

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, January 17, 2017
District Conference Room
7:00 p.m.

Mission Statement

Somerville Schools provide the highest quality education through an environment that promotes individual excellence.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. OATH OF OFFICE – NEW MEMBER

IV. ROLL CALL OF MEMBERS

V. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 3, 2017. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

VI. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too Capital Project lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe*

- reasonable decorum;*
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VII. APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

November 22, 2016	Regular Meeting
November 22, 2016	Executive Session
December 13, 2016	Regular Meeting

VIII. SUPERINTENDENT'S REPORT

Van Derveer School PreK-2 Highlights

Ms. Susan Haynes, Van Derveer School PreK-2 Principal

IX. OLD BUSINESS

- 1. Board Candidate Interviews

X. NEW BUSINESS

It is recommended that Items **1** through **10** be moved upon the recommendation of the Superintendent of Schools.

- 1. Harassment, Intimidation and Bullying Report

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report cases #2016-2017:1VDV-NC, #2016-2017:2SHS-NC, #2016-2017:3SHS-NC, 2016-2017:4SHS-NC and 2016-2017L8SMS-NC.

- 2. School Board Recognition Month

WHEREAS, The New Jersey School Boards Association has declared January 2017 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, the Somerville Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, the Somerville Board of Education embraces the goal of high-quality education for all

* Branchburg Vote Eligible

New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments;

NOW, THEREFORE, BE IT RESOLVED, that the Somerville Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2017 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, that the Somerville Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

3. Disposal of Obsolete Materials

RESOLVED that the Board of Education approve the attached recommendation from the Somerville Middle School Principal to dispose of obsolete instructional materials in accordance with Policy/Regulation 7300 because they are so outdated as to no longer serve as worthy instructional tools or are so worn as to preclude effective use and economical repair or restoration. (Attachment NB-1)

4. Nonpublic Security Grant

RESOLVED that the Board of Education approve the attached New Jersey Nonpublic School Security Aid Program Order Forms for Immaculata High School. (Attachment NB-2)

5. Capital Reserve Withdrawal

WHEREAS the Somerville Board of Education, County of Somerset desires to advance the following capital projects, and

Boiler Replacement at Van Derveer Elementary School	\$1,000,000
Roof Replacement at Van Derveer Elementary School	\$1,000,000

Upgrade of Electrical Service at Van Derveer Elementary School \$416,023

WHEREAS capital reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital projects, and

WHEREAS the Somerville Board of Education acknowledges that State support for capital projects is not currently available, and

WHEREAS the Department of Facilities must approve all capital projects and will only move forward with approval of a properly submitted capital project if a local board of education declares an eligible capital project as “otherwise” eligible, and

WHEREAS, by declaring a capital project as “otherwise” eligible, the Somerville Board of Education hereby declares that the above-mentioned project will be supported in full with local capital reserve funds.

NOW THEREFORE BE IT RESOLVED, that the Somerville Board of Education hereby declares the above referenced projects as “otherwise” eligible and directs the School Business Administrator to request Department of Facilities Approval, and

BE IT FURTHER RESOLVED, that the Somerville Board of Education hereby appropriates \$2,416,023 from its capital reserve fund to support the full cost of these projects.

6. Maintenance Reserve Withdrawal

WHEREAS the Somerville Board of Education, County of Somerset desires to advance the following required maintenance project, and

Somerville High School Gym Entry Ramp/Bridge Repair \$200,000

WHEREAS maintenance reserve funds may be appropriated by board resolution to support required maintenance projects, and

NOW THEREFORE BE IT RESOLVED, that the Somerville Board of Education hereby appropriates \$200,000 from its maintenance reserve fund to support the full cost of this project.

7. Somerville Middle School Testing Early Dismissal Request

RESOLVED that the Board of Education approve a request for the Somerville Middle School to have a 1:30 p.m. early dismissal for the students participating in the PARCC testing on March 29, 30, 31 and April 5, 6, & 7, 2017.

8. Somerville High School Student Request

RESOLVED that the Board of Education approve a request from Somerville High School Student #1238753279 complete his/her senior year due to his/her family moving out of town.

9. Field Trips

RESOLVED that the Board of Education approve the enclosed request for field trips.

(Attachment NB-3)

10. Travel Expenditure Resolution

WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-4)

XI. REPORT OF BOARD ITEMS

- A.** Student Board Member Report:
Arthur J. Akins, Student Representative
Griffin LeBlond, Student Representative

- B.** Finance Committee:
Daniel Puntillo, Chairperson
Dianne Durland, Member
Lucien Sergile, Member

It is recommended that Items **1** through **5** be moved upon the recommendation of the Superintendent of Schools.

1. Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (December) (Attachment B-1)
- B. Secretary's Report (December) (Attachment B-2)
- C. Investments (December) (Attachment B-3)
- D. Food Services (November and December) (Attachment B-4)

2. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below: (Attachment B-5)

- A. Van Derveer School Fund (December)
- B. Middle School Fund (December)
- C. High School Fund (Not Available)
- D. Athletic/Extracurricular Fund (November)

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
December 15, 2016	\$1,202,599.13
December 15, 2016	\$ 22,806.91 (FICA)
December 23, 2016	\$1,108,921.81
December 23, 2016	\$ 15,585.181 (FICA)
January 15, 2017	\$1,209,611.08
January 15, 2017	\$ 23,191.82 (FICA)

4. Bills Lists

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-6)

Van Derveer and Middle Schools	
Bills List Dated January 17, 2017	
10 General Fund	\$ 37,939.20
20 Special Revenue Fund	1,069.88
TOTAL	\$ 139,009.08

5. Line Item Transfers

RESOLVED that the Board of Education approve the enclosed December line item transfers. (Attachment B-7)

It is recommended that Item 6* be moved upon the recommendation of the Superintendent of Schools.

