

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, August 21, 2018
Somerville Middle School Cafeteria
7:00 p.m.

Mission Statement

Somerville Public Schools provide the highest quality education through an environment that promotes individual excellence to all students.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on November 21, 2017. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too Capital Project lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

- c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. *APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meeting as follows:

July 24, 2018	Regular Meeting
July 24, 2018	Executive Session I
July 24, 2018	Executive Session II
July 30, 2018	Workshop Meeting

VII. SUPERINTENDENT'S REPORT

District Highlights
 Dr. Timothy M. Teehan, Superintendent of Schools

VIII. OLD BUSINESS

IX. NEW BUSINESS

It is recommended that Items **1* through 8*** be moved upon the recommendation of the Superintendent of Schools.

1* Harassment, Intimidation and Bullying Report
RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying confirmed report case #2017-2018:2SHS and #2017-2018:3SHS.

2* Joint Transportation Contract
WHEREAS, the Board of Education desires to enter into a joint transportation agreement with Delaware Valley Board of Education for the 2018-2019 school year,

BE IT RESOLVED that the Delaware Valley Board of Education will be the host district for the following joint transportation agreements:

Athletic & Field Trips	\$72.20 per hour for the first four hours, \$44.00 per hour for each additional hour – billed in quarter hour increments
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* Branchburg Vote Eligible
 + Subject to change as per the SEA contract negotiations

3* Capital Reserve Withdrawal

WHEREAS, the Somerville Board of Education, County of Somerset desires to advance the following capital project, and

Somerville High School Door Hardware Replacement Project

WHEREAS, capital reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital projects, and

NOW THEREFORE BE IT RESOLVED, that the Somerville Board of Education hereby appropriates \$15,000 from its capital reserve fund to supplement the full cost of the aforementioned project.

4* Somerville High School Door Hardware Replacement Project

WHEREAS, the Somerville Board of Education advertised for bids for a project entitled "Door Hardware at Somerville High School," SSP Project No. 18-8512 ("Project");

WHEREAS, on August 16, 2018, the Board received and publicly opened four bids for the Project;

WHEREAS, Jersey Architectural Door & Supply Co. ("JA&D") submitted the lowest responsible bid for this Project with a base bid in the amount of \$66,217, together with Alternate 1 (add \$13,140), Alternate 2 (add \$15,470) and Alternate 3 (deduct \$5,000); and

WHEREAS, the bid submitted by JA&D is responsive in all material respects and the Board is desirous of awarding the contract for the Project to JA&D, together with add Alternates 1 and 2.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the Project to JA&D in a total contract amount of \$94,827 (representing a base bid in the amount of \$66,217, together with \$13,140 for Alternate 1 and \$15,470 for Alternate 2). This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed A-101, Standard Form of Agreement Between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney and/or Architect, within ten days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney and/or Architect are hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

(Attachment NB-1)

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

5* Somerville High School Master Schedule 2020-2021

RESOLVED that the Board of Education approve the restructuring of the Somerville High School Master Schedule to a block scheduling format effective the 2020-2021 school year.

6* APEX Testing Lab

RESOLVED that the Board of Education approve an additional eight (8) hours for supervision of the APEX testing lab for the summer of 2018.

7* Capital Reserve

RESOLVED that the Board of Education authorize the deposit of additional state aid and other such available funds to capital reserve to effectuate implementation of capital projects in the schools district's long range facilities plan pursuant to N.J.S.A. 18A:7G-4.a and N.J.A.C. 6A:26-2 for 2017-2018 and 2018-2019.

8* Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore, be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-2)

X. **REPORT OF BOARD ITEMS**

- A. Finance Committee:
Daniel Puntillo, Chairperson
Lucien Sergile, Member
Erin Sweitzer, Member

It is recommended that Items 1 through 5 be moved upon the recommendation of the Superintendent of Schools.

1. Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (June and July) (Attachment B-1)
- B. Secretary's Report (June and July) (Attachment B-2)
- C. Investments (June and July) (Attachment B-3)

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

2. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below:
(Attachment B-4)

- A. Van Derveer School Student Activities Fund (July)
- B. Somerville Middle School Student Activities Fund (June and July)
- C. Somerville High School Student Activities Fund (July)
- D. Somerville High School Athletic/Extracurricular Fund (July)

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
July 30, 2018	\$ 220,223.72
July 30, 2018	\$ 9,575.33 (FICA)
August 15, 2018	\$ 354,768.92
August 15, 2018	\$ 9,320.10 (FICA)

4. Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-5)

Van Derveer School and Somerville Middle School	
Bills List Dated August 21, 2018	
10 General Fund	\$381,887.49
20 Special Revenue Fund	8,694.79
30 Capital Projects Fund	218,580.28
TOTAL	\$ 609,162.56

5. Line Item Transfers

RESOLVED that the Board of Education approve the enclosed June and July line item transfers. (Attachment B-6)

It is recommended that Item 6* be moved upon the recommendation of the Superintendent of Schools.

6* Bills List

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-7)

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

Somerville High School and Districtwide Bills List Dated August 21, 2018	
10 General Fund	\$ 1,433,523.18
20 Special Revenue Fund	74,933.59
30 Capital Projects Fund	33,368.89
60 Cafeteria Fund	76,658.99
TOTAL	\$ 1,618,484.65

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of June 30, 2018 and July 31, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- B.** Buildings and Grounds Committee:
Kenneth Cornell, Chairperson
Daniel Puntillo, Member
Lucien Sergile, Member
Erin Sweitzer, Member

Facilities Report (Attachment C-1)

- C.** Athletics and Student Activities Committee:
Lucien Sergile, Chairperson
Derek Jess, Member
John Prudente, Member
Daniel Puntillo, Member

- 1.** 2018 Somerville Middle School Fall Athletic Schedule
RESOLVED that the Board of Education approve the attached Somerville Middle School 2018 Fall Athletic Schedule. (Attachment C-2)
- 2*** 2018 Somerville High School Fall Athletic Schedule
RESOLVED that the Board of Education approve the attached Somerville High School 2018 Fall Athletic Schedule. (Attachment C-3)
- 3*** Youth and Government Club
RESOLVED that the Board of Education approve the creation of a Youth and Government Club at Somerville High School for the 2018-2019 school year.

- D.** Curriculum Committee:
Denise Van Horn, Chairperson

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

Candace Matthews, Member
Lucien Sergile, Member

Curriculum Report (Attachments C-4)

1. Adoption of Curriculum Maps

RESOLVED that the Board of Education approve the following curriculum maps for Van Derveer School and Somerville Middle Schools:

K-4 Science
K-8 English Language Arts
Grades 6-8 Physical Education/Health

2* Adoption of Curriculum Maps

RESOLVED that the Board of Education approve the following curriculum maps for Somerville High School:

Algebra 2 Honors
Algebra 2 CP
Grade 9-10 English Language Arts
Freshman Health
Geometry Honors
Geometry CP
Linear Math (MAPS)
Life Skills
Senior Health
Structured Study Hall

E. Policy Committee:

John Prudente, Chairperson
Candace Matthews, Member
Denise Van Horn, Member

1* *Second Reading

RESOLVED that the Board of Education approve the following policies for a second reading: (Attachment C-5)

P 3542.2 School Meal Program Arrears
P 4111 Recruitment, Selection and Hiring
P 4112 Recruitment, Selection and Hiring
P 5131.1 Harassment, Intimidation and Bullying

F. Technology Committee:

Kenneth Cornell, Chairperson
Daniel Puntillo, Member
Denise Van Horn, Member

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

Technology Committee Report (Attachment C-6)

- G. Borough Council Liaison:
Lucien Sergile, Liaison
- H. Somerset County Educational Services Commission:
Daniel Puntillo, Liaison
- I. Somerset County Association of Boards of Education:
Linda Olson, Liaison
- J. Ad Hoc Security Committee:
John Prudente, Chairperson
Kenneth Cornell, Member
Daniel Puntillo, Member
- K. Ad Hoc Negotiations Committee:
Daniel Puntillo, Chairperson
Derek Jess, Member
John Prudente, Member

