda, as prepared by the Board, within ten days of the date hereof.
6. The Board authorizes the Board President and the Business Administrator/Board Secretary to execute the addendum and any other documents necessary to effectuate the terms of this resolution.
7. The Business Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board.
(Attachment C-15)

24* Student Athletic Insurance

RESOLVED that the Board of Education approve a proposal from Monarch AXIA Insurance Company for the student athletic accident insurance for the 2020-2021 school year at a cost of \$54,851.00 representing no increase over the 2019-2020 school year.
(Attachment C-16)

25* Superintendent Merit Pay

RESOLVED that the Board of Education hereby determines that the following 2019-2020 merit goals, as stated in the Superintendent's 2017-2020 contract, have been satisfied by Dr. Timothy Teehan in accordance with the following percentages, subject to final review and approval by the Executive County Superintendent of Schools:

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

Quantitative Goal #1 3.33%
Qualitative Goal #1 2.5%

26* Business of the Board - Summer Months

RESOLVED that the Board of Education hereby approve to authorize Dr. Timothy Teehan, Superintendent of Schools, to conduct the business of the Board over the summer, especially in employment, to be affirmed at the next Board meeting.

27* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment C-17)

B. Building and Grounds Committee:
Daniel Puntillo, Chairperson

Facilities Report (Attachment C-18)

C. Curriculum Committee:
Denise Van Horn, Chairperson

Curriculum Committee Report (Attachment C-19)

It is recommended that **Item 1** be moved upon the recommendation of the Superintendent of Schools

1. American Reading Company Guided Reading Curriculum Grades K-5

RESOLVED that the Board of Education approve the American Reading Company Curriculum for Guided Reading for grades K-5.

It is recommended that **Items 2*** through **7*** be moved upon the recommendation of the Superintendent of Schools

2* Revised Custodial/Maintenance Holiday Schedule

RESOLVED that the Board of Education approve the attached revised Custodial/Maintenance Holiday Schedule. (Attachment C-20)

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

- 3* 2020-2021 Comprehensive Equity Plan Statement of Assurance
RESOLVED that the Board of Education approve the attached 2020-2021 Comprehensive Equity Plan Statement of Assurance. (Attachment C-21)
- 4* Link-It Diagnostic Testing
RESOLVED that the Board of Education approved the Link-It Diagnostic Testing for the 2020-2021 school year.
- 5* 2020-2021 Perkins Grant Application
RESOLVED that the Board of Education approve the attached 2020-2021 Perkins Grant Application. (Attachment C-22)
- 6* Comprehensive Needs Assessment for CTE
RESOLVED that the Board of Education approve the attached Comprehensive Needs Assessment for CTE. (Attachment C-23)
- 7* 2019-2020 Updated State Flexible Learn Plan
RESOLVED that the Board of Education approve the attached updated State Flexible Learning Plan for the 2019-2020 school year. (Attachment C-24)

D. Technology Committee:
William Kimmick, Chairperson

Technology Committee Report (Attachment C-25)

X. **PERSONNEL**

PS-8

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

- 1. To accept the retirement/resignation of Nancy Burke from the position of Instructional Assistant at Van Derveer Elementary School effective June 30, 2020.
- 2. To accept the resignation of Christina Quinn from the position of Part-time Instructional Assistant at Somerville Middle School effective June 30, 2020.
- 3. To approve the appointment of the attached list of staff members to the position of teacher for the Special Education Extended School Year Summer Program. (Attachment P-1)

* (Branchburg Vote Eligible)
+ Subject to change as per the SEA contract negotiations

