

**REGULAR MEETING  
TUESDAY, JULY 26, 2016  
ADMINISTRATIVE HEADQUARTERS**

**Mission Statement**

Somerville Schools provide the highest quality education through an environment that promotes individual excellence.

- TIME AND PLACE**           The Board of Education of the Borough of Somerville in the County of Somerset, New Jersey convened a Regular Meeting on Tuesday, July 26, 2016 at the Administrative Headquarters, 51 West Cliff Street, Somerville.
- CALL TO ORDER**           The meeting was called to order at 7:00 p.m. by Mr. Chin, President.
- ROLL CALL**               **MEMBERS PRESENT:** Mr. Norman Chin, Mr. Kenneth Cornell, Mrs. Dianne Durland, Mr. James Jones, Mrs. Carmela Noto, Mrs. Linda Olson, Mr. John Prudente, Mr. Daniel Puntillo, Mrs. Melissa Sadin (arrived 7:05 p.m.)
- MEMBERS ABSENT:** Mr. Lucien Sergile
- ALSO PRESENT:** Dr. Timothy Purnell, Superintendent of Schools, Mr. Bryan P. Boyce, Board Secretary/School Business Administrator
- Mr. Chin announced that adequate Notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education's Workshop Meeting of February 2, 2016, notices to the two newspapers circulated in the school district, and a posted notice to this effect on the Board of Education building bulletin board, Administrative Headquarters, 51 West Cliff Street, Somerville, New Jersey.
- PUBLIC COMMENT**           There was no public comment.

**APPROVAL OF MINUTES**

**RESOLVED** that the Board of Education approve the Minutes of the Board of Education Meetings as follows:

The motion was made by Mrs. Olson and seconded by Mr. Prudente to approve the Minutes of April 12 2016 Workshop/Regular Meeting.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	ABSTAIN	*Noto	N/A

The motion was made by Mrs. Olson and seconded by Mr. Prudente to approve the Minutes of April 12, 2016 Executive Session.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	ABSTAIN	*Noto	N/A

The motion was made by Mrs. Olson and seconded by Mr. Prudente to approve the Minutes of April 26 2016 Regular Meeting.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

The motion was made by Mrs. Olson and seconded by Mr. Prudente to approve the Minutes of April 26 2016 Executive Session.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT

\*Branchburg Vote Eligible

Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

The motion was made by Mrs. Olson and seconded by Mr. Prudente to approve the Minutes of May 17 2016 Regular Meeting.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

The motion was made by Mrs. Olson and seconded by Mr. Prudente to approve the Minutes of May 17, 2016 Executive Session.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

**SUPERINTENDENT'S REPORT**

Mr. Chin asked Board of Education members if they are interested in serving on the Negotiations Committee to contact him.

Retirement Recognition

Dr. Timothy J. Purnell, Superintendent of Schools

Dr. Purnell read a poem to honor to Barbara Lazarus, Somerville Middle School Media Specialist for 23 years. A token of appreciation was presented to her.

EVVRS End of the Year Report

Dr. Timothy J. Purnell, Superintendent of Schools

Dr. Purnell presented a PowerPoint presentation on the EVVRS End of the Year Report. The presentation will be available on the district website.

Mrs. Noto commented on the Somerville High School substance abuse data. Dr. Purnell stated that the Somerville High School Administrative team will report on this topic at a future meeting.

Mrs. Sadin commented on the Somerville Middle School violence numbers and is looking forward to a proactive plan to address this issue. Dr. Purnell stated that the Somerville Middle School team will address this issue.

District Highlights

Dr. Timothy J. Purnell, Superintendent of Schools

Dr. Purnell reported on the following activities at each of the schools:

- K-5 - Teachers began their curriculum writing activities. Some teachers are attending summer classes and/or summer workshops which they will share with their colleagues in September.
- PS-Grade 2 - Second grade student, Miles Bonner from Mrs. Delese's class, received third place in the PNC Bank American Essay Contest, "What the American Flag Means to Me." As an award, he received tickets to the NJ festival of Ballooning for his family! We are so proud of Miles!
- Somerville High School - Congratulations to Cristina Petroni for her artwork, selected to be hung in the lobby at Victoria Theater at NJPAC. This piece was accomplished in Mrs. Conklin's Communications Design 2 class. Only 30 pieces were selected for this summer's showcase.

**OLD BUSINESS**                      None

**NEW BUSINESS**                      It is recommended that Items 1 through 19 be moved upon the recommendation of the Superintendent of Schools.

**1. SEVENTH GRADE D.A.R.E. PROGRAM**      **RESOLVED** that the Board of Education approve Officer Vito Spadea and Detective Cole Ficarra, from the Somerville Police Department to present the D.A.R.E. Program to seventh grade students at

Somerville Middle School as part of the school curriculum.

**2. DONATION TO SOMERVILLE MIDDLE SCHOOL**

**RESOLVED** that the Board of Education accept a donation in the amount of \$200.00 from the American Legion Post 12 to be used for the Somerville Middle School Grade 8 Promotion Awards.

**3. DONATION TO SOMERVILLE MIDDLE SCHOOL**

**RESOLVED** that the Board of Education accept a donation in the amount of \$200.00 from the Somerville Education Foundation to be used for the Somerville Middle School Grade 8 Promotion Awards.