XI. PERSONNEL

PreK-8

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

1. To approve a change in salary guide placement for the following staff members effective September 1, 2018:

Christine Birnbaum	MA to MA+15
Karen Kucharski	BA+15 to MA
Sarah Liguori	MA+15 to MA+30
2. To approve a change in cooperating teacher for Taylor Arnica, a Fairleigh Dickenson University student, from Michele Bianculli to Stacey Delese, second grade teacher at Van Derveer School.
3. To approve the appointment of the following individuals to serve as members of the Van Derveer School Grades PS-5 Safety Team for the 2018-2019 school year at no additional remuneration:

Susan Moran
Robert Reavey
Karen Tovi-Jones
Claudine O'Brien
Joelle Kessler

* Branchburg Vote Eligible
+ Subject to change as per the SEA contract negotiations

Patricia Helwig
Kristen Closterman (parent)
Elizabeth Szumigala (parent)

4. To accept the resignation of Michele Bianculli from the position of teacher of second grade at Van Derveer School effective July 31, 2018.
5. To approve the appointment of Leslie Hernandez to the position of Book Club Advisor at Van Derveer School for the 2018-2019 school year at no additional remuneration.
6. To approve the appointment of the following individuals to serve as members of the Van Derveer School 3-5 School Improvement Panel for the 2018-2019 school year at no additional remuneration:
 - Robert Reavey
 - Sarah Martin
 - Meghan Royack
 - Jill O’Leary
 - Ashlee Haggerty
7. To approve a paid maternity leave of absence for Barbara Glinka, teacher of third grade at Van Derveer School, effective October 8, 2018 through December 5, 2018 and an unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act effective December 6, 2018 through June 30, 2019.
8. To approve the appointment of Tisha Whigham to the part-time position of instructional assistant at Van Derveer School to fill a vacancy caused by a retirement (Vasquez (AM)) effective September 1, 2018 to June 30, 2019 at a salary of \$18,306.50+ (Step 1).
9. To approve the appointment of Amanda Kirchner to the part-time position of instructional assistant at Van Derveer school to fill a vacancy caused by a retirement (Vasquez (AM)) effective September 1, 2018 to June 30, 2019 at a salary of \$18,306.50+ (Step 1).
10. To approve the appointment of Elisa O’Neil to the part-time position of instructional assistant at Van Derveer school to fill a vacancy caused by a retirement (Kerestes (AM)) effective September 1, 2018 to June 30, 2019 at a salary of \$18,306.50+ (Step 1).
11. To rescind the appointment of Angela DiPetta from the leave replacement position of teacher of first grade at Van Derveer School effective August 16, 2018.
12. To approve the appointment of Nicole Bateman to the position of Master Teacher at the Preschool effective September 1, 2018 to June 30, 2019 at her current salary.
13. To approve the appointment of Stephanie Phibbs to the leave replacement position, a non-tenured position, at Van Derveer School to fill a vacancy caused by a child care leave (Jenkins) effective September 1, 2018 to November 14, 2018 at a salary of \$58,936.00+ (MA Step 1) (prorated).

