

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street

Somerville, NJ 08876

AGENDA

Tuesday, September 4, 2018

District Conference Room

7:00 p.m.

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence for all students.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on November 21, 2017. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
2. *Each statement made by a participant shall be limited to three minutes duration*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
4. *All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
5. *The presiding officer may:*
 - a. *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. *Request any individual to leave the meeting when that person does not observe reasonable decorum;*

- c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. SUPERINTENDENT'S REPORT

Summer Tech Camp & Fine and Performing Arts Program Update

Mrs. Valentina Carleo, Supervisor of Curriculum and Instruction

Mrs. Jennifer Depace, Supervisor of Guidance and Special Services

District Highlights

Dr. Timothy Teehan, Superintendent of Schools

VII. OLD BUSINESS

VIII. NEW BUSINESS

It is recommended that Item 1 through 4 be moved upon the recommendation of the Superintendent of Schools

1. Change Order – Partial Roof Replacement and Repairs at Van Derveer Elementary School

RESOLVED that the Board of Education approve the following change order related to the Van Derveer Elementary School Partial Roof Replacement and Repairs Project:

Change Order # CO-01

Repair #1: Perimeter Metal Edge Repair - Total linear footage 850 lf x Unit Price \$38.20 per lf - \$32,470.00

Repair #3 & #7: Blister Repair - Total square footage 70 sf x Unit Price \$100.00 per sf - \$7,000.00

Repair #11 Masonry Repair - Total linear footage 50 lf x Unit Price \$50.00 per lf - \$2,500.00

Addition of fasteners for the MultiPurpose Roof due to low pull test results - \$5,025.00

Modify Alternate No.3 - Repair ladder (instead of replace) to roof area B and install new ladder at the raised roof area above the connection hallway to B wing - No Cost Change (Attachment NB-1)

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

2. Change Order – Partial Roof Replacement and Repairs at Van Derveer Elementary School

RESOLVED that the Board of Education approve the following change order related to the Van Derveer Elementary School Partial Roof Replacement and Repairs Project:

Change Order # CO-02

To repair the existing roof drain that is currently leaking due to existing cracked lead flashing. This drain is outside the scope of the work and is located above the area of room C-33: \$2,850.00 (Attachment NB-2)

3. Adoption of Curriculum Maps

RESOLVED that the Board of Education approve the following curriculum maps for Somerville Middle School:

Social Studies - Grades 6, 7, & 8 (Attachment NB-3)

4. Gifted & Talented

RESOLVED that the Board of Education approve the Van Derveer Elementary School Gifted and Talented program for grades two through five for the 2018-2019 school year.

It is recommended that Items **5* through 11*** be moved upon the recommendation of the Superintendent of Schools.

5* Change Order – Kitchen Upgrades at Somerville High School

RESOLVED that the Board of Education approve the following change order related to the Somerville High School Kitchen Upgrade Project:

Change Order # CO-03

Install strainers in existing two compartment sink and reconnect with indirect vent per health code: \$2,139.49 (Attachment NB-4)

6* Change Order – Partial Roof Replacement and Repairs at Somerville High School

RESOLVED that the Board of Education approve the following change order related to the Somerville High School Roof Replacement and Repairs Project:

Change Order # CO-01

Permit Fee: \$125 (Attachment NB-5)

7* Change Order – Partial Roof Replacement and Repairs at Somerville High School

RESOLVED that the Board of Education approve the following change order related to the Somerville High School Roof Replacement and Repairs Project:

Change Order # CO-02

Credit for unused Allowance: \$875 (Attachment NB-6)

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

8* Shared Services Agreement - Raritan Valley Community College
RESOLVED that the Board of Education approve the attached shared services agreement with Raritan Valley Community College pursuant to N.J.S.A. 40A:65-7 and N.J.S.A. 40A:65-5(c) to provide a Workforce Development and Employability Exploration course at Somerville High School. (Attachment NB-7)

9* Shared Services Agreement - Raritan Valley Community College
RESOLVED that the Board of Education approve the attached shared services agreement with Raritan Valley Community College pursuant to N.J.S.A. 40A:65-7 and N.J.S.A. 40A:65-5(c) to provide a Workforce Development and Employability Exploration course to students enrolled in Somerville High School's MAPS program. (Attachment NB-8)

10* Field Trips
RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment NB-9)

11* Travel Expenditure Resolution
WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-10)

IX. PERSONNEL

PS-8

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

1. To approve the appointment of Sarah Blanton to the position of part-time instructional assistant at Van Derveer School to fill a vacancy caused by a reassignment (Anderson) effective September 5, 2018 to June 30, 2019 at a salary of \$18,306.50+ (Step 1).