**4. 2016-2017 CUSTODIAL SCHEDULE**

**RESOLVED** that the Board of Education approve the attached 2016-2017 custodial schedule.

**5. JOINT TRANSPORTATION CONTRACT**

**WHEREAS**, the Board of Education desires to enter into a joint transportation agreement with Delaware Valley Board of Education for the 2016-2017 school year,

**BE IT RESOLVED** that the Delaware Valley Board of Education will be the host district for the following joint transportation agreements:

Athletic & Field Trips	\$69.35 first four hours, \$40.60 per hour for each additional hour - billed in quarter hour increments
Shuttle to RVCC	\$35.00 per day

**6. DISPOSAL OF OBSOLETE MATERIALS**

**RESOLVED** that the Board of Education approve the attached recommendation from the elementary principal to dispose of obsolete instructional materials in accordance with Policy/Regulation 7300 because they are so outdated as to no longer serve as worthy instructional tools or are so worn as to preclude effective use and economical repair or restoration.

**7. HUNTERDON COUNTY EDUCATIONAL SERVICES**

**RESOLVED** that the Board of Education approve the purchase of two - Eight Passenger Full Size Vans in conjunction with the Hunterdon County Educational Services Commission Bid #14/15-Trans-

<b>COMMISSION COOPERATIVE PURCHASE</b>	1 as follows:	
	Base Price Low Roof Wagon	\$24,095.00
	Required Exhaust Extension Kit for NJ School Vehicle Inspection	\$ 268.75
	Factory options	\$ 4,975.00
	Total Per Van	\$ 29,338.75

**8. TAKEOVER AGREEMENT WITH SENECA INSURANCE COMPANY**      **BE IT RESOLVED** that the Board of Education hereby ratifies and authorizes the Business Administrator/Board Secretary's execution of the enclosed Takeover Agreement with Seneca Insurance Company for the completion of construction work of the Interior Alterations at the North Annex Wing of Somerville Middle School Project, pursuant to the Performance and payment Bond (No. 9410110) that Seneca issued on behalf of Jeral Construction Services.

**9. 2016-2017 SCHOOL YEAR INTERLOCAL TRANSPORTATION SERVICES AGREEMENT RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION**

**WHEREAS**, Somerville School District desires to transport special education, non-public, public and vocational school students to specific destinations; and

**WHEREAS**, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

**WHEREAS**, the ESCNJ will organize, provide and schedule routes to achieve the maximum cost effectiveness;

**NOW THEREFORE**, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Somerville School District as calculated by the billing formula adopted by the ESCNJ's Board of Education. Said formula shall be based on a route cost divided by home to school mileage of students allocated to each participating district. The total amount to be charged to district will be adjusted based on actual costs.

I. The ESCNJ will provide the following services:  
 a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;

- b. monthly billing and invoices;
- c. computer print-outs of student lists for all routes coordinated by ESCNJ;
- d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- e. constant review and revision of routes;
- f. provide transportation within three days or sooner after receipt of the written request; and

It is further agreed that the Somerville School District will provide the ESCNJ with the following:

- 1. requests for any additional transportation on approved forms to be provided by the ESCNJ, completed in full and signed by previously authorized district personnel;
- 2. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

II. Additional Cost - all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Somerville School District.

III. Length of Agreement - this agreement and obligations and requirements therein shall be in effect between July 1, 2016 and June 30, 2017 in writing over authorized signature.

IV. Entire Agreement - this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

**10. CHANGE  
ORDERS -  
SOMERVILLE  
MIDDLE SCHOOL  
SECURITY UPGRADE  
PROJECT**

**RESOLVED** that the Board of Education approve the following change orders related to the Somerville Middle School Security Upgrade Project:

Change Order # - 01  
This change order issued for Open Systems to increase the project scope by adding two (2) interior security cameras at locations designated

within the Somerville Middle School facility, based on accepting the proposal dated April 25, 2016 for Open Space Integrators.

Add: \$4,213.00

- 11. PURCHASE OF DELL CHROMEBOOK**      **RESOLVED** that the Board of Education approve the purchase of 800 Dell ChromeBook 11s and 800 Google Chrome OS Management Console Licenses from Dell Inc. pricing per New Jersey State Contract Number A89967 in the amount of \$215,600.00.
- 12. PURCHASE OF APPLE MACBOOK PROS**      **RESOLVED** that the Board of Education approve the purchase of 325 MacBook Pros and AppleCare Protection Plans pricing per MRESC 15/16-69 Bid with the Educational Services Commission of New Jersey in the amount of \$475,150.00 and further, that the Board approve the lease financing of same through Apple Financial Services at .9% with annual payments of principal and interest on August 15 in the years 2016 to and including 2019 (with total interest expense over that three year period aggregating \$6,404.80) and the execution and delivery of all lease documents in connection therewith.
- 13. ANTI-BULLYING SCHOOL SELF-ASSESSMENT REPORT**      **RESOLVED** that the Board of Education approve the attached Anti-Bullying School Self-Assessment Report for Van Derveer School, Somerville Middle School, and Somerville High School for the 2015-2016 School Year.
- 14. EAGLE SCOUT PROJECT**      **RESOLVED** that the Board of Education approve the attached proposal for a student at Somerville High School to complete his Eagle Scout Project.
- 15. HIGH SCHOOL BELL SCHEDULE**      **RESOLVED** that the Board of Education approve the attached modification of the high school bell schedule effective in the 2016-2017 school year.
- 16. SOMERVILLE MARCHING BAND BOOSTER ASSOCIATION DONATION**      **RESOLVED** that the Board of Education accept a donation from the Somerville Marching Band Booster Association in the amount of \$5,500.00 to be used to support the summer marching band and color guard during the summer 2016.
- 17. STRONGE EVALUATION MODEL**      **RESOLVED** that the Board of Education approve the adoption of the Stronge Evaluation Model for all



district-wide teaching staff and administration for the 2016-2017 school year.