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

14. To approve the appointment of Jessica Kuc to the position of teacher of second grade; instructional, certificate of New Jersey Elementary School Teacher in Grade K-6, at Van Derveer School to fill a vacancy caused by a resignation (Bianculli) effective September 1, 2018 to June 30, 2019 at a salary of \$54,601.00+ (BA Step 2). (Attachment P-1)
15. To approve the appointment of Jennifer Sayre to the leave replacement position of teacher of first grade, a non-tenured position, at Van Derveer School to fill a vacancy caused by a child care leave (Cross) effective September 1, 2018 to June 30, 2019 at a salary of \$54,447.00+ (BA Step 1).
16. To approve the appointment of Sara Perrotti to the part-time position of instructional assistant at Van Derveer school to fill a vacancy caused by a retirement (Kerestes (AM)) effective September 1, 2018 to June 30, 2019 at a salary of \$18,306.50+ (Step 1).
17. To approve the appointment of Jeanine Stellpflug to the part-time position of instructional assistant at Van Derveer School PS-2 to fill a vacancy caused by a transfer (Anderson (AM)) effective September 1, 2018 to June 30, 2019 at a salary of \$18,306.50+ (Step 1).
18. To approve the appointment of Jennifer Peist to the part-time position of instructional assistant at Van Derveer School PS-2 to fill a vacancy caused by a resignation (Aseel (AM)) effective September 1, 2018 to June 30, 2019 at a salary of \$18,306.50+ (Step 1).
19. To approve the appointment of Dorothy Garfi to the position of substitute bus aide at Van Derveer School for the 2018-2019 school year at the rate of \$36.00+ per hour.
20. To approve a change in the unpaid child care leave of absence for Whitney Jenkins from September 17, 2018 through January 1, 2019 to September 17, 2018 through November 16, 2018.
21. To approve the newly-created position of part-time secretary at Somerville Middle School for the 2018-2019 school year.
22. To approve the appointment of Admira Huntley to the position of Public Relations Officer at Somerville Middle School effective September 1, 2018 to June 30, 2019 at a salary of \$40,800.00.

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 23* To approve a change in salary guide placement for the following staff members effective September 1, 2018:

Angela Goff	MA to MA+15
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* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

John Hoehn	BA+15 to BA+30
Lindsay Lockwood	BA to MA
Benjamin Weiland	BA to BA+15

- 24* To approve the appointment of the attached list of individuals to the position of substitute teacher for the 2018-2019 school year at the rate of \$105.00 per diem. (Attachment P-2)
- 25* To approve the appointment of the following individuals to the position of volunteer at Somerville High School for the 2018-2019 school year:

Amy Clarkson	Marching Band
Dylan Cochran	Marching Band
Lori Herbst	Marching Band
Jill Tuazon	Marching Band
- 26* To approve the non-renewal of Steven Ditrolio, instructional assistant at Somerville High School due to a transfer of a special education student effective August 7, 2018
- 27* To approve the appointment of Janet Jacobson to facilitate an exploring art course for the MAPS Program effective September 1, 2018 through June 30, 2019 at a stipend of \$5,000.00.
- 28* To accept the resignation of Keith Vanderbeek from the position of co-head boys' lacrosse coach at Somerville High School effective August 16, 2018.
- 29* To approve the appointment of Jamie Lovejoy to the position of head boys' lacrosse coach at Somerville High School for the 2019 spring season at a stipend of \$8,471.75+.
- 30* To accept the resignation of Kevin Burke from the position of co-head boys' lacrosse coach at Somerville High School effective August 16, 2018.
- 31* To approve the appointment of Kevin Burke to the position of assistant boys' lacrosse coach at Somerville High School for the 2019 spring season at a stipend of \$6427.20+.
- 32* To approve the appointment of Keith Vanderbeek to the position of volunteer boys' lacrosse coach at Somerville High School for the 2019 spring season.
- 33* To approve the appointment of Christopher Nevolo to the position of head boys' basketball coach at Somerville High School for the 2018-2019 school year at a stipend of \$10,062.07+.
- 34* To accept the resignation of Kiernan Dugan from the position of teacher of social studies at Somerville High School effective August 15, 2018.
- 35* To approve the appointment of Melanie McWilliams to the position of Youth and Government Club advisor at Somerville High School for the 2018-2019 school year at no additional remuneration.
- 36* To rescind the appointment of Karissa Astrella from the leave replacement position of teacher

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations

of social studies effective August 16, 2018.