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

2. To approve the appointment of Nicholas Petronko to the position of teacher for the Gifted and Talented Program at Somerville Middle School for the 2018-2019 school at a rate of \$36.00+ per hour.
3. To approve the appointment of Jennifer Ferguson to the position of substitute teacher for the Gifted and Talented Program at Somerville Middle School for the 2018-2019 school at a rate of \$36.00+ per hour.
4. To approve the appointment of the attached list of individuals to the position of club advisors at Somerville Middle School for the 2018-2019 school year. (Attachment P-1)
5. To approve the newly-created Preschool PEA Grant funded position of Social Worker.
6. To approve the appointment of Chelsea Davis to the newly-created position of part-time Preschool PEA Grant funded Social Worker at Van Derveer School effective September 5, 2018 to June 30, 2019 at a salary of \$32,345.00+ (MA Step 8). (Attachment P-2)
7. To approve the appointment of Janice King to the position of Preschool lunch aide at Van Derveer School effective September 5, 2018 to June 30, 2019 at a rate of \$14.50 per hour
8. To approve the appointment of the following individuals to the position of cafeteria/playground aide at Van Derveer School effective September 5, 2018 to June 30, 2019 at a salary of \$14.50 per hour:
 - Maria Henriquez
 - Theo Sadin
9. To approve the appointment of Catherine Ambos to the position of volunteer mentor at Somerville Middle School for the 2018-2019 school year.
10. To approve the attached job description for the Community and Parent Involvement Specialist. (Attachment P-3)
11. To approve the appointment of Kimberly Edmonds to the newly created position of part-time secretary at Somerville Middle School effective September 5, 2018 to June 30, 2019 at a salary of \$26,828.50+ (Step 5) (prorated).
12. To approve a change in salary guide placement for the following staff members retroactive to September 1, 2018:
 - Freddie Shaker MA+15 to MA+30

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools.
(Appointment(s) and salaries contingent upon verified documentation.)

- 13* To accept the resignation of Jung-Hwa Lee-Sung from the position of Director of Curriculum and Instruction for Somerville Public Schools effective September 5, 2018.
- 14* To accept the resignation of Karen Stephenson from the position of Peer2Peer Advisor at Somerville High School effective immediately.
- 15* To approve the newly-created position of School Safety Specialist.
- 16* To approve the attached job description for the District School Safety Specialist.
(Attachment P-4)
- 17* To approve Melissa McEntee to the newly created District School Safety Specialist position for the 2018-2019 school year at no additional remuneration.
- 18* To approve the appointment of Stephen Hevalow-Harvey to the position of full-time instructional assistant at Somerville High School effective September 1, 2018 to June 30, 2019 at a salary of \$36,613.00+ (Step 1) to be reimbursed by the North Plainfield Board of Education in accordance with the tuition agreement.

X. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
2. *Each statement made by a participant shall be limited to three minutes duration*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
4. *All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
5. *The presiding officer may:*
 - a. *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly*

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

progress of the meeting;

- d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XI. ADJOURNMENT

* (Branchburg Vote Eligible)

+ Subject to change as per the SEA contract negotiations

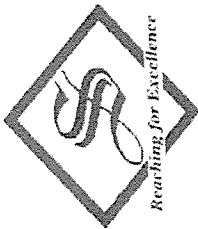


Somerville Public Schools

Somerville Board of Education Approval of Field Trip Requests

Date Presented to the Board of Education: September 4, 2018 Date approved by the Board of Education: _____

Season/Year	School	Destination	Board of Education Cost if any
Fall, 2018	VDV	Met Opera - New York, NY	Transportation
Fall, 2018	SMS	Shop Rite - Somerville, NJ	None/Walking
Fall, 2018	SMS	Various locations in Somerville	None/Walking
Spring, 2019	SMS	Shop Rite - Somerville, NJ	None/Walking
Spring, 2019	SMS	Various locations in Somerville	None/Walking
Winter, 2018	SMS	Shop Rite - Somerville, NJ	None/Walking
Winter, 2018	SMS	Various locations in Somerville	None/Walking
Fall, 2018	SHS/MAPS	Stelton Lakes - Piscataway, NJ	Transportation
Fall, 2018	SHS/MAPS	Yestercades - Somerville, NJ	None/Walking
Fall, 2018	SHS/MAPS	Yestercades - Somerville, NJ	None/Walking
Fall, 2018	SHS/MAPS	Yestercades - Somerville, NJ	None/Walking
Fall, 2018	SHS/MAPS	Yestercades - Somerville, NJ	None/Walking
Winter, 2018	SHS/MAPS	Yestercades - Somerville, NJ	None/Walking
Fall, 2018	SHS	Centenary University - Hackettstown	Transportation
Fall, 2018	SHS	RVCC - North Branch	Transportation
Fall, 2018	SHS	RVCC - North Branch	Transportation
Spring, 2019	SHS	New Providence HS	Transportation
Spring, 2019	SHS	JP Stevens HS	Transportation
Spring, 2019	SHS	Newark Academy	Transportation
Spring, 2019	SHS	TBD	Transportation
Spring, 2019	SHS	NJPAC - Newark	Transportation



Somerville Public Schools

Somerville Board of Education Approval of Travel Expenses

Date presented to the Board of Education: September 4, 2018 Date approved by the Board of Education: _____

Notes: All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with

1. All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
2. Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

Code	Member Category	Code
1	Board Member	A
2	Teaching Staff Member	B
3	Support Staff Member	C
4	Non-District Employee	D

- Travel Expenditures
- Training and Seminars
- Conventions and Conferences
- Regular School District Business
- Retreats

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)	Reimbursable Expenses	
													Other Expenses	Description
Barfield, Alexandra	2	B	Princeton Marriott - Princeton, NJ	2	10/23-24/2018	\$175.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJ Science Convention
Cebula, Melissa	2	B	Ocean Place Resort - Long Branch, NJ	3	9/30-10/2, 2018	\$185.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	AENJ Conference
DeLuca, Kathleen	1	B	Seton Hall University - South Orange, NJ	1	12/7/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Fall 2018 Training for School Counselors
Helwig, Patricia	1	B	The Mansion @ Mountain Lakes - Mountain Lakes, NJ	1	10/8/2018	\$90.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NJSMA - Jill Trnka Workshop
Pinto, Lisa	1	C	Jumping Brook Country Club - Neptune, NJ	1	10/26/2018	\$125.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Pension Workshop