

**SOMERVILLE BOARD OF EDUCATION**

**51 West Cliff Street  
Somerville, NJ 08876**

**AGENDA**

**Tuesday, February 7, 2017**

**District Conference Room**

**7:00 p.m.**

**Mission Statement**

Somerville Schools provide the highest quality education through an environment that promotes individual excellence.

**I. CALL MEETING TO ORDER**

**II. FLAG SALUTE**

**III. ROLL CALL OF MEMBERS**

**IV. PUBLIC NOTICE**

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 3, 2017. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

**V. PUBLIC COMMENT**

*At this time, comment is invited on any matter related to agenda items.*

*When permitted, public participation shall be governed by the following rules under Bylaw 0167:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;*
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the*

- meeting;*
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

## **VI. SUPERINTENDENT'S REPORT**

### EVVRS Mid-Year Report

Dr. Timothy J. Purnell, Superintendent of Schools

### New Website

Ms. Melissa McEntee, Director of 21<sup>st</sup> Century Education

### Emergency Management Plan

Ms. Melissa McEntee, Director of 21<sup>st</sup> Century Education

**RESOLVED** that the Board of Education approve the attached Emergency Management Plan for the 2016-2017 school year. (Attachment NB-1)

### District Highlights

Dr. Timothy J. Purnell, Superintendent of Schools

## **VII. OLD BUSINESS**

## **VIII. NEW BUSINESS**

It is recommended that Items **1 through 10** be moved upon the recommendation of the Superintendent of Schools

### **1. Harassment, Intimidation and Bullying Report**

**RESOLVED** that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying unconfirmed report case #2016-2017:5SHS-NC.

### **2. 2017-2018 School Calendar**

**RESOLVED** that the Board of Education approve the attached 2017-2018 school calendar. (Attachment NB-2)

### **3. 2017 Summer Programs**

**RESOLVED** that the Board of Education approve the attached 2017 Summer Programs for grades K-12 contingent on Title I funding. (Attachment NB-3)

### **4. Nonpublic Security Grant**

**RESOLVED** that the Board of Education approve the attached New Jersey Nonpublic School Security Aid Program Order Forms for Immaculate Conception and Immaculata High School. (Attachment NB-4)

\* (Branchburg Vote Eligible)

5. Van Deveer School Toilet Room Renovations

**BE IT RESOLVED** that the Somerville Board of Education authorizes Settembrino Architects to submit capital improvement project at the following school to the State of New Jersey Department of Education for review and approval:

School Project

Toilet Room Renovations at Van Deveer School  
State Project # 4820-090-17-2000

The project shall include the toilet room renovations at the existing school. This project is another capital project. The Somerville Board of Education is not seeking any state funding for this project.

**BE IT FURTHER RESOLVED** that the Somerville Board of Education authorizes amendment to the District's approved LRFP to include the following as a capital improvement project:

School Project

Toilet Room Renovations at Van Deveer School  
State Project # 4820-090-17-2000

6. Authorization to Bid Van Deveer School Toilet Room Renovations Project

**RESOLVED** that the Somerville Board of Education authorizes the advertisement of the Van Deveer School Toilet Room Renovation Project for public bid in accordance with the Public School Contracts Law NJSA 18A:18A-1 et seq.

7. Shared Services Agreement for Engineering Services

**WHEREAS**, the Somerville Board of Education is desirous of contracting with the County of Somerset to provide engineering and related services; and

**WHEREAS**, the County is desirous of providing those engineering and related services to the Board of Education in accordance with the terms of the enclosed agreement; and

**WHEREAS**, the Uniformed Shared Services Act (N.J.S.A. 40A:65-1 et. seq.) authorizes and empowers the County and the Board of Education to enter into this Agreement and for the County to provide the services contemplated by this agreement to the Board of Education;

**THEREFORE BE IT RESOLVED** that the Board of Education approve the enclosed Shared Services Agreement between the County of Somerset and the Somerville Board of Education for engineering and related services. (Attachment NB-5)

8. Network Switch Replacement and Installation

**WHEREAS**, the Somerville Board of Education (hereinafter referred to as the "Board") has determined that it is necessary and advisable to purchase equipment and services for a LAN Upgrade (hereinafter referred to as the "Services and Equipment"); and