4. To rescind the approval of the Somerville Summer Music Program and Performing Arts Program being held at Somerville Middle School.
5. To rescind the appointment of John Floyd and Stepen Loreti from the position of teacher from the 2020 Summer Music Program and Performing Arts Program..
6. To approve the appointment of the following staff member for Summer Curriculum Writing for the Somerville Middle School Science: Unit Mapping at the rate of \$36.00 per hour not to exceed a total of 18 hours each:
 - Allison Parajon
 - Corrina Parsio
 - Nicholas Petronko
7. To approve the appointment of the Anisha Hobbs for Summer Curriculum Writing for the Somerville Middle School ELA Grade 6: Revised Units 2-5 at the rate of \$36.00 per hour not to exceed a total of 48 hours total.
8. To approve the appointment of the Dante Cianni for Summer Curriculum Writing for the Somerville Middle School ELA Grade 7: Revised Units 2-5 at the rate of \$36.00 per hour not to exceed a total of 48 hours total.
9. To approve the appointment of the following staff member for Summer Curriculum Writing for the Somerville Middle School ELA Grade 8: Revised Units 3-6 at the rate of \$36.00 per hour not to exceed a total of 48 hours:
 - Courtney Grace
 - Liana Fross
10. To approve the appointment of the following staff member for Summer Curriculum Writing for the Somerville Middle School Math: Adjust Units 1-3 at the rate of \$36.00 per hour not to exceed a total of 30 hours:
 - Michael Dlugosz
 - Wendy Hunt
 - Diane Sobey
11. To approve the appointment of Noelle Ciumei for Summer Curriculum Writing for the Somerville Middle School Media Literacy: Scope and Sequence Grades 6-8 at the rate of \$36.00 per hour not to exceed a total of 15 hours.
12. To approve the appointment of Catherine Parsells for Summer Curriculum Writing for Van Derveer Elementary School Gifted and Talented: Curricular Goals and Scope and Sequence at the rate of \$36.00 per hour not to exceed a total of 6 hours.
13. To approve the appointment of Megan LaMarca for Summer Curriculum Writing for Van Derveer Elementary School Spanish: Scope and Sequence at the rate of \$36.00 per hour not to exceed a total of 10 hours.

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

14. To approve the appointment of the following staff members for UbD Curriculum Writing Training at the rate of \$36.00 per hour not to exceed a total of 4 hours

Akia Atkinson	Ines Cantatore
DanteCianni	Noelle Ciumei
Thomas Clark	Lisa Davies
Matthew DeBlock	Angela Flakker
Anisha Hobbs	Courtney Grace
Maylin Harter	Wendy Hunt
Davie-Lyn Jones-Evans	Megan LaMarca
Laura Manziano	Katherine Matulonis
Melanie McWilliams	Allison Parajon
Catherine Parsells	Corrina Parsio
Nicholas Petronko	Joanna Santana
Jennifer Setzer	Freddie Shaker
Shannon Strunk	Ryan Ure
Tyler Volpe	Andrea Wong
Marybeth Annese	Diane Sobey

15. To approve the appointment of Jamie Peterson to the position of Teacher of Physical Education; instructional, certificate of health and physical education, at Van Derveer School to fill a vacancy caused by a resignation (Zamorsky) effective September 1, 2020 to June 30, 2021 at a salary of \$62,107.00+ (MA Step 1). (Attachment P-2)
16. To approve the appointment of Holly Chitundu to the position of Teacher of Science; instructional, certificate of Elementary School with Subject Matter Specialization: Science in Grades 5-8, at Somerville Middle School to fill a vacancy caused by a nonrenewal effective September 1, 2020 to June 30, 2021 at a salary of \$58,897.00+ (BA+15 Step 3). (Attachment P-3)
17. To approve the appointment of Kaitlyn Kohlhepp to the position of Teacher of STEM; instructional, certificate of Elementary School with Subject Matter Specialization: Science in Grades 5-8, at Somerville Middle School to fill a vacancy caused by a nonrenewal effective September 1, 2020 to June 30, 2021 at a salary of \$57,627.00+ (BA Step 2). (Attachment P-4)

