

# SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street  
Somerville, NJ 08876

## AGENDA

Tuesday, February 21, 2017  
District Conference Room  
7:00 p.m.

### Mission Statement

Somerville Schools provide the highest quality education through an environment that promotes individual excellence.

#### I. CALL MEETING TO ORDER

#### II. FLAG SALUTE

#### III. ROLL CALL OF MEMBERS

#### IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 3, 2017. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

#### V. PUBLIC COMMENT

*At this time, comment is invited on any matter related to agenda items.*

*When permitted, public participation shall be governed by the following rules under Bylaw 0167:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too Capital Project lengthy, abusive, obscene, or irrelevant;*
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
  - c. Request the assistance of law enforcement officers in the removal of a disorderly*

*person when that person's conduct interferes with the orderly progress of the meeting;*

- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**VI. APPROVAL OF MINUTES**

**RESOLVED** that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

January 3, 2017	Organization/Workshop/Regular Meeting
January 17, 2017	Regular Meeting
January 17, 2017	Executive Session
January 30, 2017	Special Meeting

**VII. SUPERINTENDENT'S REPORT**

Van Derveer School 3-5 Highlights

Mr. Robert Reavey, Van Derveer School 3-5 Principal

Registration and Residency Presentation

Mrs. Sheila Deck, Secretary MAPS Program

District Highlights

Dr. Timothy J. Purnell, Superintendent of Schools

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

It is recommended that Items **1** through **8** be moved upon the recommendation of the Superintendent of Schools.

**1. Harassment, Intimidation and Bullying Report**

**RESOLVED** that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying confirmed and unconfirmed report cases #2016-2017:1SHS, #2016-2017:1VDV, #2016-2017:2VDV, 2016-2017:9SMS-NC, 2016-2017:6SHS-NC, 2016-2017:7SHS-NC and 2016-2017:8SHS-NC.

**2. Donation to the Somerville Middle School Drama Club**

**RESOLVED** that the Board of Education accept a donation from Mr. & Mrs. Jeffrey Hack in the amount of \$500.00 to support the Somerville Middle School drama production of "The Lion King".

\* Branchburg Vote Eligible

3. Donation to Van Derveer School  
**RESOLVED** that the Board of Education accept a donation from Donors Choose for items to be used in the Makerspace at Van Derveer School in the amount of \$572.86.
  
4. Nonpublic Technology Initiative Program Grant  
**RESOLVED** that the Board of Education approve the attached New Jersey Nonpublic School Technology Initiative Program Order Forms for Immaculate Conception School. (Attachment NB-1)
  
5. Change Order – SMS North End Annex Wing  
**RESOLVED** that the Board of Education approve the attached change order related to the Interior Alterations at Somerville Middle School North Annex Wing: (Attachment NB-2)
  
6. Chain of Communication Flowchart  
**RESOLVED** that the Somerville Board of Education approve the attached Issues of Concern in Somerville Public Schools – Chain of Communication flowchart. (Attachment NB-3)
  
7. Field Trips  
**RESOLVED** that the Board of Education approve the enclosed request for field trips. (Attachment NB-4)
  
8. Travel Expenditure Resolution  
**WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it  
  
**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-5)
  
- It is recommended that Items 9\* through 11\* be moved upon the recommendation of the Superintendent of Schools.**
  
- 9\* Education International Tour Offering  
**RESOLVED** that the Board of Education approve the attached itinerary for students of Somerville High School to participate in an international travel program to Spain and Italy during the summer 2018. (Attachment NB-6)
  
- 10\* Somerville High School Tuition Rate  
**RESOLVED** that the Board of Education establish the tentative Somerville High School tuition rate at \$13,889.00 per pupil for the 2017-2018 school year.

\* Branchburg Vote Eligible

- 11\* Tuition Contract – Branchburg Board of Education  
**RESOLVED** that the Board of Education approve the enclosed tuition contract with the Branchburg Board of Education for the 2017-2018 school year. (Contract will be provided on 2/21/17)

**X. REPORT OF BOARD ITEMS**

- A.** Student Board Member Report:  
Arthur J. Akins, Student Representative  
Griffin LeBlond, Student Representative
- B.** Finance Committee:  
Daniel Puntillo, Chairperson  
Dianne Durland, Member  
Lucien Sergile, Member  
Erin Sweitzer, Member

It is recommended that Items **1** through **5** be moved upon the recommendation of the Superintendent of Schools.

