

# SOMERVILLE BOARD OF EDUCATION

51 West Cliff Street  
Somerville, NJ 08876

## AGENDA

Tuesday, April 26, 2016  
District Conference Room  
7:00 p.m.

### Mission Statement

Somerville Schools provide the highest quality education through an environment that promotes individual excellence.

#### I. CALL MEETING TO ORDER

#### II. FLAG SALUTE

#### III. ROLL CALL OF MEMBERS

#### IV. PUBLIC NOTICE

Adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education on January 5, 2016. Notice has been provided to the two newspapers circulated in the school district and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.

#### V. PUBLIC COMMENT

*At this time, comment is invited on any matter related to agenda items.*

*When permitted, public participation shall be governed by the following rules under Bylaw 0167:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and any other group affiliation, if appropriate;*
- 2. Each statement made by a participant shall be limited to three minutes duration*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- 4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.*
- 5. The presiding officer may:*
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too Capital Project lengthy, abusive, obscene, or irrelevant;*
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;*
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the*

- meeting;*
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and*
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**VI. APPROVAL OF MINUTES**

**RESOLVED** that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

February 2, 2016	Workshop/Regular Meeting
February 2, 2016	Executive Session
February 23, 2016	Regular Meeting
February 23, 2016	Executive Session
March 8, 2016	Workshop/Regular Meeting
March 8, 2016	Executive Session
March 22, 2016	Regular Meeting
March 22, 2016	Executive Session

**VII. SUPERINTENDENT'S REPORT**

Public Hearing – Proposed 2016-2017 Budget

Dr. Timothy J. Purnell, Superintendent of Schools

Mr. Bryan P. Boyce, Business Administrator/Board Secretary

Adoption of the 2016-2017 Proposed Budget

**RESOLVED** that the Somerville Board of Education requests the approval a capital reserve deposit in the amount of \$125,000. The district intends to utilize these funds for the replacement of synthetic turf at Somerville High School, and

**BE IT FURTHER RESOLVED** that the Board of Education adopt the 2016-2017 proposed budget as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<b>2016-17 Total Expenditures</b>	40,377,208	2,103,713	2,330,034	44,810,955
<b>Less: Anticipated Revenues</b>	<u>18,926,642</u>	<u>2,103,713</u>	<u>712,676</u>	<u>21,743,031</u>
<b>Taxes to be Raised</b>	<u>21,450,566</u>	<u>0</u>	<u>1,617,358</u>	<u>23,067,924</u>

\* Branchburg Vote Eligible

**BE IT FURTHER RESOLVED**, that the proposed budget includes sufficient funds to provide curriculum and instruction that will enable all students to achieve the Common Core State Standards and the New Jersey Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

District Highlights

Dr. Timothy J. Purnell, Superintendent of Schools

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

It is recommended that Items **1** through **6** be moved upon the recommendation of the Superintendent of Schools.

**1. Harassment, Intimidation and Bullying Report**

**RESOLVED** that the Board of Education hereby acknowledges receipt of the monthly Harassment, Intimidation and Bullying confirmed report case #2015-16:3SMS and unconfirmed report cases #2015-16:6SMS-NC.

**2. Resolution Terminating Contract With Jeral Construction Co.**

**WHEREAS**, the Somerville Board of Education (hereinafter referred to as the “Board”) and Jeral Construction Co., Inc. (hereinafter referred to as “Jeral”) are parties to an agreement dated on or about December 3, 2014 (hereinafter referred to as the “Agreement”) for the Somerville Middle School-Interior Alterations at the North End Annex Wing Project (hereinafter referred to as the “Project”); and

**WHEREAS**, Jeral has failed to complete the Project in accordance with the Agreement and contract documents; and

**WHEREAS**, by way of letter dated March 28, 2016, Jeral was notified that the Architect has certified that the contractor is in default, pursuant to Article 14.2.2 of the General Conditions of the Contract for Construction, AIA Document A-201, which letter is attached hereto and made a part hereof; and

**WHEREAS**, the Board concurs with the Architect’s determination that Jeral has breached the Agreement, and that sufficient cause exists to terminate the agreement pursuant to Article. 14.2.

**NOW, THEREFORE, BE IT RESOLVED**, that the Agreement between the Somerville Board of Education and Jeral Construction Co., Inc. is hereby terminated for cause in accordance with Article 14.2 of the General Conditions of the Contract for Construction. The Board finds that Jeral has breached the Agreement with the Board and is in default thereof for failing to complete the Project in accordance with the contract documents, as more specifically described in the notice of default dated March 28, 2016.

**BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to notify the contractor and its surety of such termination and to take such steps as deemed appropriate to pursue the Board's contractual remedies. The Business Administrator/Board Secretary is hereby authorized to take such steps and to execute any and all documents as necessary to effectuate a takeover of this project by the surety and/or to secure contractors to complete the outstanding.

3. Joint Transportation Contract

**RESOLVED** that the Board of Education enter into a joint transportation agreement with Bridgewater-Raritan Township Board of Education to the NuView Academy at a cost of \$150.00 per day for the 2015-2016 school year. Somerville Board of Education will be the host district.

4. Summer Kindergarten Camp

**RESOLVED** that the Board of Education approve the Summer Kindergarten Camp for 10 days starting Monday, August 15, 2016 to Friday, August 26, 2016 from 8:30 a.m. – 11:30 a.m.

5. Field Trips

**RESOLVED** that the Board of Education approve the enclosed request for field trips. (Attachment NB-1)

6. Travel Expenditure Resolution

**WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount. (Attachment NB-2)

**X. REPORT OF BOARD ITEMS**

A. Student Board Member Report  
Christina Schuler, Student Representative  
Arthur J. Akins, Student Representative

B. Finance Committee:  
Daniel Puntillo, Chairperson  
Dianne Durland, Member  
Lucien Sergile, Member

It is recommended that Items **1** through **5** be moved upon the recommendation of the Superintendent of Schools.

1. Board Secretary's Financial Reports

**RESOLVED** that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (March) (Attachment B-1)
- B. Secretary's Report (March) (Attachment B-2)
- C. Investments(March) (Attachment B-3)
- D. Food Services (March) (Attachment B-4)

2. Acceptance of Monthly Reports

**RESOLVED** that the Board of Education accept the monthly reports as listed below: (Attachment B-5)

- A. Van Derveer School Fund (March)
- B. Middle School Fund (March)
- C. High School Fund (March)
- D. Athletic/Extracurricular Fund (March)

3. Payroll

**RESOLVED** that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
March 24, 2016	\$1,087,959.47
March 24, 2016	\$ 16,255.55 (FICA)
April 15, 2016	\$1,185,304.75
April 15, 2016	\$ 23,353.56 (FICA)

4. Bills Lists

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District: (Attachment B-6)

Van Derveer and Middle Schools	
Bills List Dated April 26, 2016	
10 General Fund	\$ 77,790.29
20 Special Revenue Fund	2,542.00
30 Capital Projects	\$ 20,476.77
TOTAL	\$ 100,809.06

5. Line Item Transfers

**RESOLVED** that the Board of Education approve the enclosed March line item transfers. (Attachment B-7)

It is recommended that Item 6\* be moved upon the recommendation of the Superintendent of Schools.

6\* Bills Lists

**RESOLVED** that the Board of Education approve the payment of the following obligations of the

\* Branchburg Vote Eligible

School District: (Attachment B-8)

High School and Districtwide  
Bill List Dated April 26, 2016  
10 General Fund

\$ 418,845.48  
TOTAL \$ 418,845.48

High School and Districtwide  
Bill List Dated April 26, 2016  
10 General Fund  
20 Special Revenue Fund  
30 Capital Projects  
60 Cafeteria Fund

\$ 497,250.58  
49,450.29  
89,387.21  
133,221.28  
TOTAL \$ 679,922.15

Certification of Major Account Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), the Somerville Board of Education certifies that as of March 31, 2016 after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

- C.** Buildings and Grounds Committee:  
Kenneth Cornell, Chairperson  
John Prudente, Member

Facilities Report (Attachment C-1)

- D.** Athletics and Student Activities Committee:  
Daniel Puntillo/Lucien Sergile, Chairpersons  
James Jones, Member

- E.** Curriculum Committee:  
Linda Olson, Chairperson  
Lucien Sergile, Member  
Melissa Sadin, Member

**1\*** Revision of Curriculum Maps

**RESOLVED** that the Board of Education approve the revision of the curriculum map for 21<sup>st</sup> Century Life and Careers standard numbers.