**18. FIELD TRIPS**      **RESOLVED** that the Board of Education approve the enclosed request for field trips.

**19. TRAVEL EXPENDITURE RESOLUTION**      **WHEREAS**, the Board of Education has determined that the school district travel expenditures for the attached programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and in compliance with the district policy on travel; therefore be it

**RESOLVED**, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the attached training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

Mrs. Sadin introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

**REPORT OF BOARD ITEMS**

- A. Finance Committee:**
  - Daniel Puntillo, Chairperson
  - Diane Durland, Member
  - Lucien Sergile, Member

It is recommended that Items 1 through 5 be moved upon the recommendation of the Superintendent of Schools.

\*Branchburg Vote Eligible

**1. BOARD SECRETARY'S FINANCIAL REPORTS**

**RESOLVED** that the Board of Education accept the Board Secretary's Reports listed below:

- A. Treasurer's Report (May)
- B. Secretary's Report (May)
- C. Investments (May)
- D. Food Services (May)

**2. ACCEPTANCE OF MONTHLY REPORTS**

**RESOLVED** that the Board of Education accept the monthly reports as listed below:

- A. Van Derveer School Fund (May)
- B. Middle School Fund (May)
- C. High School Fund (May)
- D. Athletic/Extracurricular Fund (May)

**3. PAYROLL**

**RESOLVED** that the Board of Education approve the payroll payments for the following dates:

DATE	PAYROLL
June 15, 2016	\$1,481,587.72
June 15, 2016	\$ 46,337.18 (FICA)
June 24, 2016	\$ 1,113,216.66
June 24, 2016	\$ 18,351.59 (FICA)
June 30, 2016	\$ 159,107.77
June 30, 2016	\$ 12,166.09 (FICA)
July 15, 2016	\$ 370,069.14
July 15, 2016	\$ 21,479.92 (FICA)

**4. BILLS LISTS**

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District:

Van Derveer and Middle Schools  
Bills List Dated July 26, 2016

10 General Fund	\$ 100,763.65
20 Special Revenue Fund	208.44
30 Capital Projects Fund	5,954.25
TOTAL	\$ 106,926.34

Van Derveer and Middle Schools  
Bills List Dated June 22, 2016

10 General Fund	\$ 678.00
TOTAL	\$ 678.00

**5. LINE ITEM TRANSFERS**

**RESOLVED** that the Board of Education approve the enclosed May line item transfers.

Mr. Puntillo introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

It is recommended that Item 6 be moved upon the recommendation of the Superintendent of Schools.

**6\* BILLS LISTS**

**RESOLVED** that the Board of Education approve the payment of the following obligations of the School District:

High School and Districtwide  
 Bill List Dated July 26, 2016

10 General Fund	\$	45,237.00
TOTAL	\$	45,237.00

High School and Districtwide  
 Bill List Dated July 26, 2016

10 General Fund	\$	456,413.87
20 Special Revenue Fund		56,947.90
60 Cafeteria Fund		34,623.28
30 Capital Projects Fund		4,704.59
TOTAL	\$	552,689.64

Mr. Puntillo introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	YES

Certification of Major Account Status (read by Mr. Puntillo)  
 Pursuant to N.J.A.C. 6A:23 2:11(c)r, the Somerville Board of Education certifies that as of May 31, 2016 after review of the Board

Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C 6A:23 2:11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (Major accounts are Current Expense, Capital Projects and Debt Service)

**B. Building and Grounds:**

Kenneth Cornell, Chairperson  
John Prudente, Member

Mr. Cornell reported on various maintenance activities at all buildings. Mr. Puntillo expressed his thanks for installing a water heater in the Somerville High School Snack Shack.

**C. Athletics and Student Activities Committee:**

Daniel Puntillo, Lucien Sergile, Chairpersons  
James Jones, Member

Mr. Puntillo stated that there is an upcoming meeting to discuss the Somerville Branchburg United Agreement.

**It is recommended that Items 1 and 2 be moved upon the recommendation of the Superintendent of Schools.**

**1. SOMERVILLE  
MIDDLE SCHOOL  
AND SOMERVILLE  
HIGH SCHOOL FALL  
ATHLETIC 2016  
SCHEDULE**

**RESOLVED** that the Board of Education approve the attached 2016 fall athletic schedule for Somerville Middle School and Somerville High School.

**2. IMMACULATA  
HIGH SCHOOL  
GYMNASTICS**

**RESOLVED** that the Board of Education approve Immaculata High School be able to send one of their independent gymnast to all Somerville High School gymnastics home meets to compete with a coach and will share in the cost of officials and all NJSIAA rules and regulations will be followed.

Mr. Puntillo introduced and moved the adoption of

the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

**D. Curriculum:**

Linda Olson, Chairperson  
 Lucien Sergile, Member  
 Melissa Sadin, Member

It is recommended that Items 1 and 2 be moved upon the recommendation of the Superintendent of Schools.

**1. SHIFT FROM  
QUARTERS TO  
TRIMESTERS AT  
VAN DERVEER  
SCHOOL**

**RESOLVED** that the Board of Education approve a change in the report schedule for Van Derveer School for the 2016-2017 school year from every quarter to trimester.

**2. CHANGES IN  
JOB  
RESPONSIBILITIES  
WITHIN THE  
DEPARTMENT OF  
CURRICULUM &  
INSTRUCTION**

**RESOLVED** that the Board of Education approve the attached changes in job responsibilities for staff members within the Department of Curriculum and Instruction.