**1.** Board Secretary's Financial Reports

**RESOLVED** that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (January) (Attachment B-1)
- B. Secretary's Report (January) (Attachment B-2)
- C. Investments (January) (Attachment B-3)
- D. Food Services (December and January) (Attachment B-4)

**2.** Acceptance of Monthly Reports

**RESOLVED** that the Board of Education accept the monthly reports as listed below: (Attachment B-5)

- A. Van Derveer School Fund (January)
- B. Middle School Fund (January)
- C. High School Fund (December and January)
- D. Athletic/Extracurricular Fund (December and January)

**3.** Payroll

**RESOLVED** that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
January 30, 2017	\$1,099,519.93
January 30, 2017	\$ 15,105.26 (FICA)
February 15, 2017	\$1,356,059.39

\* Branchburg Vote Eligible

February 15, 2017    \$    34,577.03 (FICA)

4. Bills Lists

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-6)

Van Derveer and Middle Schools	
Bills List Dated February 21, 2017	
10 General Fund	\$ 126,833.23
20 Special Revenue Fund	1,125.89
30 Capital Project Fund	2,625.00
TOTAL	\$ 130,584.12

5. Line Item Transfers

**RESOLVED** that the Board of Education approve the enclosed January line item transfers. (Attachment B-7)

It is recommended that Item 6\* be moved upon the recommendation of the Superintendent of Schools.

6\* Bills Lists

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-8)

High School and Districtwide	
Bill List Dated February 21, 2017	
10 General Fund	\$ 1,647,676.30
20 Special Revenue Fund	123,078.96
40 Debt Service	911,885.00
60 Cafeteria Fund	129,220.83
TOTAL	\$ 2,811,861.09

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of January 31, 2017 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- C. Buildings and Grounds Committee:  
Kenneth Cornell, Chairperson  
John Prudente, Member

\* Branchburg Vote Eligible

Facilities Report (Attachment C-1)

- D.** Athletics and Student Activities Committee:  
Daniel Puntillo/Lucien Sergile, Chairpersons  
James Jones, Member

- E.** Curriculum Committee:  
Linda Olson, Chairperson  
Lucien Sergile, Member

Curriculum Report (Attachment C-2)

**1.** Revision of Curriculum Map

**RESOLVED** that the Board of Education approve the revision of the following curriculum map:

Middle School

Health - Grades 6-8

**2.** Novels for Somerville Middle School

**RESOLVED** the Board of Education approve the following novels for the Somerville Middle School:

Sixth Grade: *Esperanza Rising* by Pam Munoz Ryan

Seventh Grade: *Night* by Elie Weisel

*Inside Out and Back Again* by Thanhha Lai

Eighth Grade: *House on Mango Street* by Sandra Cisneros

*I am Malala* by Christiana Lamb and Malala Yousafzai

**3\*** Revision of Curriculum Map

**RESOLVED** the Board of Education approve the revision of the following curriculum map:

High School

Health - Grades 9-12

**4\*** Elective Courses of Studies at Somerville High School

**RESOLVED** that the Board of Education approve the following elective courses of studies at Somerville High School for the 2017-2018 school year:

Entrepreneurship

Environmental Science

Post-Secondary Planning

Shakespeare in Text and Film: Early Works

Shakespeare in Text and Film: Later Works

Spanish 2 for Native Speakers

**5\*** Course Name Changes

**RESOLVED** that the Board of Education approve the following list of course name changes at

\* Branchburg Vote Eligible

Somerville High School for the 2017-2018 school year.

