

**SPECIAL MEETING
TUESDAY, JANUARY 30, 2017
ADMINISTRATIVE HEADQUARTERS**

Mission Statement

Somerville Schools provide the highest quality education through an environment that promotes individual excellence.

TIME AND PLACE

The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Special Meeting on Tuesday, January 30, 2017 at the Administrative Headquarters, 51 West Cliff Street, Somerville.

The meeting was called to at 7:00 p.m. by Mr. Chin, President.

**ADMINISTRATION
OF OATH TO NEW
MEMBERS**

Board Secretary, Mr. Bryan P. Boyce, administered the oath of office to newly appointed Board members Carmela Noto and Erin Sweitzer.

ROLL CALL

MEMBERS PRESENT: Mrs. Dianne Durland, Mr. James Jones, Mrs. Carmela Noto, Mrs. Linda Olson, Mr. John Prudente, Mr. Daniel Puntillo, Mr. Lucien Sergile, Mrs. Sweitzer

MEMBERS ABSENT: Mr. Norman Chin, Mr. Kenneth Cornell

ALSO PRESENT: Mr. Bryan P. Boyce, Board Secretary/School Business Administrator

Mrs. Olson announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education's President on January 17, 2017, notices to the two newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

Superintendent of Schools Search Process

Mrs. Gwen Thornton, New Jersey Schools Board Association Field Representative

Mrs. Thornton stated she will be facilitating the Superintendent Search process. She reviewed the process and timeline in detail with members of the Board. Advertisement appeared in The Star Ledger on January 22 and 29. Meetings will be held with the community and staff on February 8 and 13. The Board requested that New Jersey School Boards Association deliver the weighted pool to the Board on February 27 instead of February 28. Mrs. Thornton stressed that since this is a consensus process, it is important for all Board members to be present at the interviews. She also suggested that the current job description for the Chief School Administrator and contract be reviewed to ensure it is current. Mrs. Thornton mentioned anticipated changes to legislation surrounding salary cap. If passed on May 27, there is a significant impact to the budget so she suggested looking at the model contract issued by New Jersey Association of School Administrators and New Jersey School Boards Association. The Board asked questions concerning the interview process, which was answered by Mrs. Thornton.

PUBLIC COMMENT

ADJOURNMENT

With nothing further, to be discussed, Mr. Puntillo motioned to adjourn and the motion was seconded by Mr. Prudente that the meeting be adjourned at 7:50 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,

Bryan P. Boyce
Board Secretary