Mrs. Olson introduced and moved the adoption of the resolution, Mrs. Sadin seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

**3\* MAPS AUGUST  
EXTENDED SCHOOL  
YEAR PROGRAM**

**RESOLVED** that the Board of Education approve an extended school year 2.5 credit course "Experiencing Music" to run from August 1, 2016 through August 11, 2016, Monday through Thursdays from 9:00 a.m. to 12:00 p.m.

\*Branchburg Vote Eligible

Mrs. Sadin introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	YES

**E. Policy:**

John Prudente, Chairperson

Dianne Durland, Member

**1. FIRST READING** RESOLVED that the Board of Education approve the following policies/regulations for a first reading:

P	2422	Health and Physical Education
R	2431.2	Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad
P/R	3221	Evaluation of Teachers
P/R	3222	Evaluation of Tenured Teaching Staff Members, Excluding Teachers/Administrators
P/R	3223	Evaluation of Administrators Excluding Principals, Vice Principals and Assistant Principals
P/R	3224	Evaluation of Principals, Vice Principals and Assistant Principals
P/R	5330	Administration of Medication
P	5339	Screening for Dyslexia
P	5516	Use of Electronic Communication and Recording Devices
P	8540	School Nutrition Programs

Mrs. Olson introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES

Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

**2. ABOLISHMENT OF POLICY**

**RESOLVED** that the Board of Education abolish the following policy;

P 2425 Physical Education

Mrs. Olson introduced and moved the adoption of the resolution, Mr. Cornell seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

**F. Technology Committee:**

Norman Chin, Chairperson  
Kenneth Cornell, Member

Mr. Chin reported that the technology department is very busy getting ready for the new school year.

**G. Borough Council/BOE:**

Luc Sergile, Liaison

No Report

**H. Somerset County Educational Services:**

Commission:  
Daniel Puntillo, Liaison

Mr. Puntillo referenced a Somerset County Education Services Commission highlights report prepared by Hal Dunsavage. Mr. Puntillo highlighted number four on the report.

**I. New Jersey School Boards Association:**

Melissa Sadin, Delegate

No Report

**J. Somerset County School Association of Boards of Education**

Melissa Sadin, Delegate

No Report

**K. Ad Hoc Security Committee**

John Prudente, Chairperson

Mr. Prudente stated that he attended a July 12 security workshop and will share information with the ad-hoc committee at its next meeting before the September Board of Education meeting.

**1. THREAT ASSESSMENT TEAMS**

**RESOLVED** that the Board of Education approve the attached list of individuals to serve on the threat assessment team at the schools district-wide.

Mr. Prudente introduced and moved the adoption of the resolution, Mrs. Sadin seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

**PERSONNEL**

**RESOLVED** that the Board of Education approve and/or accept the Superintendent's Recommendations as follows:  
*(All appointments and salaries subject to verification of documentation.)*

**PreK-8**

Motion by Mr. Cornell seconded by Mrs. Sadin that items 1 through 45 be moved, upon recommendation of the Superintendent.

**1. LAUREN WILLIS**

**APPROVE** the transfer of Lauren Willis from the position of preschool instructional assistant to the position of Preschool ABA instructional assistant at Van Derveer School PS-2 to fill a vacancy caused by a non-renewal effective September 1, 2016 to June 30, 2017 at her current salary.

\*Branchburg Vote Eligible



2. LAURALEE BROWN APPROVE the appointment of Lauralee Brown to the position of preschool instructional assistant at Van Derveer School PS-2 to fill a vacancy caused by a transfer (Willis) effective September 1, 2016 to June 30, 2017 at a salary of \$39,243.00 (Step 6).
3. FRANCINE PASCAL APPROVE the appointment of Francine Pascal to the leave replacement position of secretary to the PS-2 principal to fill a vacancy caused by a maternity leave (Alessio) effective July 27, 2016 to August 31, 2016 at a salary of \$53,731.00 (Step 3B). (prorated)
4. VDV PS-2 Icip TEAM - 2016-2017 APPROVE the following staff members to serve on the Van Derveer School PS-2 ScIP Team for the 2016-2017 school year at no additional remuneration:  
Susan Haynes  
Sharon Schwarz  
Holly Ehrnman  
Staci Delese
5. LINDA MACKO ACCEPT the resignation of Linda Macko from the position of instructional assistant at Somerville Middle School effective July 17, 2016.
6. VANESSA SILVERMAN ACCEPT the resignation of Vanessa Silverman from the position of teacher of Spanish at Somerville Middle School effective June 30, 2016.
7. SMS COACHES - 2016-2017 APPROVE the attached list of individuals to the position of coach at Somerville Middle School for the 2016-2017 school year.
8. SMS CLUB ADVISORS - 2016-2017 APPROVE the appointment of the attached list of individuals to the position of club advisors at Somerville Middle School for the 2016-2017 school year.
9. SMS EXTRA DUTY MONITORS - 2016-2017 APPROVE all Somerville Middle School teaching staff members as extra duty monitors on an as needed basis for the 2016-2017 school year according to the SEA contract.
10. VIRGINIA CASSIDY/NANCY APPROVE the appointment of the following teaching staff members to serve in the capacity of Camp

**JENKINS** SMS co-coordinators on August 29, 2016 and August 30, 2016 to prepare for the Somerville Middle School sixth grade orientation camp being held August 31, 2016 and September 1, 2016 from 9:00 a.m. to 12:00 p.m. at a rate of \$35.00 per hour:  
Virginia Cassidy  
Nancy Jenkins