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

- 18*** To accept the retirement/resignation of Cathy Hons from the position of LDTC at Somerville High School effective August 1, 2020.
- 19*** To approve the appointment of the following staff member for Child Study Team work during the summer months at their per diem rate not to exceed 20 days each:
- Lisa Mulhearn
 - Michelle Turnbull
 - Helena Srocynski
 - Francine Massa-O'Connor
 - Paige Agnello
 - Deidre Rajoppi
 - Heather Dutta
- 20*** To approve the appointment of Hannah Hugger to the position of teacher for the Special Education Extended School Year Summer Program at Somerville High School being held Monday through Thursday, 8:30 a.m. to 12:30 p.m. from July 1, 2020 to July 30, 2020 at two-thirds (2/3) her per diem rate.
- 21*** To approve the appointment of Regina Rossi to the position of teacher for the Special Education Extended School Year Summer Program at Somerville High School being held Monday through Thursday, 8:30 a.m. to 10:30 a.m. from July 1, 2020 to July 30, 2020 at one-third (1/3) her per diem rate.
- 22*** To approve the enclosed employment contract for Bryan P. Boyce, Business Administrator/Board Secretary effective July 1, 2020 to June 30, 2021. (Attachment P-5)
- 23*** To approve the appointment of the following staff member for Summer Curriculum Writing for Somerville High School Algebra 1: Units 2 and 3 at the rate of \$36.00 per hour not to exceed a total of 40 hours:
- Ryan Ure
 - Tyler Volpe
- 24*** To approve the appointment of the following staff member for Summer Curriculum Writing for the Somerville High School Geometry: Unit Mapping and Unit 1 Plan at rate of \$36.00 per hour not to exceed a total of 26 hours:
- Ryan Ure
 - Thomas Clark
 - Jeanine Dilling
- 25*** To approve the appointment of Lisa Conklin for Summer Curriculum Writing for Somerville High School Advanced Game Design: Add Art Component Stage 3 at the rate of \$36.00 per hour not to exceed a total of 10 hours.

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

- 26*** To approve the appointment of Katherine Matulonis for Summer Curriculum Writing for Somerville High School AP Research: Create AP Course Syllabus at the rate of \$36.00 per hour not to exceed a total of 5 hours.
- 27*** To approve the appointment of the following staff member for Summer Curriculum Writing for the Somerville High School POP Culture: Revise Units at rate of \$36.00 per hour not to exceed a total of 20 hours:
 Maylin Harter
 Laura Manziano
- 28*** To approve the appointment of Melanie McWilliams for Summer Curriculum Writing for Somerville High School AP Seminar: Create Scope and Sequence at the rate of \$36.00 per hour not to exceed a total of 10 hours.
- 29*** To approve the appointment of the following staff member for Summer Curriculum Writing for the Somerville High School World History Project: Course Description, Scope and Sequence and Construct Units 1-4 at rate of \$36.00 per hour not to exceed a total of 96 hours:
 Angela Flakker
 Jessica Greenfield
 Andrea Wong
- 30*** To approve the appointment of Justine Violante to the position of Teacher of Biology: instructional; certificate of Teacher of Biology (pending), at Somerville High School to fill a vacancy caused by a non-renewal effective September 1, 2020 to June 30, 2021 at a salary of \$62,107.00+ (MA Step 1). (Attachment P-6)
- 31*** To approve the appointment of Elyse Seltzer to the position of Teacher of Special Education: instructional; certificate of Teacher of the Handicapped, at Somerville High School to fill a vacancy caused by a retirement effective September 1, 2020 to June 30, 2021 at a salary of \$68,707.00+ (BA Step 11). (Attachment P-7)
- 32*** To approve salary increases for management confidential employees and those employees not covered under contract for the 2020-2021 school year in the total amount of \$55,244.00 to be individually distributed among those employees as determined by the Superintendent of Schools. (Attachment P-8)
- 33*** To approve the appointment of the attached list of staff members to the position of part time bus drivers for the period July 1, 2020 through June 30, 2021. (Attachment P-9)
- 34*** To approve the appointment of the attached list of staff members to the position of part time bus aides for the period July 1, 2020 through June 30, 2021. (Attachment P-9)
- 35*** To approve the appointment of the attached list of staff members to the position of part time custodians for the period July 1, 2020 through June 30, 2021. (Attachment P-9)

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

- 36* To abolish two (2) part-time Support Specialist positions districtwide.
- 37* To approve two (2) newly-created positions of Support Specialist districtwide for the 2020-2021 school year.

XI. OLD BUSINESS

XII. NEW BUSINESS

- XIII.** Athletics and Student Activities Committee:
Lucien Sergile, Chairperson

XIV. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss the superintendent evaluation, negotiations, and a grievance with the Somerville Education Association. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements. Action will not be taken.

XV. ADJOURNMENT

* (Branchburg Vote Eligible)
+ Subject to change as per the SEA contract negotiations