

SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street
Somerville, NJ 08876

AGENDA

Tuesday, October 11, 2016
District Conference Room
7:00 p.m.

Mission Statement

Somerville Schools provide the highest quality education through an environment that promotes individual excellence.

I. CALL MEETING TO ORDER

II. FLAG SALUTE

III. ROLL CALL OF MEMBERS

IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 5, 2016. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

V. PUBLIC COMMENT

At this time, comment is invited on any matter related to agenda items.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too Capital Project lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. Request the assistance of law enforcement officers in the removal of a disorderly*

person when that person's conduct interferes with the orderly progress of the meeting;

- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

VI. APPROVAL OF MINUTES

RESOLVED that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

August 23, 2016	Workshop Meeting
September 6, 2016	Workshop/Regular Meeting

VII. SUPERINTENDENT'S REPORT

Overview of Anti-Bullying and Character Education Programs and Action Plans for the 2016-2017 School Year

Anti-Bullying Specialists

Mr. Gerard Foley, Somerville High School Principal

Ms. Georgette Boulegeris, Somerville Middle School Principal

Personnel/Hiring Process for Teachers

Mr. Christopher Baldino, Personnel Committee Member

Dr. Timothy J. Purnell, Superintendent of Schools

District Highlights

Dr. Timothy J. Purnell, Superintendent of Schools

VIII. OLD BUSINESS

IX. NEW BUSINESS

It is recommended that Items **1** through **9** be moved upon the recommendation of the Superintendent of Schools.

1. Harassment, Intimidation and Bullying Report

RESOLVED that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report cases #2016-2017:1SMS-NC. and #2016-2017:1SHS-NC.

2. Donation to Somerville Middle School

RESOLVED that the Board of Education accept a donation of 21 backpacks and other supplies from the Verizon Corporation to support students with resources for the 2016-2017 school year.

3. Education Research Project
RESOLVED that the Board of Education approve the Education Research Project for Jessica Warner, Literacy Coach at Van Derveer School for two sessions per week, one hour per session for sixty sessions.

4. 2016-2017 QSAC Statement of Assurance
RESOLVED that the Board of Education approve the attached QSAC Statement of Assurance for the 2016-2017 school year. (Attachment NB-1)

5. Disposal of Obsolete Material
RESOLVED that the Board of Education approve the attached list from the Van Derveer School principal to dispose of obsolete instructional materials in accordance with Policy/Regulation 7300 because they are so outdated as to no longer serve as worthy instructional tools or are so worn as to preclude effective use and economical repair or restoration. (Attachment NB-2)

6. Submission of Form M-1 and Comprehensive Maintenance Plan
WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities are listed in the enclosed document for the various school facilities of the Somerville Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their systems warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Somerville Board of Education hereby authorizes the School Business Administrator to submit the enclosed Form M-1 and Comprehensive Maintenance Plan for the Somerville Board of Education in compliance with the Department of Education requirements. (Attachment NB-3)

7. Board of Education Student Representative
RESOLVED that the Board of Education approve the appointment of Griffin LeBlond, a junior at Somerville High School, as the Branchburg student representative to the Board of Education for the 2016-2017 and the 2017-2018 school years.

8. Field Trips
RESOLVED that the Board of Education approve the enclosed request for field trips. (Attachment NB-4)

9. Travel Expenditure Resolution
WHEREAS, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of

* Branchburg Vote Eligible

Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-5)

X. REPORT OF BOARD ITEMS

- A.** Student Board Member Report
Arthur J. Akins, Student Representative
- B.** Finance Committee:
Daniel Puntillo, Chairperson
Dianne Durland, Member
Lucien Sergile, Member

It is recommended that Items **1** through **5** be moved upon the recommendation of the Superintendent of Schools.