- 37* To approve the appointment of Karissa Astrella to the position of teacher of social studies: instructional: certificate pending, at Somerville High School to fill a vacancy caused by a resignation (Dugan) effective September 1, 2018 to June 30, 2019 at a salary of \$54,447.00+ (BA Step 1). (Attachment P-3)
- 38* To approve the appointment of Christopher Clark to the leave replacement position of teacher of social studies, a non-tenured position, at Somerville High School to fill a vacancy caused by a child care leave (Wong) effective September 1, 2018 to December 7, 2018 at a salary of \$54,447.00+ (BA Step 1 (prorated)).
- 39* To approve the appointment of the attached list of individuals to the position of fall athletic game workers at Somerville High School for the 2018 season at the stipend indicated. (Attachment P-4)

XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 9322:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
2. *Each statement made by a participant shall be limited to three minutes duration and the public comment portion of the meeting will not exceed 30 minutes;*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
4. *All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
5. *The presiding officer may:*
 - a. *Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. *Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. *Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - d. *Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
 - e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIII. ADJOURNMENT

* Branchburg Vote Eligible

+ Subject to change as per the SEA contract negotiations



Somerville Public Schools

Somerville Board of Education Approval of Travel Expenses

Date presented to the Board of Education: August 21, 2018 Date approved by the Board of Education: _____

Notes:

- All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
- Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

Travel Expenditures	Code	Member Category	Code
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Registration Fee(s)	Total Miles	Reimbursable Expenses						Description	
								Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)	Other Expenses		
Bartfield, Alexandra	2	B	Kenneth Olson Middle School - Tabernacle, NJ	1	10/5/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#rewire Conference
Bartfield, Alexandra	1	B	FEA - Monroe Twp. NJ	2	10/3-4/2018	\$298.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	The Science of How we Learn
Bartfield, Alexandra	1	B	National Harbor Maryland	2	11/13-14/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Achieve Science Peer Review Panel
Bartfield, Alexandra	1	B	ESC - Piscataway, NJ	3	9/20/2018; 9/26/2018; 9/28/2018	\$525.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Strong Teacher Evaluation Training
Carleo, Valentina	2	B	Kenneth Olson Middle School - Tabernacle, NJ	1	10/5/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#rewire Conference
Carleo, Valentina	1	B	FEA - Monroe Twp. NJ	2	10/3-4/2018	\$399.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	The Science of How we Learn
Carleo, Valentina & Sung, Joanne	1	B	Varies - Different Districts	5	10/26/2018; 12/4/2018; 1/29/2019; 3/26/2019; 6/16/2019	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Literacy Leaders' Network (Tom Marshall)
Clark, Patricia	1	B	Holiday Inn - South Plainfield, NJ	1	10/16/2018	\$199.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Treating Traumatic Stress in Kids
Conklin, Lisa	2	B	Ocean Place - Long Branch, NJ	2	10/1-2/2018	\$135.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Art Educators Yearly Conference
DeLuca, Kathleen	2	B	Pines Manor - Edison, NJ	1	10/12/2018	\$139.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2018 NJSCA Fall Conference

Notes:

1. All reimbursable expenses listed below are in compliance with State travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget, unless noted otherwise.
2. Any expenses, other than those listed under "Reimbursable Expenses" must be explained in the "Comments" columns.

Travel Expenditures	Code	Member Category	Code
Training and Seminars	1	Board Member	A
Conventions and Conferences	2	Teaching Staff Member	B
Regular School District Business	3	Support Staff Member	C
Retreats	4	Non-District Employee	D

Full Name	Type of Travel	Member Category	Location of Travel	Occurrences of Travel	Date(s) of Travel	Registration Fee(s)	Total Miles	Total Mileage Cost	Parking	Toll(s)	Lodging	Meal(s)	Reimbursable Expenses			Description
													Other Expenses			
D'Urso, Kelly	1	B	Holiday Inn - South Plainfield, NJ	1	10/16/2018	\$199.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Treating Traumatic Stress in Kids
Franzi, Natalie	1	B	FEA - Monroe Twsp. NJ	1	9/28/2018	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Educating the Whole Child
Franzi, Natalie	2	B	Houston, TX	3	11/18-20/2018	\$180.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$379.25	\$0.00	Conference on English Leadership