**11. CAMP SMS COUNSELORS** APPROVE the appointment of the following teaching staff members to serve in the capacity of Camp SMS counselors for the Somerville Middle School sixth grade orientation camp being held August 31, 2016 and September 1, 2016 from 9:00 a.m. to 12:00 p.m. at a rate of \$36.00 per hour:  
Virginia Cassidy Mary Honrath  
Nancy Jenkins Kim Wortman  
David Zubia Courtney Ball  
Wendy Hunt Jeanine Guerriero  
Allison Parajon Sandy Catenaro

**12. SMS TEAM LEADERS -2016-2017** APPROVE the appointment of the following staff members to the position of team leaders at Somerville Middle School for the 2016-2017 school year at a stipend of \$1,642.85:  
Grade 6: Allison Parajon  
Grade 7: Diane Sobey  
Grade 8: Michael Dlugosz  
Exploratory Team: Melissa Cebula

**13. OLIVIA EDELMAN** APPROVE the appointment of Olivia Edelman to the position of teacher of language arts; instructional: certificate of teacher of English at Somerville Middle School, to fill a vacancy caused by a non-renewal effective September 1, 2016 to June 30, 2017 at a salary of \$54,447.00 (BA Step 1).

**14. BRYANT HATCH** APPROVE the appointment of Bryant Hatch to the position of teacher of social studies - grade eight; instructional: certificate of teacher of social studies at Somerville Middle School, to fill a vacancy caused by a non-renewal effective September 1, 2016 to June 30, 2017 at a salary of \$59,548.00 (MA Step 5).

**15. ELIZABETH TEELING** APPROVE the appointment of Elizabeth Teeling to the position of teacher of special education

(BD); instructional: certificate of teacher of special education K-12 (pending) at Van Derveer School, to fill a vacancy caused by a resignation (Burke) effective September 1, 2016 to June 30, 2017 at a salary of \$59,090.00 (MA Step 2).

**16. CLAUDIA  
FALCONIERI**

**APPROVE** the appointment of Claudia Falconieri to the position of teacher of fifth grade; instructional: certificate of elementary school teacher in grades K-6 at Van Derveer School, to fill a vacancy caused by a resignation (Snyder) effective September 1, 2016 to June 30, 2017 at a salary of \$56,691.00 (BA+30 Step 1).

**17. AMANDA  
BATEMAN**

**APPROVE** the appointment of Amanda Bateman to the leave replacement position of teacher of first grade, a non-tenured position, at Van Derveer School to fill a vacancy caused by a maternity leave (Osborn) effective September 1, 2016 to June 30, 2017 at a salary of \$54,601.00 (BA Step 2).

**18. HAFIZA  
FARZAIE**

**APPROVE** the appointment of Hafiza Farzaie to the position of instructional assistant at Somerville Middle School to fill a vacancy caused by a non-renewal effective September 1, 2016 to June 30, 2017 at a salary of \$36,613.00 (Step 1).

**19. KEVIN  
AESCHLIMAN**

**APPROVE** the appointment of Kevin Aeschliman to the position of instructional assistant at Somerville Middle School to fill a vacancy caused by a retirement (Macko) effective September 1, 2016 to June 30, 2017 at a salary of \$36,613.00 (Step 1).

**20. CHRISTINE  
WOJEWODA**

**APPROVE** the appointment of Christine Wojewoda to the position of Band Director at Van Derveer School for the 2016-2017 school year at a stipend of \$2,263.94.

**21. JESSICA  
MEYERS/CHARLENE  
TACKVIC**

**APPROVE** the following staff members to the position of publication co-advisors at Van Derveer School for the 2016-2017 school year:

Jessica Meyers	\$887.34
Charlene Tackvic	\$887.35

- 22. VDV TEAM LEADERS - 2016-2017**      **APPROVE** the following staff members to the position of team leaders at Van Derveer School for the 2016-2017 school year:
- |              |                    |            |
|--------------|--------------------|------------|
| Preschool    | Catherine Parsells | \$2,263.94 |
| Kindergarten | Christine Garot    | \$2,263.94 |
| First Grade  | Kathleen Lepkowski | \$2,263.94 |
| Second Grade | Holly Ehrnman      | \$1,131.97 |
|              | Lindsay Frevert    | \$1,131.97 |
| Third Grade  | Megan Lazarte      | \$2,263.94 |
| Fourth Grade | Stacey Tumminello  | \$2,263.94 |
| Fifth Grade  | Meghan Pschar      | \$2,263.94 |
- 23. PATRICIA HELWIG**      **APPROVE** the appointment of Patricia Helwig to the position of Chorus Director at Van Derveer School for the 2016-2017 school year at a stipend of \$2,263.94.
- 24. VDV PS-5 DETENTION MONITORS 2016-2017**      **APPROVE** the appointment of all Van Derveer PS-5 staff members to the position of detention monitors on an as needed basis for the 2016-2017 school year at the rate of \$36.00 per hour.
- 25. VDV PS-5 AM/PM MONITORS - 2016-2017**      **APPROVE** the appointment of all Van Derveer PS-5 staff members to the position of AM/PM monitors on an as needed basis for the 2016-2017 school year at the rate of \$36.00 per hour.
- 26. KAREN TOVI-JONES**      **APPROVE** the appointment of Karen Tovi-Jones to the position of Anti-Bullying Specialist at Van Derveer School for the 2016-2017 school year at no additional remuneration.
- 27. STEVEN OROZCO**      **APPROVE** the appointment of Steven Orozco to the position of Alternate Anti-Bullying Specialist at Van Derveer School for the 2016-2017 school year at no additional remuneration.
- 28. CHARLENE TACVIC**      **APPROVE** the appointment of Charlene Tacvic to the position of Audio Visual coordinator at Van Derveer School for the 2016-2017 school year at a stipend of \$1,810.00.
- 29. VDV SAFETY TEAM 2016-2017**      **APPROVE** the appointment of the following individuals to serve on the Van Derveer School School Safety Team for the 2016-2017 school year at no additional remuneration:
- Susan Haynes