6* Bills Lists

RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-8)

High School and Districtwide	
Bill List Dated January 17, 2017	
10 General Fund	\$ 880,204.97
20 Special Revenue Fund	85,271.22
40 Debt Service	174,625.00
60 Cafeteria Fund	8,501.56
TOTAL	\$ 1,148,602.75

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of December 31, 2016 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account

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or fund has been overexpended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- C. Buildings and Grounds Committee:
Kenneth Cornell, Chairperson
John Prudente, Member

Facilities Report (Attachment C-1)

- D. Athletics and Student Activities Committee:
Daniel Puntillo/Lucien Sergile, Chairpersons
James Jones, Member

- E. Curriculum Committee:
Linda Olson, Chairperson
Lucien Sergile, Member

- F. Policy Committee:
John Prudente, Dianne Durland, Chairpersons

- 1. First Reading

RESOLVED that the Board of Education approve the following bylaw for a first reading:
(Attachment C-2)

Bylaw 0164.5 Board Member Participation in Board Meeting by Teleconferencing or
Video-Conferencing Equipment

- G. Technology Committee:
Norman Chin, Chairperson
Kenneth Cornell, Member

Technology Committee Report (Attachment C-3)

- H. Borough Council/B.O.E. Liaison:
Lucien Sergile, Liaison

- I. Somerset County Educational Services Commission:
Daniel Puntillo, Liaison

- J. New Jersey School Boards Association:
Delegate

- K. Somerset County Association of Boards of Education:
Delegate

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- L.** Ad Hoc Security Committee:
John Prudente, Chairperson
Kenneth Cornell, Member
Norman Chin, Member
- M.** Ad Hoc Negotiations Committee
Daniel Puntillo, Chairperson
Norman Chin, Member
John Prudente, Member

XII. PERSONNEL

PreK-8

RESOLVED that the Board of Education approve and/or accept the Superintendent of School’s recommendations as follows: (appointments and salaries contingent upon verified documentation)

1. To approve the appointment of Debra Trifari to the position of volunteer for the softball team at Somerville Middle School for the 2016-2017 school year.
2. To approve a change in salary guide placement for the following staff members effective February 1, 2017:

Karen Kucharski	BA+15
Jessica Meyers	MA+30
Kelly Mulligan	MA+15
3. To approve the appointment of Marques Jackson to serve as a mentor for the Mosaic Program at Somerville Middle School for the 2016-2017 school year.
4. To approve the appointment of Andrew DeBlock to the leave replacement position of teacher of special education at Somerville Middle School to fill a vacancy caused by a maternity leave of absence (Deminski) effective March 13, 2017 to May 19, 2017 at a salary of \$58,936.00 (MA Step 1) (prorated).

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of School’s recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 5* To approve a paid maternity leave of absence for Ashley Madalon, teacher of science at Somerville High School effective May 9, 2017 to May 19, 2017 and an unpaid child care leave of absence in accordance with the New Jersey Family Leave Act effective May 22, 2017 to October 31, 2017.
- 6* To approve a paid maternity leave of absence for Michele Cobos, teacher of English as a Second Language at Somerville High School effective March 20, 2017 to April 7, 2017 and an unpaid child care leave of absence in accordance with the New Jersey Family Leave Act effective April

* Branchburg Vote Eligible

18, 2017 to June 30, 2017.

- 7* To accept the resignation of Dr. Timothy J. Purnell from the position of Superintendent of Schools effective June 30, 2017.
- 8* To approve a change in salary guide placement for the following staff members effective February 1, 2017:
- | | |
|-------------------|-------|
| Jeanine Dilling | MA+60 |
| Maylin Harter | MA+30 |
| Jessica Pritchard | MA+30 |
- 9* To approve the appointment of John Cleary, a Raritan Valley Community College Professors to teach the SALA Program at Somerville High School for the 2016-2017 school year:
- 10* To approve a request for Kiana Cunningham, a student at the College of Saint Elizabeth to complete her psychology internship placement during the Spring 2017 semester for a total of 120 hours at Somerville High School and she will be supervised by Kathleen DeLuca and Dr. Ellyn Stein.
- 11* To approve the appointment of Joelle Leinbach to the position of volunteer for the girls basketball team at Somerville High School for the 2016-2017 school year.
- 12* To approve the appointment of Joelle Leinbach to the position of substitute teacher for the 2016-2017 school year at a rate of \$90.00 per diem.
- 13* To accept the resignation of Suzanne DiOrio from the position of teacher of science at Somerville High School effective February 28, 2017.
- 14* To approve the appointment of Nancy Garvey to the position of secretary in the guidance office at Somerville High School to fill a vacancy caused by a resignation (Cross) effective February 1, 2017 to June 30, 2017 at a salary of \$49,498.00 (Step 2C) (prorated).

XIII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

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- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIV. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss a student matter, negotiations and a personnel matter. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

RESOLVED that the Board of Education move to return to public session.

XV. ADJOURNMENT