\* (Branchburg Vote Eligible)

**WHEREAS**, the Board was approved for \$66,586.54 of Category 2 funding through the E-Rate Program; and

**WHEREAS**, the Board solicited three (3) quotations from interested vendors; and

**WHEREAS**, Millennium Communications Group (“Millennium”), who is a “fulfillment partner” for Cisco Systems, Inc., pursuant to the Western States Contracting Alliance (WSCA), Contract No. AR233, and Participating Addendum, State Contract No. 87720, submitted the lowest responsible quotation; and

**WHEREAS**, the Board desires to acquire the Services and Equipment from Millennium.

**NOW THEREFORE, BE IT RESOLVED** that pursuant to State Contract No. 87720 the Board hereby approves the purchase of the Services and Equipment from Millennium in the amount of \$104,090 (\$66,586.54 of which will be paid from the Category 2 funding received through the E-Rate Program).

**BE IT FURTHER RESOLVED** the Board President and the School Business Administrator/Board Secretary are hereby authorized to execute any and all documents necessary to effectuate the terms of this Resolution.

**9.** Field Trips

**RESOLVED** that the Board of Education approve the enclosed request for field trips. (Attachment NB-6)

**10.** Travel Expenditure Resolution

**WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-7)

**IX. PERSONNEL**

P-8

**RESOLVED** that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

\* (Branchburg Vote Eligible)

1. To approve a paid maternity leave of absence for Adriana White, teacher of special education at Van Derveer School, effective April 24, 2017 to May 5, 2017 and unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act effective May 8, 2017 to November 3, 2017.
2. To approve the appointment of Lance Hilfman to the leave replacement position of teacher of mathematics, a non-tenured position, at Somerville Middle School to fill a vacancy caused by a child care leave (Dlugosz) effective February 8, 2017 to April 8, 2017 at a salary of \$75,447.00 (MA Step 12) (prorated).
3. To rescind the salary guide placement for Kelly Mulligan of MA+15.
4. To approve the salary guide placement for Kelly Mulligan to MA effective February 1, 2017.
5. To approve the appointment of Freddie Shaker to serve as a Mosaic Project Mentor at Van Derveer School for the 2016-2017 school year at no additional remuneration.

9-12 and Districtwide

**RESOLVED** that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools. (Appointment(s) and salaries contingent upon verified documentation.)

- 6\* To approve a paid maternity leave of absence for Kathleen McCabe, teacher of physical education at Somerville High School, effective May 11, 2017 to June 30, 2017.
- 7\* To approve the appointment of Grace Ashforth to the leave replacement position of teacher of English, a non-tenured position, at Somerville High School to fill a vacancy caused by a child care leave (Iannuzzi) effective April 3, 2017 to June 30 2017 at a salary of \$58,936.00 (MA Step 1) (prorated).
- 8\* To approve the attached club advisor job description. (Attachment P-1)
- 9\* To approve a change of the attached job description title from K-12 Subject Area Teacher to Teacher. (Attachment P-2)
- 10\* To approve the appointment of Victoria Glanville to the position of teacher of biological science; instructional: certificate of teacher of science, at Somerville High School to fill a vacancy caused by a resignation (DiOrio) effective March 1, 2017 to June 30, 2017 at a salary of \$59,242.00 (MA Step 3) (prorated). (Attachment P-3)
- 11\* To approve the appointment of Michelle Edgar to the position of volunteer/chaperone for the Amnesty International Club at Somerville High School for the 2016-2017 school year.
- 12\* To approve the appointment of the following individuals to the position of substitute  
\* (Branchburg Vote Eligible)

teachers for the 2016-2017 school year at \$90.00 per diem:

Sean Barowski  
Diane Fazio  
Marycarmen Tapia

**X. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON AGENDA ITEMS**

*At this time, comment is invited on any matter related to the school district.*

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**XI. EXECUTIVE SESSION**

**RESOLVED** that the Board of Education move to recess into executive session to discuss student matters and negotiations. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements.

**RESOLVED** that the Board of Education move to return to public session.

**XII. ADJOURNMENT**

\* (Branchburg Vote Eligible)