Robert Reavey  
Karen Tovi-Jones  
Steven Orozco  
Patricia Helwig  
Hilary Giunta  
Joelle Kessler  
Ashley Buchanan (Parent)  
Elizabeth Szumigala (Parent)

**30. MARY ELLEN GRIFFIN**      **APPROVE** the appointment of Mary Ellen Griffin to the position of substitute speech therapist to work no more than two days per week at the rate of \$75.00 per hour paid with funds from the 2016-2017 IDEA Basic Grant.

**31. BRENNEN THOMPSON**      **ACCEPT** the resignation of Brennen Thompson from the position of fourth-fifth grade resource room teacher at Van Derveer School.

**32. VDV 3-5 SCHOOL IMPROVEMENT PANEL 2016-2017**      **APPROVE** the appointment of the following individuals to serve on the Van Derveer School 3-5 School Improvement Panel for the 2016-2017 school year at no additional remuneration:  
Robert Reavey  
Barbara Glinka  
Sarah Martin  
Jill O'Leary  
Meghan Royack

**33. SAMANTHA BONADUCE**      **APPROVE** the appointment of Samantha Bonaduce to the leave replacement position of teacher of special education, a non-tenured position, at Van Derveer School to fill a vacancy caused by a maternity leave (Wilk) effective September 1, 2016 to June 30, 2017 at a salary of \$54,447.00 (BA Step 1).

**34. JONATHAN FLOYD**      **APPROVE** Jonathan Floyd, teacher at Somerville Middle School for summer curriculum writing for music at the rate of \$36.00 per hour not to exceed four (4) hours.

**35. LINDSAY FREVERT**      **APPROVE** Lindsay Frevert, teacher at Van Derveer School for summer curriculum writing at the rate of \$36.00 per hour not to exceed four (4) hours.

- 36. VDV TEACHERS CURRICULUM WRITING** APPROVE the following Van Derveer teachers for an additional two (2) hours for summer curriculum writing at the rate of \$36.00 per hour:
- |                 |                    |
|-----------------|--------------------|
| Gina Blaszk     | Kindergarten       |
| Jennifer Setzer | Grade 1            |
| Sarah Liguori   | Grades 4 & 5       |
| Allen Warner    | Physical Education |
- 37. JENNIFER DEPACE** RECIND the appointment of Jennifer DePace from the position of Affirmative Action Liaison at Somerville Middle School for the 2016-2017 school year.
- 38. SARAH NASH** APPROVE the appointment of Sarah Nash to the leave replacement position of teacher of preschool, a non-tenured position, at Van Derveer School PS-2 to fill a vacancy caused by a maternity leave (Bateman) effective September 1, 2016 to November 29, 2016 at a salary of \$54,447.00 (BA Step 1). (prorated)
- 39. LAURA VAN BENDEGEM** APPROVE the appointment of Laura van Bendegem to the newly-created part-time position of teacher of preschool with no benefits; instructional; certificate of teacher of Preschool through Grade 3 at Van Derveer School effective September 1, 2016 to June 30, 2017 at a salary of \$54,447.00 (BA Step 1). (prorated)
- 40. GLORIA AREVALO** APPROVE the appointment Gloria Arevalo to position of teacher of Spanish; instructional; certificate of teacher Spanish at Somerville Middle School to fill a vacancy caused by a resignation (Silverman) effective September 1, 2016 to June 30, 2017 at a salary of \$57,303.00 (BA+30 Step 5).
- 41. ELAINE RAMOS** APPROVE the appointment Elaine Ramos to position of teacher of special education; instructional; certificate of teacher of students with disabilities at Somerville Middle School to fill a vacancy caused by a non-renewal effective September 1, 2016 to June 30, 2017 at a salary of \$55,569.00 (BA+15 Step 1).
- 42. MIGUEL ABARCA** ACCEPT the resignation of Miguel Abarca from the position of custodian at Somerville Middle School

effective July 27, 2016.

43. APRIL GADSON APPROVE the appointment of April Gadson to the position of bus driver/custodian at Somerville Middle School to fill a vacancy caused by a resignation (Abarca) effective August 1, 2016 to June 30, 2017 at a salary of \$39,690.00 (Step 1) plus \$1,000.00 bus driver stipend. (prorated)

44. GARFIELD COKE APPROVE the appointment of Garfield Coke to the position of bus driver/custodian at Van Derveer School to fill a vacancy caused by a non-renewal effective August 1, 2016 to June 30, 2017 at a salary of \$39,690.00 (Step 1) plus \$1,000.00 bus driver stipend. (prorated)

45. DOROTHY GARFI APPROVE the appointment of Dorothy Garfi to the position of substitute secretary for the Van Derveer School effective July 27, 2016 to August 31, 2016 at a rate of \$12.50 per hour.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

RESOLVED that the Board of Education approve and/or accept the Superintendent's Recommendations as follows:  
*(All appointments and salaries subject to verification of documentation.)*

9-12, Districtwide

Motion by Mr. Cornell seconded by Mrs. Sadin that items 46\* through 83\* be moved, upon recommendation of the Superintendent.