- F.** Policy Committee:  
John Prudente, Chairperson  
Dianne Durland, Member

\* Branchburg Vote Eligible

- G. Technology Committee:  
Norman Chin, Chairperson  
Kenneth Cornell, Member

Technology Committee Report (Attachment C-2)

- H. Borough Council/B.O.E. Liaison:  
Lucien Sergile, Liaison
- I. Somerset County Educational Services Commission:  
Daniel Puntillo, Liaison
- J. New Jersey School Boards Association:  
Melissa Sadin, Delegate
- K. Somerset County Association of Boards of Education:  
Melissa Sadin, Delegate
- L. Ad Hoc Security Committee

**XI. PERSONNEL**

PreK-8

**RESOLVED** that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

1. To approve the appointment of Melissa Sabino to the leave replacement position teacher of special education at Van Derveer School to fill a position caused by a maternity leave (Mattia) effective April 27, 2016 to June 30, 2016 at a salary of \$54,026.00 (BA Step 1) (prorated).
2. To approve a paid childcare leave of absence for Nicole Bateman, teacher of preschool at Van Derveer School from June 13, 2016 to June 30, 2016 and an unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act from September 6, 2016 to November 29, 2016.
3. To approve the appointment of the following staff members for employment in the 2016 Summer Technology Camps at Van Derveer School and the Somerville Middle School for fifteen days from July 5 through July 28, 2016 from 8:30 a.m. -11:30 a.m. at one-half of their per diem rate:
  - Advisors  
Elissa Malespina  
Tristan Miller  
Charlene Tackvic
  
  - Substitute  
Holly Ehrnman

\* Branchburg Vote Eligible

4. To approve the appointment of the following staff members for employment in the Title I Summer Reading Program to be held July 5, 2016 to August 4, 2016 from 8:30 a.m. to 11:30 a.m. to be paid at one-half of their per diem rate:

Teachers

Martine Assad  
Courtney Ball  
Sally Booth  
Aubree Deminski  
Andrea Dominko  
Meghan Royack  
Aida Wahba

Instructional Assistants

Leslie Carroll  
Linda Kerestes

Substitute Teachers

Brittany Chiaffarano  
Holly Ehrnman  
Jennifer Setzer  
Brennen Thompson

5. To approve Freddie Shaker, teacher at Somerville Middle school to revise the following curriculum maps at the rate of \$36.00 per hour not to exceed eight hours each:  
Algebra  
Geometry
6. To accept the resignation of Jennifer Burke from the position of teacher of special education at Van Derveer School effective June 30, 2016.
7. To approve a paid medical leave of absence for Christine Garot, teacher of kindergarten, at Van Derveer School effective April 28, 2016 to June 9, 2016.

9-12 and Districtwide

**RESOLVED** that the Board of Education approve and/or accept the Superintendent of School's recommendations as follows: (appointments and salaries contingent upon verified documentation)

- 8\* To approve a paid childcare leave of absence for Michelle Valdes, teacher of science at Somerville High School from September 6, 2016 to September 14, 2016 and an unpaid childcare leave of absence in accordance with the New Jersey Family Leave Act from September 15, 2016 to June 30, 2017.
- 9\* To approve salary increases for management confidential employees and those employees not covered under contract, for the 2016-2017 school year in the total amount of \$37,347.16 which represents a 2.5% increase to be individually distributed among those employees as determined by

\* Branchburg Vote Eligible



the Superintendent of Schools.

- 10\* To approve the appointment of Nicole Zivkovic to the position of choreographer for the 2016-2017 musical performance at Somerville High School at a rate not to exceed \$2,400.00 paid out of the drama account.
- 11\* To approve the appointment of Janet Jacobsen to the position of costumer for the 2016-2017 musical performance at Somerville High School at a rate not to exceed \$2,000.00.
- 12\* To accept the resignation of Brian Roller from the position of teacher of physics at Somerville High School effective June 30, 2016.
- 13\* To approve a change in the medical leave for Patrick Frain to return to his position of teacher of special education at Somerville High School from May 2, 2016 to May 16, 2016.

## **XII. HEARING OF THE PUBLIC REGARDING AGENDA ITEMS AND NON-AGENDA ITEMS**

*At this time, comment is invited on any matter related to the school district.*

*When permitted, public participation shall be governed by the following rules under Bylaw 0167:*

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  - e. *Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

## **XIII. EXECUTIVE SESSION**

**RESOLVED** that the Board of Education move to recess into executive session to discuss student matters. The minutes of the executive session, to the extent permitted by law, will be made

available to the public once the issues are resolved, subject to confidentiality requirements.

**RESOLVED** that the Board of Education move to return to public session.

**XIV. ADJOURNMENT**