1. Board Secretary's Financial Reports

RESOLVED that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (September) (Attachment B-1)
- B. Secretary's Report (September) (Attachment B-2)
- C. Investments (September) (Attachment B-3)
- D. Food Services (Not Available)

2. Acceptance of Monthly Reports

RESOLVED that the Board of Education accept the monthly reports as listed below: (Attachment B-4)

- A. Van Derveer School Fund (Not Available)
- B. Middle School Fund (September)
- C. High School Fund (September)
- D. Athletic/Extracurricular Fund (Not Available)

3. Payroll

RESOLVED that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
September 30, 2016	\$1,105,230.69
September 30, 2016	\$ 15,842.79 (FICA)

4. Bills Lists
RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-5)

Van Derveer and Middle Schools	
Bills List Dated October 11, 2016	
10 General Fund	\$186,042.17
20 Special Revenue Fund	2,140.99
TOTAL	\$ 188,183.16

5. Line Item Transfers
RESOLVED that the Board of Education approve the enclosed September line item transfers. (Attachment B-6)

It is recommended that Item 6* be moved upon the recommendation of the Superintendent of Schools.

- 6* Bills Lists
RESOLVED that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-7)

High School and Districtwide	
Bill List Dated October 11, 2016	
10 General Fund	\$ 854,648.56
20 Special Revenue Fund	1,366.55
TOTAL	\$ 856,015.11

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of September 30, 2016 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- C. Buildings and Grounds Committee:
 Kenneth Cornell, Chairperson
 John Prudente, Member

Facilities Report (Attachment C-1)

- D. Athletics and Student Activities Committee:
 Daniel Puntillo/Lucien Sergile, Chairpersons
 James Jones, Member

* Branchburg Vote Eligible

E. Curriculum Committee:
Linda Olson, Chairperson

Lucien Sergile, Member
Melissa Sadin, Member

Curriculum Committee Report (Attachment C-2)

It is recommended that Items **1 through 3** be moved upon the recommendation of the Superintendent of Schools.

1. Adoption of Fifth Grade Book

RESOLVED that the Board of Education approve the adoption of the fifth grade book: *Wonder* by RJ Palacio to be used to address the theme, “Civic Liberties”.

2. Revised Curriculum Maps

RESOLVED that the Board of Education approve the revision of the following curriculum maps:
Elementary
Music K-2
Technology

3. Books for Somerville Middle School

RESOLVED that the Board of Education approve the following books for Somerville Middle School:

Sixth Grade: *Tuck Everlasting* by Natalie Babbit – Interdisciplinary Social Studies topic, “Civics”

Seventh Grade: *Crispin* by Avi – Interdisciplinary Social Studies topic. “Medieval Times”

Eighth Grade: *Nothing But the Truth* by Avi – Interdisciplinary Social Studies topic, “American Democracy”

And Then There Were None by Agatha Christie

F. Policy Committee:
John Prudente, Chairperson
Dianne Durland, Member

G. Technology Committee:
Norman Chin, Chairperson
Kenneth Cornell, Member

Technology Committee Report (Attachment C-3)

H. Borough Council/B.O.E. Liaison:
Lucien Sergile, Liaison

I. Somerset County Educational Services Commission:
Daniel Puntillo, Liaison

* Branchburg Vote Eligible

- J.** New Jersey School Boards Association:
Melissa Sadin, Delegate
- K.** Somerset County Association of Boards of Education:
Melissa Sadin, Delegate
- L.** Ad Hoc Security Committee:
John Prudente, Chairperson
Kenneth Cornell, Member
Norman Chin, Member
Melissa Sadin, Member
- M.** Ad Hoc Negotiations Committee
Daniel Puntillo, Chairperson
Norman Chin, Member
John Prudente, Member
Melissa Sadin, Member