<u>Old Name</u>	<u>New Name</u>
The 3D Experience (2.5 credit version)	3D Art
Mobile App Development	iOS Application Development
Marketing 2: Sports and Entertainment	Sports Marketing
Marketing 2: Fashion, Travel & Hospitality	Fashion Marketing
Comparative Anatomy and Physiology	Anatomy and Physiology
Music Fundamentals	Music Theory and Composition
Exploring Spanish Culture Through Communication	Spanish Communication and Culture
AP Spanish	AP Spanish Language
AP English	AP English Literature
AP French	AP French Language

**F.** Policy Committee:  
John Prudente, Dianne Durland, Chairpersons

**1.** First Reading  
**RESOLVED** that the Board of Education approve the following policies/regulations for a first reading: (Attachment C-3)

P 2411 Guidance Counseling  
P 3125.2 Employment of Substitute Teachers  
P/R 3126 District Mentoring Program  
P 5514 Student Use of Vehicles  
P/R 8441 Care of Injured and Ill Persons  
P 8630 Bus Driver/Bus Aide Responsibility  
R 8630 Emergency School Bus Procedures

**2.** Abolishment of Policies  
**RESOLVED** that the Board of Education approve the abolishment of the following policy/regulations:

P/R 3244 In Service Training  
R 5514 Student Use of Vehicles

**G.** Technology Committee:  
Norman Chin, Chairperson  
Kenneth Cornell, Member

Technology Committee Report (Attachment C-4)

**H.** Borough Council/B.O.E. Liaison:  
Lucien Sergile, Liaison

\* Branchburg Vote Eligible

- I.** Somerset County Educational Services Commission:  
Daniel Puntillo, Liaison
- J.** New Jersey School Boards Association:  
Delegate
- K.** Somerset County Association of Boards of Education:  
Delegate
- L.** Ad Hoc Security Committee:  
John Prudente, Chairperson  
Kenneth Cornell, Member
- M.** Ad Hoc Negotiations Committee  
Daniel Puntillo, Chairperson  
John Prudente, Member

**XI. PERSONNEL**

PreK-8

**RESOLVED** that the Board of Education approve and/or accept the Superintendent of School’s recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 1.** To accept the resignation of Kelly Mulligan from the position of cross country coach at Somerville Middle School effective the beginning of the 2017-2018 season.
- 2.** To accept the resignation of Lisa Burns from the position of cafeteria/playground aide at Van Derveer School effective February 16, 2017.

9-12 and Districtwide

**RESOLVED** that the Board of Education approve and/or accept the Superintendent of School’s recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 3\*** To approve the appointment of John Giardina to the position of Robotics and F.I.R.S.T. advisor for the 2016-2017 school year at a stipend of \$5,824.65.
- 4\*** To approve the appointment of the attached list of individuals to the position of coach at Somerville High School for the 2017 spring season. (Attachment P-1)
- 5\*** To approve the appointment of the following individuals to the position of volunteer at Somerville High School for the 2016-2017 school year:
 

John Adams	Baseball
David Vaughn	Track
Savon Huggins	Track

\* Branchburg Vote Eligible



Robert Flanagan	Boys Lacrosse
Ryan Licht	Boys Lacrosse
Denise Lang	Golf
Jerald Mantone	Golf
Daniel Spautz	Golf
Colin Williamson	Golf
Victoria Triozzi	Softball
Elyse Belkin	Drama/Choir
Michael Schuler	Robotics Club

- 6\* To approve a paid child care leave of absence for employee #5048 effective September 18, 2017 through October 27, 2017 and an unpaid child care leave of absence in accordance with the New Jersey Family Leave act effective October 30, 2017 through December 8, 2017. The employee has received a RICE notification pursuant to Kean v. Morell (2017).
- 7\* To accept the resignation of Jacob Belardo from the position of part-time custodian for the Somerville Public Schools effective February 13, 2017.

**XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS**

*At this time, comment is invited on any matter related to the school district.*

*When permitted, public participation shall be governed by the following rules under Bylaw 0167:*

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  - e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board’s business.*

\* Branchburg Vote Eligible

### **XIII. EXECUTIVE SESSION**

**RESOLVED** that the Board of Education move to recess into executive session to discuss a student matter, and negotiations. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

**RESOLVED** that the Board of Education move to return to public session.

### **XIV. ADJOURNMENT**