46\* REGINA ROSSI APPROVE the transfer of Regina Rossi from the position of teacher of special education at the MAPS Program to teacher of special education at Somerville High School to fill a vacancy caused by a nonrenewal effective September 1, 2016 to June 30, 2017 at her current salary.

\*Branchburg Vote Eligible

- 47\* CHRISTINE KEATING APPROVE the appointment of Christine Keating to work as a one to one instructional assistant during the summer reading program at one-half her per diem rate retroactive to July 5, 2016 to August 4, 2016.
- 48\* GERALDINE BARROWS APPROVE a paid medical leave for Geraldine Barrows, secretary to the principal, at Somerville High School effective July 15, 2016 to July 29, 2016.
- 49\* MAYLIN HARTER ACCEPT the resignation of Maylin Harter from the position of Save Our World club advisor for the 2016-2017 school year.
- 50\* AMY DOLLY APPROVE the appointment of Amy Dolly to the position of substitute confidential secretary in the Superintendent's office from July 1, 2016 to June 30, 2017 at a rate of \$16.50 per hour retroactively.
- 51\* KEVIN BURKE APPROVE the appointment of Kevin Burke to the position of teacher of special education; instructional: certificate of teacher of students with disabilities at Somerville High School, to fill a vacancy caused by a non-renewal effective September 1, 2016 to June 30, 2017 at a salary of \$54,447.00 (BA Step 1).
- 52\* RICHARD SARLES APPROVE the appointment of Richard Sarles to the leave replacement position of teacher of special education, a non-tenured position, at Somerville High School to fill a vacancy caused by a maternity leave (Olsen) effective September 1, 2016 to June 30, 2017 at a salary of \$58,523.00 (BA+30 Step 6).
- 53\* VICTORIA GLANVILLE APPROVE the appointment of Victoria Glanville to the leave replacement position of teacher of biology, a non-tenured position, at Somerville High School to fill a vacancy caused by a maternity leave (Valdes) effective September 1, 2016 to June 30, 2017 at a salary of \$59,242.00 (MA Step 3).
- 54\* JENNIFER RUSSO APPROVE the appointment of Jennifer Russo to the leave replacement position of teacher of Spanish, a non-tenured position, at Somerville High School



to fill a vacancy caused by a maternity leave (LaMarca) effective September 1, 2016 to June 30, 2017 at a salary of \$75,447.00 (MA Step 11).

**55\* MICHAEL  
BERNARDI**

**APPROVE** the appointment of Michael Bernardi to the position of teacher of English; instructional: certificate of teacher of English at Somerville High School, to fill a vacancy caused by a resignation (Obarzanek) effective September 1, 2016 to June 30, 2017 at a salary of \$54,753.00 (BA Step 3). (Attachment P-11)

**56\* CHRISTOPHER  
NEVOLO**

**APPROVE** the appointment of Christopher Nevolo to the position of teacher of special education; instructional: certificate of teacher of students with disabilities at Somerville High School MAPS Program, to fill a vacancy caused by a transfer (Rossi) effective September 1, 2016 to June 30, 2017 at a salary of \$61,334.00 (MA+15 Step 2).

**57\* SHS SCHOOL  
SAFETY TEAM -  
2016-2017**

**APPROVE** the appointment of the following individuals to serve on the Somerville High School School Safety Team for the 2016-2017 school year at no additional remuneration:

Gerard Foley  
Scott Hade  
Christopher Mulligan  
Jennifer Riggi  
Danielle Zurawiecki  
Andrea Wong  
Stephen Spolarich (Parent)

**58\* SHS SCHOOL  
IMPROVEMENT  
PANEL - 2016-  
2017**

**APPROVE** the appointment of the following individuals to serve on the Somerville High School School Improvement Panel for the 2016-2017 school year at no additional remuneration:

Gerard Foley  
Scott Hade  
Christopher Mulligan  
Jennifer Riggi  
Shawn Temple  
Linda Kemper  
Aida Wahba  
Joseph Pugh  
Maryanne Robinson  
Jessica Pritchard  
Kathleen DeLuca

59\* STEPHEN  
LORETI/MATTHEW  
KREMPASKY

APPROVE the appointment of the following staff members to the position of summer band camp instructors during band camp at Somerville High School from August 15-19, 2016 at their per diem rate:

Stephen Loreti  
Matthew Krempasky

60\* KAREN  
GORZYNSKI

APPROVE the appointment of Karen Gorzynski to the position of teacher for the MAPS August Extended School Year Program being held August 1, 2016 to August 11, 2016, Monday through Thursdays from 9:00 a.m. to 12:00 p.m. at one-half her per diem rate.

61\* JANET  
JACOBSON

APPROVE the appointment of Janet Jacobson to the position of instructional assistant for the MAPS August Extended School Year Program being held August 1, 2016 to August 11, 2016, Monday through Thursdays from 9:00 a.m. to 12:00 p.m. at the rate of \$36.00 per hour.

62\* VALENTINA  
CARLEO

APPROVE the appointment of Valentina Carleo to the position of Curriculum Supervisor to fill a vacancy caused by a resignation (Palladino) effective August 1, 2016 to June 30, 2017 at a salary of \$94,300.00 (prorated).