XI. PERSONNEL

PreK-8

RESOLVED that the Board of Education approve and/or accept the Superintendent of School’s recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 1.** To approve a title change from the Computer Club to the Robotics Club at Van Derveer School for the 2016-2017 school year.
- 2.** To approve the appointment of Tristan Miller to the position of supervisor of the Robotics Club at Van Derveer School for the 2016-2017 school year at no additional remuneration.
- 3.** To accept the resignation of Lynette Duncan from the position of cafeteria/playground aide from Van Derveer School effective September 27, 2016.
- 4.** To approve the appointment of Melyanie Irely to the position of cafeteria/playground aide at Van Derveer School for the 2016-2017 school year at the rate of \$14.50 per hour.
- 5.** To approve the appointment of Johann Derflinger to the position of Art Club supervisor at Van Derveer School for the 2016-2017 school year at no additional remuneration.
- 6.** To approve the appointment of Joseph Martinelli to the position of volunteer for the cross country team at Somerville Middle School for the 2016-2017 school year.
- 7.** To approve the appointment of the following individuals to the position of teacher for the Gifted and Talented Program for grades two through eight at Van Derveer School and Somerville Middle School for the 2016-2017 school year at the rate of \$72.10 per hour:

* Branchburg Vote Eligible

Van Derveer School
Sarah Liguori
Tristan Miller
Brittany Chiaffarano
Holly Ehrnman (substitute)
Lindsay Frevert (substitute)

Somerville Middle School
Nicholas Petronko
Jennifer Ferguson (substitute)

8. To approve the appointment of the following staff members for the Title I Before School Reading Program being held Monday through Friday for one hour a session to begin October 17, 2016 at the rate of \$72.10 per hour:

Van Derveer School
Brittany Chiaffarano
Andrea Dominko
Kerry Foote
Lindsay Frevert
Lindsay Gottfried
Lauren Harrsch
Karen Kucharski
Meghan Royack
Jennifer Setzer
Holly Ehrnman (substitute)
Leslie Hernandez (substitute)
Whitney Jenkins (substitute)
Megan Lazarte (substitute)

Somerville Middle School
Courtney Ball
Sarah Booth
Jocelyn Eckardt

9-12 and Districtwide

RESOLVED that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 10* To approve the attached employment contract for Glenn Bowden, Support Specialist for Somerville Public Schools for the 2016-2017 school year. (Attachment P-1)
- 11* To approve the appointment of the following staff members to the position of key club co-advisors at Somerville High School for the 2016-2017 school year:
- | | |
|------------------|----------|
| Hannah Hugger | \$887.35 |
| Lindsey Lockwood | \$887.34 |
- 12* To approve a paid maternity leave of absence for Jessica Pritchard, science teacher at Somerville High School effective March 1, 2017 to April 26, 2017 and an unpaid child care leave of absence in accordance with the New Jersey Family Leave Act effective April 27, 2017 to September 30, 2017.
- 13* To approve the appointment of Melissa McEntee to the position of Emergency Management District Coordinator for the 2016-2017 school year at no additional remuneration.

* Branchburg Vote Eligible

- 14*** To approve the appointment of Arne Olsen to the position of substitute teacher for the 2016-2017 school year at the rate of \$90.00 per diem.
- 15*** To approve the appointment of the following individuals to the position of volunteers at Somerville High School for the 2016-2017 school year:
- | | |
|----------------|-------------------------|
| Susan German | Drama Club |
| Theresa Joyce | Marching Band and Choir |
| Richard Sarles | Mock Trial Team |
| Paul Wickman | Marching Band |
- 16*** To approve the appointment of Remigio Sanchez to the position of part-time bus aide for the 2016-2017 school year at a rate of \$12.50 per hour.
- 17*** To approve a paid medical leave of absence for Salvatore Gambino, Director of Buildings and Grounds, effective September 2, 2016 to October 14, 2016.

XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS

At this time, comment is invited on any matter related to the school district.

When permitted, public participation shall be governed by the following rules under Bylaw 0167:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;*
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

XIII. EXECUTIVE SESSION

RESOLVED that the Board of Education move to recess into executive session to discuss student

* Branchburg Vote Eligible

matters and a legal settlement. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

RESOLVED that the Board of Education move to return to public session.

XIV. ADJOURNMENT