63\* MARCHING  
BAND/COLOR GUARD  
ASSISTANTS

APPROVE the following individuals for their work assisting the marching band and color guard during the summer 2016:

Joseph LaVecchia	\$1,000.00
Joseph Harris	\$1,500.00
Jay Drake	\$1,250.00
Cynthia Wong	\$1,250.00
Taylor Rehe	\$ 500.00

64\* JUNE AMBS

ACCEPT the resignation of June Ambs from the position of media center instructional assistant at Somerville High School.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	NO	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	YES

**65\* ABOLISH SHS MEDIA CENTER INSTRUCTIONAL ASSISTANT POSITION**      **ABOLISH** the position of media center instructional assistant at Somerville High School effective in the 2016-2017 school year.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	YES

**66\* JUNE AMBS**      **APPROVE** the appointment of June Ambs to the newly created position of Media Specialist: instructional, certificate of Media and Library Sciences at Somerville High School effective September 1, 2016 to June 30, 2017 at a salary of \$58,936.00 (MA Step 1).

**67\* SHS TEACHING STAFF AFTERSCHOOL HALL MONITORS**      **APPROVE** the appointment of all Somerville High School teaching staff members to the position of afterschool hall monitors on an as needed basis for the 2016-2017 school year at the rate of \$35.00 per hour.

**68\* SHS WINTER 2016 SEASON COACHES**      **APPROVE** the attached list of individuals to the position of coach at Somerville High School for Winter 2016 season.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	NO	Sergile	ABSENT
Jones	NO	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	YES

**69\* JEFF VANDERBEEK**      **APPROVE** the appointment of Jeff Vanderbeek to the position of head football coach at Somerville High School for the 2016-2017 school year at the rate of \$11,903.71.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT



Mikayla Shamy	Marching Band
Marian Tuma	Robotics
Suzanne Updegrove	Marching Band
Deborah Vogel	Robotics
Kiera Zangara	Marching Band

**78\* THOMAS CLARK** APPROVE the appointment of Thomas Clark to the position of teacher of Mathematics; instructional: certificate of teacher of mathematics at Somerville High School, to fill a vacancy caused by a retirement (Mellors) effective September 1, 2016 to June 30, 2017 at a salary of \$54,753.00 (BA Step 3). (Attachment P-15)

**79\* GREGORY DOWLING** APPROVE the appointment of Gregory Dowling to the leave replacement position of teacher of mathematics, a non-tenured position, at Somerville High School to fill a vacancy caused by a maternity leave (Jackson) effective September 1, 2016 to June 30, 2017 at a salary of \$54,907.00 (BA Step 4).

**80\* CHANGE IN JOB DESCRIPTION** APPROVE a change in job description titles of K-5 Instructional Coach and K-8 Mathematics Coach to Instructional Coach.

**81\* CHANGE IN JOB POSITION** APPROVE the change in the position of K-8 Math Coach to Instructional Coach.

**82\* CREATE NEW POSITION** APPROVE the newly-created position of Instructional Coach.

**83\* BRENNEN THOMPSON** APPROVE the appointment of Brennen Thompson to the newly created position of Instructional Coach effective September 1, 2016 to June 30, 2017 at a salary of \$82,500.00.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	YES

**PUBLIC COMMENT**

There was no public comment.

**EXECUTIVE SESSION**

**RESOLVED** that the Board of Education move to recess into executive session at 8:07 p.m. to discuss student matters, the Superintendent's evaluation and the Somerville Principal's and Supervisor's Association negotiations. The minutes of the executive session, to the extent permitted by law, will be made available to the public once the issues are resolved, subject to confidentiality requirements. Action may be taken.

Mr. Prudente introduced and moved the adoption of the resolution; Mrs. Sadin seconded.

Upon call for a voice vote, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

The Board of Education reconvened to public session at 8:22 p.m.

**RESOLVED** that the Board of Education move the discussion of the evaluation of the Superintendent of Schools from tonight's closed session agenda to the August 16, 2016 Board of Education Executive Session agenda and that Dr. Purnell receive his evaluation by August 3, 2016.

Mr. Puntillo introduced and moved the adoption of the resolution; Mr. Prudente seconded.

Upon call for a voice vote, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

**PERSONNEL**

**RESOLVED** that the Board of Education change Mr. Jones NO votes on 9-12 and Districtwide Personnel

\*Branchburg Vote Eligible

resolution from #68 to #69.

**BE IT FURTHER RESOLVED** that the Board of Education change Mrs. Durland's NO votes on 9-12 and Districtwide Personnel resolution from #64 and #68 to #65 and #69.

Mrs. Sadin introduced and moved the adoption of the resolution; Mr. Prudente seconded.

Upon call of the roll, the vote was as follows:

Cornell	YES	Olson	YES
Durland	YES	Sergile	ABSENT
Jones	YES	Sadin	YES
Prudente	YES	Chin	YES
Puntillo	YES	*Noto	N/A

**BOARD MEMBER COMMENT**

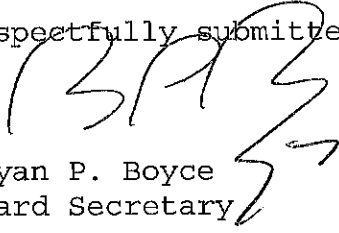
Mr. Chin asked that all Board of Education members please complete the Board of Education Self-Evaluation if they have not done so already.

**ADJOURNMENT**

With nothing further, to be discussed, Mr. Prudente motioned to adjourn and the motion was seconded by Mrs. Sadin that the meeting be adjourned at 8:25 p.m.

Upon call for a voice vote, the motion was carried unanimously.

Respectfully submitted,



Bryan P. Boyce  
Board Secretary

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